



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Georgette Huff, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, June 6, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Commissioner	Commissioners	OMEGA Executive Board Meeting	Steubenville, OH	6/18/24	\$80.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20874	HAG – Other	20874-81970-56090	HAG-Contract Serv.	20874-81970-53300	\$5,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Leo Russo Concrete, \$43,550.00; & Jones, Edwin C., \$1,750.00.  
**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Carroll Electric for overhead power line installation in Loudon Township, Calvary Rd (CR 60);
2. Spectrum Mid-America LLC for aerial new build of coax and underground fiber via directional bore in Monroe Township, Chapel Rd (CR 63),

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Columbiana Co DJFS	7/1/24-6/30/25	\$30.11 per hour plus mileage	Child Care provider certification	MOU	Renewal	5/28/24
Workforce Development Board Area 1	5/22/24-6/30/25	\$91,980.00	GRIT Project	MOU	New	6/3/24

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:07 AM

**AGREEMENT/CONTRACT – ADVANCED EXCAVATING & SEPTIC SERVICE, LLC  
2024 WATER POLLUTION LOAN CONTROL FUND 2024-04**

**Motion:** to approve a contract and issue a notice to proceed to Advanced Excavating, LLC of East Liverpool, OH, in the amount of \$3,750.00 to connect one household to the Amsterdam Sewer System and abandonment of their current septic system for the 2024 Water Pollution Control Loan Fund project 2024-04 at a residence located on Bear Rd., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
ADVANCED EXCAVATING & SEPTIC SERVICE, LLC CONTRACT**

**Motion:** to send the Water Pollution Control Loan Fund contract with Advanced Excavating & Septic Service, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM

**AGREEMENT/CONTRACT – ADVANCED EXCAVATING & SEPTIC SERVICE, LLC  
2024 WATER POLLUTION LOAN CONTROL FUND 2024-05**

**Motion:** to approve a contract and issue a notice to proceed to Advanced Excavating, LLC of East Liverpool, OH, in the amount of \$3,750.00 to connect one household to the Carrollton Sewer System and abandonment of their current septic system for the 2024 Water Pollution Control Loan Fund project 2024-05 at a residence located on Kensington Rd., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
PROSECUTOR OPINION  
ADVANCED EXCAVATING & SEPTIC SERVICE, LLC CONTRACT**

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Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:12 AM


Melissa N Schaar, Clerk reminded the Board that tomorrow, Tuesday, June 11, 2024 from 1:00 p.m. to 4:00 pm. the Health Department will be doing sports physicals and camp physicals for area youth. Physicals are no charge thanks to an equity partnership with Aultman. Residents need to call 330.627.4866 ext. 1530 to make an appointment for the physicals. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:12 AM


Melissa N Schaar, Clerk reminded the Board that tomorrow, Tuesday, June 11, 2024 is Election Day. Polls are open from 6:30 a.m. to 7:30 p.m. Hand delivered absentee ballots are due in the Board of Elections office or in the drop box outside of the Courthouse by 7:30 p.m. There is no early voting today.

**IN THE MATTER OF  
BUILDINGS & GROUNDS  
SIDEWALKS**

 9:13 AM

Commissioner Leggett advised that the sidewalks on the south side of the courthouse will be torn out today. The courthouse and Sheriff’s entrances will remain open and handicap accessible ramp will be available. Commissioner Leggett advised that the plan is for this entrance to be opened up on Thursday. Commissioner Wirkner suggested that cones be set out so that the Sheriff’s cruisers do not park too close to the handicap ramp and block the view.


**IN THE MATTER OF  
BUILDINGS & GROUNDS  
JAIL KITCHEN**

 9:13 AM


Commissioner Leggett advised that he has a quote from Breckenridge Kitchen Equipment & Design for the jail kitchen. The company will do electric, plumbing, and design for \$6,500.00. This price includes Breckenridge working with the Health Department and the Ohio Department of Corrections, but does not include the state permit. Commissioner Leggett advised that this company is currently doing the Harrison County jail and has done 10 to 12 other jails in the state of Ohio in the last year.

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**Motion:** to accept the quote of Breckenridge Kitchen Equipment & Design in the amount of \$6,500.00 for the jail kitchen project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
TIER II REPORTING**


 9:15 AM

Commissioner Wirkner advised that the Emergency Management Agency (EMA) is required to do tier II reporting each year. All hazardous materials stockpiled by local companies must be reported so that emergency responders know what is on site and who is the contact person for the company. There are just over 3,600 companies that must report and three of them are historically late or don’t complete the reporting at all. Commissioner Wirkner spoke to Tom Cottis, EMA Director and Mr. Cottis will be imposing a fine penalty of \$5,000.00 for each late reporting/nonreporting company. Commissioner Wirkner advised that it is important that EMA has the latest information. The intention is not to impede economic development, but companies need to understand that the tier II reporting is not optional. There is a safety related component to this. Commissioner Leggett asked if there is a cost to the company to report. Commissioner Wirkner advised that he believes there is an application and a fee. Commissioner Modranski asked if EMA has made more than one request. Commissioner Wirkner advised that repeated letters have been sent over the course of time. Commissioner Modranski asked if there is a fine to the county or EMA. Commissioner Wirkner advised there is no fine, but EMA needs to show they gave their best effort to collect the information. Commissioner Wirkner advised that three out of 3,600+ is a very good compliance rate. Commissioner Modranski asked what industry the three businesses are in. Commissioner Wirkner advised that all three are smaller oil and gas related companies.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:22 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner