



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger; Georgette Huff, Free Press Standard; and Ed Hale, Carroll County Resident.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, May 23, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Alex Logan, Eligibility Referral Supervisor	JFS	Let's Educate – WDA 16 Training	Cadiz, OH	6/12/24	\$25.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	10000-51034-56100	20400-51320-49800	\$33,523.17

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Law Offices of Cortney Morgan, \$1,522.50; Campbell Signs & Apparel LLC, \$275.00; Ohio Treasurer, Robert Sprague, \$100.00; W Construction Supply, \$1,700.00; & Menard’s, \$372.71.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
RUMA AGREEMENT – SNYDER CR UNI  
EAP OHIO, LLC**


**Motion:** to approve an agreement by and between the Board of Commissioners and EAP Ohio, LLC. to commence use of 0.4 miles of CR 47 (Burrow Road) for the purpose of ingress to and egress from the Snyder CR UNI, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Snyder CR UNI in Union Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
RUMA AGREEMENT – ATWOOD PIPELINE  
CARDINAL GAS SERVICES, LLC**

**Motion:** to approve an agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC. to commence use of 0.4 miles of CR 47 (Burrow Road) for the purpose of ingress to and egress from the Atwood Pipeline for traffic necessary for the purpose of construction and completion operations at the Atwood Pipeline in Monroe, Union, and Center Townships, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Encino Energy, LLC for a driveway in Brown Township, on June Rd. (TR 200), for the Larke TWL, TAR #3;
- 2. Charter Communications to install 2” HDPE conduit via directional bore in Augusta Township, Bellflower Rd. (CR 30);
- 3. Jeff/Norlene Gill for a driveway in Augusta Township, on Arbor Rd NE (CR 14);

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
WORK ORDER  
PERRY TOWNSHIP**

**Motion:** to approve a blanket work order for Perry Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
ECONOMIC DEVELOPMENT  
TAX ABATEMENTS**


 9:08 AM

Commissioner Wirkner advised that the Tax Incentive Review Council (TIRC) met on March 12, 2024 to review the County’s active tax abatements on file with the State of Ohio. Currently, the active tax abatements are Carroll County Energy and Seven Ranges Manufacturing Corporation. Chaela Enterprises, LLC (Centreville Village) has a Tax Increment Financing (TIF) agreement. The Council reviewed the tax abatements and the TIF agreement, and recommends the Board of Commissioners continues both tax abatements and the TIF Agreement.

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**Motion:** to approve the recommendations of the Tax Incentive Review Council to continue the tax abatements with Carroll County Energy and Seven Ranges Manufacturing, and to continue the Tax Increment Financing agreement with Chaela Enterprises, LLC,  
**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,  
**Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
 RESOLUTION 2024-20  
 PY23 CDBG ALLOCATION AND COMPETITIVE CRITICAL INFRASTRUCTURE GRANT APPLICATION**

**Motion:** to approve Resolution No. 2024-20 authorizing the submission of the PY2023-2024 Community Development Block Grant (CDBG) Applications: CDBG Allocation and Competitive Critical Infrastructure Grant with the State of Ohio on behalf of Carroll County, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM

**RESOLUTION NO. 2024-20  
 AUTHORIZING THE SUBMISSION OF THE PY 2023-2024 CDBG PROGRAM APPLICATIONS:  
 CDBG ALLOCATION AND COMPETITIVE CRITICAL INFRASTRUCTURE GRANT  
 WITH THE STATE OF OHIO ON BEHALF OF CARROLL COUNTY**

**WHEREAS**, Carroll County is applying for funding from the State of Ohio Department of Development, Office of Community Investments (OCI) for the purpose of addressing local needs through the Community Development CDBG Programs for PY 2023-2024.

**WHEREAS**, the State of Ohio Department of Development provides communities with a flexible housing and community development resource that can be used to address locally identified needs that are eligible Community Development Block Grant (CDBG) activities and qualify under the national objective of Low- and Moderate-Income (LMI) Benefit or Elimination of Slum and Blight.

**WHEREAS**, Carroll County, Ohio wishes to participate in, and receive financial assistance in the amount of \$293,000 through the 2023-2024 CDBG Community Development Critical Infrastructure Program provided through the State of Ohio Department of Development;

**WHEREAS**, Carroll County, Ohio wishes to direct and authorize Ohio Regional Development Corporation to act in connection with said Program Applications, and provide such additional information as may be required;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County, Ohio:

**Section 1:** That Carroll County authorizes Ohio Regional Development Corporation, to file a PY 2023-2024 CDBG Community Development Program Application(s) with the State of Ohio, Department of Development, and to provide all information and documentation required in said Application submission(s).

**Section 2:** That Carroll County hereby approves the filing of said Application(s) by the June 12, 2024 deadline.

**Section 3:** That Carroll County hereby understands and agrees that participation in said Program will require compliance with program guidelines and assurances.

**Section 4:** That the Board of Commissioners of Carroll County, Ohio hereby understands and agrees, that the community as a recipient of CDBG funds will affirmatively further Fair Housing, develop proposed actions to affirmatively further fair housing, seek and obtain state approval of the proposed program, and implement the proposed actions.

**Section 5:** That Carroll County hereby commits itself to provide its local share of funding, described in the Application.

**Section 6:** The Board of Commissioners of Carroll County, Ohio executed a Contract for Services for the PY 2023-2024 CDBG Community Development Programs for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). However, the agreement is only enforceable upon funding of the PY 2023-2024 grants, therefore contingent upon funding from the State of Ohio, Department of Development, ORDC is to work with and at the direction of the Board of Commissioners of Carroll County, Ohio in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or CDBG guidelines are provided.

This resolution also authorizes the president and/or vice president of the Board of Commissioners of Carroll County, Ohio to sign any and all documentation related to the execution of said contract/agreement.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Modranski, Yes; Mr. Leggett, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 30th day of May, 2024.

**BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**ATTEST:**


/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner


**IN THE MATTER OF  
PY23 CDBG – CRITICAL INFRASTRUCTURE GRANT  
PUBLIC HEARING #2**

**Motion:** to hold a second public hearing for the PY23 Community Development Block Grant – Critical Infrastructure Grant on Thursday, June 6, 2024 at 9:30 a.m. in the Commissioners’ meeting room; the purpose of the meeting is to give citizens the opportunity to review and comment on Carroll County’s activities, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF  
PY23 CDBG – CRITICAL INFRASTRUCTURE GRANT  
ENVIRONMENTAL REVIEW CERTIFICATION FORM**

**Motion:** to approve and authorize the Board President to sign the Environmental Review Documentation and Certification Form for the PY23 Community Development Block Grant Critical Infrastructure Grant, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF  
PROCLAMATION – DEB TOUSSANT RETIREMENT**


 9:13 AM

Tonya Myers, Area Council on Aging, Executive Director appeared before the Board to recognize Deb Toussant, Kitchen Aide on the occasion of Ms. Toussant’s retirement. Commissioner Wirkner read the proclamation. Ms. Myers advised that Deb also served as a waitress at Archer’s for over 32 years. During that time, she established relationships with many seniors who were patrons of Archer’s and carried those relationships to the Friendship Center. Commissioner Leggett asked if Ms. Toussant will come back and visit the Friendship Center. Ms. Toussant answered that she will.  
\*\*\*\*\*

**Motion:** to adopt a Proclamation recognizing Deb Toussant for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF  
DOG WARDEN – NEW HIRE**

 9:17 AM


Cason Leggett, Dog Warden appeared before the Board seeking permission to advertise for a part-time Pound Keeper. Warden Leggett advised that the current Pound Keeper, Janice Vaughn has submitted her letter of resignation. Ms. Vaughn advised that she will stay on until a replacement has been found.  
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**Motion:** to advertise for a part-time Dog Pound Keeper, as recommended by Cason Leggett, Dog Warden, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:18 AM

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Warden Leggett thanked Ms. Vaughn for her work at the dog pound and stated she will be greatly missed.

**IN THE MATTER OF  
JFS  
PROMOTION RECOMMENDATION**


 9:20 AM

Kate Offenberger, Job & Family Service Director and Jennifer Burns, Assistant Director appeared before the Board to request the approval of Temporary Work Assignment of Angela Keaton from a part-time Eligibility Referral Specialist 1 to a part-time Eligibility Referral Specialist 2, to promote Rebecca Leggett from Eligibility Referral Specialist 1 to Eligibility Referral Specialist 2, and to promote Natalie Titus from Unit Support Worker 2 to Eligibility Referral Specialist 1. Ms. Offenberger advised that there is the pending retirement of Lynn McClelland, Eligibility Referral Specialist 2. Ms. Offenberger advised they have been looking for ways to fill her duties and feel these recommendations should help spread out the case load.

\*\*\*\*\*

**Motion:** to approve the Temporary Work Assignment of Angela Keaton from a part-time Eligibility Referral Specialist 1 to a part-time Eligibility Referral Specialist 2 at a rate of \$22.49 effective June 10, 2024, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
JFS  
PROMOTION RECOMMENDATION**

**Motion:** to approve the promotion of Rebecca Leggett from Eligibility Referral Specialist 1 to Eligibility Referral Specialist 2 at a rate of \$22.24 effective June 10, 2024, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: Vice President Donald E. Leggett II, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:23 AM


**IN THE MATTER OF  
JFS  
PROMOTION RECOMMENDATION**

**Motion:** to approve the promotion of Natalie Titus from Unit Support Worker 2 to Eligibility Referral Specialist 1 at a rate of \$18.44 effective June 10, 2024, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
JOB AND FAMILY SERVICES  
RETENTION POLICY**


 9:24 AM

Kate Offenberger appeared before the Board to seek approval of the retention policy for Fiscal Year 2024 for the Department of Job and Family Services (JFS).

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**Motion:** to approve the retention policy for Fiscal Year 2024 for the Department of Job and Family Services (JFS), as recommended by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
OIL & GAS LEASE  
LETTER OF ENGAGEMENT**

**Motion:** to approve a letter of engagement with Attorney Matthew W. Onest of Krugliak, Wilkins, Griffiths, and Dougherty Co. L.P.A. of Canton, Ohio to review an oil and gas lease of county property at a rate of \$325.00 per hour and not to exceed a total of \$3,250.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:26 AM

**IN THE MATTER OF**




**AGREEMENT/CONTRACT – KUGLER EXCAVATING, LLC  
2024 WATER POLLUTION CONTROL FUND 2024-01**

**Motion:** to approve a contract and issue a notice to proceed to Kugler Excavating, LLC of Carrollton, OH, in the amount of \$3,000.00 to repair one septic system for the 2024 Water Pollution Control Loan Fund project 2024-01 at a residence located on Waynesburg Rd. SE, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
KUGLER EXCAVATING, LLC CONTRACT**

**Motion:** to send the Water Pollution Control Loan Fund contract with Kugler Excavating, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:29 AM

April D. Mayle, Assistant Clerk II advised that several county departments are hiring. Carroll County Transit is looking for a dispatcher/scheduler as well as drivers. Ms. Mayle advised that the Golden Age Retreat is looking for an RN or LPN, and Carroll County Environmental Services is looking for a full-time Wastewater Treatment Plant Operator. Job postings can be found at carrollcountyohio.us under the “About Carroll County” tab. Select employment opportunities to see the postings

**IN THE MATTER OF  
BID OPENING – WATER POLLUTION CONTROL LOAN FUND PROJECT #2024-04**


 9:29 AM

Commissioner Wirkner advised that three bids for WPCLF Project #2024-04, connection of one household to the Amsterdam Sewer System, were received on May 30, 2024 at 9:00 am. The information is as follows:


COMPANY	LOCATION	BID
Advanced Excavating & Septic Services	East Liverpool, OH	\$3,750.00
RTC Contracting, Inc.	New Philadelphia, OH	\$8,673.00
Streamline Excavating & Supply	Malvern, OH	\$6,306.62

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**Motion:** to table the bids for further review until Monday, June 3, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:32 AM

**IN THE MATTER OF  
BID OPENING – WATER POLLUTION CONTROL LOAN FUND PROJECT #2024-05**


 9:32 AM

Commissioner Wirkner advised that one bid for WPCLF Project #2024-05, connection of one household to the Carrollton Sewer System, was received on May 30, 2024 at 9:00 am. The information is as follows:


COMPANY	LOCATION	BID
Advanced Excavating & Septic Services	East Liverpool, OH	\$3,750.00

\*\*\*\*\*

**Motion:** to table the bids for further review until Monday, June 3, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:33 AM

**IN THE MATTER OF  
BUILDINGS & GROUNDS – JAIL KITCHEN PROJECT**


 9:33 AM

Commissioner Leggett advised that he as a meeting with Ed Eick, Superintendent of Buildings and Grounds on Friday, May 31, 2024 at 9:30 a.m. to go over the jail kitchen project. Commissioner Leggett advised that they will meeting with Breckenridge Kitchen and Design who has done work on other county jails. Commissioner Leggett advised he will report to the board with the information he gains from the meeting.

**IN THE MATTER OF**

**BUILDINGS AND GROUNDS**

**PROJECT UPDATES**


 9:34 AM

Commissioner Leggett advised that the annex building parking lot project has started. Commissioner Leggett advised that the courthouse sidewalk project has also started. Commissioner Leggett advised that on the north side of the courthouse, there is a sidewalk that goes from the west side to the generator that is in need of repair. This work was not included in the original project. The quote to repair retaining wall and sidewalk is \$8,500.00. Commissioner Leggett advised that this work should be done before the pavement project.


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**Motion:** to accept quote from SJ Excavation Services, LLC in the amount of \$8,500.00 to repair the north side sidewalk and retaining wall, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF  
COUNTY ANNEX BUILDING**


 9:37 AM

Commissioner Wirkner advised that he, EMA Director Tom Cottis, and EMA Deputy Director Dustin Lucas visited the county annex building to review space that could be potentially used by EMA. Commissioner Wirkner advised that the EMA office is working on drawings of where electrical drop downs will be needed. Commissioner Wirkner stated it doesn't appear there will be much needing done to make the move work. Commissioner Wirkner advised that there is also space available for radio communications and an intake area. With the EMA move, this would open up another building the county could sell. Commissioner Leggett asked if there is a timeframe on getting the drawings finished. Commissioner Wirkner answered that they are currently working on the drawings and should be ready next week. Commissioner Leggett stated that should work. Commissioner Wirkner advised that the county uses various sites to store records, and the annex building will have space to hold these records. Commissioner Wirkner asked what is the progress on that project. Commissioner Leggett advised that the project is still waiting on the asbestos removal. The next step would be to install the walls and gates. Commissioner Leggett estimated the county will save around \$20,000 in storage fees once the project is complete. Commissioner Leggett advised that there will also be space available for the county to hold meetings instead of renting spaces. Commissioner Wirkner advised that this project will allow the county to get rid of various buildings. Georgette Huff, Free Press Standard asked if every department is okay with moving to the new building. Commissioner Wirkner answered that the Board is responsible to provide office space for various departments and have been working with those departments to make sure those needs are met. Commissioner Wirkner stated that the Board has the responsibility of spending the tax payers' money as efficiently as possible, and this move will achieve that. Commissioner Wirkner stated that not everyone will be happy with the decision, but the move is being made to ensure the tax payers' dollars are spent as effectively as possible.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess until 10:00 a.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:46 AM


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Board members reconvened at  10:00 AM.

**IN THE MATTER OF  
EXECUTIVE SESSION**

**Motion:** to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the employment of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 10:00 AM

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The Board reconvened with no action taken at  10:21 AM


**Motion:** to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 10:21 AM

**IN THE MATTER OF  
COMMISSIONERS' OFFICE**

**PERSONNEL**


 10:22 AM

Commissioner Wirkner advised that on Friday, May 24, 2024, the Board received a letter of resignation from Ronald M. Nuzzolillo Jr, Assistant Clerk I. Commissioner Modranski and Commissioner Leggett thanked Mr. Nuzzolillo for his time at the Commissioners’ Office

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**Motion:** to accept the resignation of Ronald M. Nuzzolillo Jr. as Assistant Clerk I effective June 7, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 10:22 AM

**IN THE MATTER OF  
COMMISSIONERS’ OFFICE  
PERSONNEL**

**Motion:** to hire Eva Johnson as a part-time assistant clerk at a rate of \$14.00 effective June 5, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 10:23 AM

**IN THE MATTER OF  
COMMISSIONERS’ OFFICE  
PERSONNEL**

**Motion:** to hire Heather Parker as a part-time assistant clerk at a rate of \$14.00 effective June 5, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 10:23 AM


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Melissa Schaar, Clerk advised she will reach out to both Eva Johnson and Heather Parker. Commissioner Modranski advised Ms. Johnson and Ms. Parker interviewed for the temporary summer help position. Once the office learned of Ronald Nuzzolillo Jr, Assistant Clerk I’s resignation, it was decided to offer the position to both.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 10:25 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner