



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard; and Luke Modranski, Carroll County resident.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 10, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Nickles Bakery, \$368.53.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
BEST COMMERCIAL ENERGY SERVICES**

 9:04 AM


Commissioner Modranski asked if the contract covers all of the maintenance work. Commissioner Leggett advised that is correct. The contract is much more intensive than previous contracts. Commissioner Wirkner asked if the boilers will be separate. Commissioner Leggett advised they will inspect the boiler pipes.

Motion: to approve a Planned Services Maintenance Agreement with Best Commercial Energy Services of Akron, Ohio in the amount of \$8,610.00 for annual heating, ventilation and air conditioning equipment maintenance for the term of June 1, 2024 to May 31, 2025; the contract can be renewed at the county’s option for an additional two years with a 5% increase per year, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
TRANSIT
PERSONNEL**

 9:08 AM


Commissioner Wirkner advised that Sonja Trbovich, Transit Director submitted a letter to the Board requesting permission to hire a full-time dispatcher/scheduler. Ms. Trbovich advised that she is still accepting applications for full time and part time drivers.

Motion: to allow Sonja Trbovich, Carroll County Transit Director to hire Brenda Richardson, of Amsterdam, Ohio as a full-time dispatcher/scheduler at a rate of \$14.00 per hour beginning June 24, 2024, contingent on the passing of pre-employment testing, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
GRANTS
OFFICE OF COMMUNITY DEVELOPMENT - OCEAN FORMS**

 9:07 AM


Commissioner Modranski advised that this is just cleaning up who has access to the state website for grant applications. The updates have to be done periodically to make sure that the appropriate staff has access.

Motion: to update the Office of Community Development OCEAN User Agreement to add Tom Konst as the Fair Housing Coordinator and to remove Daneen Simmons and Erin Wright, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:25 AM


Cason Leggett, Dog Warden, filed his report for the month of May 2024 showing 18 dogs in; 10 dogs adopted to new families; 12 dogs reclaimed by owners; no dogs euthanized; six citations for no license; and six citations for running at large. Commissioner Wirkner asked if license compliance checks have begun. Warden Leggett advised that the checks will begin in approximately three weeks and discussed how the checks will be conducted. Warden Leggett discussed citations, fines, late fees and court. Commissioner Wirkner commended Warden Leggett on the professional dress that he and Deputy Warden Long have. Warden Leggett advised that he is still waiting on the second badge to be made. Warden Leggett reviewed his report for the week of June 2, 2024 to June 8, 2024 showing 4 dogs impounded, 1 adopted out, 3 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF
DOG POUND**

 9:20 AM


Cason Leggett, Dog Warden advised that a young lady set up a lemonade stand and then donated her proceeds to the Dog Pound. Warden Leggett advised that more information will be coming about this donation. Warden Leggett advised that donations can be given for a specific use and discussed how donations help the Dog Pound.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
WEATHER UPDATE**

 9:23 AM


Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss the upcoming heat wave. Mr. Cottis advised the centerline of the heat wave will come right through Carroll County. Sunday, June 16, 2024 through Thursday, June 20, 2024 temperatures will be in the upper 90's and with the heat index, the temperatures will be over 100 degrees. Mr. Cottis advised that he checked the records going back 15 years, and there has been no heat wave like this in June. A storm is expected tomorrow evening with the cold front, however not much rain is expected. After that, it will be hot, dry and no precipitation expected. The Senior Citizen's Friendship Center and the Carrollton Library will be available as cooling centers during regular business hours. The Red Cross is not planning any shelters at this time, but that could change if there are power outages. Mr. Cottis advised he is also working on plans for Fair week, as it is expected to be a very hot July. They are already looking at ways to help and planning to stage equipment rather than trying to find it at the last minute. Mr. Cottis advised it will be a very hot summer and asked viewers to please check on their elderly neighbors.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
TIER II REPORTING**

 9:28 AM


Tom Cottis, Emergency Management Agency (EMA) Director advised that he wanted to add some more information regarding the fines against companies who have failed to complete the Tier II reporting. Mr. Cottis advised that Tier II reporting is part of the State of Ohio’s Right to Know program. According to Ohio Revised Code (ORC) 3750, everyone has right to know what chemicals are stored by the companies around them. Mr. Cottis advised that Tier II reporting opens in February and is due March 31st. The local EMA can extend the deadline by 30 days. Mr. Cottis advised that EMA calls the company two times, then sends a letter, and then sends a certified letter. Three companies have not responded. Commissioner Wirkner advised that this is three companies out of over 3,600 companies. Mr. Cottis advised that is correct. Mr. Cottis advised that this includes all the smaller oil and gas companies that deal with Clinton wells. These wells require clear markings on the pump jacks. Mr. Cottis advised that the owners change quickly and it can be hard to keep up with who owns them. If companies don’t report, then there is nothing to go on. Mr. Cottis advised that Tier II reporting is 60% of his office’s workload. They stagger the survey of the county to make sure they hit every site in a three-year cycle. Commissioner Modranski asked what the charge is for the report. Mr. Cottis advised that it is a maximum of \$250.00 which is paid to the state. Mr. Cottis advised that the Tier II money goes to the state and Carroll County only gets approximately \$13,000.00 of it back. Mr. Cottis advised that Carroll County leads the state in oil and gas trucks on the road, but since the county does not have a television station, a hospital, and a four-lane highway it reduces the amount of money the county gets from the state. Harrison County’s population is 10,000 less than Carroll, but due to I-70 going through the county, they receive more money. The state believes that the hazardous cargo is only on the four lane highways. Commissioner Modranski advised that it seems like every week there is a truck rollover blocking the road. Mr. Cottis advised there has been three in the last two weeks, and the incidents are starting to increase. Commissioner Wirkner asked if EMA fails to do the Tier II reporting, what does the state do. Mr. Cottis advised there are other required items for the state. The state could issue a fine, but they try not to. Mr. Cottis discussed procedures and fines for spills and clean ups that occur in the county. Mr. Cottis advised that those fines remain with the county.

**IN THE MATTER OF
CLERK’S REPORT**

 9:39 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Kim Davis Agency in Malvern is hosting a donation drive for the Carroll County Dog Pound that runs until July 18, 2024. Dog food and monetary donations for veterinary care are being accepted. More information about the donation drive has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:39 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County Board of Developmental Disabilities is looking for substitute classroom aides for the 2024-2025 school year at Carroll Hills School. More information is available on the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:39 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that Minerva is holding the 101st Homecoming this weekend. There are activities scheduled Thursday evening, Friday evening, and all day on Saturday. Activities include singing, wrestling, corn hole, pickleball, and more. The flyer for the Homecoming can be found on the Commissioners’ Facebook page.


**IN THE MATTER OF
ENVIRONMENTAL SERVICES
REGULATIONS REVIEW COMMITTEE**

 9:40 AM

Commissioner Modranski provided an update on the formation of the Environmental Services Regulations Review Committee. Commissioner Modranski advised that he has spoken to representatives for Brown Township, and the Village of Malvern. Commissioner Modranski has also spoken to Roy Ford at Environmental Services. The suggestion has been made by two of the three people he spoke to that there should be two installers on the committee. The installers are the Board of Commissioners picks. The recommendations were Paul Robertson, a current installer with lots of years of experience installing in the Environmental Services service area. The second installer recommendation is Jakob Green, a younger installer who does not install for Environmental Services due to the current guidelines. Commissioner Leggett advised that he should have a name from the Lake Mohawk Property Owners Association by the first of next week. Commissioner Modranski advised that he wants to know if the Board is okay with adding a second installer to the committee. Commissioner Wirkner advised that he feels it only enriches the committee.


Motion: to include a second installer on the Environmental Services Regulations Review Committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:43 AM

Commissioner Modranski advised that he will reach out to the installers.


**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:44 AM


Commissioner Leggett advised that the annex building parking lot is complete. Commissioner Leggett advised that he wanted to extend a special thanks to Brian Wise, the Carroll County Engineer for his assistance with this project. Mr. Wise’s employees did the ground work and trucked all of the stone over to the annex building. This was an estimated \$30,000.00 savings for the project.

**IN THE MATTER OF
COURTHOUSE
SIDEWALK PROJECT**

Commissioner Leggett advised that the south side entrance doors are closed today. The front doors of the courthouse are temporarily open for today. The contactor plans to finish the south side entrance on Wednesday, June 19, 2024 while the courthouse is closed in observance of Juneteenth.


 9:45 AM

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
EMERGENCY MANAGEMENT AGENCY**

 9:46 AM


Commissioner Wirkner advised that the dropdown locations have been given to Commissioner Leggett for the annex building. Commissioner Leggett advised that he will send them to the architect. Commissioner Wirkner and Tom Cottis, Emergency Management Agency (EMA) Director recapped the issues with the current EMA building, including the lack of handicapped accessibility. Mr. Cottis advised that Carroll County has not hosted the district meeting since the late 90’s due to lack of parking and/or lack of meeting space. There is plenty of space at the annex building which allow them to host the meeting again. Mr. Cottis advised that he is glad that the location change is moving forward.

**IN THE MATTER OF
MEDIA**

 9:52 AM

Georgette Huff, Free Press Standard reporter asked what OCEAN is. Commissioner Modranski advised that OCEAN stands for Ohio Community and Energy Assistance Network. The OCEAN portal is used for various aspects of state grants.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
EMERGENCY MANAGEMENT AGENCY**


 9:52 AM

Commissioner Wirkner advised that the Carroll County Airport Authority Board meets in the Emergency Operations Center (EOC) at the EMA office. The Airport Authority Board also has file storage in the EOC. Tom Cottis, Emergency Management Agency (EMA) Director advised that when Encino Energy moved their offices from Louisville to Carrollton, they donated surplus office equipment to EMA. Mr. Cottis advised there will be a room for the EMA files, Airport Authority Board files and EMA’s maps.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:55 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner