



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, June 21, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Assistant Director	JFS	OFCFC Association quarterly meeting	Columbus, OH	Retroactive to 6/21/24	\$75.00
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	Area 16 Retirement – Mike McGlumphy	Steubenville, OH	6/28/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	East Central Ohio JFS Director meeting	Cadiz, OH	7/2/24	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:02 AM

Merle Long, Deputy Dog Warden, filed his report for the week of June 16, 2024 to June 22, 2024 showing 1 dog impounded, 8 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
RUMA TERMINATION AGREEMENT
CARDINAL GAS SERVICES, L.L.C**

Motion: to approve a Road Use Maintenance Termination Agreement by and between the Board of Commissioners and American Transmission Systems, Inc, a FirstEnergy Company for roads known as the Holloway-Knox TL Project Roads: Ming Rd. (TR 237); Manor Rd. (TR 254); Cobbler Rd. (CR 71); Brussel Rd. (CR 44); Brush Rd. (CR 43); Bellflower Rd., (CR 30); Aurora Rd. (CR 18); Arbor Rd., (CR 14); Andora Rd. (CR 10); Abbey Rd., (CR 7); Moccasin Rd., (TR 277); Rush Rd., (TR 466); Cashmere Rd. (CR 58); and Castle Rd. (CR 59), **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
BOND RELEASE
AMERICAN TRANSMISSION SYSTEMS – HOLLOWAY-KNOX TL**

Motion: to release bond American Transmission Systems, Inc, a FirstEnergy Company for Ming Rd. (TR 237); Manor Rd. (TR 254); Cobbler Rd. (CR 71); Brussel Rd. (CR 44); Brush Rd. (CR 43); Bellflower Rd., (CR 30); Aurora Rd. (CR 18); Arbor Rd., (CR 14); Andora Rd. (CR 10); Abbey Rd., (CR 7); Moccasin Rd., (TR 277); Rush Rd., (TR 466); Cashmere Rd. (CR 58); and Castle Rd. (CR 59) for the Holloway-Knox TL, as recommended by Brian J. Wise, County Engineer; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PROCLAMATION
ANNETTE WELCH - RETIREMENT**

 9:06 AM

Tonya Myers, Area Council on Aging, Executive Director appeared before the Board to recognize Annette Welch on the occasion of Ms. Welch’s retirement. Commissioner Wirkner read the proclamation. Ms. Myers advised that Annette has worked at the Friendship Center since 1994, which was before the Friendship Center became a county entity in 1998. Ms. Welch has served as a substitute driver, a driver, a kitchen sub, a kitchen aide, a housekeeper and many other positions through the years. Ms. Myers advised that Ms. Welch moved to the United States from London, and gained her citizenship. Commissioner Modranski advised that Ms. Welch has seen a lot of growth at the Friendship Center over the years. Ms. Welch advised that there were only three delivery vans when she started, and now there are seven. Ms. Welch advised that she will miss everyone at the Friendship Center. Commissioner Leggett thanked Ms. Welch for her service and noted that Ms. Myers keeps bringing in retirees. Ms. Myers advised they are a family at the Friendship Center so when someone retires it is hard. Ms. Myers advised that she hopes and prays to find folks that want to serve the seniors. Commissioner Wirkner asked if Ms. Welch minded sharing how she came to be in Carroll County. Ms. Welch advised that her husband was in the Marine Corps and they met when he was stationed in London.

Motion: to adopt a Proclamation recognizing Annette Welch for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:11 AM motion

**IN THE MATTER OF
BUILDINGS & GROUNDS
HIRING – MAINTENANCE TECH I**


Motion: to hire Chris Rutledge of Carrollton, Ohio as the Building & Grounds Maintenance Tech I at the rate of \$21.00 per hour with a \$1.00 per hour increase after 90 days, and a one-year probation period; the effective date is Thursday, June 27, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM

Commissioner Modranski advised that he is excited about hiring Mr. Rutledge. Since Mr. Rutledge’s name was released last week, he received many messages saying what a great choice Mr. Rutledge is. Commissioner Leggett advised that he feels Mr. Rutledge will be a good fit for the county.


**IN THE MATTER OF
COMMISSIONERS
LETTER OF INTENT – XEROX COPIER**

 9:17 AM

Commissioner Wirkner asked what the intent is for the current copier in the Commissioners’ office. Melissa N. Schaar, Clerk advised that she needs to find out the buyout cost so the Board can decide if they would like to keep the copier to replace the aging copier in the Regional Planning office. If the cost is too high, the machine will be returned to the company.

Motion: to send a letter of intent to Wells Fargo regarding the Commissioners’ Xerox VersaLink C7025 copier; the purpose of the letter is to inform Wells Fargo of the Board’s intent to purchase a new device from a different dealer and to learn the buyout price for the current copier, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
PROSECUTOR OPINION**


Motion: to send the Motorola Solutions Services Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:18 AM

Commissioner Wirkner advised that some budget adjustments will need to be done for the Motorola bill.


**IN THE MATTER OF
SHERIFF
MOTOROLA RADIOS**

 9:20 AM


Commissioner Wirkner advised that the charge for the first year is \$44,979.82. The Board will need to make an appropriation to pay the 2024 invoice, contingent on prosecutor approval. Commissioner Wirkner advised that the five-year contract saves thousands of dollars over a year-to-year contract. The 2025 budget will need to include the Motorola invoice in the Sheriff’s budget.

Motion: to appropriate \$44,979.82 to pay the Motorola Solutions invoice for 2024, contingent on the Prosecutor’s approval of the Service Agreement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:21 AM


April D. Mayle, Assistant Clerk II advised that June 23, 2024, to June 29, 2024, is Lightning Safety Awareness Week. The Ohio Emergency Management Agency (EMA) will be posting lightning safety tips and information on their Facebook page this week. Any resident interested can follow their page to view those tips and information.

**IN THE MATTER OF
CLERK’S REPORT**

 9:21 AM


April D. Mayle, Assistant Clerk II advised that the Carrollton Community Yard and Sidewalk Sale is scheduled for June 27th, 28th, and 29th from 11:00 am to 7:00 pm. This event is hosted by the Carroll County Convention and Visitors’ Bureau, and they will be providing a map with sale locations of those participants who choose to share their sale information. Ms. Mayle advised that maps can be picked up at the Chamber/Convention and Visitor’s Bureau office from June 26-28.

**IN THE MATTER OF
BUILDING & GROUNDS
PARKING LOT PAVING**

 9:22 AM


Commissioner Leggett advised that the paving in the parking lot on the north side of the courthouse is complete except for the bumper pads being reinstalled.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:23 AM


Commissioner Leggett advised that he has scheduled a meeting with Brandi Fry from Hasenstab to discuss the remediation at the annex building. Commissioner Leggett advised that he would like Brent Smith from Civil and Environmental Consultants, Inc. (CEC) at the meeting also. Mr. Smith is the county’s administrator for the Brownfield grant. Commissioner Wirkner asked if this meeting is to eliminate disparity with the remediation. Commissioner Leggett advised that is correct. Melissa N. Schaar, Clerk advised that even if Mr. Smith can’t attend in person, he may be able to attend via Zoom.

**IN THE MATTER OF
BUILDING & GROUNDS
SIDEWALK PROJECT**

 9:25 AM

Commissioner Wirkner asked when the sidewalk apron will be completed. Commissioner Leggett advised that he does not have a date at this time, he may have a date to share on Thursday.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**


 9:25 AM

Commissioner Wirkner asked for the end date of the shrub removal project at the annex building. Commissioner Leggett advised that Ohio Utilities Protection Service (OUPS) is scheduled to mark lines tomorrow. The end date depends on weather and availability of help.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:25 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett
Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner