



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgett Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:02 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 1, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Alex Logan, OMJ Supervisor Becky Leggett, Eligibility Worker I	JFS	OJFSDA Director's Conference	Columbus, OH	5/8-10/24	\$450.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: Vice President Donald E. Leggett II, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Pridemore, Kelli, \$238.00; Studer, Milton, \$1,920.00; Staley Technologies, \$3,921.85.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
MONTHLY REPORT – MARCH 2024
SHERIFF'S OFFICE**

 9:03 AM


Commissioner Wirkner advised that Sheriff Calvin Graham filed his report for the month of March 2024 showing 1,376 meals served and 163 washes completed. A copy is on file in the Commissioners' office.

**IN THE MATTER OF
MONTHLY REPORT – MARCH 2024
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:04 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed his monthly report for March 2024 for the Carroll County Child Support Enforcement Agency. There was a total of 1,049 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF
PROCLAMATION
FAIR HOUSING MONTH**

 9:04 AM

Georgette Huff, Free Press Standard asked what Fair Housing is. Commissioner Wirkner read the proclamation.

Motion: to adopt a Proclamation designating the month of April as National Fair Housing Month, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PROCLAMATION
NATIONAL COUNTY GOVERNMENT MONTH 2024**

Motion: to adopt a Proclamation recognizing April 2024 as National County Government Month, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
20712	Supported Living	20712-51400-56090	\$156,058.20

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
AGREEMENT/U-153 FORM
CCAO WORKERS’ COMPENSATION GROUP RETRO RATING PLAN**

Motion: to approve the County Commissioners Association of Ohio Worker’s Compensation Group Retrospective Rating Plan Agreement and the U-153 Employer Statement, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
RILEY PETROLEUM PRODUCTS**

Motion: to approve a contract with Riley Petroleum Products to furnish one 500-gallon fuel tank for 87 unleaded gasoline, one 500-gallon fuel tank for #2 diesel (off road/dyed) fuel, and one 2,000-gallon fuel tank for #2 diesel (highway/un-dyed) fuel and all necessary additives for operation in cold weather to the County Highway Department for the period of May 1, 2024 to April 30, 2025, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
CAPITAL BUDGET FUNDING APPLICATION
ONE-TIME STRATEGIC COMMUNITY INVESTMENT FUND**

 9:12 AM


Commissioner Modranski advised that the Commissioners are putting together an application to the one-time strategic fund that’s offered by the state’s Senate. The Commissioners are applying for \$750,000 to go towards the renovation costs at the courthouse annex building.

Motion: to approve a letter of support for the application for the One-Time Strategic Community Investment Fund (OTSCIF), **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
BUILDING DEMOLITION AND SITE REVITALIZATION GRANT
LETTER TO CONTRACTOR**

 9:13 AM

Commissioner Wirkner asked Commissioner Modranski and Commissioner Leggett if they had a chance to review the letter prior to the meeting. They both said they did.

Motion: to approve a letter to Aster Oilfield Services regarding the completion date of the FY2022 Building Demolition and Site Revitalization grant projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
CARROLL COUNTY LAW LIBRARIAN POSITION**

Motion: to approve a posting of a position for Law Librarian to all Courthouse, Public Defender, and Prosecuting Attorney’s staff, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
BAY ROAD BRIDGE REPLACEMENT
REVISED ESTIMATE**

Motion: to accept the revised Engineer’s estimate for the Bay Rd (CR 27) Bridge Replacement as recommended by Carroll County Engineer Brian J. Wise, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
MONTHLY REPORT
DOG WARDEN**

 9:14 AM


Cason Leggett, Dog Warden appeared before the Board to present his monthly report for March 2024. Warden Leggett advised that 19 dogs were impounded, 16 dogs were adopted by new owners, 9 dogs were reclaimed by their owners, 2 dogs were euthanized for aggression, 2 citations for no license were issued, and 3 citations for running at-large were issued. Warden Leggett advised that this is the first time in a long time that the pound had more dogs go out than come in.

**IN THE MATTER OF
DOG WARDEN’S OFFICE
VOLUNTEER PROGRAM**

 9:15 AM

Cason Leggett, Dog Warden advised that he is working with Commissioner Modranski on finalizing a volunteer program. Warden Leggett advised that they are working on forms that will need Board approval.


**IN THE MATTER OF
DOG WARDEN
SUBARU ADOPT A DOG EVENT**

 9:16 AM


Cason Leggett, Dog Warden appeared before the Board to advise that Carroll County would like to host an adoption event with Huebner Subaru on October 5th from 10:00 am to 2:00 pm. Warden Leggett advised that Huebner's also partnered with the pound for the Subaru Loves Pets event in October again this year. Warden Leggett advised that Huebner's Subaru is going to donate a flat rate of \$4,000 to the pound instead of \$100 per adoption, as in the past. Warden Leggett advised that this is quite an increase over the \$1,400 they received previously.

Motion: to support the adoption event with Subaru on October 5th, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
DOG WARDEN'S OFFICE
SATURDAY HOURS**

 9:17 AM


Cason Leggett, Dog Warden advised that there are a lot of people who cannot make it to the pound during the week and would like to come look at dogs over the weekend. Warden Leggett advised that he is considering the idea of being open on Saturday. Warden Leggett advised that his staff would not have to work any additional hours, they would get time off during the week. Warden Leggett asked if he would need Board approval to move forward with this. Commissioner Wirkner advised that he views this as an administrative decision between the Warden and Commissioner Modranski.

**IN THE MATTER OF
DOG WARDEN'S OFFICE
UPGRADE LOG SYSTEM**

 9:19 AM


Cason Leggett, Dog Warden appeared before the Board to advise that the pound is checking into upgrading their logging system. Warden Leggett advised that right now everything they do gets logged into different systems and he feels that it would be better if everything was consolidated into one program.

**IN THE MATTER OF
DOG WARDEN'S OFFICE
EUTHANIZED DOGS**

 9:20 AM

Commissioner Wirkner asked Cason how the two dogs that were euthanized ended up at the pound. Warden Leggett advised that one dog was found running at large and the other dog was court ordered to be at the pound. Warden Leggett advised that he works with aggressive dogs daily for about a month before the decision is made to put them down. Warden Leggett advised that if he cannot get into the kennels to work with the dogs, they cannot be released into the public.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
WEATHER REPORT**

 9:22 AM


Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to provide an update regarding the recent flooding that the county has been experiencing. Mr. Cottis advised that the northern part of the county is settling back in, but the southern part of the county has issues. Mr. Cottis advised that Orange and Loudon townships have highways that are closed. Mr. Cottis said that they received a call this morning that there was a car in the water, partially submerged, and there was no sign of the driver. Mr. Cottis advised that the Sheriff is looking into the situation. Mr. Cottis advised that Conotton Valley schools closed again today due to flooding. Mr. Cottis advised that there are only a few routes left open that lead out of the village of Bowerston. Mr. Cottis advised that route 151 in Harrison County is closed. Mr. Cottis advised that he has been in constant contact with the Army Corps and the National Weather Service. Mr. Cottis advised that the water is going down, but the lake levels are going up. Mr. Cottis advised that Dover Dam is being held back to relieve some of the pressure downstream. Mr. Cottis advised that Atwood is about seven feet over where it should be right now. Mr. Cottis advised that we are getting light rain on and off all morning and another rain front is coming in this afternoon. Mr. Cottis advised that the county could get another quarter inch of rain and the lower end of the county could be in trouble. Mr. Cottis advised that Route 212 is already shut down and water is running across Deer Road. Mr. Cottis advised that if the water gets higher, the people in New Hagerstown will only have one way out and that's through Perrysville. Commissioner Wirkner asked if those roadways are impacted by the pool level of the lakes. Mr. Cottis advised that some of the water is coming from the outflow of Leesville Lake, but there is also run-off water from Jewett and Scio. Mr. Cottis advised that the water on Antigua Road has receded, so people are able to get out of Carrollton the back way. Mr. Cottis advised that at this time Route 39 to Dellroy and Sherrodsville is open. Mr. Cottis advised that the EMA is keeping a close eye on all the activity, and they will be having a Zoom meeting with the Army Corp this afternoon. Commissioner Modranski asked if there is a list for the public to access that lists what roads are closed or have high water. Mr. Cottis advised that the EMA gets a list from the Engineer's office. Mr.

CONTINUED ON THE NEXT PAGE

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Cottis advised that due to the migration of water and the changing road openings and closings, it would be hard to keep an updated list. Residents can go to ohgo.com to get a list of closed state routes. Mr. Cottis advised that some townships don't notify the EMA when township roads are closed. Commissioner Wirkner asked if a lot of the information comes from visual inspections throughout the county. Mr. Cottis advised that he and Dustin Lucas, EMA Deputy Director, have spent many hours driving around the county to assess the flooding and then letting dispatch know. Commissioner Wirkner asked Mr. Cottis if once he sees that a road is impassable and he notifies the PSAP, do they put out an alert. Mr. Cottis advised that they will put out an alert if the road is closed, not just for high water.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
HAZMAT UPDATE**

 9:22 AM

Tom Cottis, Emergency Management Agency (EMA) Director advised that there were two hazardous material (HAZMAT) incidents yesterday in the county. The EMA was called for a truck and trailer that rolled over on Route 9. The truck is owned by Farmers Exchange and was carrying two 250-gallon totes of a chemical. Mr. Cottis advised that one of the totes ruptured and the HAZMAT and state EPA were called. Mr. Cottis advised that they came and cleaned up the spill in about three hours. Mr. Cottis advised that the fire department came and dumped a couple loads of water on it to dilute any resin that might be left. Commissioner Modranski asked what was in the tote. Mr. Cottis advised that it was a grass killer. Mr. Cottis advised that they were also called for a pickup truck on Arrow Road that somehow ended up floating in a pond. The truck was removed. Commissioner Modranski asked how far off the road the pond was. Mr. Cottis advised that it was a private ornamental pond beside the truck owner's home. The owner said that the truck was parked in the driveway the night before and he is not sure how it ended up in the pond.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Cardinal Gas Services, LLC for installation of a proposed 10-inch diameter steel natural gas pipeline underneath Bellflower Rd (CR) 30 in section 27 of Brown Township;
2. Rob Landsberger for a driveway in Monroe Township, on Antigua Rd (CR 11);
3. Paul Potesta for Geotech borings for EOG Haul Route in Brown Township, Citrus Rd (CR 68),

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:36 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:37 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that Carroll County Caring Hands will hold a quarter auction on Saturday, April 13, 2024 at the Bell Herron Gym. The auction will run from 1:00 p.m. to 3:30 p.m., and the doors will open at noon. Admission is \$5 which includes one paddle. Extra paddles will be available. There will be baskets, gift cards, a Chinese Auction, and a 50/50 drawing. Refreshments will be available by donation. Carroll County Caring Hands is a non-profit group that helps families of Carroll County with medical related expenses. For more information or questions, contact Cheri Miller at 330-575-5365.

**IN THE MATTER OF
DOG WARDEN
UNIFORMS**


 9:37 AM

Commissioner Wirkner advised that he observed that the Dog Warden's uniform have a place on them for a badge. Commissioner Wirkner advised that the Commissioners have never issued badges before to the Dog Warden and his assistant and he thinks that they should. Commissioner Modranski advised that he will talk to the Dog Warden about it.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess until 10:00 a.m., **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:39 AM

Board members reconvened at  10:01 AM.

**IN THE MATTER OF
PUBLIC HEARING
AIRPORT ZONING REGULATIONS**


 10:01 AM

The time has arrived for the public hearing regarding the airport zoning regulations. Present for the meeting were Tom Cottis, EMA Director; Tom Konst, Regional Planning Director; Don Shepherd, citizen; Georgette Huff, Free Press Standard reporter; Donald E. Leggett II, Board Vice President; Christopher R. Modranski, Commissioner; Robert E. Wirkner, Board President; and April Mayle, Assistant Clerk II. Mr. Cottis advised that the revisions for the Airport Zoning Board regulations were approved by the Prosecutor and have been available for review at the Commissioners office and have had no feedback. Mr. Cottis advised that the main change from the 1967 regulations resolution is that there was never an airport zoning manager listed in the regulations. Mr. Cottis advised that those were added to the regulations. Mr. Cottis advised that the Ohio Revised Code (ORC) gives the Carroll County Zoning Board the authority to regulate the zoning for building and tree heights within a one-mile radius of the airport. Mr. Cottis advised that most obstructions were removed with the tree clearing on the property that was purchased. Mr. Cottis advised that any building that is currently in that zone is currently grandfathered in because there was no appeals board or manager in place to regulate what has been built in that one-mile radius. Mr. Shepherd advised that he did not understand what was measured out from conical periphery. Mr. Cottis advised that the center point of the airport landing strip is where they take the base elevation from. Anything that is built cannot exceed the base point of that runway. Mr. Cottis advised that as the land goes up, the height of the proposed structure must be lower. Mr. Shepherd asked if these are Federal Aviation Administration (FAA) rules. Mr. Cottis advised that these are regulations from the FAA and Ohio Department of Transportation (ODOT). Mr. Cottis advised that after the resolution is approved, the Zoning Board will have control over cell towers being built. Mr. Cottis advised that they cannot stop the proposed cell tower from being built because it was proposed before the adoption of the resolution. Tom Konst, Regional Planning Director advised that he is glad that these rules are finally being updated. Mr. Konst advised that Regional Planning is in charge of the comprehensive plan for the county, so he will write this into the comprehensive plan so future developers will be aware that there is zoning around the area. Commissioner Modranski asked if these new regulations are only for new construction within a one-mile radius of the airport and Mr. Cottis said yes. Commissioner Modranski asked if somebody was to build in that radius and did not acquire a permit from the zoning manager, they could take it to the Zoning Board of Appeals. Mr. Cottis advised that is correct. Commissioner Modranski asked if the Zoning Board of Appeals is made up of people appointed by the Board of Commissioners. Commissioner Modranski asked if a builder doesn't like what the Board of Appeals says, is there another committee they can go to. Commissioner Wirkner advised that it then comes back to the Board of Commissioners. Commissioner Modranski asked if there is ever a point that this can go to the Court of Common Pleas. Mr. Cottis advised that would be the last step. Commissioner Wirkner advised that the Zoning Appeals Board would render their decision, and that decision would be forwarded to the Board of Commissioners for their consideration. Commissioner Modranski asked if height is the only limit in the regulation. Mr. Cottis advised yes, but it is not just buildings, but vegetation as well. Commissioner Modranski asked Mr. Cottis what the maximum height is, and Mr. Cottis advised that he does not have that information with him but will let the Board know. Commissioner Modranski asked if there are currently any buildings there that would be in violation of the height regulation. Mr. Cottis said no, but the proposed cell tower will be. Commissioner Wirkner asked Mr. Cottis what the next step is. Mr. Cottis advised that a resolution will be brought to the Board on Monday. Commissioner Wirkner asked if the resolution will also establish a manager position. Mr. Cottis said yes. The public hearing closed at

 10:13 AM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:14 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner