



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 8, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
80106	Parent Stipends	80106-51906-56030	\$1,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: The Carroll County Messenger, \$160.00; BWC, \$441.95; and BWC, \$1,566.23.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
DOG POUND
MONTHLY REPORT - JUNE**

 9:02 AM

Cason Leggett, Dog Warden appeared before the Board to present his report for the month of June 2024. Warden Leggett advised that 21 dogs came in, 17 dogs were adopted to new families, seven dogs were reclaimed by their owners, no dogs were euthanized, four citations were issued for no license, and three at-large citations were issued. Warden Leggett reminded viewers of the donation drive that the Kim Davis Agency is hosting through July 18, 2024. All monetary donations will go directly to vet bills. Donations of cash, dog food, treats, toys and collars will be accepted. Warden Leggett noted that his office does not take food that has been opened; food and treats must be factory sealed.

IN THE MATTER OF ENVIRONMENTAL SERVICES REVIEW COMMITTEE

 9:06 AM


Commissioner Modranski advised that the Board has already appointed Roy Ford, Superintendent at Environmental Services to the Environmental Services Rules & Regulations review committee. The following appointments are to fill the rest of the committee seats. Commissioner Modranski advised that this will provide an odd number of members for tiebreakers, if needed. The committee will present the final draft of revisions to this Board for review and approval. Commissioner Wirkner asked when the committee anticipates holding their first meeting. Commissioner Modranski advised that Mr. Ford will organize the meeting. The committee members need a copy of the current regulations and some time to review the rules. Commissioner Modranski advised that his goal is to have the updated regulations finalized by the end of year. Commissioner Leggett and Commissioner Wirkner agree that the rules need updated.

Motion: to appoint the following people to the Carroll County Environmental Services Rules & Regulations review committee:


- 1. Jacob Green as the installer representative;
- 2. Derik Kaltenbaugh as the Village of Malvern representative;
- 3. Jeremy Witherow as the Lake Mohawk Property Owners representative; and
- 4. Brock Hutchison as the Brown Township representative;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,

Seconded by Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM

IN THE MATTER OF TRANSIT PERSONNEL

 9:09 AM


Commissioner Wirkner advised that Sonja Trbovich, Transit Director submitted a letter to the Board requesting permission to hire a full-time driver and a part time driver.

Motion: to allow Sonja Trbovich, Carroll County Transit Director to hire the following applicants:


- 1. Mark Spilker of Carrollton, Ohio as a part-time driver at a rate of \$12.00 per hour for driving a van and \$13.00 per hour for driving a bus, effective July 22, 2024, contingent on the passing of pre-employment tests; and
- 2. Austin Fisher of Carrollton, Ohio as a full-time driver at a rate of \$12.00 per hour for driving a van and \$13.00 per hour for driving a bus, effective July 22, 2024, contingent on the passing of pre-employment tests;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:09 AM


IN THE MATTER OF ENVIRONMENTAL SERVICES PERSONNEL

 9:11 AM

Commissioner Leggett advised that he spoke to Roy Ford, Superintendent at Environmental Services and he feels that Mr. Fiscus will be a good fit for the department. Commissioner Modranski advised that he believes Environmental Services is down one or two employees, so it is good to see a new employee coming on board.


Motion: to allow Ralph Castellucci, Environmental Services Director to hire Jonathan Fiscus as an operator-in-training at a rate of \$22.50 per hour, effective July 22, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:10 AM


IN THE MATTER OF BIDS – BOND RELEASE CARROLL COUNTY RESURFACING PROJECT H-1-2024

Motion: to release the bid bonds of Superior Paving & Materials, Inc. and Barbicas Construction Co., Inc. as recommended by Brian J. Wise, County Engineer, due to a contract having been signed with Superior Paving & Materials, Inc. for the Carroll County Resurfacing Project H-1-2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
WORK ORDER
LOUDON TOWNSHIP**

Motion: to approve a blanket work order for Loudon Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
MARK HALL MCCARTHY SYSTEMS**


Motion: to approve a special hauling permit to Mark Hall McCarthy Systems for hauling over Arbor Road NE (CR 14) in Augusta Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
RESOLUTION 2024-22
AUTHORIZE PARTICIPATION IN KROGER OPIOID SETTLEMENT**

 9:25 AM

Motion: to approve Resolution No. 2024-22 authorizing the Board’s participation in the Kroger Opioid Settlement, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:14 AM

**RESOLUTION NO. 2024-22
RESOLUTION TO AUTHORIZE PARTICIPATION IN THE KROGER NATIONAL OPIOID SETTLEMENT**

WHEREAS, the Board of Commissioners of Carroll County, Ohio (“the Board”) has received the National Opioid Settlement Participation Form which must be executed to allow for participation in the Kroger National Opioid Settlement; and

WHEREAS, the Board wishes to participate in the settlement and is, therefore, electing to execute the Settlement Participation Form; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Carroll County, Ohio that:

- 1) The Board approves the National Opioid Settlement Participation Form as presented.
- 2) The President of the Board will execute the National Opioid Settlement Participation Form.
- 3) A copy of the National Opioid Settlement Participation Form will be on file with the Board of Commissioners of Carroll County, Ohio.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 11th day of July, 2024.

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President


/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk


**AGREEMENT/CONTRACT – JB MILNER
2024 WATER POLLUTION LOAN CONTROL FUND 2024-06**

Motion: to approve a contract and issue a notice to proceed to JB Milner Complete Septic Service Inc. of Minerva, OH, in the amount of \$13,500.00 to repair one septic system for the 2024 Water Pollution Control Loan Fund project 2024-06 at a residence located on Norse Rd. in Mechanicstown, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
PROSECUTOR OPINION
JB MILNER COMPLETE SEPTIC SERVICE INC. CONTRACT**

Motion: to send the Water Pollution Control Loan Fund contract with JB Milner Complete Septic Service Inc. of Minerva, OH to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
PROSECUTOR OPINION
2024 CORSA PARTICIPATION AGREEMENT**

Motion: to send the 2024 CORSA Participation Agreement to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:18 AM


April D. Mayle, Assistant Clerk II advised that Carroll County Caring Hands is sponsoring Lunch on the Square on August 2, 2024 from 11:00 am to 1:30 pm. They will be offering coney, sloppy joes, hot dogs, fruit cups, chips, dessert, and drinks for the cost of a donation. All proceeds benefit Carroll County Caring Hands.

**IN THE MATTER OF
CLERK’S REPORT**

 9:19 AM


April D. Mayle, Assistant Clerk II advised that the Carroll County Fair kicks off on Monday, July 15th with the flag raising at 6:00 pm by the Carrollton American Legion Post 428 and Veterans of Foreign Wars Post 3301. Tractor pulls will immediately follow the flag raising. Ms. Mayle advised that the Fair Royalty presentation is scheduled for 8:00 pm, followed by the Back to the Barn Glow Run/Walk at 9:30 pm. There is no admission fee to the fair on Monday. The fair officially opens at 8:30 am on Tuesday, July 16th. More information about the fair and a list of events can be found on the Carroll County Fair Facebook page and in the Carroll County Messenger.

**IN THE MATTER OF
BUILDING & GROUNDS - CELL PHONE REIMBURSEMENT**


 9:20 AM

Commissioner Leggett advised that Ed Eick, Building and Maintenance Superintendent is paid \$30.00 per month towards the cost of his cell phone since he uses it so much for work. Commissioner Leggett advised that it would cost the Board more than that to provide a cell phone. Commissioner Leggett advised that Chris Rutledge, Maintenance Tech I will also use his cell phone a lot for work and should be given \$30.00 as well. Commissioner Wirkner agreed.

Motion: to reimburse Chris Rutledge, Maintenance Tech I \$30.00 per month for his cell phone bill, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF
BUILDING & GROUNDS - VEHICLE**

 9:21 AM


Commissioner Leggett advised that Tom Cottis, Director at the Emergency Management Agency (EMA) got a new truck, and Dustin Lucas, Deputy Director will take Mr. Cottis’s car, leaving Mr. Lucas’s car available. Commissioner Leggett advised he would like to take that car for the Maintenance department to use for right now. Ed Eick, Building and Grounds Superintendent and Chris Rutledge, Maintenance Tech I need to be able to go different directions for their job duties. Commissioner Modranski advised that Mr. Eick has safety council today, which will leave Mr. Rutledge without a car. Mr. Cottis advised Commissioner Leggett that the car can be picked up on Monday.

Motion: to transfer the 2013 Ford Edge SE AWD, VIN 2FMDK4GC5DBB75542 to the Commissioners asset list for the use of the Building & Grounds department, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF
EXECUTIVE SESSION**


 9:24 AM

Commissioner Modranski requested an executive session.

Motion: to enter into Executive Session per ORC 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:25 AM


Board members reconvened with no action taken at  9:47 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:47 AM


**IN THE MATTER OF
EXECUTIVE SESSION**


 9:48 AM

Commissioner Modranski requested another executive session.

Motion: to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the employment of a public employee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:48 AM


Board members reconvened with no action taken at  10:00 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

**IN THE MATTER OF
COMMISSIONERS OFFICE**


APRIL D. MAYLE

 10:01 AM

Commissioner Modranski advised that Ronald M. Nuzzolillo resigned in June and this move is to fill the position vacated by Mr. Nuzzolillo. Commissioner Modranski advised that April D. Mayle, Assistant Clerk II has been a very good employee. There is still a third position to fill before the end of the year, once the Board decides what that position will look like.

Motion: to promote April D. Mayle to Assistant Clerk I at the rate of \$17.50 per hour, effective immediately, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 10:02 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 10:02 AM

PREPARED BY:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner