



**Present:** Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski. **Absent:** President Robert E. Wirkner  
**Also present to observe:** Georgette Huff, Free Press Standard; Thomas Clapper, Carroll County Messenger; Amy Harkless, Friendship Center Volunteer; Greg Harkless, Friendship Center Volunteer.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Absent.


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 28, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	ECODDA Monthly Meeting	Zanesville, OH	4/2/24	-0-
Kate Offenberger, Director	JFS	OJFSDA Director’s Conference & General Session	Columbus, OH	5/8/24- 5/10/24	\$400.00

**Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
10000	PERS – Court of Appeals	10000-12006-51070	\$26.76

**Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of March 24, 2024 to March 30, 2024 showing 5 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.


**IN THE MATTER OF  
RUMA AGREEMENT – PATTERSONVILLE PIPELINE EXTENSION PHASE 2  
CARDINAL GAS SERVICES, LLC**

**Motion:** to approve an agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 0.5 miles of CR 15 (Arrow Road), 2.4 miles of CR 30 (Bellflower Road), 1.5 miles of TR 224 (Lemon Road), 1.3 miles of TR 228 (Lilly Road), and 0.6 miles of TR 207 (Lander Road) for the purpose of ingress to and egress from the Pattersonville Pipeline Extension Phase 2, for traffic necessary for the purpose of construction and completion operations of the Pattersonville Pipeline Extension Phase 2 in Brown Township, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
PROCLAMATION  
NATIONAL VOLUNTEER**

 9:04 AM

Tonya Myers, Area Council on Aging, Executive Director appeared before the Board to ask the Board to proclaim the month of April as National Volunteer Month in Carroll County. Ms. Myers advised that the Friendship Center has 24 volunteers that either serve on the board, pick up food from the food bank, work at the drive through window, deliver meals, work at the café, work on newsletters, or help with fundraisers such as music for meals. Ms. Myers stated she would like to recognize their volunteers; without them, the Friendship Center would not be able to operate. Ms. Myers advised that if anyone is interested in volunteering, the Friendship Center will have a meeting at 10:00 a.m. today to discuss volunteer opportunities. Ms. Myers advised that if someone is interested in volunteering but cannot make the meeting, they can always stop by the Friendship Center to learn more or to go for a ride along. Ms. Myers read the proclamation.

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**Motion:** to proclaim the month of April as National Volunteer Month in Carroll County, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:07 AM

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Commissioner Modranski asked Ms. Myers if the Friendship Center volunteers are all seniors. Ms. Myers answered no. Ms. Myers advised that Belinda Mach has a group of students from Carrollton High School that volunteer. Ms. Myers advised that most volunteers are retirees that are looking to be involved with the community. Ms. Myers advised that they did have a baseball team come and help with a tailgate party for the seniors. Commissioner Modranski stated that volunteers are the backbone for the Friendship Center. Ms. Myers agreed. Ms. Myers introduced Amy and Greg Harkless who volunteer by driving to the foodbank every week to pick up food for the Friendship Center. Commissioner Modranski asked Mr. and Mrs. Harkless what makes them want to volunteer. Mr. and Mrs. Harkless stated that they both enjoy helping. Ms. Myers stated that Mr. and Mrs. Harkless do not only drive to the food bank, but they also attend the supper club and set up the beach ball volleyball at the center. Commissioner Leggett advised that there are a few departments in the county that could use the number of volunteers the Friendship Center has. Ms. Harkless stated that it very rewarding to help. Commissioner Modranski asked what is the lunch at the Friendship Center today. Ms. Myers answered the soup of the day at the café is the cheeseburger soup. The meal is a coney, french fries, mixed vegetables, and oranges. Commissioner Modranski asked how much is the meal. Ms. Myers answered seniors 60 and older are asked to make a \$2 donation. However, if they do not have the money they do not have to pay. Anyone under the age of 60 will get the same meal for \$5. For the café, most items are either \$2 or \$3.

**IN THE MATTER OF  
JFS  
PERSONNEL RECOMMENDATIONS**


 9:14 AM

Jennifer Burns, Assistant Director appeared before the Board to request permission to hire Crista Riffle as Ohio Means Jobs (OMJ) Unit Support Worker 2, to re-classify Kathlena Gravlin from Social Service Worker 2 to Social Service Worker 1, and to re-classify Robin Darr from Social Service Worker 1 to Intermittent Unit Support Worker 2. Ms. Burns advised that Ms. Riffle will replace someone who retired. Ms. Burns advised that Ms. Darr was going to retire, but they were able to convince her to stay part-time.

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**Motion:** to hire Crista Riffle as Ohio Means Jobs Unit Support Worker 2 at a rate of \$16.73 effective April 22, 2024, to re-classify Kathlena Gravlin from Social Service Worker 2 to Social Service Worker 1 at a new rate of \$20.33 effective April 15, 2024, and to re-classify Robin Darr from Social Service Worker 1 to Intermittent Social Service Worker 2 at a new rate of \$18.82 effective March 11, 2024 as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Cardinal Gas Services, LLC to install natural gas pipeline in Brown Township on Bellflower Rd (CR 30), Pattersonville Pipeline Extension Phase 2, HOP #1;
2. Cardinal Gas Services, LLC to install a driveway on Lander Rd (TR 207) in Brown Township, Pattersonville Pipeline Extension Phase 2, TAR #2;
3. Cardinal Gas Services, LLC to install a driveway on Bellflower Rd (CR 30) in Brown Township, Pattersonville Pipeline Extension Phase 2, TAR #3;
4. Cardinal Gas Services, LLC to install a driveway on Bellflower Rd (CR 30) in Brown Township, Pattersonville Pipeline Extension Phase 2, TAR #6;
5. Cardinal Gas Services, LLC to install a driveway on Bellflower Rd (CR 30) in Brown Township, Pattersonville Pipeline Extension Phase 2, TAR #7;
6. Cardinal Gas Services, LLC to install a driveway on Arrow Rd (CR 15) in Brown Township, Pattersonville Pipeline Extension Phase 2, TAR #8;
7. Carroll Electric to set up temporary traffic control to replace electric poles in Loudon Township, Section 25 on Bear Rd (CR 28);
8. Carroll Electric to set up temporary traffic control to replace electric poles in Loudon Township, Section 32 on Brocade Rd (CR 41);
9. Carroll Electric to set up temporary traffic control to replace electric poles in Loudon Township, Section 31 & 32 on Bear Rd (CR 28);
10. Carroll Electric to set up temporary traffic control to replace electric poles in Lee Township, Section 32 on Brocade Rd (CR 41);
11. Carroll Electric to set up temporary traffic control to replace electric poles in Loudon Township, Section 25 on Bear Rd (CR 28);
12. Carroll Electric to set up temporary traffic control to replace electric poles in Loudon Township, Section 31 & 25 on Bear Rd (CR 28);

**Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:20 AM


Melissa N. Schaar, Clerk advised that the Carroll County General Health District will be holding another Retire the Tire Event on Saturday, April 20, 2024 from 9:00 a.m. to 12:00 p.m. at the Carroll County Fair Grounds. The event is limited to 10 tires per Carroll County residential address. Car and light truck tires without rims will be accepted, and participants must show proof of residence. Ms. Schaar advised that this information has been shared to the Commissioners Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:21 AM


Melissa N. Schaar, Clerk advised that August Township Trustees are hosting the Annual Augusta Community Clean up on Saturday, April 6, 2024 from 9:00 a.m. to 1:00 p.m. This event is for Augusta Township residents and they will accept 10 tires per household. Tires must car or light truck tires, not on the rims. The trustees will also accept broken appliances and other unwanted items.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:21 AM

Melissa N. Schaar, Clerk advised that the Solar Eclipse is now one week away. The Carroll County General Health District has shared some helpful information about the eclipse, including where to buy eclipse glasses. The glasses can be purchased at Discount Drug Mart Carrollton, Raven & Wolf Crystal Shop & Art Studio, both Speedway locations in Carrollton, and from the Muskingum Watershed Conservancy District. Ms. Schaar advised that two posts regarding the solar eclipse have been shared to the Commissioners Facebook page.

**IN THE MATTER OF  
COUNTY ANNEX BUILDING**


 9:22 AM

Commissioner Leggett advised that he met with the Ohio Job and Family Services Representative at the new annex building to discuss what is needed. Commissioner Leggett advised that the Board will need to set up a lease agreement with JFS so they can order the necessary computer equipment for the new building.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:23 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr,  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

Absent

Robert E. Wirkner, President

/s/ Donald E. Leggett

Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski

Christopher R. Modranski, Commissioner