



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, August 19, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20708	Special	20708-11180-54400	\$2,167.00
20708	Special	20708-11180-54400	\$4,512.00
20708	Special	20708-11180-50021	\$1,820.00
20888	Miscellaneous	20888-51506-56090	\$2,812.63

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Repairs & Maintenance	10000-11026-53430	Vehicle Maintenance	10000-11025-534333	\$4,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**


**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send a letter to the Prosecutor requesting guidance on a budgetary matter, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Carroll Electric Cooperative for traffic control to replace electric poles in Augusta Township, on Arbor Rd. (CR 14);
2. Spectrum Cable for new aerial fiber in Lee Township, on Apostle Rd (CR 12A), Carry Rd (CR 56), Apollo Rd (CR 12), Bay Rd (CR27);
3. Charter Communications to install fiber optic cable on new strand and existing power poles in Fox Twp, Apollo Rd (CR 12), Avon Rd (CR 21), Cinder Rd (CR 67), Clover Rd (CR 70);

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
MAYOR HARKLESS**

 9:05 AM

Amy Harkless, Mayor of Dellroy asked if the areas discussed in the permits for the use of county highway right of ways are being upgraded or newly serviced. Commissioner Wirkner advised there is a lot of new service coming to the county. Commissioner Wirkner advised that he spoke to the supervisor of the Brenner Road fiber project, and he was advised that he thinks it will be a month and a half before the fiber is active. Mayor Harkless asked how she can find out if there will be any fiber installation services coming to the Dellroy area. Commissioner Modranski asked if the internet service in Dellroy is Spectrum. Mayor Harkless advised yes. Commissioner Modranski advised that he will reach out to his resources to see if and when they will be coming to that area. Commissioner Modranski asked if Frontier service is also there. Mayor Harkless advised yes. Commissioner Modranski advised that Frontier is also in a campaign where they are running fiber at this time as well.


**IN THE MATTER OF  
APPROVAL TO HIRE**

Kate Offenberger, Carroll County Job and Family Service (JFS) Director appeared before the Board to request permission to hire Emily Reed as a Unit Support Worker II, effective Monday, August 16, 2024 at a rate of \$16.73 per hour. Commissioner Wirkner asked if hiring Ms. Reed is a way of trying to fill some open positions. Ms. Offenberger advised yes.


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**Motion:** to hire Emily Reed as a Unit Support Worker II at a rate of \$16.73 an hour effective August 26, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
2024 CLOTHES FOR KIDS PROGRAM**

 9:11 AM

Commissioner Modranski asked how the applications for the 2024 Clothes for Kids Program are going. Kate Offenberger, Carroll County Job and Family Service (JFS) Director advised that the program does not start until September 1, 2024 but they have been taking names of the people who have been calling and asking about it. Ms. Offenberger advised that JFS will be ready to mail out applications at the end of next week. Commissioner Modranski asked if the applications are online also or if they are only on paper. Ms. Offenberger advised they are paper only applications and a paper copy of a federal photo ID must be provided by the applicants when returning the applications. Ms. Offenberger advised they have been trying to get additional vendors for next year, and they were able to get Marshalls and TJ Maxx but would still like to get a few more. Commissioner Wirkner asked if there is a way to have an online program that allows the county to receive the tax benefits. Ms. Offenberger advised possibly. The Board and Ms. Offenberger discussed how an online program would operate.

**IN THE MATTER OF  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT  
DELLROY COMMUNITY CENTER - NOTICE OF AWARD**


Commissioner Wirkner advised that the bids for the Dellroy Community Center Improvements Project were opened on August 15, 2024 and the bid tab is as follows:

Item #	Opening Date	Contractor	# Bids	Bid Accepted	Reason Rejected	Alternates Accepted
1 Roof	8/15/24	PJ Builders	1	Yes		#1 Metal Roof
2 Electrical	8/15/24	Richardson Electric	1	No	Partial Bid Only	
3 Plumbing	8/15/24	DE Plumbing	1	Yes		None
4 Flooring	8/15/24	Crowl Interiors	1	No	Partial Bid Only Bid not on proper forms. Required documentation not included	
5 General Construction	8/15/24	PJ Builders	1	Yes		#1 Composite Material
6 Fence	8/15/24	PJ Builders	1	Yes		None

Item #2 Electrical work and item #4 Flooring will be put back out for bids.


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**Motion:** to accept the bid of PJ Builders of Carrollton, Ohio for Item #1 with Alternate #1 – Metal Roof; Item #5 with Alternate #1 for Composite Material; and Item #6, for the Dellroy Community Center Improvements Project, in the amount of \$56,800.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:16 AM

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**Motion:** to accept the bid of D.E. Plumbing of Carrollton, Ohio for Item #3 with no alternates, for the Dellroy Community Center Improvements Project, in the amount of \$10,405.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:17 AM

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 9:17 AM


Amy Harkless, Mayor of Dellroy asked if Susan Moore, Community Development Specialist for ORDC will be getting bids on the two items that are being sent back out to bid. Commissioner Wirkner advised yes, there will be a rebid and there will be another bid opening.

**IN THE MATTER OF MEDIA**

 9:20 AM

Thomas Clapper, Carroll County Messenger asked what the bid amount was for D.E. Plumbing. Commissioner Wirkner advised the amount was \$10,405.00.

**IN THE MATTER OF CLERKS REPORT**

 9:20 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County Board of Developmental Disabilities is planning its 1<sup>st</sup> annual Special Olympics Duck Pull. The event will take place on Saturday, October 26<sup>th</sup> from 12:00 pm - 3:00 pm in the town square. There will be food and drinks available for purchase starting at noon. Ms. Mayle advised that tickets for the event will be available starting September 16<sup>th</sup>. The cost is \$5.00 per ticket. There will be 400 ducks available for purchase, equaling \$600.00 in prizes. Ms. Mayle advised that tickets are available at the Carroll County Board of DD Office and Carroll Hills School. The Board is currently looking for volunteers for this event, and residents who are interested in volunteering, can call Penny Hodgson at 330-627-6555.

**IN THE MATTER OF EXECUTIVE SESSION**


Commissioner Modranski requested an executive session.

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**Motion:** to enter into Executive Session per ORC 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:22 AM

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Board members reconvened with no action taken at  9:39 AM

**Motion:** to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF  
PURCHASE OPTION AGREEMENT**

**Motion:** to send a purchase option agreement to the Prosecutor for his review of form and function. The agreement is with NAI Spring out of North Canton, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING  
STORAGE FACILITY**

 9:40 AM


Commissioner Leggett advised the courthouse is in need of a storage facility for the snow control and mowing equipment. Commissioner Leggett advised that he wants to purchase a building from Behrs Buildings in Dalton, Ohio priced at \$27,916.00. Commissioner Leggett advised that he would like to purchase the building out of the permanent improvement fund, and once the Raisa oil and gas check arrives the money used to purchase the building would be taken out of that check and put back into the permanent improvement fund. Commissioner Leggett advised the down payment for the building is \$5,304.04, and that it will take three to five weeks to be delivered. Commissioner Leggett advised the building will need a cement pad, and he anticipates the cost of the concrete pad will be in the \$20,000.00 range. The Board of Commissioners discussed more about the building.

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**Motion:** to purchase a storage facility from Behrs Buildings in Dalton, Ohio at a cost of \$27,916.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:45 AM

**IN THE MATTER OF  
BUILDINGS & GROUNDS  
FLOOR TILE – 2<sup>ND</sup> FLOOR**

 9:46 AM

Commissioner Wirkner asked if there is any new information for the courthouse tile repairs. Commissioner Leggett advised that Schoeppner Tile & Construction was picked for the job but he does not know anything else at this time.


**IN THE MATTER OF  
MEDIA**

 9:46 AM

Thomas Clapper, Carroll County Messenger asked about the results from the Prosecutor regarding the village fire department fire truck. Commissioner Wirkner advised the Prosecutor’s response was that it would be inappropriate for the Board of Commissioners to donate to that particular piece of equipment.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:46 AM

**PREPARED BY:**

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner