

Carroll County Environmental Services

Job Description

Position: Licensed Wastewater Operator

Qualifications:

1. Possess or obtain a Class I Operator License for Wastewater Treatment from the State of Ohio within one year
2. Possess a State of Ohio CDL or attained within one year
3. Strong electrical background
4. Strong mechanical background
5. Knowledge of analytical laboratory equipment and policies
6. Local to the area—due to 24 hr. “on call” status

Responsible to: Director

Immediate Supervisor: Asst. Superintendent,

Duties:

1. Troubleshoot and repair 480, 220, 120 volt electrical equipment
2. Capable of interpreting electrical drawings and troubleshooting control panels
3. Calibrate and repair meters
4. Troubleshoot SCADA, computer data and 4-20ma loop wiring
5. Submersible pump repair
6. Work in laboratory, maintain records and calculate data
7. Help maintain wastewater collection system
8. Work weekends, holidays, and be on call on a rotation basis or during emergencies
9. Maintain all equipment, facilities and records
10. Keep all areas in a neat and safe condition
11. Maintain work hours set by Director
12. Maintain all records and reports as required
13. Maintain a friendly and business-like manner with the public and assist the public as much as possible
14. Operate equipment (backhoe, truck, crane, and pressure cleaner)
15. Blueprint & equipment manual interpretation
16. Proficient in the following computer programs (Word, Excel, Access, Ifix) and backing up data
17. Computer troubleshooting & repair
18. Capable of following design specifications to repair equipment
19. Maintain vehicles to original specifications
20. General cleaning, mowing, painting etc.
21. Capable of working in a safe manner
22. Able to work in confined spaces and wear personal protective air masks
23. Maintain a harmonious working relationship with other employees
24. Maintain a clean driving record
25. Capable of working unsupervised in a safe and efficient manner
26. Capable of strenuous labor & able to lift 100lbs when needed
27. Other duties as assigned