



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, February 15, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Commissioner Christopher R. Modranski	Commissioners	OMEGA Executive Board Meeting	Dennison, OH	Retroactive to 2/20/24	\$35.00
Commissioner Donald E. Leggett II	Commissioners	MCJAS Trustee Meeting	Canton, OH	2/27/24	\$40.00
Commissioner Christopher R. Modranski	Commissioners	HARCATUS Finance & Board Meeting	Dennison, OH	2/28/24	\$35.00
Lane Hartong, Highway Worker IV	Engineers	Carlson Fundamentals Software Training	Carrollton, OH	3/14-15/24	\$995.00
Sonja Trbovich, Director Vicky Peoples, IT/Admin Supervisor	Transit	OMEGA-RCC & Steering Committee Meeting	Cambridge, OH	2/21/24	\$150.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
	Programming – CEBCO		
20724	Wellness Program – COMM	20724-11024-53343	\$3.75
20748	Contract Services	20748-11535-53300	\$4,347.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
 APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
	Programming – CEBCO Wellness Program – COMM	Administration – CEBCO Wellness Program – COMM	
20724	20724-11024-53343	20724-11024-56001	\$3.75

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Absolute Construction Services, Inc., \$6,683.00; Absolute Construction Services, Inc., \$21,370.00; Dynegy Energy Services, \$257.98; and Village of Carrollton, \$232.43.  
**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
WEATHER/EVENTS ON FEBRUARY 16, 2024**

 9:04 AM


Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss a weather-related event that occurred on Friday, February 16, 2024. Also present were Joel Decker and Mandy Henderson of Regional EMS, and Tim Reichel of the American Red Cross. Mr. Cottis advised that 88 children on 4 busses from Pickerington, Ohio were going to the FFA camp on the evening of February 16<sup>th</sup>. The snowfall increased as they approached Carroll County and they were diverted to Azalea Road due to the bridge that is out in Bowerston. This area of the county had a small two-mile band of snow that came through and dumped over ten inches of snow. The first two busses made it up the hill. A car after the first two busses began to spin and then the last two busses could not make it up the hill. There were no injuries. The Carroll County Sheriff’s office, Ohio State Highway Patrol, the Leesville fire department, the Sherrodsville fire department, the Carroll County Engineer’s office and Regional EMS were all called. Leesville United Methodist Church opened their doors as soon as the fire department called them. Regional EMS used three ambulances to transport all of the children to the Leesville United Methodist Church. There were not enough blankets and the American Red Cross (ARC) could not get blankets to the site due to weather conditions. Regional EMS brought blankets and Ms. Henderson advised that the Carroll County jail, the Carroll Golden Age Retreat and Camp Wakonda all provided blankets as well. Regional EMS went to Carrollton to pick up the blankets as well as more pizza to go along with the pizza that the FFA camp sent over. The church also made spaghetti. Mr. Cottis advised that he and Mr. Reichel have a plan for the blanket issue. Mr. Reichel brought two cases of ARC blankets with him. Once case will go to Regional EMS to replace their blankets and the second case will be stored at the EMA office. Mr. Reichel advised that he is the ARC local representative and covers Stark, Tuscarawas, Carroll and Harrison counties. These counties have areas that are “off the main drag”, and it makes sense to pre-stage items for events such as this. Mr. Reichel noted that the events of February 16<sup>th</sup> show what a small community can do. Mr. Reichel advised that if the events had extended to several days, the ARC would have taken over the feeding process.

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
WEATHER**

 9:18 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to advise that there will be heavy rains today, and the temperatures will be fluctuating over the next several days. Mr. Cottis advised that between the snow on Friday, February 16, 2024 and today’s rain, fires should not be a concern.


**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:21 AM

Cason Leggett, Dog Warden, filed his report for the week of February 11, 2024 to February 17, 2024 showing 11 dogs impounded, 8 adopted out, 4 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.


**IN THE MATTER OF  
APPOINTMENT – DAVID FITZGERALD  
AIRPORT AUTHORITY BOARD**

**Motion:** to appoint David Fitzgerald of Canton, Ohio to the Carroll County Airport Authority Board for the remainder of a five-year term that expires June 30, 2027, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF  
OPWC DISTRICT 14 ISSUE I COUNTY INTEGRATING SUBCOMMITTEE  
APPOINTMENT – CHRIS KIEHL, CHAIRMAN**

**Motion:** to reappoint Chris Kiehl to the OPWC District 14 Issue I County Integrating Subcommittee as the Chairman who will be representing the Board of Commissioners for a term of two years retroactive to November 1, 2023 to May 11, 2025, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF  
RESOLUTION 2024-11  
CORRECTING ONE ADDRESS**

 9:23 AM

Tom Konst, Regional Planning Director appeared before the Board to discuss the resolution. Mr. Konst advised that the number is being changed because it is out of sequence and has caused a health and safety issue. The numbering issue recently created a delay in ambulance response time. Fortunately, the young patient is fine. The owner of the home lives out of state, and the renter is in agreement with the address change. Commissioner Wirkner advised there are numbering issues throughout the county, and they are corrected as the issues are found.

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**Motion:** to adopt Resolution 2024-11 to authorize the correction of one address as allowed per ORC 303.021 and as recommended by Tom Konst, Regional Planning Director, **Action:** Upon the call of the role, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:22 AM

**RESOLUTION 2024-11  
RESOLUTION TO RENUMBER HOUSE OR BUILDING**

**WHEREAS**, it is necessary to keep an accurate and consistent system of House and Building numbering in order to provide public services including, but not limited to, fire and emergency medical services, and;  
**WHEREAS**, the Board of Commissioners may assign and re-assign numbers to houses and buildings within the unincorporated areas of Carroll County pursuant to Ohio Revised Code Section 303.021, and;  
**WHEREAS**, based upon the recommendation of the Regional Planning Commission, the Board finds that the House/Building number assigned at 1057 Kensington Rd NE is incorrect in that it is not consistent with the system of numbering utilized.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County, Ohio that:

**SECTION ONE:** That the House/Building presently located at and assigned the number 1057 Kensington Rd NE, be and is now re-assigned the number 1069 Kensington Rd NE; and

**SECTION TWO:** That the Clerk make service of this resolution upon the owner by certified mail, and that a copy be forwarded by regular U.S. Mail to the Carroll County Engineer/Township Trustees/Ohio Department of Transportation, subject to the roadway upon which the premises is located; U.S. Post Office and Carroll County Sheriff's Office.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 22<sup>nd</sup> day of February 2024.

**BOARD OF COMMISSIONERS  
OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner


ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Carroll Electric Cooperative to set a new pole in Brown Township, on Arrow Rd. (CR 15);
2. Kinder Morgan to excavate existing natural gas pipeline for repairs in Center Township, on Brenner Rd. (CR 38);
3. Spectrum to install new aerial fiber in Lee Township, on Bay Rd. (CR 27), Cinder Rd. (CR 67), Chase Rd. (CR 66), Carnation Rd. (CR 55), and Apollo Rd. (CR 12);
4. AEP Ohio to replace four utility poles in Harrison Township, on Arrow Rd. (CR 15)

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT  
HEALTHY AGING GRANT – JOE PHILLIS**

**Motion:** to approve the Healthy Aging Grant Agreement with Joe Phillis to provide handyman services, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:28 AM


**IN THE MATTER OF  
2023 WATER POLLUTION CONTROL LOAN FUND  
PAYMENT REQUEST FORM #2**

**Motion:** to approve Payment Request form #2 in the amount of \$34,131.64 for the 2023 Water Pollution Control Loan Fund and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:30 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT – JON STEWART EXCAVATING, LLC  
2023 WATER POLLUTION LOAN CONTROL FUND 2023-01**

**Motion:** to approve a contract and issue a notice to proceed to Jon Stewart Excavating, LLC of Cadiz, OH, in the amount of \$19,420.00 to install one septic system for the 2023 Water Pollution Control Loan Fund project 2023-01 at a residence located on Waynesburg Rd. SE, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
JON STEWART EXCAVATING, LLC CONTRACT**

**Motion:** to send the Water Pollution Control Loan Fund contract with Jon Stewart Excavating, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:31 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise viewers that tomorrow, February 23<sup>rd</sup> will be the final food distribution through the Healthy Aging Grant. There are 80 meal packs left and will be given out to seniors 60 and over on a first come, first serve basis at the Senior Friendship Center between 10:00 a.m. and 2:00 p.m.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:31 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise viewers that applications are being accepted for the Brownfield Remediation program and the Building Demolition and Site Revitalization program. Anyone interested in obtaining an application, can contact Commissioners Clerk Melissa Schaar at 330-627-4869.

**IN THE MATTER OF  
LINCOLN MALLARNEE**

 9:32 AM


Commissioner Modranski congratulated Carrollton High School senior basketball player Lincoln Mallarnee for being the eighth player in Carrollton High School boys’ history to achieve 1,000 career points. Mr. Mallarnee currently has 1,002 points as of Tuesday night’s game against Indian Valley.

**IN THE MATTER OF  
J’ALLEN BARRINO**

 9:32 AM


Commissioner Modranski congratulated J’Allen Barrino, a Malvern High School senior basketball player for being voted IVC North Player of the Year. Commissioner Modranski noted that Malvern is the only high school boys basketball team in Ohio that remains undefeated this season. Malvern begins tournament play this week.

**IN THE MATTER OF  
COMMISSIONER MODRANSKI  
OMEGA**

 9:33 AM


Commissioner Modranski advised that he has been appointed secretary of the Ohio Mid-Eastern Governments Association (OMEGA) Executive Board for a two-year term.

**IN THE MATTER OF  
COUNTY ANNEX BUILDING**

 9:33 AM

Commissioner Leggett advised that the asbestos sampling is done at the County Annex building. Trash clean up started yesterday, and the architects are there now measuring the inside of the building. Commissioner Wirkner asked if the weather has delayed the parking lot project. Commissioner Leggett advised that is correct.

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
T49 (20849) FUND**


 9:34 AM

Commissioner Wirkner advised that he and Tom Cottis, Emergency Management Agency Director have a meeting at 10:00 a.m. today to discuss the T49 (now 20849) fund.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:35 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner