



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 30, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	ECODDA Meeting	Cambridge, OH	6/4/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	Summit County Land Bank	Akron, OH	6/4/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director Alex Logan, OMJ Supervisor	JFS	Area 16 COG	Cadiz, OH	6/21/24	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Ron Ruegg Automotive, Inc, \$633.98.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PROCLAMATION – KATHY HEIN**

 9:03 AM


Sonja Trbovich, Transit Director appeared before the Board with Kathy Hein who is retiring from Carroll County Transit July 31st. Ms. Hein has worked for Transit for 25 years. Ms. Trbovich thanked her for her hard work and dedication. Commissioner Modranski advised that 25 years is a long time and he asked Ms. Hein if she knew how many miles she had driven or how many passengers she had picked up. Ms. Hein said she does not. Commissioner Modranski asked Ms. Hein if she was one of the original employees of Transit and she said yes. Commissioner Modranski and Commissioner Leggett thanked Ms. Hein for her service. Commissioner Wirkner read the Proclamation.

Motion: to adopt a Proclamation recognizing Kathy Hein for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
CGAR MONTHLY REPORT - MAY**

 9:08 AM


Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to give her monthly report for May. Ms. Faulk advised that last week 12 of her seniors attended Senior Day at the Friendship Center and participated in cupcake wars. Ms. Faulk advised that CGAR's barn sale is this week. Ms. Faulk advised that they have received multiple donations in the last few weeks. Ms. Faulk advised that the sale is Thursday and Friday, June 6th and 7th from 9:00 am to 4:00 pm, and Saturday, June 8th from 9:00 am to 12 pm. Ms. Faulk advised that all proceeds from the sale will fund their activity department. Ms. Faulk advised that all large items will be priced, and the rest will require a donation. Ms. Faulk advised that all residents at CGAR have their own landline phones in their rooms. Ms. Faulk advised that calls cannot be transferred from the main office or the nursing office. Ms. Faulk advised that several green houses and family members have donated flowers, hanging baskets, skippers, and multiple flats of different flowers for outside the facility. Ms. Faulk advised that she is looking for a part-time nurse. Ms. Faulk advised that there have been many volunteers over the years who do anything from Bible studies to landscaping. Ms. Faulk encouraged anyone interested in volunteering to call CGAR. Ms. Faulk advised that they ended May with 26 females and nine males for a total of 35 residents for the month with two new admissions. Commissioner Wirkner asked Ms. Faulk to share the activities that are funded by the barn sale. Ms. Faulk advised that those who are able are taken shopping and out to lunch every month. Ms. Faulk advised that last year they took them to the Strawberry Festival to get ice cream and watch the parade. Ms. Faulk advised that they provide entertainment and fun activities for them to do in the facility as well. Commissioner Leggett asked Ms. Faulk if any of the residents have a hard time using the phones. Ms. Faulk advised that yes; the phones are very high tech due to the necessity of having the whole facility on wi-fi. Ms. Faulk advised that several of the residents have been able to figure them out over the last few years. Ms. Faulk advised that there are phones in all the sitting rooms throughout the facility. Commissioner Wirkner asked if the sitting area phones are for calling out. Ms. Faulk said yes. Commissioner Modranski asked if residents can call out from their rooms. Ms. Faulk said yes. Commissioner Modranski asked if it's easier and Ms. Faulk advised that it is.

**IN THE MATTER OF
BTM SEWER REGULATIONS**


 9:16 AM

Mark Weber, Carroll County resident appeared before the Board to ask for a variance for work he would like to do on his property in Brown Township. Mr. Weber advised that he is building four small one-bedroom rental homes in Brown Township. Mr. Weber advised that his property is in an area that requires the septic system to drain by gravity to a sewage grinder that's pumped into the county main with pressure. Mr. Weber advised that he has tried for several weeks to get a plan approved through the local sewer authority and has been unsuccessful. Mr. Weber is asking for a variance based on section two and three, page 22 of the published standards, that state the owner will be held responsible for the maintenance of the house sanitary sewer between the sanitary sewer main and the house. Mr. Weber advised that it also states that the Superintendent or his authorized agent has the authority to add to and amend these said sanitary sewer laying requirements as conditions warrant, but it shall be the sole responsibility of the sewer builder to properly lay, construct, and maintain any and all sewer lines. Mr. Weber advised that the exception he is asking for is to allow him to physically pipe the four units and connect to a grinder system and pay the single standard tap fee as he makes only one tap in the sewer system. Commissioner Leggett advised that the rules and regulations state that there are tap fees for every hookup. Commissioner Leggett advised that Mr. Weber is only going to have one main hookup from the buildings going to the grinder pump. Commissioner Leggett asked Mr. Weber if the fee per tap is \$700.00, and he said yes. Commissioner Leggett advised that the \$700.00 is per tap hookup, and Mr. Weber is only going to have one tap into the main line. Commissioner Leggett advised that he looked over the rules and regulations and suggested that the other commissioners do too. Commissioner Wirkner advised that he would like to review the rules and regulations before he makes a decision. Commissioner Modranski asked Mr. Weber if the units are going to be connected to each other like a condo. Mr. Weber advised there are going to be four separate buildings. Commissioner Modranski asked if the sewer pipes are going to connect where they enter the grinder pipe. Mr. Weber advised that each unit would have a portion of piping installed by him that will go into one common pipe that transfers it to the grinder. Mr. Weber advised that the grinder is specified by Brown Township, and he is responsible to pay for it and install it according to their specifications, and then Brown Township assumes maintenance of it. Commissioner Modranski asked Mr. Weber if he is responsible for any issues from the tap in point, back to the units and Mr. Weber said yes. Commissioner Wirkner asked Mr. Weber if he is asking for one tap-in fee instead of four and Mr. Weber said yes.

Motion: to table the Board’s decision about the tap-fee until Thursday, June 6, 2024; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:25 AM

Cason Leggett, Dog Warden, filed his report for the week of May 19, 2024 to May 25, 2024 showing 5 dogs impounded, 2 adopted out, 5 redeemed, 0 euthanized, 2 citation(s) for no license, and 3 citation(s) for running at large.

Warden Leggett also filed his report for the week of May 26, 2024 to June 1, 2024 showing 3 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. Carroll Electric for temporary traffic control to replace electric poles in Brown and Harrison Townships, Bronze Rd (CR 42);
- 2. Carroll Electric for temporary traffic control to replace electric poles in Harrison Township, Avalon Rd (CR 20);
- 3. Spectrum Mid-America LLC for aerial new build of coax and .25 strand on existing poles in Harrison Township, Avalon Rd (CR 20),

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF
OHIO HISTORY CONNECTION**

 9:27 AM

Commissioner Wirkner advised that the Ohio History Connection informed our office that the Methodist Episcopal Church, located at 121 W. Wood Street, Malvern qualified for inclusion in the National Register of Historic Places of the National Park Service, United States Department Head of the Interior.

**IN THE MATTER OF
MONTHLY REPORT – MAY 2024
SHERIFF’S OFFICE**


 9:28 AM

Commissioner Wirkner advised that Sheriff Calvin Graham filed his report for the month of May 2024 showing 1,139 meals served and 121 washes completed. A copy is on file in the Commissioners’ office.


**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT
ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE REPORT**

Motion: to approve and authorize the Board to sign the Analysis of Impediments to Fair Housing Choice report, as recommended by Julie Kiser, Ohio Regional Development Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
THRASHER GROUP CONTRACT AMENDMENT**

 9:30 AM


Commissioner Modranski advised that the representative with Thrasher is no longer with the company. Commissioner Modranski advised that they are pulling the contract back until the green light is given by the Environmental Protection Agency (EPA) to move forward. Commissioner Wirkner asked if there was a timeline anticipated. Commissioner Modranski advised that it is being reviewed by the state.

Motion: to rescind the motion made by Commissioner Christopher R. Modranski and seconded by President Robert E. Wirkner on April 29, 2024 to approve the design phase amendment with The Thrasher Group of Canton, Ohio, in the amount of \$823,000.00 for the Stony Lake Area Wastewater System Improvement Project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
 Motion carried on unanimous vote.

 9:32 AM


**IN THE MATTER OF
 2024 WATER POLLUTION CONTROL LOAN FUND
 BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2024-04**

Motion: to accept the bid of Advanced Excavating & Septic Services of East Liverpool, OH in the amount of \$3,750.00 for the 2024 WPCLF/HSTS project #2024-04, to connect one household to the Amsterdam Sewer System and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
 Motion carried on unanimous vote.


 9:33 AM

**IN THE MATTER OF
 2024 WATER POLLUTION CONTROL LOAN FUND
 BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2024-05**

Motion: to accept the bid of Advanced Excavating & Septic Services of East Liverpool, OH in the amount of \$3,750.00 for the 2024 WPCLF/HSTS project #2024-05, to connect one household to the Carrollton Sewer System and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.
 Motion carried on unanimous vote.


 9:34 AM

**IN THE MATTER OF
 CLERK’S REPORT**

 9:34 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County Job and Family Services is currently accepting applications for a Unit Support Worker 2. Also, applications are being accepted for a part-time Dog Pound Keeper. More information about the positions and how to apply can be found on the Commissioners’ Facebook page.

**IN THE MATTER OF
 CLERK’S REPORT**


 9:34 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that sports physicals and camp physicals can be obtained at the Heath Department on Tuesday, June 11, 2024, from 1:00 p.m. to 4:00 p.m. Residents need to call the Health Department at 330.627.4866 ext. 1530 to set up an appointment. Thanks to an Equity Partnership with Aultman, the physicals are no charge. More information can be found on the Commissioners’ Facebook page.


**IN THE MATTER OF
 CLERK’S REPORT**

 9:35 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that this is the last week of early voting for the Special Congressional Election. The Board of Elections office will be open today from 7:30 a.m. to 7:30 p.m.; Tuesday, June 4, 2024 from 7:30 a.m. to 8:30 p.m.; Wednesday, June 5, 2024 through Friday, June 7, 2024 from 7:30 a.m. to 7:30 p.m.; Saturday, June 8, 2024 from 8:00 a.m. to 4:00 p.m.; and Sunday, June 9, 2024 from 1:00 p.m. to 5:00 p.m. The absentee ballot application deadline is Tuesday, June 4, 2024. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page. Georgette Huff, Free Press Standard asked if this was the election that included Joe Biden on the ballot. Melissa Schaar, Clerk advised that this is a special congressional election to fill Bill Johnson’s seat.

 9:35 AM

**IN THE MATTER OF
 BUILDINGS & GROUNDS**


 9:37 AM

Commissioner Leggett advised that he has a planned services maintenance agreement for the courthouse and jail for the Commissioners to review. Commissioner Leggett advised that if Commissioner Modranski and Commissioner Wirkner want to accept the maintenance agreement, it will need sent to the prosecutor on Thursday for his review. Commissioner Leggett advised that they had a service agreement, and it is up for renewal. Commissioner Wirkner asked if Ed Eick, Superintendent of Buildings and Grounds is recommending it and Commissioner Leggett advised that he is.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:38 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner