



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, February 12, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dustin Lucas, Deputy Director	EMA	OH 230 Intro to Emergency Management in Ohio	Columbus, OH	2/20/24 - 2/23/24	\$850.00
Tom Konst, Director	Regional Planning	County Planners Association of Ohio	N/A	N/A	\$85.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Electricity	10000-11026-53311	\$20.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** The Sidwell Company, \$19,500.00; Huntington National Bank, \$599.90; Nichols to Dimes Inc, \$226.83; The Carroll County Messenger, \$350.00; Gordon’s Graphics Inc, \$585.00; Treasurer, State of Ohio, \$1,384.71; McFadden Insurance Agency, \$125.00; McFadden Insurance Agency, \$485.00; Kimble Recycling & Disposal, \$254.38; Cuyahoga Co Medical Examiner, \$2,000.00; & Riley Petroleum Products LLC, \$24,899.30.


**DJFS:** PA Fund, \$12,926.42; Mayle Homes Inc, \$10,300.00; Youth Intensive Services, \$5,101.36; & Carroll County Health Dept, \$3,851.36.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of February 4, 2024 to February 10, 2024 showing 14 dogs impounded, 4 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
ESTABLISH NEW FUND**

 9:04 AM

Commissioner Wirkner advised that the fund is for Home and Community Based Services from the American Rescue Plan Act.  
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**Motion:** to establish a new fund titled 20714 – CY24 HCBS ARPA - CCBDD; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
CARROLL ELECTRIC**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Carroll Electric to set up temporary traffic control to replace electric pole in Section 18 of Loudon Township, Aster Road (CR 17);

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
Y-B LOGGING & LUMBER CO LLC**

**Motion:** to approve a special hauling permit to Y-B Logging & Lumber Co LLC for hauling over Clover Rd (CR 70) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
OFFICIAL BOND – CALVIN GRAHAM – SHERIFF**

**Motion:** to approve the official bond (#BND 264937H) for Calvin Graham to the Office of Carroll County Sheriff for one year beginning December 31, 2023 and ending on December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
OFFICIAL BOND**

**KATHRYN OFFENBERGER, PUBLIC CHILDREN’S SERVICE AGENCY DIRECTOR**


**Motion:** to approve the official bond (#BND 0924200) for Kathryn Offenberger to the office of Director of Public Children’s Service Agency for one (1) year beginning February 21, 2024 and ending on February 21, 2025, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
OFFICIAL BOND**


**KATHRYN OFFENBERGER, JFS DIRECTOR**

**Motion:** to approve the official bond (#BND 0924175) for Kathryn Offenberger to the office of Director of Job & Family Services for one (1) year beginning February 21, 2024 and ending on February 21, 2025, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
AGREEMENTS/CONTRACTS**

**COMTECH**


 9:09 AM

Commissioner Modranski asked if this is paid out of the 9-1-1 fund. Commissioner Wirkner answered yes.

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**Motion:** to approve the Comtech 911 Equipment and Services Order for support and maintenance for the period of January 1, 2024 through October 1, 2024, in the amount of \$39,410.17, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF  
RESOLUTION NO. 2024-10**

**2024 WATER POLLUTION CONTROL LOAN FUND AGREEMENT**

**Motion:** to adopt Resolution No. 2024-10 authorizing the Board President to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement on behalf of Carroll County for the repair and replacement of home sewage treatment systems, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:09 AM

**RESOLUTION #2024-10**  
**AUTHORIZING THE BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE CARROLL COUNTY GENERAL HEALTH DISTRICT FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS**

**WHEREAS**, the Board of Commissioners of Carroll County, Ohio and Carroll County General Health District seek to repair and/or replace failing home sewage treatment systems; and

**WHEREAS**, the Board of Commissioners of Carroll County, Ohio and Carroll County General Health District intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

**WHEREAS**, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement;

**NOW THEREFORE BE IT RESOLVED** by Board of Commissioners of Carroll County, Ohio:

**SECTION 1:** That President Robert E. Wirkner of the Board of Commissioners of Carroll County be and hereby is authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Board of Commissioners of Carroll County and Carroll County General Health District.

**SECTION 2:** That this resolution shall take effect and be in force from and after the earliest period allowed by law.

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**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski Yes; Mr. Leggett, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 15<sup>th</sup> day of February 2024.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:


/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
AIRPORT ZONING BOARD OF APPEALS**


 9:10 AM

Tom Cottis, EMA Director appeared before the Board to provide an update on the Airport Zoning Board of Appeals. Mr. Cottis advised that the first step is to appoint members to the Zoning Board of Appeals. The next step is to have a public hearing for the regulations. Mr. Cottis advised that the proposed board members are Gary Pearce and Jeff Shuman for a one-year term; Bryan Shaw and John Rutledge for a two-year term; and Kathy Huffman for a three-year term. Mr. Cottis advised that they are all Carroll County residents. Commissioner Wirkner asked if the appointments are approved, when will the public meetings take place. Mr. Cottis answered within 30 days.

**IN THE MATTER OF  
APPOINTMENT  
AIRPORT ZONING BOARD OF APPEALS**

**Motion:** to appoint Gary Pearce and Jeff Shuman to the Airport Zoning Board of Appeals for a term of one year effective February 15, 2024 through February 15, 2025, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
APPOINTMENT  
AIRPORT ZONING BOARD OF APPEALS**

**Motion:** to appoint Bryan Shaw and John Rutledge to the Airport Zoning Board of Appeals for a term of two years effective February 15, 2024 through February 15, 2026, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
APPOINTMENT  
AIRPORT ZONING BOARD OF APPEALS**

**Motion:** to appoint Kathy Huffman to the Airport Zoning Board of Appeals for a term of three years effective February 15, 2024 through February 15, 2027, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF APPOINTMENTS – LOCAL EMERGENCY PLANNING COMMITTEE**

 9:14 AM


Dustin Lucas, Deputy EMA Director appeared before the Board to replace Kevin Ayers on the Local Emergency Planning Committee (LEPC). Commissioner Modranski asked if this is because Mr. Ayers no longer works for the Health Department. Mr. Lucas answered that is correct.

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**Motion:** to appoint and accept the application of Courtney Grossman as a replacement for Kevin Ayers for the Local Emergency Planning Committee (LEPC) for the remainder of the term ending August 8, 2025, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF EMA – DEPUTY DIRECTOR**

 9:15 AM


Tom Cottis, EMA Director advised that Dustin Lucas, Deputy EMA Director will attend the Intro to Emergency Management course next Tuesday. Mr. Cottis advised that this is a required course that Mr. Lucas needs to attend.

**IN THE MATTER OF EMA – BRUSH FIRE HAZARD UPDATE**

 9:16 AM


Mr. Cottis advised that the county is currently under drought conditions. Mr. Cottis advised that even though there isn't a burn ban, residents need to caution against open burning. Mr. Cottis advised that woods are very dry and can catch fire easily if the wind catches hot ashes from open fires.

**IN THE MATTER OF EMA - EOC**

 9:16 AM

Commissioner Wirkner advised that the Emergency Management Agency (EMA) and the Carroll County Emergency Operations Center (EOC) will be involved with some upcoming events. Commissioner Wirkner stated that he is unable to state what those events are, but he will provide an update during next Thursday's meeting.


**IN THE MATTER OF MEMORIAL DAY GRANT**

 9:17 AM

Tom Barnett, American Legion Post #428 Treasurer and Jim Newbold, Veterans of Foreign Wars (VFW) Post #3301 Quartermaster appeared before the Board to discuss the Memorial Day Grant. Mr. Barnett submitted a formal request for the 2024 Memorial Day Grant. Mr. Barnett advised that they are able to purchase flags, locally, from US Sewing Shack located in Malvern, Ohio. Mr. Barnett presented the Board a copy of their 2023 expenditures report. Mr. Newbold advised that they have been helped by the local boy scout and girl scout troops to place flags at the cemeteries. Mr. Barnett that Dr. Haas and his daughter placed flags at Harlem. Mr. Newbold advised that they placed flags at Mechanicstown, Westview, Grandview, Snyder, Glade Run, and Scroggsfield cemeteries. Mr. Newbold advised that they have been picking up new cemeteries every year. Mr. Barnett presented the Board examples of the flags purchased from US Sewing Shack. Commissioner Wirkner stated that it is appreciated that they are able to purchase the flags locally. Commissioner Wirkner asked if they sell flags to the public individually or only in bulk. Mr. Barnett answered he believes they only sell in bulk. Mr. Barnett advised that the American Legion is running out of members. Because of this, American Legion are going to have to, temporarily, suspend two youth programs, the Americanism and Government Testing Program and the Boy and Girl State Program. To prevent this from continuing, Mr. Barnett advised that they are sending letters in an effort to drive in new members. Mr. Barnett advised that there is legislation out of Columbus, HB 69, that will make changes to Veteran Services Commissions. This bill will remove any commissioner who served pre 9/11 and replace them with those who served post 9/11. The bill also changes the appointing authority from the Common Pleas Judge to the Board of County Commissioners. Commissioner Wirkner asked what is the motive to remove the pre 9/11 veterans. Mr. Barnett state he believes the reason is the sponsor, Brian Stewart, is a post 9/11 veteran and doesn't want to wait for attrition to change the makeup of the commissions.


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**Motion:** to approve a grant to American Legion Post #428 in the amount of \$1,350.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:31 AM

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**Motion:** to approve a grant to VFW Post #3301 in the amount of \$1,389.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:31 AM

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Mr. Newbold invited the public to attend the Memorial Day services held at Westview Cemetery.

**IN THE MATTER OF  
ANNUAL REPORT  
CARROLL COUNTY ENGINEER**

 9:32 AM

Brian J. Wise, Carroll County Engineer appeared before the Board to submit the 2023 Annual Report for his department. A copy of his report is on file in the Commissioners’ Office. Mr. Wise provided a summary of his report. Commissioner Modranski asked if the Engineer stores salt anywhere else besides the county garage. Mr. Wise answered no. Commissioner Leggett stated that he received a lot of positive feedback from residents who notice roads are in a better condition. Commissioner Wirkner thanked the Engineer for their help with the parking lot at the annex building. Georgette Huff, Free Press Standard asked if the reduced number of staff is on purpose. Mr. Wise advised that they are hiring, however, they are looking for individuals with skills besides driving a truck. This reduces the pool of applicants.


**IN THE MATTER OF  
JFS PROMOTION RECOMMENDATION**

 9:48 AM

Kate Offenberger, Job & Family Service Director and Jennifer Burns, Assistant Director appeared before the Board to request permission to promote Alex Logan to Eligibility Referral Supervisor and to hire Arin Phillips as Social Services Worker 2. Commissioner Wirkner asked if this promotion will fill a vacancy. Ms. Burns answered yes, this position has been vacant for a while.  
\*\*\*\*\*

**Motion:** to promote Alex Logan to Eligibility Referral Supervisor at a rate of \$27.89 effective March 5, 2024, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:49 AM


**IN THE MATTER OF  
JFS HIRING RECOMMENDATION**

**Motion:** to hire Arin Phillips as Social Services Worker 2 at a rate of \$21.12 effective March 4, 2024, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:49 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:50 AM


April D. Mayle, Assistant Clerk II appeared before the Board to remind residents that the first half real estate and mobile home taxes are due Friday, February 16, 2024 by 4:00 p.m. Payments that are mailed must be postmarked February 16, 2024. Ms. Mayle advised that there is a drop box located near the Treasurer’s outside entrance for after-hour payments.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:51 AM


April D. Mayle, Assistant Clerk II appeared before the Board to remind residents that the courthouse and all non-emergency county offices will be closed on Monday, February 19th in observance of Presidents’ Day.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:51 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise residents that 10-day meal packs will be distributed tomorrow, February 16th at the Friendship Center from 10:00 a.m. to 2:00 p.m. for individuals 60 or older.

**IN THE MATTER OF  
AIRPORT AUTHORITY BOARD**

 9:51 AM

Commissioner Wirkner advised that he attended airport authority board meeting on Monday. Commissioner Wirkner stated he learned that inspections of the fuel tanks at the airport will take place this month.

**IN THE MATTER OF  
CARROLL COUNTY FOUNDATION**

 9:52 AM


Commissioner Wirkner advised that he has a Carroll County Foundation meeting tonight.



**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:52 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner