



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 15, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

| NAME, TITLE | DEPT. | EVENT | LOCATION | DATE | AMOUNT (not to exceed) |
|--|---------------|----------|----------------|---------|---------------------------|
| Christopher R. Modranski, Commissioner | Commissioners | HARCATUS | New Phila., OH | 7/31/24 | \$35.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

| FUND | NAME | CODE | AMOUNT |
|-------|-------------------|-------------------|-------------|
| 20710 | Contract Repairs | 20710-51400-53430 | \$15,000.00 |
| 20710 | Travel/Training | 20710-51400-51203 | \$10,000.00 |
| 20712 | Contract/Services | 20712-51400-53300 | \$15,000.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.
Motion carried on unanimous vote


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

| FUND | FROM | | TO | | AMOUNT |
|-------|---|-------------------|----------------------|-------------------|----------|
| | NAME | CODE | NAME | CODE | |
| 10000 | Small Tools & Minor Equipment – Commissioners | 10000-11001-54440 | Levies & Assessments | 10000-11265-56090 | \$377.44 |


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.

Motion carried on unanimous vote

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Cintas Corporation, \$151.68 and Hasenstab Architects, Inc., \$18,522.39.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
BAY ROAD BRIDGE REPLACEMENT PROJECT
CHANGE ORDER – MCCONNELL CONTRACTING, INC.**

Motion: to approve a change order for McConnell Contracting, Inc. for the Bay Road Bridge Replacement Project, CAR CR27 6.17, PID #119467 to extend the start date to on or before July 29, 2024, and completion date to September 29, 2024 due to a delay in availability and manufacturing of the bridge materials; there is no change in contract price, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.

Motion carried on unanimous vote

 9:05 AM


**IN THE MATTER OF
BIDS – BOND RELEASE
CARROLL COUNTY RESURFACING PROJECT H-1-2024**

 9:05 AM

Commissioner Wirkner advised that motion is being rescinded due to the incorrect company being listed on the previous request.

Motion: to rescind the motion that was made on July 11, 2024, by Commissioner Christopher R. Modranski and seconded by Vice Present Donald E. Leggett II to release the bid bonds of Superior Paving & Materials, Inc. for the Carroll County Resurfacing Project H-1-2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.


Motion carried on unanimous vote

 9:05 AM

**IN THE MATTER OF
BIDS – BOND RELEASE
CARROLL COUNTY RESURFACING PROJECT H-1-2024**


Motion: to release the bid bonds of Northstar Asphalt, Inc. and Barbicas Construction Co., as recommended by Brian J. Wise, County Engineer, due to a contract having been signed with Superior Paving & Materials, Inc., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
YODER WOOD PRODUCTS LTD**

Motion: to approve a special hauling permit to Yoder Wood Products, LTD for hauling over Fresno Road NW (TR 150) and Avalon Rd (CR 20) in Harrison Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT PY23
RFP NOTICE**

 9:08 AM


Commissioner Modranski advised that the Request for Proposals (RFP) notice is for the Community Development Block Grant (CDBG) PY2023 grant.

Motion: to accept sealed proposals or combined Prime Contracts for the Dellroy Community Center Improvements project until 9:00 a.m. local time on August 15, 2024 in the office of the Carroll County Commissioners located at 119 S. Lisbon St., Suite 201, Carrollton, Ohio 44615, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
DOG POUND
NEW HIRE**

 9:09 AM


Cason Leggett, Dog Warden advised that Janice Vaughn, Pound Keeper has submitted her resignation. Ms. Vaughn agreed to stay until a new Pound Keeper was hired. Warden Leggett advised that interviews were completed and he is requesting permission to hire Fawn Auman as the new part time Pound Keeper. The hours and shifts were discussed. Commissioner Modranski advised that Ms. Auman is a Carroll County native, a Carrollton Schools graduate and recently retired with full honors from the United States Air Force. Warden Leggett advised that he wants to extend his thanks to Ms. Vaughn for her work. Warden Leggett advised that he cannot say enough about Ms. Vaughn as an employee and as a friend.

Motion: to hire Fawn Auman as the part-time pound keeper at a rate of \$12.75 an hour starting on July 22, 2024 with a 6-month probation period, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
DOG POUND**

 9:14 AM

Cason Leggett, Dog Warden advised that today is the last day for the Donation Drive that the Kim Davis Agency is holding for the Dog Pound. Warden Leggett advised that the drive has been a success so far.


**IN THE MATTER OF
PROSECUTOR OPINION
CHAPTER 7 BANKRUPTCY CASE**

 9:14 AM


Commissioner Wirkner advised that the Notice of Chapter 7 Bankruptcy Case is for a Community Housing and Impact Preservation (CHIP) grant recipient.

Motion: to send the Notice of Chapter 7 Bankruptcy Case that was received by the Commissioners’ office to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
LETTER OF NOTIFICATION – AMERICAN TRANSMISSION SYSTEMS, INC.**

 9:16 AM


Commissioner Wirkner advised the Board received a letter of Notification from American Transmission Systems, Inc., a FirstEnergy company advising that they filed a Letter of Notification application with the Ohio Power Siting Board for the Knox-Nottingham 138 kV Transmission Line Rebuild Project. A digital copy of the Project is available in the commissioners’ office.

**IN THE MATTER OF
CLERK’S REPORT**

 9:16 AM

April D. Mayle, Assistant Clerk I advised that Rolling Refreshments will be at the Shoppes on Second today from 11:00 am to 6:00 pm. They have specialty lemonades, teas, mocktails, and smoothies.


**IN THE MATTER OF
BUILDINGS & GROUNDS
FLOOR TILE - 2nd FLOOR**

 9:17 AM


Commissioner Leggett advised that he reached out to several companies for a quote for the tile repairs on the second floor of the courthouse. Schoeppner Tile & Construction of Waynesburg, Ohio gave a quote of \$8,272.50 for the repair. They can begin work in the next week or so. Commissioner Leggett advised that the border will stay, and the tile within the border will be replaced from the hallway to the vending machines. Commissioner Leggett advised that the contractor knows the courthouse is a historical building. Once the quote is accepted, the Board will need to pick the colors.

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:21 AM

Commissioner Leggett advised that he will be meeting with the architects on Monday, July 22, 2024 to discuss the remediation. He should have more information to share on Thursday, July 25, 2024. Commissioner Modranski advised that an email was received from the state which states they cannot give approval, however, the grant start date is July of 2023.


**IN THE MATTER OF
EXECUTIVE SESSION**

 9:22 AM

Commissioner Wirkner requested an executive session.


Motion: to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the employment of a public employee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


Board members reconvened with no action taken at  9:32 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:32 AM


**IN THE MATTER OF
COMMISSIONERS OFFICE
EVA JOHNSON**

 9:33 AM


Commissioner Modranski advised that Eva Johnson came into the office as summer help and has done a marvelous job. She has accepted to position and will be learning Economic Development as well.

Motion: to promote Eva Johnson to full time Assistant Clerk II at the rate of \$16.00 per hour, effective July 22, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:33 AM

**IN THE MATTER OF
MEDIA**


 9:35 AM

Georgette Huff, Free Press Standard reporter asked about the Notice of Chapter 7 Bankruptcy Case. Commissioner Wirkner advised that a resident who received a Community Housing Impact and Preservation (CHIP) grant has filed for bankruptcy and the Board needs to know how to protect their interest. Commissioner Modranski discussed the terms of CHIP grants.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:37 AM

PREPARED BY:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner