



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, July 11, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Gary L. Willen, Judge	Muni Court	2024 Annual Meeting	Columbus, OH	9/18-20/2024	\$1,300.00
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	Northeast Auditors' Association District Meeting	Akron, OH	8/2/2024	\$40.00
Kate Offenberger, Director	JFS	East Central PCSAO Meeting	Steubenville, OH	7/19/2024	-0-
Jennifer Burns, Assistant Director	JFS	OFCFC Statewide Meeting	New Philadelphia, OH	7/24/24	\$75.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20735	Emergency Management Fund – Pro Services	20735-21550-53340	\$2,000.00
20735	Emergency Management Fund – Small Tools & Equipment	20735-21550-54440	\$2,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of July 7, 2024 to July 13,2024 showing 7 dogs impounded, 5 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF
WORK ORDER
WASHINGTON TOWNSHIP**

Motion: to approve a blanket work order for Washington Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
K & B LUMBER LTD**

Motion: to approve a special hauling permit to K & B Lumber LTD for hauling over Chase Road (CR 66) in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. AEP/TRC to replace 13 existing poles in the right of way in East Township, Midway Road (TR 270) and Aurora Road NE (CR 18);
2. Carroll Electric to set up temporary traffic control to replace electric pole in Washington Township, Section 8, Avon Road (CR 21);
3. Carroll Electric to set up temporary traffic control to replace electric pole in Fox Township, Section 27, Apollo Rd (CR 12);
4. Carroll Electric to set up temporary traffic control to replace electric pole in Fox Township, Section 21, Avon Rd (CR 21);
5. Carroll Electric to set up temporary traffic control to replace electric pole in Fox Township, Section 26, Avon Rd (CR 21);
6. Carroll Electric to set up temporary traffic control to replace electric pole in Fox Township, Section 26, Avon Rd (CR 21);
7. Carroll Electric to set up temporary traffic control to replace electric pole in Perry Township, Section 30, Cashmere Rd (CR 58),

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett, II.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	7/1/24-6/30/25	\$38,393.00	OhioSTART	MOU	Renewal	6/26/2024

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
JFS – HIRING RECOMMENDATION**

 9:10 AM


Kate Offenberger, Job and Family Service Director appeared before the Board to request approval to hire Rebecca Brown as a Unit Support Worker II.

Motion: to hire Rebecca Brown, Unit Support Worker II at a rate of \$16.73, effective 7/22/24 as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
PROCLAMATION
DIXIE PAVICK – RETIREMENT**

 9:12 AM


Melissa Schaar, Clerk advised that Ms. Pavick agreed to the proclamation, but did not want to appear in session for it. Commissioner Modranski advised that he appreciates all Ms. Pavick’s hard work.

Motion: to adopt a Proclamation recognizing Dixie Pavick for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:14 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County General Health District is offering a free online training class to receive a car seat. Interested residents should call the Health Department at 330.627.4866 ext. 1526 to determine eligibility and sign up for the class. Ms. Schaar advised that this information has been shared to the Commissioners Facebook page.


**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:16 AM

Brent Smith, Principal from Civil Environmental Consultants, Inc. appeared before the Board to provide an update regarding the Brownstone Remediation Grant for the asbestos removal at the courthouse annex building. Brandi Fry, Project Manager for Hasenstab Architects appeared before the Board along with Brandi Miller and Chitra Matthai. Ms. Fry provided an update on the remodeling project at the courthouse annex building and Ms. Matthai provided carpet, tile, and paint samples for the Board to inspect. Mike Baltrinic from Emerald Environmental provided an update regarding the abatement process of the building. Ms. Matthai presented the samples to the Board. The Board advised that the Board of Elections and Job and Family Services will be given a week to choose the finishes they would like for their offices in the building, and their choices will be relayed to Hasenstab.


Motion: for the Board to pay the \$336,000.00 for asbestos removal, and be reimbursed by the grant, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:44 AM

Motion: to approve the renovation plans presented by Hasenstab Architects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:54 AM

**IN THE MATTER OF
MEDIA**


 10:34 AM

Georgette Huff, Free Press Standard asked what the Glow Walk at the fair is. Commissioner Wirkner advised that it is a one-mile run/walk that is held every year to kick off the fair. Ms. Huff asked what Permacoat is. Commissioner Wirkner and Commissioner Leggett advised that it is a product that the Engineer’s office applies to the roads.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 10:35 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner