

Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; Georgette Huff, Free Press Standard; and Edward Hale, Carroll County resident.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, May 6, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Patricia Oyer, Recorder	Recorder	Ohio Recorder’s Association Summer Conference	Port Clinton, OH	6/11-14/24	\$750.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Repairs and Maintenance – Commissioners	10000-11001-53430	Professional and Technical Services – Commissioners	10000-11001-53340	\$1,100.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Saline Oil and Propane, Inc., \$230.00; Modern Auto & Truck Parts LLC, \$162.09; J. Green Excavating, LLC, \$4404.00; Lumber Service, Inc., \$224.55; and Ace Roll Off Service, \$1,175.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
COMMISSIONERS OFFICE
PURCHASE ORDERS**

 9:04 AM

Commissioner Wirkner asked Melissa N. Schaar, Clerk to provide information on the request. Ms. Schaar advised that blanket purchase orders can only be \$5,000.00. Increasing the amount of the purchase orders will allow payments to be processed more efficiently.

Motion: to allow the Commissioners’ office to increase their limit on blanket purchase orders for line 20874-81970-53300 from \$5,000.00 to \$25,000.00; and line 20874-81970-54400 from \$5,000.00 to \$25,000.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
TRANSIT – NEW HIRE**

 9:04 AM

Commissioner Wirkner advised that Sonja Trbovich, Transit Director has requested permission to advertise for full-time and/or part-time drivers. Ms. Trbovich has advised that she would like to hire four drivers: one to two full-time, and two to three part time.

Motion: to authorize the advertisement to accept applications for full-time and/or part-time drivers for the Carroll County Transit, as recommended by Sonja Trbovich, Carroll County Transit Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BID NOTICE
2024 WPCLF/HSTS**

Motion: to accept bids up to and opened at 9:00 a.m. on May 30, 2024 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project 2024-04, connection of one household to the Amsterdam Wastewater Treatment System and the abandonment of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
BID NOTICE
2024 WPCLF/HSTS**

Motion: to accept bids up to and opened at 9:00 a.m. on May 30, 2024 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project 2024-05, connection of one household to the Carrollton Wastewater Treatment System and the abandonment of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
2024 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2024-01**

 9:07 AM

Commissioner Wirkner advised that after soliciting quotes for project #2024-01, Ronald M. Nuzzolillo Jr, Director of Special Projects received one quote from Kugler Excavating. Mr. Nuzzolillo reviewed the quote with Courtney Grossman, Director of Environmental Health, and it was agreed to accept the quote from Kugler Excavating.

Motion: to accept the bid from Kugler Excavating, LLC of Carrollton, OH in the amount of \$3,000.00 for the 2024 WPCLF/HSTS project #2024-01, to repair one home sewage treatment system and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
RELEASE OF BID BOND
CARROLL COUNTY BAY RD BRIDGE REPLACEMENT PROJECT**

Motion: to release the bid bond of U.S. Bridge, a division of The Ohio Bridge Corporation, as recommended by Brian J. Wise, County Engineer, due to a contract having been signed with McConnell Contracting Inc. for the Carroll County Bay Road Bridge Replacement Project, CAR CR27 6.17, PID# 119467, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY REPORT – APRIL**

 9:08 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the April 2024 monthly report. Ms. Faulk advised that the annual Barn Sale will be held June 6th and 7th from 9:00 a.m. to 5:00 p.m., and June 8th from 9:00 a.m. until noon. The barn has been cleaned out, and everything will be fresh and new this year. Ms. Faulk advised that CGAR will accept donations of used items in good condition. The best time to drop off donations is 6:00 a.m. to 4:00 p.m. Large donations can be picked up by CGAR staff between the hours of 6:30 a.m. and 3:30 p.m. Donors should call the office to make arrangements. Ms. Faulk advised that in honor of Nurses Week and Nursing Home Week, staff will be having lunch and receiving gifts. CGAR is hosting the Chamber luncheon today at noon. The speaker will be Ohio’s Hospice, formally known as Community Hospice. Ms. Faulk advised that CGAR will have their annual ladies/mother’s tea on May 10th. Ms. Faulk recently attended a meeting about the Canton Akron Food Bank and has information that can be shared. Ms. Faulk advised that CGAR had one respite visit and one new admission in the month of April. They ended the month of April with 10 males, and 26 females for a total of 36 residents. Ms. Faulk advised that five of those residents are out of county residents. Commissioner Modranski thanked Ms. Faulk for coming in today and asked if the supply of meat donated to CGAR from the Carroll County Fair is still good. Ms. Faulk advised that they are still steadily working through their supply, and they accept donations throughout the year. Commissioner Wirkner asked how much of CGAR’s yearly supply of meat is donated. Ms. Faulk advised that 100% the meat they use through the year, with the exception of lunch meat for outings, is donated. Commissioner Leggett told Ms. Faulk that she and her staff are doing a good job.

**IN THE MATTER OF
PROCLAMATION
NATIONAL SCHOOL NURSE DAY**

 9:14 AM

Commissioner Wirkner read the proclamation. Commissioner Leggett thanked everyone for their dedication to the students and staff. All of the attendees introduced themselves and shared their job title as well as which school they work for. The following people were present for the proclamation: Kelly Morris, Health Commissioner; Jamie Lewis, Aultman Carrollton Practice Manager; Ember Newsome, Carrollton District Tele Health nurse (CCGHD); Jane Evans, Carrollton Middle / High School nurse; Jillian Berkshire, Tele Health CNP for School Based Healthcare; Jill Putnam, Conotton Valley School nurse; Lee Ann Lindenbaum, Minerva High School and Tele Health nurse (CCGHD); JoAnn Gotschall, Brown Local School nurse; Crystal Patterson, Brown Local Tele Health nurse (CCGHD); Tonya Phillips, CCGHD Public Health nurse that Covers Tele Health nurses; Sarah Ensinger, Carrollton Wellness Center CNP; June Shuster, CCGHD Public Health Nurse that Covers Tele Health nurses; and Kim Yeager, Carroll Hills nurse.

Motion: to proclaim May 8, 2024 as National School Nurse Day in Carroll County, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Encino Energy, LLC for a driveway in Brown Township, on Avalon Rd. (CR 20), for the Larke TWL, TAR #2;
2. Charter Communications to install 2” HDPE conduit via directional bore, and three pedestals in Washington Township, Brenner Rd. (CR 38);
3. Charter Communications to install fiber optic cable on new strand and existing power poles in Washington Township, Brenner Rd. (CR 38) and Brussel Rd (CR 44);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
STUTZMAN LUMBER**

Motion: to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:

1. Stutzman Lumber for hauling over Burrow Road (CR 47) in Union Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF
COURTHOUSE PARKING
PAVING**

 9:26 AM

Commissioner Leggett advised that the quotes include striping. Commissioner Modranski advised that he held a parking lot committee meeting yesterday and they were in favor of the projects. Commissioner Modranski advised that he told the committee that the Commissioners’ office will notify employees as soon as they can regarding the dates that employees need to park somewhere else.

Motion: to accept the quote from Carroll Asphalt to pave the parking lot on the north side of the courthouse for \$12,365.00, and to repair and seal the Second Street parking lot on the south side of the courthouse for \$3,200.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
FARM LEASE**

Motion: to approve the Farm/Crop Lease between the Board of Commissioners of Carroll County, Ohio and Ballards Acres & Excavating / Kenneth B. Jenkins for the lease of approximately 1.7245 acres located on the north side of the Carroll Golden Age Retreat; the term of the contract is retroactive to January 1, 2024 through December 31, 2028, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: President Robert E. Wirkner, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:28 AM

April D. Mayle, Assistant Clerk II advised that Ohio Means Jobs has posted several job openings in and around Carrollton. There are a variety of different positions available. Ms. Mayle advised that she shared the list on the Commissioners Facebook page.

**IN THE MATTER OF
ENVIRONMENTAL SERVICES
REGULATIONS**

 9:29 AM

Ralph Castellucci, Director of Environmental Services appeared before the Board to answer questions about the current sewer regulations. Commissioner Leggett asked what size pipe is required from the home to the grinder. Mr. Castellucci advised that 6” pipe is required; this is an industry standard and has been in the Environmental Services regulations for 30+ years. 4” pipe causes

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more issues in the system. The Authority Having Jurisdiction (AHJ) is who sets the standards. In this case, the AHJ is Board of Commissioners. The current regulations date back to approximately 1979, and the most recent amendment was in 2018. Mr. Castellucci advised that Environmental Services has no authority over the lines or fixtures inside of the home. Lines from the foundation to the grinder are Environmental Services jurisdiction and must be completed by a licensed plumber. Clean-outs on the outside are required. Backflow preventers are not normally needed, but there are some exceptions. Mr. Castellucci advised that Lake Mohawk only requires 4” pipe, but they also maintain their own grinder pumps.

**IN THE MATTER OF
BUILDING MAINTENANCE**

 9:42 AM

Commissioner Leggett advised that there was a heavy rain on Tuesday night. The drain system at the Health Department worked, and the new catch basins at the Friendship Center worked.

**IN THE MATTER OF
CCAO
SE DISTRICT MEETING**

 9:43 AM

Commissioner Wirkner advised that he attended the County Commissioners Association of Ohio Southeast District meeting on Monday in Cadiz. State Representative Don Jones was present and is the chair of the Agricultural Committee. Mr. Jones shared some concerns that the Agricultural Committee has with solar farms.

**IN THE MATTER OF
MEETINGS**

 9:45 AM

Commissioner Wirkner advised that he attended at 911 Technical Services Advisory committee meeting and a Local Emergency Planning Committee (LEPC) meeting this week. Commissioner Wirkner advised he has a Carroll County Foundation meeting this evening.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:44 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner