



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 29, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dustin Lucas, Floodplain Administer	EMA	FEMA L-273 Managing Floodplain Development	Brooklyn, OH	5/6/24-5/10/24	\$800.00
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	CAAO 2024 Summer Conference	Huron, OH	6/4/24-6/7/24	\$1,500.00
Jennifer Burns, Assistant Director	JFS	OMJ Operators Meeting	Cadiz, OH	5/7/24	\$20.00
Robert E. Wirkner, Commissioner	Commissioners	CAAO Southeast District Meeting	Cadiz, OH	5/6/24	\$40.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20708	PERS	20708-11180-51070	\$1,500.00
20708	Medicare	20708-11180-51090	150.00
20708	Salaries	20708-11180-50021	\$15,000.00
20708	Tools and Equipment	20708-11180-54400	\$10,000.00
20874	Advertising – HAG	20874-81970-53325	\$200.00


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
MONTHLY REPORT – APRIL 2024**

SHERIFF’S OFFICE


 9:03 AM

Commissioner Wirkner advised that Sheriff Calvin Graham filed his report for the month of April 2024 showing 1,037 meals served and 113 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Robertson’s Building Center, \$137.62 & Springvale Health Centers Inc, \$633.20.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
AEP**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Pike Engineering on behalf of AEP to replace one utility pole in Center Township, Bacon Rd (CR 24);
2. AEP to replace six existing poles in Center Township, Andora Rd (CR 10);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
BOARD OF ELECTIONS
ABSENTEE VOTING HOURS**

 9:05 AM

Commissioner Wirkner advised that the Carroll County Board of Elections will be open additional hours leading up to the June 11, 2024 special election to accommodate absentee voters. The hours will be as follows:

Monday	May 13, 2024	LAST DAY FOR VOTER REGISTRATION			8:00 a.m.	to	9:00 p.m.
Tuesday	May 14, 2024	through	Friday	May 31, 2024	8:00 a.m.	to	5:00 p.m.
Monday	May 27, 2024	CLOSED – MEMORIAL DAY					
Monday	June 3, 2024				7:30 a.m.	to	7:30 p.m.
Tuesday	June 4, 2024				7:30 a.m.	to	8:30 p.m.
Wednesday	June 5, 2024	through	Friday	June 7, 2024	7:30 a.m.	to	7:30 p.m.
Saturday	June 8, 2024				8:00 a.m.	to	4:00 p.m.
Sunday	June 9, 2024	LAST DAY FOR ABSENTEE VOTING			1:00 p.m.	to	5:00 p.m.
Tuesday	June 11, 2024	ELECTION DAY			Polls are open 6:30 a.m. to 7:30 p.m.		


**IN THE MATTER OF
LETTER OF SUPPORT
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

 9:07 AM


Commissioner Wirkner read the letter of support.

Motion: to authorize a letter of support for the Muskingum Watershed Conservancy District’s submittal of the Recreational Trails Program’s Storybook Trail Grant to the Ohio Department of Natural Resources, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
MONTHLY REPORT
DOG WARDEN**

 9:09 AM

Cason Leggett, Dog Warden appeared before the Board to present his monthly report for April 2024. Warden Leggett advised that 20 dogs were impounded, 13 dogs were adopted by new owners, one dog was reclaimed by their owners, one dog was euthanized for aggression, three citations for no license were issued, and four citations for running at-large were issued. Warden Leggett thanked Kaleb Knowlton from Senator Sherrod Brown’s office and Erin Wright from Ohio Mid-Eastern Governments Association (OMEGA) for visiting the dog pound. Warden Leggett advised that they visited the pound in response to an application submitted for a federal grant.


**IN THE MATTER OF
LETTER OF SUPPORT
BEAD FUNDING FOR APPALACHIA**

 9:11 AM

Commissioner Modranski advised that the intent of the letter is to ensure funding from the Broadband Equity, Access and Deployment (BEAD) program goes to the Appalachian region. One step is to follow the lead of Washington County’s program to map out internet access and to deploy the program across the state. Commissioner Wirkner stated that there is a lack available high-speed internet in the county. Commissioner Modranski advised that it is difficult to determine where internet service providers have deployed and where they haven’t.

Motion: to authorize a letter of support to BroadbandOhio urging that the Broadband Equity, Access and Deployment (BEAD) Program ensures an equitable amount of funding is granted to communities in the Appalachian region of Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
PROSECUTOR OPINION
JFS – MOODY AVE ANNEX LEASE AGREEMENT**

Motion: to send the Moody Avenue Annex Building Lease Agreement with Carroll County Jobs and Family Services to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
CARROLL COUNTY ENVIRONMENTAL SERVICES
NEW HIRE NOTICE**

 9:15 AM

Commissioner Wirkner asked if someone was recently hired for this position. Commissioner Leggett advised that is correct. That person was rehired and obtained their license, but have since found another position somewhere else.


Motion: to advertise for the position of a full-time Wastewater Treatment Plant Operator with applications being accepted until the position is filled, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:16 AM


Georgette Huff asked what is the next step to hire a replacement. Commissioner Wirkner advised the next step is to advertise the position in the newspaper.

**IN THE MATTER OF
CLERK’S REPORT**

 9:17 AM


Melissa N. Schaar, Clerk advised that the Ohio Department of Development will be opening up the Brownfield grant to add more projects. Ms. Schaar advised that a brownfield is an abandoned, idled or under-used industrial, commercial, or institutional property where expansion or redevelopment is complicated due to known or suspected hazardous substances. Examples include manufacturing facilities, auto garages, dry cleaners, abandoned gas stations, hospitals and schools. Projects can be assessment studies and remediation / clean-up efforts. Interested parties should contact the Commissioners’ office at 330.627.4869. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:18 AM


Melissa N. Schaar, Clerk advised that Carroll County author Rikki Dixon will be featured at the next Carroll County District Library Meet the Author event. The event will be held on Saturday, May 11, 2024 from 10:00 a.m. to 12:00 p.m. Ms. Schaar advised that the title of Mr. Dixon’s book is *It’s A Trikki Life – A Veteran’s Faith-Based Comedic Memoir*. Mr. Dixon is an honorably-discharged United States Air Force Security Forces veteran, and has been employed by the CCH Solid Waste District for five years. Ms. Schaar advised that the event details have been shared to the Commissioners Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:18 AM


Melissa N. Schaar, Clerk advised that applications for the PY23 Community Housing Impact & Preservation (CHIP) program are now available. Hard copies of the application can be picked up in the Commissioners’ office. Completed applications will be accepted from May 1, 2024 through June 30, 2024. Eligible items for the program include: installation and/or repairs to foundations, roofs, gutters, electrical upgrades, plumbing, furnaces, hot water heaters, insulation, accessibility improvements and lead based paint abatement. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:19 AM


Commissioner Wirkner asked if there will be a reading from Rikki Dixon’s book. Ms. Schaar advised that it was not mentioned there will be a reading, but Mr. Dixon will be available to sign copies of the book and will have copies to purchase as well. Ms. Schaar advised that his wife, Tracy has agreed to bring her world-famous cookies.

**IN THE MATTER OF
OMEGA MEETING**

 9:20 AM


Commissioner Modranski advised that he will attend a special meeting this evening with the Brown Township trustees to discuss their Rail to Trail project with Ohio Mid-Eastern Governments Association (OMEGA). Commissioner Modranski advised that the meeting will be at 6:00 p.m. in the Malvern High School media room.

**IN THE MATTER OF
BUILDINGS AND GROUNDS – PARKING LOTS**


 9:20 AM

Commissioner Leggett advised that the alley on the north side of the courthouse is scheduled to be repaved. Commissioner Leggett advised that the north parking lot also needs repaved, and it would be best if the same company would be able to pave that lot at the same time. Commissioner Leggett advised that the south lot will need resealed and repainted. Commissioner Leggett advised that he received quotes from that company in the amount of \$12,365 for the north lot and \$3,200 for the south lot.

Motion: to send the two quotes for resurfacing the north parking lot and resealing and striping the south parking lot to the parking lot committee for their review, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF
BUILDINGS AND GROUNDS – PROJECT UPDATES**

 9:23 AM


Commissioner Leggett advised that the drainage project at the Health Department storage building has been completed. The downspout project at the Friendship Center is scheduled to be done on Friday. Commissioner Leggett advised that they should be able to complete that project in one day. Commissioner Leggett advised that the painting of the stairs in the courthouse has been completed. Commissioner Leggett stated that it does make the courthouse look better. Commissioner Wirkner stated as the central hub of activity in the county, the courthouse should stand tall. Commissioner Wirkner advised that now the painting project has been completed, the next step is to work on the floor tiles in the courthouse.

**IN THE MATTER OF
CC ENVIRONMENTAL SERVICES – RULES AND REGULATIONS**

 9:24 AM


Commissioner Leggett advised he has received concerns from residents about Carroll County Environmental Services’ rules and regulations. One example is why six-inch drainage pipe is necessary instead of four-inch drain pipe. Commissioner Leggett suggested that the Board should review the current rules and regulations to see if any they have questions and then meet with Director Ralph Castellucci on May 9, 2024 to get answers. Commissioner Wirkner stated that he was on the Board when the current rules and regulations were approved and has some familiarity with them. Commissioner Wirkner asked if Commissioner Leggett thought there were sections that need revisited. Commissioner Leggett answered yes and would like the Board to discuss these with the director. Commissioner Wirkner asked if Commissioner Leggett has received any challenges from residents. Commissioner Leggett answered he has. Commissioner Wirkner stated that when he voted for the current regulations, he relied on the recommendation of the director, but he is open to reviewing those sections.

**IN THE MATTER OF
NATIONAL DAY OF PRAYER**

 9:26 AM


Commissioner Wirkner advised that today is the National Day of Prayer, and services on the square will start at noon. Commissioner Wirkner advised that he will read the proclamation that was adopted in session.

**IN THE MATTER OF
CCAO SE DISTRICT MEETING**

 9:27 AM


Commissioner Wirkner advised that he will attend the County Commissioners Association of Ohio (CCAO) Southeast District meeting on Monday as he is the chair. Commissioner Wirkner asked if the other commissioners will attend. Commissioner Modranski recommended that he and Commissioner Leggett stay for the Commissioners’ meeting on Monday to allow normal business to be approved, and if there is time, he and Commissioner Leggett could go to the CCAO Southeast District meeting. Commissioner Wirkner asked what is on the schedule for Monday. Melissa Schaar, Clerk advised there are no appointments scheduled for Monday. Commissioner Wirkner recommended to keep the agenda for the meeting on Monday light. This will allow the Board to get through the meeting so they can attend the CCAO Southeast District meeting. Commissioner Wirkner advised that if the meeting happens to go long, he will turn the meeting over to Commissioner Leggett so that he may head down to the CCAO Southeast District meeting. Commissioner Wirkner advised that the meeting will be held in Harrison County and will focus on solar energy farms. Georgette Huff, Free Press Standard asked what is a solar panel farm. Commissioner Wirkner answered that a solar panel converts energy from the sun to electricity, and a solar farm is a large array of solar panels. Ms. Huff asked if there are any solar farms in Carroll County. Commissioner Wirkner advised that there are large farms in Harrison County and proposed farms in Carroll County. Ms. Huff asked how do they decide where to put in a solar farm. Commissioner Wirkner answered it is up to the property owner. The Board does have some control over the installation of the solar farms. The Board could restrict all future solar farms. However, the Board has been favorable allowing property owners to decide what they want to do with their land. Ms. Huff asked how does electricity goes into the home from the solar panels. Commissioner Leggett advised that solar farms send electricity to electric companies through the grid and then goes to the home. Commissioner Modranski added that residents can have their own solar panels to provide electricity directly to their houses. Commissioner Wirkner advised that the meeting is focused on large scale farms not residential solar panels. Commissioner Wirkner advised that there has been a push towards energy sources that aren’t fossil fuels, but there are concerns about solar panels. Commissioner Wirkner advised that Carroll Electric Coop has a small solar farm on Cutler Road in Orange Township that is visible from State Route 39.

**IN THE MATTER OF
9-1-1 – WIRELESS AND LANDLINE FUNDS**

 9:35 AM

Commissioner Wirkner advised that there have been some 911 accounting issues identified. Commissioner Wirkner advised that he has a meeting scheduled to address these issues. Commissioner Wirkner advised that there are rules on which funds can be used for certain expenses. Commissioner Wirkner advised that wireless 911 funds cannot be used for Computer-Aided Dispatch (CAD) expenses, but landline 911 funds can. Commissioner Wirkner advised that the landline funds have been depleted. Without these funds, the Commissioners’ office will have to cover the CAD expenses. After some research, it appears there have been some accounting issues with the landline funds. Commissioner Wirkner advised he will update the Board with what he learns from this meeting.


**IN THE MATTER OF
9-1-1 – FINAL PLAN**

 9:37 AM

Commissioner Wirkner advised that there has been discussion on the 911 final plan. Commissioner Wirkner advised that the state reviewed the final plan and has approved the final plan.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:38 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner