



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; Brittany Cain, Chief Deputy Clerk II; Juanna Gallow, Deputy Clerk; and Cheryl Stiffler, Deputy Clerk.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 18, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kathlena Gravlin, SSW II	JFS	Assessing Risk of Future Harm Core	Cambridge, OH	Retroactive to 3/18/24	-0-
Christopher R. Modranski, Commissioner	Comms	COG Meeting	Cadiz, OH	3/22/24	\$40.00
Christopher R. Modranski, Commissioner	Comms	OMEGA Annual Membership Meeting	Coshocton, OH	3/26/24	\$80.00
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Comms	Ohio Safety Congress	Columbus, OH	3/27/24-3/28/24	\$600.00
Patricia Oyer, Recorder	Recorder	Ohio Recorders' Association Cont. Education	Dublin, OH	4/25/24-4/26/24	\$375.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Electricity – Moody Ave	10000-11026-53311	\$3,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Carroll County Treasurer, \$8,738.00; Blue Line LTD, \$967.50; Forensic Psychiatric Center, \$612.50; Dynegy Energy Services, \$203.65.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
PROCLAMATION
CHERYL HALTER**

 9:05 AM

Patricia Oyer, Recorder stated Cheryl Halter, Chief Deputy began to work in the Recorder’s Office on October 14, 1996. Ms. Oyer stated that Ms. Halter has represented their office with professionalism and integrity as the Chief Deputy. Ms. Oyer stated that Ms. Halter has always served the public willing to help with a positive manner and will be greatly missed. Commissioner Wirkner read the proclamation. Commissioner Modranski stated that by beginning working in 1996, Ms. Halter must have seen quite a change in their office, especially when transitioning to the digital format. This must have required a lot of training to keep up to date. Commissioner Leggett thanked Ms. Halter for her service and stated that she will be greatly missed. Commissioner Wirkner stated that the county will be missing a lot of tribal knowledge with the retirement of Ms. Halter and thanked her for her service.

Motion: to adopt a Proclamation recognizing Cheryl Halter for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the employment and compensation of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:12 AM


The Board reconvened with no action taken at  9:22 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
TRANSIT
PERSONNEL**

 9:23 AM

Commissioner Wirkner advised that Transit shall visit the HR department and the Auditor’s Office to discuss the appropriate steps to take concerning their personnel issue.


**IN THE MATTER OF
ANNUAL REPORT
JUVENILE COURT**

 9:23 AM


Commissioner Wirkner advised that Judge Sean R. H. Smith filed the Juvenile Court report for 2023. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
RUMA AGREEMENT – FOLSAM WELL CONNECT
CARDINAL GAS SERVICES, LLC**

Motion: to approve an agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 0.2 miles of CR 11 (Antigua Road), 0.4 miles of CR 63 (Chapel Road) and 1.0 miles of TR 147A (Folsam Road) for the purpose of ingress to and egress from the Folsam Well Connect, for traffic necessary for the purpose of construction and completion operations of the Folsam Well Connect in Harrison and Center Townships, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

 9:26 AM


Commissioner Modranski asked if there is a reason why all the permits are not approved at one time like before. Commissioner Wirkner advised that there are different projects. Commissioner Modranski recommended to approve all permits as recommended by County Engineer, Brian J. Wise.

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Cardinal Gas Services, LLC to install a driveway on Folsam Rd (TR 147A) in Harrison Township, Folsam Well Connect, TAR #1;
2. Cardinal Gas Services, LLC to install natural gas pipeline in Monroe Township on Cactus Rd (CR 51), Toot Well Connect, HOP #1;
3. Cardinal Gas Services, LLC to install natural gas pipeline in Monroe Township on Antigua Rd (CR 11), Toot Well Connect, HOP #2;
4. Cardinal Gas Services, LLC to install a driveway on Cactus Rd (CR 51) in Monroe Township, Toot Well Connect, TAR #1;
5. Cardinal Gas Services, LLC to install a driveway on Cactus Rd (CR 51) in Monroe Township, Toot Well Connect, TAR #2;
6. Spectrum – RDOF to run new aerial fiber in Orange Township on Azalea Rd (CR 22);
7. Spectrum – RDOF to install underground fiber in Lee Township on Chase Rd (CR 66);
8. GTA Engineering for road pavement and geotech borings in Monroe & Union Townships on Burrow Rd (CR 47);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:27 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
VARIOUS APPLICANTS**

Motion: to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:


1. K & B Lumber LTD for hauling over Branch Rd. (CR 35) in Loudon Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;
2. Timothy Ridge Hardwoods for hauling over Bellflower Rd. (CR 30) in Brown Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF
LAW LIBRARY RESOURCES BOARD
APPOINTMENT**

 9:30 AM

Commissioner Wirkner advised that Carroll County Municipal Court Judge, Gary L. Willen appointed Attorney Robert A. Clark to the Law Library Resources Board for a term of five years, retroactive to January 1, 2022 and expire December 31, 2026.


**IN THE MATTER OF
LAW LIBRARY RESOURCES BOARD
APPOINTMENT**

 9:30 AM


Commissioner Wirkner advised that Carroll County Common Pleas Court Judge, Michael V. Repella II appointed Attorney Hwa Lumley to the Law Library Resources Board for the remainder of Attorney Jennifer Thomas’s term of five years, retroactive to March 1, 2024 and expire December 31, 2027.

**IN THE MATTER OF
AGREEMENT/CONTRACT
CCAOSC PARTICIPATION AGREEMENT**

Motion: to approve Amendment #1 to Exhibit A of the Participation Agreement regarding the natural gas purchasing program of the County Commissioners Association of Ohio Service Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:31 AM


**IN THE MATTER OF
RESOLUTION 2024-14 – APPLICATION FOR ODOD BROWNFIELD REDEVELOPMENT PROGRAM**

 9:33 AM

Commissioner Wirkner read the resolution.

Motion: to adopt Resolution 2024-14 authorizing the intent to apply for funding under the Ohio Department of Development Brownfield Redevelopment Program and authorize Commissioner Modranski to execute documents as needed, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:35 AM

**RESOLUTION NO. 2024-14
RESOLUTION OF INTENT TO APPLY FOR FUNDING UNDER THE
OHIO DEPARTMENT OF DEVELOPMENT BROWNFIELD REDEVELOPMENT PROGRAM AND AUTHORIZE COMMISSIONER
MODRANSKI TO EXECUTE DOCUMENTS AS REQUIRED.**

WHEREAS, the State of Ohio, through the Ohio Department of Development (“ODOD”), provides grants from the Brownfield Redevelopment Program (“Grant”) for the redevelopment of commercial and industrial properties contaminated with hazardous substances and petroleum (“Brownfield”); and

WHEREAS, there are Brownfield projects in Carroll County which are eligible for grants from the Brownfield Redevelopment Program; and

WHEREAS, the Board of Commissioners of Carroll County, Ohio (“the Board”) is the owner of a building located at 207 / 211 Moody Avenue, Carrollton, Ohio which was purchased for the purpose of providing office space for county offices, including but not limited to, the Board of Elections and Job and Family Services; and

WHEREAS, an asbestos site survey has been completed for the property located at 207 / 211 Moody Avenue, Carrollton, Ohio, and asbestos has been found which will require remediation; and

WHEREAS, the Great Trail Fire District (“the Fire District”) is the owner of a building located at 4047 Alliance Road NW, Malvern, Ohio which was donated to the Fire District to provide an improved location for the fire station and community building; and

WHEREAS, the Fire District desires to have further environmental assessments conducted at the property located at 4047 Alliance Road NW, Malvern, Ohio; and

WHEREAS, Grant applications must be submitted to ODOD on or before April 1, 2024; and

WHEREAS, the Board intends to submit an application for a Grant from the Brownfield Redevelopment Program for the properties located at 207 / 211 Moody Avenue, Carrollton, Ohio and 4047 Alliance Road NW, Malvern, Ohio on or before April 1, 2024.

WHEREAS, the Board is the lead entity of record for the Brownfield Redevelopment Program and Commissioner Christopher R. Modranski has been named the primary contact for the Board.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners, Carroll County, Ohio that:

- 1) The Board hereby authorizes Civil and Environmental Consultants to apply for the Grant from the Brownfield Redevelopment Program on their behalf.
- 2) The Board hereby authorizes Commissioner Christopher R. Modranski to enter into any agreements as may be necessary and appropriate for obtaining this Brownfield Redevelopment Program financial assistance.
- 3) When awarded the Ohio Department of Development Brownfield Redevelopment Program Grant, the Board agrees to accept the funding.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;

Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, Yes; Mr. Leggett, Yes; Mr. Wirkner Yes.

Motion carried on unanimous vote. Resolution adopted this 21st day of March, 2024.

ATTEST:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I


**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner


**IN THE MATTER OF
BID OPENING
WATER POLLUTION CONTROL LOAN FUND PROJECT #2024-01**

 9:36 AM


Commissioner Wirkner advised that one bid for WPCLF Project #2024-01, repair of one septic system, was received on March 21, 2024 at 9:00 am. The information is as follows:

COMPANY	LOCATION	BID
RTC Contracting Inc.	New Philadelphia, OH	\$13,377.00

Motion: to table the bids for further review until Monday, March 25, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.


 9:37 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:37 AM


April D. Mayle, Assistant Clerk II advised that last week the Indian Lake area experienced an EF3 tornado that destroyed several homes. They are in need of laundry detergent and other laundry supplies. Ms. Mayle advised that there is a trailer parked at the House of Cheesecakes for anyone who wishes to donate. Laundry items can also be purchased through Amazon and sent directly to the Lakeview Fire Department at 540 N. Main St., Lakeview Ohio.

**IN THE MATTER OF
MAINTENANCE
COURTHOUSE STAIRS**

 9:38 AM


Commissioner Leggett advised that he received quotes for refinishing the stairs’ rails. Commissioner Leggett advised he received a quote from DeCarlo Construction in the amount of \$7,040.00 and a quote from Trimworks Painting, \$2,740.95. Commissioner Leggett advised that Byler’s Painting did not provide quote. Commissioner Wirkner asked if the funds will come from unappropriated funds or from the permanent improvement fund. Commissioner Leggett advised that funds have been set aside to hire an assistant maintenance technician. However, since that position has not been filled, those funds that were set aside for payroll for the last three months will be available to use for this project.

Motion: to select the quote of Trimworks, Malvern, OH in the amount of \$2,740.95, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.

 9:40 AM

Commissioner Wirkner asked when will the project start. Commissioner Leggett answered it will start next week. Commissioner Wirkner asked if the project will interfere with daily business. Commissioner Leggett advised that some work will take place during the day and after business hours.


**IN THE MATTER OF
9-1-1**

 9:41 AM


Commissioner Wirkner advised that there have been issues with the redundancy services for the 911 administration lines. Commissioner Wirkner advised that one solution is a \$700 / month service agreement through Agile Network. Commissioner Wirkner advised that another county used Agile Network, had an issue with their 911 redundancy, and the Agile Network solution did not work. Commissioner Wirkner advised that Staley Technologies provided a proposal which involves purchasing new equipment, and there won’t be a monthly fee. The county would only pay when maintenance is needed. Commissioner Wirkner recommended selecting Staley Technologies. Commissioner Wirkner stated the county will not know what the fees with Agile Network will be after 60 days. Commissioner Wirkner advised that the 911 Planning Committee recommended selecting Staley Technologies. Commissioner Wirkner advised that 911 had retained funds from a grant that was not used, so there will not be a funding issue.

Motion: to accept the recommendation of the 911 Planning Committee to select the proposal from Staley Technologies, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF
EMERGENCY SERVICES APPRECIATION**


 9:45 AM

Commissioner Wirkner advised that there have not been any cases submitted for the Emergency Services Appreciation. Commissioner Wirkner advised that Sheriff Calvin Graham is reaching out to emergency service agencies to see if there are any cases that may apply. Commissioner Wirkner advised that if they don't receive any nominations, the Board will approve a proclamation for Emergency Services Appreciation.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:45 AM

PREPARED BY:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Robert E. Wirkner
Robert E. Wirkner, President

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner