



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, July 29, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Donald E. Leggett II, Commissioner	Commissioners	MCJAS Finance & Trustee Meeting	Canton, OH	Retroactive to 7/30/24	\$40.00
Patty Brill, ESSTT	JFS	CC MEP Round Table	Cleveland, OH	8/6/24	-0-
Patty Brill, ESSTT Alex Logan, Eligibility Supervisor	JFS	Aries Case Manager Meeting	Steubenville, OH	8/22/24	-0-
Melissa Herrington, Fiscal Supervisor Jennifer Burns, Assistant Director Brittany Tangler, Fiscal Specialist Kate Offenberger, Director	JFS	OJFSDA East Central	Wooster, OH	8/6/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA General Session	Columbus, OH	9/13/24	-0-


**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Advantech Service and Parts, LLC; 2,347.44.

**DJFS:** Owl Labs, Inc.; \$1,049.00


**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,

**Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
M & M SAWMILL & LUMBER, LLC**

**Motion:** to approve a special hauling permit to M & M Sawmill & Lumber, LLC for hauling over Apollo Rd (CR12) in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
OIL & GAS LEASE  
EAP OHIO, LLC**

 9:05 AM  
Commissioner Wirkner advised that the gas and oil lease contains over twenty parcels and it would be time consuming to read all of them. The parcel numbers can be reviewed in the Commissioners’ office. Commissioner Leggett advised that the Board hired an attorney to review the lease. Commissioner Leggett advised that the initial lease was for six acres at \$3,000.00 an acre with 18% royalties, and after working with the attorney the new lease is for 14 acres at \$5,000.00 an acre with 20% royalties. Commissioner Leggett advised that it was a good move to hire the attorney. Commissioner Wirkner asked if the Board has recovered the cost of hiring the law firm and made a good bit more money. Commissioner Leggett said yes.


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**Motion:** to approve the Paid-Up Oil and Gas Lease and Memorandum of Oil and Gas Lease by and between The Board of Commissioners of Carroll County, Ohio and EAP Ohio, LLC, for 23 parcels in Center Township, Carroll County, Ohio totaling 14.400814 acres. The lease is for a five year primary term and an option to renew for an additional five year term; parcel numbers are available for review in the Commissioners’ office, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
DOG WARDEN MONTHLY REPORT**


 9:07 AM  
Cason Leggett, Dog Warden appeared before the Board to present his report for the month of July 2024. Warden Leggett advised that 30 dogs came in, 13 dogs were adopted to new families, four dogs were reclaimed by their owners, no dogs were euthanized, six citations were issued for no license, and seven at-large citations were issued. Warden Leggett advised viewers that they have had quite a few severe attacks, mostly on other dogs but some were on humans also. Warden Leggett advised that you are responsible for your dog(s) and what they do. Commissioner Modranski asked if the attacks were happening because the dogs were off a leash. Warden Leggett advised most of the attacks happened because the dogs are running off their property and are attacking other dogs, etc. Warden Leggett advised that before he started here there were no dogs in the county that were deemed dangerous. A few dogs were deemed dangerous before he took over as Warden, and he believes that he has deemed six dogs or so dangerous this year alone. Commissioner Modranski asked what happens when they deem dogs dangerous. Warden Leggett advised that there are special laws that they must follow. Warden Leggett advised that normally they are required to have special insurance on their dog and an outside dog must be kept in a kennel. If the dog is outside, it must be on a leash, and it cannot be tied out. Commissioner Modranski asked if a dog that has not been deemed dangerous is on your property, does it have to be on a leash, and if you take it off your property is there a leash law. Warden Leggett advised that there are a couple of words in the law that are a little iffy and that he actually has a question out right now regarding them. Commissioner Wirkner asked if running at large is when the dog is on its own with no supervision. Warden Leggett advised that is correct. Commissioner Modranski asked that whenever Warden Leggett gets clarification about the leash law to please let the Commissioners know. Warden Leggett thanked the Kim Davis Insurance Agency in Malvern for the fundraiser they hosted for donations for the Carroll County Dog Pound. The Dog Pound received nine large bags of dog food, four or so small to medium bags of dog food, and between ten and 15 boxes and bags of treats. Warden Leggett advised that the Kim Davis Insurance Agency also raised \$2,064.08 in monetary donations. Warden Leggett also thanked the Carroll County Auditor, Carroll County Coffee Company, and Ron Ruegg Automotive for their donations as well. Warden Leggett advised that he would also like to thank Tractor Supply Company for the donation box they have at the front of their store for the Carroll County Dog Pound. Commissioner Modranski advised that it is great they received so many donations. Warden Leggett advised that donations really help a lot. Warden Leggett advised that they receive a lot of questions about what they need and what can be donated. Warden Leggett advised that they always need food, but it must be factory sealed and cannot be opened. Commissioner Modranski asked if that is for safety reasons. Warden Leggett advised that is correct. Commissioner Wirkner advised that he would like to encourage the people who do take care of their dogs to continue to do so and asked for those who do not take care of their dogs and allow them to run at large, if they are caught if there is a fine. Warden Leggett advised that the fine itself is \$60.00 plus court cost and \$95.00 for administration fees, so the fine in total is \$155.00. Warden Leggett advised that if you are cited for a dog running at large you must appear in court and that the fine from the Judge could range from \$100.00 to \$150.00 and possibly 30 days in jail. Warden Leggett advised that if you are found guilty three times for your dog running at large he can deem the dog dangerous. Commissioner Leggett asked if the Warden finds dogs that he repeatedly goes after. Warden Leggett advised that he does have multiple dogs he has repeatedly gone after and people who are repeat offenders of their dog(s) running at large. Commissioner Wirkner thanked Warden Leggett for coming in.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:23 AM

April D. Mayle, Assistant Clerk I advised that this Friday, Saturday, and Sunday, August 2<sup>nd</sup> through the 4<sup>th</sup>, the Carroll County Board of Developmental Disabilities will be holding the People First Hot Dog Stand fundraiser from 10:00 am to 7:00 pm at Sander’s Market. Volunteers are needed and if anyone is interested, contact Penny at 330-627-6555.

**IN THE MATTER OF  
CARROLL COUNTY CHAMBER OF COMMERCE**


 9:24 AM

Commissioner Modranski advised that the Carroll County Chamber of Commerce is hosting an event that is in connection with Ohio Open Doors, hosted by the Ohio History Connection. Commissioner Modranski advised that it is a 10-day event showcasing Ohio historic buildings and landmarks by holding special events and tours. Commissioner Modranski advised that the Chamber approached him and asked if the Commissioners would be willing to open the courthouse doors for this event. Commissioner Modranski advised that he told them he didn’t think there would be a problem, if it was during normal business hours. Commissioner Modranski advised that the event is scheduled for September 6, 2024, to September 15, 2024. Commissioner Modranski advised that would allow the courthouse to be open Friday, September 6<sup>th</sup>, and September 9<sup>th</sup> through September 13<sup>th</sup> from 8:00 am to 4:00 pm. The Chamber also asked if some time could be set aside for a tour of the large courtroom. Commissioner Modranski advised that he spoke with Common Pleas Judge Michael Repella and the courtroom will be open September 6<sup>th</sup>, 11<sup>th</sup>, and 13<sup>th</sup> from 9:00 am to 11:00 am and 1:00 pm to 3:00 pm. Commissioner Modranski advised that the Chamber will be advertising the event and they have three or four historians in the county sharing this information.


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**Motion:** to allow the courthouse to be part of the Ohio Open Doors event on September 6 and September 9 - 13, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING**


 9:27 AM

Commissioner Leggett advised that the Board had discussed moving the Emergency Management Agency (EMA) to the courthouse annex building. Commissioner Leggett advised that Hasenstab Architects sent back a proposal for the additional work for the EMA office totaling \$9,350.00, and includes designing of the electric, plumbing, heating, cooling, and interior. Commissioner Wirkner advised that moving the EMA to the annex building will allow the Commissioners to sell the current EMA building, and apply the money to the annex building.

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**Motion:** to approve the additional cost of \$9,350.00 to Hasenstab Architects for the designing of the electric, plumbing, heating, cooling, and interior of the EMA office at the courthouse annex building, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:28 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:28 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner