



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 8, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Laurie Cosgrave, CSEA Fiscal	CSEA	UX Spring Information Sessions	Akron, OH	Retroactive to 4/3/24	-0-
Laurie Cosgrave, CSEA Fiscal	CSEA	ODJFS Annual Training Conference	Columbus, OH	5/9-10/24	\$950.00
Kate Offenberger, Director Jennifer Burns, Ass't Director	JFS	East Central PCSAO meeting	Coshocton, OH	4/19/24	-0-
Kate Offenberger, Director Alex Logan, Supervisor Sherri Lewis, Supervisor	JFS	ECODDA Training – Power of Positive Leadership	Cambridge, OH	4/23/24	-0-
Lorrie Cline, ERS Supervisor	JFS	C-8 Training & Supervisor Meeting	Bellville, OH	5/14/24	\$250.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20000	Other Expenses – Dog & Kennel Fund	20000-21300-56090	\$160.00
20708	Equipment	20708-11180-54440	\$8009.00
20918	Admin PR Costs – Commissioners	20918-11600-56002	\$3,000.00
20918	Salaries	20918-11600-50020	-\$98
20918	PERS Admin	20918-11600-51070	-\$56.89
20918	Medicare Admin	20918-11600-51090	-\$5.89
50200	Small Tools and Minor Equipment	50200-31450-54440	\$55,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Emergency Medical Transport, \$595.00; Emergency Medical Transport, \$595.00; Emergency Medical Transport, \$595.00; Emergency Medical Transport, \$595.00; Huntington National Bank, \$140.96; Ohio Regional Dev Corp., \$7,500.00; Ron Ruegg Automotive Inc., \$770.49; and Village of Dellroy, \$254.00.

DJFS: None.


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,

Seconded by Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
INTER COUNTY ADJUSTMENT AGREEMENT
RESOLUTION 2024-17**

 9:04 AM

Kate Offenberger, Job and Family Services (JFS) Director appeared before the Board to present a resolution that would give her permission to sign inter-county adjustment agreements. Ms. Offenberger advised that the Board has given her the authority to transfer funds among other counties for the past seven to ten years. This allows counties that have too much in one account and not enough in another to trade funds. Commissioner Wirkner asked if the trades are a two-way street. Ms. Offenberger advised that sometimes she does not need money because we are a smaller county, but typically she gets funds that she is in need of. Commissioner Modranski asked if it is state funds that are traded. Ms. Offenberger advised that it is state and federal, no local funds.

Motion: to adopt Resolution 2024-17 to assign authority to the Director of the Carroll County Family Services Agency to serve as the Board’s designee with authority to request and sign inter-county adjustment agreement(s) on behalf of Carroll County, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM

**RESOLUTION NO. 2024-17
INTER-COUNTY ADJUSTMENT AGREEMENTS**

RESOLUTION TO ASSIGN AUTHORITY TO THE DIRECTOR OF THE CARROLL COUNTY FAMILY SERVICES AGENCY TO SERVE AS THE BOARD’S DESIGNEE WITH AUTHORITY TO REQUEST AND SIGN INTER-COUNTY ADJUSTMENT AGREEMENT(S) ON BEHALF OF CARROLL COUNTY

WHEREAS, it is necessary from time to time to adjust allocated state or federal funds as a result of overages, and;

WHEREAS, the Ohio Department of Job and Family Services has promulgated rules, to wit; OAC 5101:9-6-82 which permits the Board to pass a resolution assigning authority to the director of the CDJFS to serve as their designee, thereby granting the director the authority to sign the inter-county adjustment agreements on behalf of the county for a specific period of time, and;

WHEREAS, the Board of Commissioners deems the director to be the most appropriate and knowledgeable designee to evaluate, request and execute such inter-county adjustment agreements of Carroll County, Ohio.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Director of the Carroll County Department of Job and Family Services is assigned to serve as the Board of Commissioners of Carroll County, Ohio designee, hereby granting authority to sign any inter-county adjustment agreements on behalf of the county for the period of January 1, 2024 to December 31, 2024 and to do all of those things necessary to request and administer those agreements.

Mr. Leggett moved for the adoption of the preceding Resolution.

Mr. Modranski seconded the motion. Upon call of the roll the vote was recorded as follows:

Mr. Wirkner, yes; Mr. Leggett, yes; Mr. Modranski yes.

Motion carried. Resolution adopted this 11th day of April 2024.

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk


/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner

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**IN THE MATTER OF
TRANSIT
PERSONNEL**

 9:08 AM


Commissioner Wirkner advised that Sonja Trbovich, Transit Director submitted a letter to the Board requesting permission to re-hire a part time driver. Commissioner Leggett asked if Mr. Palm was part time before. Melissa Schaar, Clerk advised she does not know. Commissioner Modranski asked if Mr. Palm left on good terms. Commissioner Wirkner suggested the motion be tabled until these items can be discussed. Commissioner Leggett advised that Ms. Trbovich is the Director and it appears she is okay with rehiring Mr. Palm.

Motion: to allow Sonja Trbovich, Carroll County Transit Director to re-hire James Palm, of Amsterdam, Ohio as a part-time driver at a rate of \$12.00 per hour and \$13.00 per hour for driving a bus, contingent on the passing of pre-employment tests, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
MAINTENANCE**

 9:09 AM

Edward T. Eick, Superintendent of Building and Grounds appeared before the Board to discuss water issues at the Health Department. Mr. Eick advised that with the recent heavy rains, he has discovered that water is coming in to the new Health Department storage building. A trench was not installed at the time of construction because the architect did not believe there would be water issues. There is so much water coming off of the hill that a drain will need to be installed. Mr. Eick advised that he believes there is a spring on one of the properties about the Health Department property that is also contributing to the water issues. Mr. Eick advised that he received three quotes for the installation of approximately 125 feet of pipe and a 2' by 2' catch basin. The quotes are as follows: Dayton Excavating and Repair, \$4,120.14; Richmond Concrete Construction, \$4,450.00; and J. Green Excavating, \$4,034.00. Commissioner Wirkner suggested tabling the estimates until Commissioner Leggett can review them. Commissioner Leggett advised that he has already reviewed the estimates. Commissioner Leggett asked Mr. Eick to come to the meeting to discuss the details of the issue.


Motion: to hire J. Green Excavating to install drains at the Health Department storage building at a cost of \$4,034.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:15 AM


Commissioner Wirkner asked where the water will go once it is captured in the catch basin. Mr. Eick advised that it will come out on the small hill on the east side of the storage building. The Village of Carrollton has a larger catch basin approximately 25' from there.

**IN THE MATTER OF
MAINTENANCE**

 9:15 AM

Edward T. Eick, Superintendent of Building and Grounds appeared before the Board to advise there are water issues at the Friendship Center building as well. Mr. Eick advised that when the building was re-roofed, there was no money for the gutters. The heavy rains, combined with the too small residential gutters causes the water to overshoot the gutters. Mr. Eick is gathering quotes for commercial gutters and downspouts. Commissioner Modranski asked for confirmation that there are gutters now, but they are not sufficient for the amount of water. Mr. Eick advised that is correct. Mr. Eick advised that he feels 2' by 1' by 1' deep gutter boxes at the top of the vinyl walls will help with the water overshooting the gutters as well. Commissioner Modranski asked if there are issues when the rain is not heavy. Mr. Eick advised that everything is fine then, but the amount of heavy rain the county has received recently has brought some issues to light.


**IN THE MATTER OF
MAINTENANCE**

 9:19 AM

Edward T. Eick, Superintendent of Building and Grounds appeared before the Board to advise that he submitted an advertisement to Ron Nuzzolillo, Assistant Clerk I to be placed in the paper for a tech to help with lawn work and repairs on the various buildings. Mr. Eick advised that this will allow him to pick up some loose ends. Commissioner Wirkner advised that there are many things on Mr. Eick's plate with the multiple buildings and then the addition of the Moody Avenue building.

Motion: to advertise for the position of a full-time Building & Grounds Maintenance Tech 1 with resumes and applications due Friday, April 26, 2024 by 3:00 p.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF
BID ACCEPTANCE**


BAY ROAD BRIDGE REPLACEMENT PROJECT

Motion: to accept the bid of McConnell Contracting, Inc. of West Lafayette, Ohio in the amount of \$268,890.00 for the Bay Road Bridge Replacement Project, CAR CR27 6.17, PID #119467, as recommended by Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote. *[Clerk's note: the Clerk was notified after the meeting that the bid amount listed is incorrect. Please see the minutes from the April 15, 2024 meeting for the correct motion.]*


 9:21 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:21 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise that St. John's Villa will be hosting Food Truck Mondays starting in April through the month of October. The first food truck is scheduled to be on site on Monday, April 15, 2024 from 4:00 p.m. to 7:00 p.m. Anyone with questions should email klewis@stjohnsvilla.net. Ms. Mayle advised that the information has been shared to the Commissioners' Facebook page.

**IN THE MATTER OF
MEETINGS**

 9:22 AM

Commissioner Modranski advised that he will be attending the Chamber of Commerce's State of the Village luncheon today.

**IN THE MATTER OF
CCAO
SOUTHEAST DISTRICT**


 9:22 AM

Commissioner Wirkner advised that the County Commissioners Association of Ohio (CCAO) Southeast District meeting will be held on May 6, 2024 at 11:00 a.m. in Harrison County. The topic of the meeting is solar panels and solar fields. Commissioner Wirkner advised that he would like the Board to attend the meeting.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:23 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner