


Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.


Also present to observe: Thomas Clapper, Carroll County Messenger; Georgette Huff, Free Press Standard; and Edward Hale, Carroll County resident.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, May 20, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Roger Thomas, Board Chair Todd Aston Tom Postlethwait, Board Member	Board of Elections	Ohio Secretary of State November Readiness conference	Columbus, OH	6/24-26/24	\$1,885.00
Cheri Whipkey, Director Deloris Kean, Deputy Director	Board of Elections	Ohio Secretary of State November Readiness conference	Columbus, OH	6/24-26/24	\$1,260.00
Christopher R. Modranski, Commissioner	Commissioners	OneOhio & HARCATUS meetings	New Philadelphia, OH	Retroactive to 5/22/24	\$35.00
Brian J. Wise, Engineer	Engineer	Professional Land Surveyors membership	NA	NA	\$225.00
Judge Gary L. Willen	Municipal	2024 AMCJO Summer Conference	Huron, OH	7/15-17/24	\$1,250.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Jeff Yeager, \$170.18.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PROCLAMATION
LINDA MILLER**

 9:03 AM

Mathual Campbell, Carroll County Board of Developmental Disabilities (CCBDD) Superintendent and Linda Miller, Classroom Aide at Carroll Hills School appeared before the Board. Mr. Campbell advised that it is his privilege to honor Ms. Miller on the occasion of her retirement. Mr. Campbell advised that Ms. Miller was hired 22 years ago at the Workshop to work with adults, and in 2018 she transitioned to Classroom Aide at the school. Mr. Campbell advised that Ms. Miller shared with him that she found working with the preschoolers to be very fulfilling. Mr. Campbell thanked Ms. Miller for her dedication to her job. Commissioner Leggett thanked Ms. Miller for her time with the county. Commissioner Wirkner advised that he hates to see loyal employees retire, but he also knows that this is her time now.

Motion: to adopt a Proclamation recognizing Linda Miller for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish the following new funds:

- 1. A new fund titled 20934 – CHIP (CDBG) PY23; no approval is necessary from the State Auditor; and
- 2. A new fund titled 20946 – CHIP (HOME) PY23; no approval is necessary from the State Auditor,

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
APPOINTMENT - ADVERTISEMENT
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

Motion: to advertise for individuals interested in serving on the Carroll County Board of Developmental Disabilities Board of Directors, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
WORK ORDER
FOX TOWNSHIP**

Motion: to approve a blanket work order for Fox Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
AEP**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. Pike Engineering for AEP to replace one utility pole in Harrison Township, Bacon Rd. (CR 24),

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
JOB AND FAMILY SERVICES
ANNUAL LUNCHEON & TRAINING**

 9:11 AM


Kate Offenberger, Job and Family Services (JFS) Director and Jennifer Burns, JFS Assistant Director appeared before the Board to request permission to close the office on Thursday, June 13, 2024 from 12:00 p.m. to 3:00 p.m. for a staff luncheon and training. Commissioner Modranski asked what the training topic is. Ms. Offenberger advised that the training will cover procedural changes within the office.

Motion: to allow Kate Offenberger, Job and Family Services (JFS) Director to close the office on Thursday, June 13, 2024 from 12:00 p.m. to 3:00 p.m. for a staff luncheon and training, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
EXECUTIVE SESSION**


 9:12 AM

Kate Offenberger, Job and Family Services (JFS) Director appeared before the Board to request an executive session to discuss employee compensation. Ms. Offenberger advised that she does not anticipate any action at this time.

Motion: to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the compensation of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:13 AM motion

The Board reconvened with no action taken at  9:29 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:29 AM


**IN THE MATTER OF
PURCHASE AGREEMENT
ENGINEER**

Motion: to approve purchase agreement 30-24 between the Board of County Commissioners of Carroll County, Ohio and the Board of County Commissioners of Harrison County, Ohio for the purchase of one 1992 Chevrolet Welding Truck, VIN 1GBKC34FXNJ103528 in the amount of \$6,000.00 and authorize the Board President to sign same; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:31 AM


April D. Mayle, Assistant Clerk II advised that Muskingum Watershed Conservancy District is hosting a Public Dam Tour on Saturday, June 1st. The tour includes an opportunity to explore seven stunning dam locations across the region – Dover, Atwood, Bolivar, Clendening, Leesville, Pleasant Hill, and Tappan. Ms. Mayle advised that no reservations are needed. You can visit any of the dams between 10:00 am and 2:00 pm.

**IN THE MATTER OF
CLERK’S REPORT**

 9:31 AM


April D. Mayle, Assistant Clerk II reminded residents that the courthouse and all non-emergency county offices will be closed on Monday, May 27, 2024 in observance of Memorial Day.

**IN THE MATTER OF
OMEGA**

 9:31 AM


Commissioner Modranski advised that the Ohio Mid-Eastern Governments Association held their Executive Board meeting in Dellroy on Tuesday. Commissioner Modranski advised it was a successful meeting with 72 attendees.

**IN THE MATTER OF
BUILDING & GROUNDS
COURTHOUSE - 3rd FLOOR A/C**

 9:32 AM


Commissioner Leggett advised that the air conditioning is out on the 3rd floor. The power surges last week fried two contacts and melted some wires. Commissioner Leggett advised that it is not expected to be repaired until Tuesday, May 28, 2024.

**IN THE MATTER OF
BUILDING & GROUNDS
COURTHOUSE - SIDEWALKS**

 9:33 AM


Commissioner Leggett advised that the sidewalk project will begin on Wednesday, May 29, 2024.

**IN THE MATTER OF
MEMORIAL DAY**

 9:33 AM

Commissioner Leggett wished everyone a good holiday weekend and advised residents to be safe.

**IN THE MATTER OF
AUDITOR'S OFFICE
WORKERS COMPENSATION PREMIUMS**

 9:33 AM


Commissioner Wirkner advised that the Auditor's staff presented information to the Board regarding the 2025 Bureau of Workers Compensation (BWC) premiums. There is a shortage of approximately \$28,558.47 for the FY2025 period of January 1, 2025 through January 1, 2026. Commissioner Wirkner advised that the Board needs to discuss how to rectify the situation. Should the shortage be taken from unappropriated or split among the entities. Commissioner Wirkner advised that over 59% of the premium is for non-general fund departments, so he recommends splitting the shortage amongst the entities. Commissioner Modranski advised that the county has received rebates from BWC that have allowed the premiums to be paid, and departments have not had to budget for it. Those rebates are now used up, and there will be a shortage for the FY2025 payment. Commissioner Modranski recommends that departments budget for the FY25 shortage and the FY26 premium on their 2025 budgets. Commissioner Leggett advised that he agrees that the general fund should not be raided.

Motion: to have county departments include the FY25 premium shortage and the FY26 premiums in their 2025 budget requests,

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,


Seconded by Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:36 AM


Commissioner Wirkner asked Melissa N. Schaar, Clerk to share the minutes with the Auditor's office for their records.

**IN THE MATTER OF
MEETINGS**

 9:36 AM

Commissioner Wirkner advised that he will be attending the Local Emergency Planning Committee (LEPC) critical incident planning committee meeting on Tuesday, May 28, 2024 at 7:00 p.m. at the Carrollton Village Fire Department.

**IN THE MATTER OF
VISITOR
EDWARD HALE**


 9:37 AM

Ed Hale, Carroll County resident asked what the timeframe is for the sidewalk project. Commissioner Leggett advised that it should take at least two weeks depending on weather. The contractor is going to try and do the entrances on the weekends.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:38 AM

PREPARED BY:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner