



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:03 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, August 8, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Melissa N. Schaar, Clerk Eva N. Johnson, Assistant Clerk II	Commissioners	Franklin County Regional Clerk’s Training	Columbus, Ohio	08/16/24	\$160.00
Arin Phillips, Service Social Worker II	JFS	Overview of Amish Culture for Child Protection Professionals	Cambridge, Ohio	08/07/24	-0-
Mikayla Brannick, Social Service Worker II	JFS	Placing Children with Kinship Provider	Austin, Texas	08/11/24 - 08/13/24	\$1,350.00
Paige Bebout, Social Service Worker II	JFS	Engagement and Interviewing Skills Practice	Cambridge, Ohio	08/13/24	-0-

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20938	Salaries	20938-12170-50020	\$10,000.00
20938	Program Expenses	20938-12170-54400	\$12,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Repairs and Maintenance – Commissioners	10000-11001-53430	Service – Computer / Imaging – Commissioners	10000-11001-53300	\$638.55

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Daystar Chrysler Dodge Jeep Ram, \$105.16; Keister Plumbing & Heating Inc., \$514.50; AG Pro Ohio, LLC., \$321.04; Micro Distributing II LTD, \$124.00; Alterclinic Animal Care, \$348.20; Treasurer of State-Fund 83F, \$600.00; and Treasurer State of Ohio, \$2,351.82.

**DJFS:** None


**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,

**Seconded by** Vice President Donald E. Leggett II

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
HEALTH DEPARTMENT  
TOO GOOD FOR DRUGS & VIOLENCE CURRICULUM PROPOSAL**


 9:06 AM

Kelly Morris, Health Commissioner appeared before the Board to present a proposal regarding the Too Good for Drugs & Violence Curriculum. Ms. Morris advised that the proposal was submitted through the One Ohio Committee for Carroll County. Commissioner Wirkner advised that he is aware of the proposal for a number of grades and asked if the school replied with a recommendation for certain grades. Ms. Morris advised that the schools came back and requested grades four and seven. Ms. Morris provided more about the curriculum. Commissioner Wirkner asked if her request was to use some of the opioid settlement money. Ms. Morris said yes. The committee has approved this request for a total of \$27,660.00. Ms. Morris advised that each curriculum for K-8<sup>th</sup> grade is \$4,735.00. Ms. Morris discussed the cost break down between Carroll County General Health District, Carrollton, Malvern, Brown, Conotton Valley, and Minerva school districts which was approved by the committee. Commissioner Modranski discussed the role he played in the committee. Commissioner Modranski advised that Judge Smith, Probate Juvenile judge, and Judge Repella, Common Pleas judge are both in support of this initiative. Ms. Morris advised who other members of the committee were. Commissioner Modranski advised the money that would be utilized is the money that has been received from opioid litigation as part of the county’s direct share. There are several stipulations on how that money can be spent and this curriculum falls within those restrictions.


\*\*\*\*\*

**Motion:** to approve the purchase of the Too Good for Drugs & Violence Curriculum, as recommended by Kelly Morris, Health Commissioner, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:17 AM


Cason Leggett, Dog Warden, filed his report for the week of August 4, 2024 to August 10, 2024 showing 2 dogs impounded, 9 adopted out, 4 redeemed, 0 euthanized, 2 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF  
JOB & FAMILY SERVICES  
PURCHASE ORDERS**

Melissa N. Schaar, Clerk advised that this is the second year that the Department of Job and Family Services (JFS) has required this increase. Ms. Schaar advised that raising the limit on the blanket purchase order reduces the administrative work involved in preparing all of the checks.


\*\*\*\*\*

**Motion:** to allow the Department of Job & Family Services to increase maximum amount of blanket purchase orders for the Clothes for Kids Program specifically for line 20400-51320-56205 from \$5,000.00 to \$50,000.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:19 AM


**IN THE MATTER OF  
RUMA AGREEMENT – SNYDER WELL CONNECT  
CARDINAL GAS SERVICES, LLC.**

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC., to commence use of 1.2 miles of CR 47 (Burrow Road) for the purpose of ingress to and egress from the Snyder Well Connect, for traffic necessary for the purpose of construction and completion operations at the Snyder Well Connect in Monroe and Union Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF  
RUMA AGREEMENT – SMELTZ WELL  
EAP OHIO, LLC.**

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EAP Ohio, LLC., to commence use of .55 miles of CR 54 (Canyon Road) for the purpose of ingress to and egress from the Smeltz Well, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Smeltz Well in Lee Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF  
RUMA AGREEMENT – ECKLEY CR CEN  
EAP OHIO, LLC.**

Commissioner Wirkner advised that the Twp trustees have signed the Road Use Agreement.


\*\*\*\*\*

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EAP Ohio, LLC., to commence use of .7 miles of TR 146 (Fisherman Road) for the purpose of ingress to and egress from the Eckley CR CEN, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Eckley CR CEN in Center Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
RUMA AGREEMENT – HOLLYFIELD CR MON  
EAP OHIO, LLC.**

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EAP Ohio, LLC., to commence use of 3.4 miles of CR 52 (Caddy Road) and 1 mile of CR 11 (Antigua Road) for the purpose of ingress to and egress from the Hollyfield CR MON, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Hollyfield CR MON in Monroe and Orange Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:24 AM

**IN THE MATTER OF  
RUMA AGREEMENT – VANFOSSEN CR AUG  
EAP OHIO, LLC.**

Commissioner Wirkner advised that the Twp trustees have signed the Road Use Agreement.  
\*\*\*\*\*

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EAP Ohio, LLC., to commence use of .45 miles of TR 227 (Moccasin Road) for the purpose of ingress to and egress from the VanFossen CR AUG, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the VanFossen CR AUG in Augusta Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
RUMA AGREEMENT – NAVY WELL SITE  
EOG RESOURCES, INC.**

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EOG Resources, Inc., to commence use of .1 miles of CR 68 (Citrus Road NW) for the purpose of ingress to and egress from the Navy Well Site, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Navy Well Site in Brown Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
CHARTER COMMUNICATIONS**


**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Charter Communications for installation of fiber optic cable in Harrison Township, Avalon Road NW (CR 20) **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
CARROLL COUNTY PAVEMENT MARKING PROJECT T-1-2024  
NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT**

**Motion:** to issue a Notice of Commencement, Notice to Proceed and Contract to The Aero-Mark Company, LLC. for the Carroll County Pavement Marking Project, T-1-2024 with work beginning on or before August 14, 2024 and the completion date being December 12, 2024 in the amount of \$112,000.00, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:29 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Carrollton Back to School Bash is this evening from 5:00 p.m. to 7:30 p.m. at Carrollton High School. School supplies and backpacks will be available at the event. There will be raffles, giveaways, safety and wellness stations, as well as a performance by the Warrior Marching Band. Ms. Schaar noted that Brown Local Schools will be holding their Back-to-School Bash and Open House on Monday, August 19, 2024 from 5:30 p.m. to 7:30 p.m. Minerva Middle School Back to School Bash will also be held on Monday, August 19, 2024 from 5:00 p.m. to 7:00 p.m. Conotton Valley’s Back to School night will be held on Wednesday, August 21, 2024 from 5:00 p.m. to 7:00 p.m.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:30 AM


Melissa N. Schaar, Clerk appeared before the Board to advise viewers that the Scarecrows on the Square will be held on September 28, 2024. This annual event is hosted by the Carroll County Convention and Visitors Bureau and has an entry fee of \$5.00. Construction time is 10:00 a.m. until noon, and judging will begin at noon. The categories are Family, Political, Classroom – Youth, Business, and Organizations. Ms. Schaar advised that the flyer has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
MEDIA**

 9:31 AM


Georgette Huff, Free Press Standard asked when the Scarecrows on the Square was being held. Ms. Schaar advised it is being held on September 28, 2024.

**IN THE MATTER OF  
AMERICAN CORNHOLE LEAGUE  
TREY BURCHFIELD**

 9:31 AM


Commissioner Modranski advised that Carrollton’s own, Trey Burchfield became the American Cornhole League (ACL) World Champion in singles and doubles yesterday, August 11, 2024. Commissioner Modranski offered his congratulations to Trey Burchfield for winning the 2024 ACL World Championship in singles and doubles.

**IN THE MATTER OF  
OPIOID SETTLEMENT MONEY**

 9:32 AM

Commissioner Wirkner thanked Commissioner Modranski for agreeing to head up the opioid committees.

**IN THE MATTER OF  
SNOW REMOVAL EQUIPMENT**


 9:33 AM

Commissioner Leggett advised that he is trying to finish gathering the equipment that is needed for snow removal. Commissioner Leggett advised that the quote he received regarding the loader for the front of the tractor that the courthouse already owns is \$4,081.00. Commissioner Leggett advised that the broadcaster for the back of the tractor that will be used for distributing salt to the sidewalks is \$1,266.00. Commissioner Leggett advised that the rotary broom assembly for sweeping the sidewalks is \$6,070.00. Commissioner Leggett advised that all of this equipment is state bid purchased through John Deere and comes to a total of \$11,418.00. Commissioner Leggett and Melissa N. Schaar, Clerk discussed a portion of the cost for the rotary broom will be coming back from the Bureau of Workers Compensation (BWC) Safety Grant. All three Commissioners discussed about the equipment needed.


\*\*\*\*\*

**Motion:** to purchase the equipment needed for snow removal at a total cost of \$11,418.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:36 AM

**IN THE MATTER OF  
MEETINGS**

 9:36 AM

Commissioner Wirkner advised that he has an airport authority board meeting this evening.


**IN THE MATTER OF  
ROUTE 9 TOWER**

 9:36 AM

Commissioner Wirkner advised that the tower inspection was completed and that he is reviewing the results, but it does look like the tower is going to need some maintenance.

**IN THE MATTER OF  
ADJOURN**

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:36 AM

**PREPARED BY:**

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner