



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 16, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Commissioner	Commissioners	OMEGA August Executive Board Meeting and Regional Resource & Legislative Fair	Zanesville, OH	08/20/24	\$120.00
Eva Johnson, Assistant Clerk II	Commissioners	OMEGA August Executive Board Meeting and Regional Resource & Legislative Fair	Zanesville, OH	08/20/24	\$120.00
Jill Tucker, Service Coordinator	JFS	OCTF Quarterly Meeting	Cambridge, OH	8/20/24	\$84.00
Jennifer Burns, Ass't Director	JFS	OFCFCA Statewide Meeting	Columbus, OH	8/23/24	\$75.00
Leah Batson, SS Supervisor Brandie Jo Tinlin, SS Supervisor	JFS	Supervisor Summit – ECORTC	Cambridge, OH	10/16/24	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Dynegy Energy Services, \$123.01; and Superfleet Mastercard, \$6,600.11.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:04 AM


Cason Leggett, Dog Warden, filed his report for the week of August 11, 2024 to August 17, 2024 showing 0 dogs impounded, 2 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF
APPOINTMENT – EDWARD T. EICK
COUNTY LOSS CONTROL COORDINATOR**

 9:04 AM


Commissioner Wirkner confirmed that Ed Eick, Building and Grounds has agreed to the appointment. Commissioner Wirkner asked what Mr. Eick’s duties will be as the Loss Control Coordinator. Melissa N Schaar, Clerk advised that Mr. Eick has been attending the monthly Safety Council meetings which are required for the county to receive a discount on the Bureau of Workers Compensation policy. Mr. Eick will also be handling building inspections and safety meeting for county employees.

Motion: to appoint Edward T. Eick as the County Loss Control Coordinator, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
DEPARTMENT OF JOB & FAMILY SERVICES
ADJUSTMENTS – CHILDREN SERVICES FUND**

Motion: to approve the adjustment of the remaining \$106,000.00 of the \$212,000.00 appropriated to the 10000-51003-53300 account be placed in the Children Services Fund 20700-51324-49800 to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 166, as recommended by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
PROSECUTOR OPINION**


Motion: to send a letter to the Prosecutor requesting guidance on a proposed alley vacation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(1) To consider the compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:08 AM


The Board reconvened with no action taken at  9:19 AM.

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:19 AM


**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY**

 9:19 AM

Commissioner Wirkner advised that Dustin Lucas, Deputy Director at the Emergency Management Agency was hired with the understanding that he would receive a fifty cent per hour raise upon receipt of his Flood Plain management certification. Commissioner Wirkner advised that Mr. Lucas has completed the training and the certificate has been received. Tom Cottis, Emergency Management Director advised that Mr. Lucas has been performing the Flood Plain manager duties. Commissioner Modranski asked what Mr. Lucas’s wage will be with the fifty-cent raise. Mr. Cottis advised that Mr. Lucas’s wage will be \$26.77 per hour.

Motion: to approve a fifty cent per hour increase for Dustin Lucas, Emergency Management Agency Deputy Director, retroactive to May 11, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
LOCAL EMERGENCY PLANNING COMMITTEE**

 9:21 AM


Commissioner Wirkner advised that a Local Emergency Planning Committee (LEPC) meeting was held last week. Commissioner Wirkner advised that he is the chair of the LEPC committee. Tom Cottis, Emergency Management Agency Director discussed the LEPC plan, also known as the Hazards Plan or Right to Know Plan. The plan covers all of the chemical facilities within the county. Mr. Cottis advised that the plan is done in four-year cycles and three years of no change letters are allowed. Mr. Cottis advised there are a lot of well sites going in, so his office plans submit all hazard changes in 2025. The LEPC has recommended submitting a no-change letter for 2024. Commissioner Wirkner advised that he is the chair of LEPC and he will abstain from voting.

Motion: to allow Robert E. Wirkner, Chairman of the Local Emergency Planning Committee to sign the no change letter for 2024, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: President Robert E. Wirkner, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:24 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
LOCAL EMERGENCY PLANNING COMMITTEE**

 9:24 AM


Tom Cottis, Emergency Management Agency Director appeared before the Board to advise that he was notified on Thursday that his office has received the annual Local Emergency Planning Committee (LEPC) State Emergency Response Commission (SERC) grant. Mr. Cottis advised that last year his office received \$14,418.00 and this year the grant amount is \$16,898.00. More well inspections were completed this year, which gave an approximately \$2,500.00 increase on the grant funds. Mr. Cottis advised that his office will try to do more well inspections next year. There are too many to do them all in one year. Mr. Cottis advised that his office has the list broken down by township. Mr. Cottis discussed the lack of population and four lane highways which affect the grant amount. The number of tanker trucks that come through the county does not matter. Commissioner Wirkner and Mr. Cottis discussed Super-2 highways.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY**

 9:28 AM


Tom Cottis, Emergency Management Agency Director appeared before the Board to advise that he and Dustin Lucas, Emergency Management Agency Deputy Director attended an active shooter training in Stark County. Mr. Cottis discussed attendees and the course. Mr. Cottis advised that he would like to try and get the course offered in Carroll County, but he is not sure there would be enough attendance.

**IN THE MATTER OF
CLERK'S REPORT**

 9:30 AM


April D. Mayle, Assistant Clerk I advised that the Carroll County Health District is offering free formula with no eligibility requirements. The formula is available on a first come, first served basis and can be picked up at the nursing division in the upper level.

**IN THE MATTER OF
CLERK'S REPORT**

 9:30 AM


April D. Mayle, Assistant Clerk I advised that the Commissioners' office will be closed on Wednesday, August 21st from 12:45 pm to 3:15 pm for the clerks to attend a training.

**IN THE MATTER OF
MEETINGS**

 9:31 AM


Commissioner Modranski advised that he will be attending an Ohio Mideastern Governments Association (OMEGA) meeting tomorrow, August 20, 2024.

**IN THE MATTER OF
CARROLLTON SCHOOLS**

 9:31 AM

Commissioner Modranski reminded viewers that school is now back in session. Commissioner Modranski wished the students and teachers good luck and asked residents to allow time for busses to help keep the kids safe.


**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:31 AM

Commissioner Leggett advised that he has received the quote for asbestos removal from Hasenstab Architects. There will be a walk through for interested remediation companies and Hasenstab plans to release the bid packet on September 5, 2024.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:32 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner