



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 5, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

| NAME, TITLE | DEPT. | EVENT | LOCATION | DATE | AMOUNT (not to exceed) |
|-------------------------------|--------------------|--|----------------|-----------------------|---------------------------|
| Deloris Kean, Deputy Director | Board of Elections | Annual Election Center National Conference | Detroit, MI | 9/6-11/24 | \$3,120.00 |
| Commissioner Modranski | Commissioner | Appalachian Community Grant Program | New Phila., OH | Retroactive to 8/7/24 | \$45.00 |
| Paige Bebout, Social Worker 2 | JFS | Assessment and Treatment of Opiate Addiction | Cambridge, OH | Retroactive to 8/5/24 | -0- |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

| FUND | NAME | CODE | AMOUNT |
|-------|----------------------------------|-------------------|-------------|
| 10000 | Fees Attorney – Court of Appeals | 10000-12006-52001 | \$1,425.00 |
| 80200 | Claims – Commissioners | | |
| | CORSA Claim Fun | 80200-11001-56060 | \$6,166.92 |
| 80106 | Contracts/Services | 80106-51906-53300 | \$35,000.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Hawkins, James and Brenda, \$105.00; The Goodyear Tire and Rubber Co, \$1,831.95; Carroll County Health Department, \$2,000.00; Bosh, Joseph A., \$440.00; Treasurer, State of Ohio, \$2,758.00; and ODP Business Solutions, LLC, \$185.05.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
MONTHLY REPORT – JULY
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:04 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed his report for July 2024 for the Carroll County Child Support Enforcement Agency. There was a total of 1,056 open, active cases. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF
RUMA AGREEMENT – WHITACRE WELL CONNECT
EOG RESOURCES INC.**

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EOG Resources, Inc. to commence use of 0.1 miles of CR 68 (Citrus Road) for the purpose of ingress to and egress from the Navy Well Connect, for traffic necessary for the purpose of construction, completion operations and production of products at the Navy Well Connect in Brown Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
CHARTER COMMUNICATIONS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Charter Communications to install aerial fiber in Brown Township, on Bellflower Rd. (CR 30), and Arrow Rd. (CR 15);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
YODER WOOD PRODUCTS LTD**

Motion: to approve a special hauling permit to Yoder Wood Products, LTD for hauling over Colony Rd. (CR 74) and Avon Rd (CR 21) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


| PROVIDER | EFFECTIVE DATE | AMOUNT | SERVICE | TYPE | STATUS | DATE SIGNED |
|------------------------|----------------------|---|---|------------|---------|-------------|
| Atwood Deli | 07/20/2024-7/19/2025 | Varies, dependent on program authorizations | Purchase of motor vehicle fuel for authorized specific program recipients | Contractor | Renewal | 6/8/24 |
| Baxter’s General Store | 7/20/2024-7/19/2025 | | | Contractor | Renewal | 6/8/24 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Grant Agreement between the Office of Budget and Management and the Board of Commissioners of Carroll County, Ohio to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

 9:10 AM


**IN THE MATTER OF
ENVIRONMENTAL SERVICES**

 9:11 AM


Courtney Grossman, Director of Environmental Services at the Carroll County General Health District; Tina Bernard, Registered Environmental Health Specialist; Ralph Castellucci, Director of Environmental Services; Bethany Peters, realtor; Jason Miller, homeowner; Thomas Konst, Regional Planning Director were present in session to discuss a sewer hookup on Bluebird Road in Malvern. Commissioner Leggett advised that the issue involves a property on Bluebird Road that has the home on one side of the road and the septic system on the other side of the road. The septic system has been deemed failing by the Carroll County General Health District. The soil is not good and a spray system would be needed for a replacement system. Commissioner Leggett advised that Mr. Castellucci has stated that a 450' line and two man holes need to be installed at the homeowners expense. Commissioner Leggett advised that he feels a 6" line can be run to the manhole and be gravity fed. There could be a clean out every 100'. Commissioner Wirkner asked if the County Engineer is fine with doing an under bore of the road. Commissioner Leggett advised the Engineer is fine with that. Commissioner Wirkner asked if the Health Department is fine with the hook up. Ms. Grossman advised that the Health Department rules requires a hook up to sewer that is within 400' of the building, providing that the sewer system can handle the additional flow. Ms. Grossman did the inspection and failed the septic system. Ms. Grossman advised that there is an already existing line and the distance is 276'. Commissioner Wirkner asked Mr. Castellucci if the sewer plant can handle the additional flow. Mr. Castellucci said yes. Mr. Castellucci advised that he has had many calls about the issue on Bluebird Road over the last eight months, but none of the calls have been from the owner. Mr. Castellucci advised that the industry standard is to extend the main past the location so the next person is not hampered. Mr. Miller advised that he authorized his contractor, Bill Milner to handle things on his behalf. The property butts up against the Navy Well Pad property, so it is hard to imagine any future development. Commissioner Leggett advised that if the property is ever split, there will need to be an easement. Mr. Castellucci advised that his concern would be that the easement would not go on. Ms. Grossman advised that the easement would be caught when the split paperwork is submitted to Regional Planning and the Health Department. The split application has an area that the applicant must indicate sewer or septic, and the water source. Discussion was held about the correct way to tie in. Mr. Castellucci advised that the clean outs will need to be commercial grade due to the cattle in the field. Permit costs and where to get permits was discussed. Mr. Konst advised that he was just present in case there were questions about the Regional Planning aspect.

**IN THE MATTER OF
ATTORNEY**

Motion: to hire Attorney Jonathan Downes of Zashin & Rich Co., LPA of Columbus, Ohio at the rate of \$195.00 per hour for human resources consulting services, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:33 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:33 AM


April D. Mayle, Assistant Clerk I advised that today is the last day for Ohio residents to take advantage of the extended tax-free holiday. The tax-free holiday will expire tonight at 11:59 pm.

**IN THE MATTER OF
CLERK'S REPORT**

 9:34 AM

April D. Mayle, Assistant Clerk I advised that the Carroll Golden Age Retreat is looking for a full-time cook. Individuals who are interested can apply in person at the Golden Age Retreat and call 330-627-4665 with any questions.

**IN THE MATTER OF
9-1-1**

 9:34 AM


Commissioner Wirkner advised that he attended the 9-1-1 Technical Services and 9-1-1 Program Review Committee meetings on Tuesday. The 9-1-1 pilot program is drawing to a close, and Carroll County will be joining the state system in Columbus. The state has indicated that the fees will be covered by the state. The only thing Carroll County will need to cover is upgrades which includes

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headsets. The headsets will also clear up some issues for the new phone system in the courthouse. Commissioner Wirkner advised that he anticipates being on the state system as early as October. The 9-1-1 coordinator needs funds to do upgrades to the consoles. The 9-1-1 Technical Services committee recommended approving up to \$6,000.00 for the transition.

Motion: to allow the 9-1-1 Coordinator to spend up to \$6,000.00 to upgrade public safety answering point (PSAP) equipment to prepare for transfer to the state system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:37 AM

IN THE MATTER OF MEETINGS

 9:37 AM


Commissioner Wirkner advised that he has a Carroll County Foundation meeting this evening.

IN THE MATTER OF TEMPORARY RECESS

 9:38 AM

Commissioner Wirkner advised that he anticipates an executive session at 10:20 a.m. It is unknown at this time if further action will be taken.


Motion: to temporarily recess until 10:20 a.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:38 AM

Board members reconvened at  10:22 AM.


IN THE MATTER OF EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:23 AM


Board members reconvened with no action taken at  11:35 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 11:35 AM

IN THE MATTER OF ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 11:35 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner