



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger and Edward Hale, Carroll County resident.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 14, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sonja Trbovich, Director Vicky Peoples, IT/Admin Supervisor	Transit	Small Operator’s Summit	Mt. Sterling	3/25- 3/27/24	\$750.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Electricity – Moody Ave	10000-11026-53311	\$300.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Ron Ruegg Automotive Inc., \$856.63.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of March 10, 2024 to March 16, 2024 showing 6 dogs impounded, 6 adopted out, 4 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
RESCIND APPOINTMENT – DONALD E. LEGGETT II  
LAW LIBRARY RESOURCE BOARD**

 9:04 AM

Commissioner Wirkner advised that Judge Willen brought it to the attention of the clerks that the Board of Commissioners is only required to appoint two seats to the Law Library Resource Board, not three. Commissioner Modranski asked if the motion to appoint Commissioner Leggett was made separate or made with the two other appointments on January 8, 2024. Commissioner Wirkner advised that it was made as a separate motion.

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**Motion:** to rescind the motion to appoint Commissioner Donald E. Leggett II to the Law Library Resource Board for a five-year term retroactive to January 1, 2024 through December 31, 2028; said motion was made by Commissioner Modranski and seconded by Commissioner Leggett on January 8, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
ANTON WYLER**


**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Anton Wyler for replacement of 144 feet of CATV cable between existing poles in Center Township, Brenner Road (CR 38);

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
JOB & FAMILY SERVICES  
MEMORANDUM OF UNDERSTANDING – COLLABOR8**

 9:06 AM

Commissioner Modranski advised that this Memorandum of Understanding has been done in the county for a while now and seems to be working well.

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**Motion:** to approve the Memorandum of Understanding between the Harrison, Hancock, Knox, Marion, Morrow, Sandusky, Wood, Holmes and Carroll County Boards of Commissioners and their respective County Departments of Job and Family Services for the Collabor8 Project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF  
FLOCK CAMERAS**


Commissioner Wirkner advised that after review of the meeting recording from March 14, 2024, it was discovered that no vote was taken for the Flock camera motion.

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**Motion:** to allow Commissioner Wirkner to continue to research flock cameras and determine a system that would collaborate with the village, retroactive to March 14, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
AIRPORT ZONING BOARD**


 9:09 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss proposed Airport Zoning revisions. Mr. Cottis advised that four years ago he was tasked with the project of revising the original resolution for adoption for the airport regulations. Mr. Cottis explained that the original regulations were set forth in 1967 but did not establish the proper boards to administer what they adopted. Mr. Cottis advised that they tried to do a complete rewrite of the resolution and sent it to the prosecutor for review. Since there was already a resolution adopted, Mr. Cottis and Commissioner Wirkner decided to do a revision of the existing resolution. Mr. Cottis advised that there will be a public hearing on Thursday April 4, 2024, that will be advertised in the Carroll County Messenger on March 27<sup>th</sup> and April 3<sup>rd</sup>. Mr. Cottis advised that on April 8<sup>th</sup>, he will re-appear before the Board for the adoption of the revised resolution. Mr. Cottis advised that all positions on the Zoning Board have been filled. Commissioner Leggett asked Commissioner Modranski if he had reviewed the revision. Commissioner Modranski advised that the commissioners will have to take time to review it and ask questions during the public hearing. Ronald Nuzzolillo Jr., Assistant Clerk advised that this motion is just to accept the proposal, not to approve the proposal.


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**Motion:** to accept the proposed Airport Zoning Revision for the State of Ohio Carroll County – Tolson Airport as presented by Tom Cottis, Emergency Management Agency Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
AIRPORT ZONING BOARD – PUBLIC HEARING**


 9:13 AM

Commissioner Modranski asked if the proposal would be placed on the county website for viewing in case anyone has comments. Mr. Cottis said yes. Commissioner Modranski asked how individuals would submit comments. Mr. Cottis advised that they could contact him or the Commissioners office.

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**Motion:** to schedule a Public Hearing for the proposed Airport Zoning Revision for the State of Ohio Carroll County – Tolson Airport to be held Thursday, April 4, 2024 at 10:00 a.m.; the Public Hearing will be held in the Commissioners’ meeting room, located on the second floor of the courthouse, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF  
AIRPORT ZONING BOARD  
PUBLIC HEARING**

**Motion:** to advertise the Airport Zoning Revision for the State of Ohio Carroll County – Tolson Airport Public Hearing in the Carroll County Messenger on Wednesday, March 27, 2024 and April 3, 2024; notices will also be posted on the county website, the Commissioners’ Facebook page, and will be posted on bulletin boards throughout the courthouse, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF  
EMA  
STATE WEATHER AWARENESS WEEK**


 9:16 AM

Tom Cottis, Emergency Management Agency (EMA) Director advised that this week is Ohio Severe Weather Awareness week. Mr. Cottis advised that there will be a county tornado drill this Wednesday, March 20, 2024, at 9:50 am. Mr. Cottis advised that they are asking the employees at the courthouse to exercise their tornado plan. Commissioner Modranski asked if this is a statewide drill, and Mr. Cottis advised that it is. Commissioner Modranski asked the clerks to send a notice to the courthouse leadership committee.

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**Motion:** to have Carroll County participate in the statewide tornado drill, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
EMA**


**STORMREADY**

 9:18 AM

Commissioner Wirkner asked Tom Cottis, EMA Director, for an update on the status of Carroll County’s StormReady certification. Mr. Cottis advised that EMA has been working on this for a long time. Mr. Cottis advised that the county lacks adequate emergency outdoor warning sirens. Mr. Cottis advised that there are areas in the county that are underserved by warning devices. Mr. Cottis advised that the plan is written but sirens need to be purchased. Mr. Cottis advised that there are now weather radios in the Amish schools. Mr. Cottis advised that the county used to receive money to spend how they saw fit. Mr. Cottis advised that now the Homeland Security money goes into a regional pot, and Carroll County is in the region with Stark, Summit, Portage, and Cuyahoga counties. Mr. Cottis advised that Carroll County is overlooked and has not received money since 2013. Mr. Cottis advised that he is looking into some other funding sources. Mr. Cottis advised that the county needs to consider the purchase of some new warning devices soon. Mr. Cottis advised that tones can be added into the consolettes that the county already has. Mr. Cottis advised that the dispatchers would have to track the storm as it comes into the county to know which sirens to activate. Commissioner Wirkner asked Mr. Cottis if he had researched different providers for the sirens. Mr. Cottis advised that he reached out to four providers last week to obtain quotes. Commissioner Wirkner asked how soon Mr. Cottis would have any information. Mr. Cottis advised that he would have the information before the end of the week. Commissioner Modranski advised that he was approached last week from a Malvern resident and the Malvern Village Administrator who are both concerned about the lack of an active siren in the Village of Malvern. Commissioner Modranski advised that he did some research, and the sirens that they have are from the early 1900’s and are not operational. Commissioner Modranski advised that he is going to apply for congressional district funds to help pay for the sirens. Commissioner Modranski advised that the commissioners are going to shake some trees and make some phone calls to the state to get some funding. Ed Hale, Lee Township resident advised that there are no fire or tornado sirens in the township. Mr. Hale asked on average, at what distance a person can hear a siren. Mr. Cottis advised that it would depend on several factors, including the siren, the decibels it rings at, and location of the person’s house. Commissioner Modranski advised that Carroll County offers the WENS System to residents, and anyone can sign up to receive weather alerts. Commissioner Wirkner asked how many people have signed up for the weather app at the airport. Mr. Cottis advised that there are about 3,000 people using it. Commissioner Wirkner advised that individuals who are signed up for the weather station, will receive weather alerts, as well as weather forecasts and active radar. Commissioner Wirkner advised that he has been working with Mr. Cottis for over four years to get the county StormReady certified. Commissioner Wirkner advised that money has been the biggest obstacle. Commissioner Wirkner advised that if they are unable to secure state funding, the Commissioners will need to consider factoring a grant into their budget to help purchase the sirens. Commissioner Wirkner asked Commissioner Modranski what the deadline is for the grant he is applying for. Commissioner Modranski advised that the deadline to apply is April 8, 2024. Mr. Cottis advised that he would have the numbers to Commissioner Modranski before the deadline. Commissioner Modranski advised that he will also submit the information from the previous years that the county was denied funding, along with a letter of support.


**IN THE MATTER OF  
EMA**

**SOLAR ECLIPSE**

 9:30 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss the upcoming solar eclipse. Mr. Cottis advised that the event will take place April 8, 2024, at approximately 3:00 pm and last about 10 minutes, at which time it will be overcast. Mr. Cottis advised Carroll County is not in the path of totality. Mr. Cottis advised that he does not feel that the schools in the county need to be closed, but that was not his decision. Commissioner Modranski asked Mr. Cottis if he thought that Carroll County will see an influx of people visiting the county during the eclipse. Mr. Cottis advised that there is a possibility that people traveling from other states will stay in the county, but he feels that most people will bypass the county in favor of traveling on state routes, not back roads. Commissioner Wirkner advised that he does not feel that the courthouse needs to be closed for the eclipse. Commissioner Leggett and Commissioner Modranski agreed. Commissioner Wirkner advised that if individuals wanted to see the eclipse, they can request a vacation day to do so. Commissioner Wirkner advised that it will be up to each elected official to determine how much of their staff can take the day off.

**IN THE MATTER OF  
REGIONAL PLANNING  
PROSECUTOR OPINION**

 9:36 AM

Tom Konst, Regional Planning Director appeared before the Board to discuss soil analysis requirements for lot splits. Mr. Konst advised that Regional Planning needs clarification. Mr. Konst advised that if someone is going to build a home on a lot that has been split, Regional Planning sends the paperwork to the Health Department for their review and approval. Mr. Konst advised that the state did an audit of the Health Department records, and the state determined that all splits should have a soil analysis done. Mr. Konst advised that Regional Planning needs clarification as to whether a soil analysis should be required for all splits, even if a home is not going to be built on the property. Mr. Konst advised that a soil analysis will take time and cost the owner money. Mr. Konst advised that the Health Department interprets the Ohio Revised Code to say that all splits require soil analysis. Commissioner Wirkner asked Mr. Konst if he split a 100-acre parcel in half and sold 50 acres to someone to hunt on, does it still require soil analysis. Mr. Konst advised yes. Commissioner Wirkner asked Mr. Konst to clarify that he is bringing this to the Board because the Prosecutor does not represent Regional Planning. Mr. Konst confirmed that is the reason he is bringing this to the Board. Mr. Konst advised that Regional Planning only has jurisdiction over splits that are under five acres, so he would like clarification as to what requires a soil analysis. Commissioner Modranski asked if anytime there is a lot split, does it require a soil evaluation, whether there is a home on it or not. Mr. Konst advised yes. Commissioner Modranski asked if the question for the Prosecutor is whether a soil


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evaluation is required at the time of a lot split if the owner is not building a home on it. Mr. Konst advised yes. If the owner of the property decides to build a home on the split later, they will have to obtain a soil analysis at that time. Commissioner Modranski asked what happens if the property is serviced by public utilities. Mr. Konst advised that it is not a problem unless there is a need for private utilities.

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**Motion:** to send a letter to the Prosecutor asking for his guidance on soil analysis requirements for lot splits, regardless of the size of the split, and regardless of whether or not there is intention to put a home on the property, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:47 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:48 AM

Ronald M. Nuzzolillo Jr, reminded residents that absentee ballots for the 2024 primary must be postmarked today March 18<sup>th</sup>. There is no early voting today. Anyone who missed early voting will need to go to their regular polling location. To find their polling location, residents can call 330-627-2610.


**IN THE MATTER OF  
CLERK’S REPORT**

 9:48 AM

Ronald M. Nuzzolillo Jr, advised that this week is Ohio Severe Weather Awareness Week. The Statewide Tornado Drill is Wednesday, March 20, 2024, at 9:50 a.m. If weather conditions do not allow for the drill, it will not be rescheduled. Mr. Nuzzolillo advised that the Ohio EMA and The Ohio Committee for Sever Weather Awareness has resources available at weathersafety.ohio.gov.


**IN THE MATTER OF  
BUILDINGS AND GROUNDS**

**SNOW REMOVAL**

 9:48 AM

Commissioner Leggett advised that he is working on trying to manage snow removal in house, he will discuss further on Thursday, and hopefully have some quotes.


**IN THE MATTER OF  
BUILDINGS AND GROUNDS  
COURTHOUSE FLOORS AND RAILINGS**

 9:49 AM

Commissioner Leggett advised that he and Ed Eick, Superintendent of Buildings and Grounds, are obtaining estimates to fix the railing and the floors into the courthouse. Commissioner Leggett advised that during COVID, Mr. Eick worked on the lower level handrails and painted the metal. Commissioner Leggett advised that they would like to have all the railing in the balcony redone to match the lower railing. Commissioner Leggett advised that he hopes to have quotes for Thursday’s meeting. Commissioner Wirkner advised that he noticed that all the loose tiles on the second floor that were a trip hazard have been fixed. Commissioner Wirkner asked if Mr. Eick had talked to the Historical Society. Commissioner Leggett advised that the Historical Society has not returned Mr. Eick’s calls yet.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:50 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner