



Present: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski. **Absent:** President Robert E. Wirkner
Also present to observe: Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Absent


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 1, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

| NAME, TITLE | DEPT. | EVENT | LOCATION | DATE | AMOUNT (not to exceed) |
|-------------------------|------------------|---|----------------|------------|---------------------------|
| Sean R. H. Smith, Judge | Probate/Juvenile | Ohio Judicial Conference Annual Meeting | Columbus, Ohio | 9/19-20/24 | \$680.00 |

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

| FUND | NAME | CODE | AMOUNT |
|-------|------------------------------------|-------------------|-------------|
| 20720 | Transfer Out - CSEA | 20720-51520-59200 | \$50,000.00 |
| 20450 | Small Tool & Minor Equipment – BWC | 20450-11600-54440 | \$1,566.23 |
| 20450 | Transfer Out – BWC Safety Grant | 20450-11600-59200 | \$3,305.09 |
| 40041 | Issue II Contract Services | 40041-31366-53300 | \$25,743.91 |
| 10000 | County Share – Bureau of Support | 10000-11123-56067 | \$50,000.00 |

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

| FUND | FROM NAME CODE | TO NAME CODE | AMOUNT |
|-------|---|---|-------------|
| 20874 | Supplies & Materials – Healthy Aging Grant 20874-81970-54400 | Contractual Services – Healthy Aging Grant 20874-81970-53300 | \$10,885.60 |

| | | | | | |
|-------|---|-------------------|---|-------------------|----------|
| 20874 | ADMIN – Healthy Aging Grant | 20874-81970-56001 | Contractual Services – Healthy Aging Grant | 20874-81970-53300 | \$9.61 |
| 21204 | Contractual Services – COMMS – Water Pollution Control Loan FY24 | 21204-11001-53300 | Administration – COMMS – Water Pollution Control Loan FY24 | 21204-11001-56001 | \$160.00 |

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


| FUND | CODE (FROM) | CODE (TO) | AMOUNT |
|-------|-------------------|-------------------|-------------|
| 20720 | 20720-51520-59200 | 10000-00100-49800 | \$50,000.00 |
| 10000 | 20450-11600-59200 | 10000-00100-49800 | \$3,305.09 |

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of June 30, 2024 to July 6, 2024 showing 3 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – JUNE
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:03 AM

Commissioner Leggett advised the office of the Prosecuting Attorney filed his report for June 2024 for the Carroll County Child Support Enforcement Agency. There was a total of 1,049 open, active cases. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Griffeth & Son Trucking, Inc. \$15,096.56; Carroll County Engineer, \$231.40; Best Commercial Energy Service Inc., \$8,437.80; Forensic Diagnostic Center, \$1,200.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
INVESTMENT REPORT**

9:04 AM

Jeff Yeager, Treasurer, appeared before the Board to present the second quarter report for the Carroll County Investment Advisory Board. Mr. Yeager presented the report as follows:

J56 P548
7-8-24

06/30/2024

Carroll County Quarterly Investment Report

Funds on Deposit:

| <u>Fund</u> | <u>Account Type</u> | <u>Institution</u> | <u>Rate</u> | <u>Due</u> | <u>Amount</u> |
|-------------------------------|------------------------|--------------------|-------------|------------|---------------|
| Btm General Fund | Bus. Savings | PNC Bank | 5.12% | Daily | 758,270.29 |
| DD Improvement Fund | Bus. Savings | PNC Bank | 5.12% | Daily | 414,967.37 |
| Bureau of Support Admin. Fund | Bus. Savings | PNC Bank | 5.12% | Daily | 834,274.67 |
| Permanent Improvement Fund | Bus. Savings | PNC Bank | 5.12% | Daily | 778,420.79 |
| Home Loan Fund | Bus. Savings | PNC Bank | 5.12% | Daily | 7,653.43 |
| BTM | Certificate of Deposit | Consumer's Bank | 4.55% | 12/4/2025 | 500,000.00 |
| General Fund | Certificate of Deposit | Huntington Bank | 5.30% | 10/26/2024 | 5,000,000.00 |
| General Fund | Certificate of Deposit | Consumer's Bank | 4.64% | 12/22/2024 | 1,000,000.00 |
| General Fund | Certificate of Deposit | Consumer's Bank | 4.55% | 3/7/2025 | 1,000,000.00 |
| General Fund | Certificate of Deposit | Consumer's Bank | 4.55% | 4/18/2025 | 2,000,000.00 |
| General Fund | Certificate of Deposit | Huntington Bank | 4.95% | 5/1/2025 | 4,000,000.00 |
| General Fund | Money Mkt Checking | Consumer's Bank | 4.50% | Daily | 5,500,000.00 |
| General Fund | Money Mkt Checking | PNC Bank | 5.12% | Daily | 10,000,000.00 |
| General Fund | Money Mkt Max | Huntington Bank | 3.70% | Daily | 1,000,000.00 |
| General Fund | Money Mkt Public | Huntington Bank | 4.37% | Daily | 10,000,000.00 |
| Total Funds | | | | | 42,793,586.55 |

| | 2nd QTR | YTD |
|------------------------------|------------|------------|
| General | 520,697.21 | 750,619.89 |
| Bureau Of Support Admin Fund | 8,873.05 | 14,730.89 |
| BTM General Fund | 8,674.62 | 14,215.84 |
| Home Loan Fund | 81.67 | 164.23 |
| Total Interest Earned | 538,326.55 | 779,730.85 |

Carroll County Quarterly Investment Report

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

| PROVIDER | EFFECTIVE DATE | AMOUNT | SERVICE | TYPE | STATUS | DATE SIGNED |
|--------------------------|----------------|-------------------------------------|-------------------------------|---------|---------|-------------|
| Youth Intensive Services | 4/1/24-3/31/25 | Maximum amount payable \$125,000.00 | Placement for foster children | Service | Renewal | 05/31/2024 |

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

9:06 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
PINE HOLLOW FARM LTD**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Pine Hollow Farm, LTD for a driveway in Lee Township, Apollo Road (CR 12),


Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


9:06 AM

**IN THE MATTER OF
CARROLL COUNTY RESURFACING PROJECT H-1-2024
NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT**

Motion: to issue a Notice of Commencement, Notice to Proceed and Contract to Superior Paving & Materials for the Carroll County Resurfacing Project, H-1-2024 with work beginning on or before July 15, 2024 and the completion date being November 12, 2024 in the amount of \$667,548.00, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:07 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the flags are currently at half-staff in honor of the life and service of Cleveland police officer Jamieson Ritter who died in the line of duty on July 4, 2024. Mr. Ritter’s funeral will be held out of state, but a memorial service is being held in Cleveland this morning.

**IN THE MATTER OF
CLERK’S REPORT**

 9:08 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Friendship Center is currently accepting applications for a kitchen aide. A brief job description and application instructions are available on the Commissioners’ Facebook page.


**IN THE MATTER OF
MEDIA**

 9:08 AM

Georgette Huff, Free Press Standard asked Clerk Melissa Schaar how Officer Jamieson Ritter died. Ms. Schaar advised that Mr. Ritter was shot while serving a warrant.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:09 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

Absent
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner