



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** None.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, January 19, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	JFS	PCSAO Exec-Nationwide	Columbus, OH	3/2-3/2023	-0-
Kate Offenberger, Director	JFS	OJFSDA General Session – Nationwide	Columbus, OH	3/10/2023	-0-
Kimberly Swank, Unit Support Worker II	JFS	HARCATUS	New Philadelphia, OH	1/25/2023	\$35.00
Corinne Barbo, Social Service Worker II Abbie Geiger, Social Service Worker II	JFS	Drug Detection in CPS; Interviewing Models	Cambridge, OH	1/23/2023 & 1/27/2023	\$175.00
Jennifer Burns, Program Administrator Patty Brill, Employment Services Specialist	JFS	OMJ Area Training	Cadiz, OH	1/25/2023	-0-

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Salaries-Officials-Comms-CO	10000-11001-50010	-\$6,562.86
10000	Salaries-Employees-Comms-CO	10000-11001-50020	-\$3,974.37
10000	Salaries-Employees-Buildings and Grounds	10000-11025-50020	-\$4,278.30
10000	Salaries-Officials-Auditor-CO	10000-11101-50010	-\$2,862.88
10000	Salaries-Employees-Auditor-CO	10000-11101-50020	-\$5,624.26
10000	Salaries-Officials-Treasurer-CO	10000-11100-50010	-\$2,225.12
10000	Salaries-Employees-Treasurer-CO	10000-11110-50020	-\$4,074.90
10000	Salaries-Officials-Prosecutor-CO	10000-11120-50010	-\$5,218.15
10000	Salaries-Employees-Prosecutor-CO	10000-11120-50020	-\$12,908.93

10000	Salaries-Officials-Board of Elections-CO	10000-11180-50010	-\$1,006.92
10000	Salaries-Employees-Board of Elections-CO	10000-11180-50020	-\$6,708.80
10000	Salaries-Officials-Recorder-CO	10000-11250-50010	-\$2,126.19
10000	Salaries-Employees-Recorder-CO	10000-11250-50020	-\$5,889.80
10000	Salaries-Officials-Common Pleas Court-CO	10000-12130-50010	-\$184.78
10000	Salaries-Employees-Common Pleas Court-CO	10000-12130-50020	-\$4,282.00
10000	Salaries-Employees-Adult Probation-CO	10000-12131-50020	-\$6,035.94
10000	Salaries-Employees-Jury Commission-CO	10000-12132-50020	-\$425.84
10000	Salaries-Employees-Juvenile Court-CO	10000-12140-50020	-\$3,336.60
10000	Salaries-Employees-Juvenile Court Probation	10000-12141-50020	-\$4,458.60
10000	Salaries-Officials-Probate Court-CO	10000-12155-50010	-\$184.78
10000	Salaries-Employees-Probate Court-CO	10000-12155-50020	-\$1,487.85
10000	Salaries-Officials-Clerk of Courts-CO	10000-12160-50010	-\$2,225.12
10000	Salaries-Employees-Clerk of Courts CO	10000-12160-50020	-\$5,233.90
10000	Salaries-Officials-Municipal Court-CO	10000-12170-50010	-\$2,432.69
10000	Salaries-Employees-Municipal Court-CO	10000-12170-50020	-\$7,573.77
10000	Salaries-Employees-Municipal Court-CO	10000-12174-50020	-\$3,566.08
10000	Salaries-Officials-Coroner-CO	10000-21165-50010	-\$1,384.42
10000	Salaries-Employees-Coroner-CO	10000-21165-50020	-\$192.30
10000	Salaries-Officials-Sheriff-CO	10000-21200-50010	-\$2,983.38
10000	Salaries-Employees-Sheriff-CO	10000-21200-50020	-\$88,587.73
10000	Salaries-Employees-EMA-CO	10000-21550-50020	-\$2,648.00
10000	Salaries-Employees-EMA-Flood	10000-21551-50020	-\$1,695.20
10000	Salaries-Employees-Engineer Map-CO	10000-31370-50020	-\$2,236.95
10000	Salaries-Officials-Veterans Service-CO	10000-51255-50010	-\$580.00
10000	Salaries-Employees-Veterans Service-CO	10000-51255-50020	-\$4,396.03
20721	Salaries-Officials-Comms-CO	20721-11001-50010	\$6,562.86
20721	Salaries-Employees-Comms-CO	20721-11001-50020	\$3,974.37
20721	Salaries-Employees-Buildings and Grounds	20721-11025-50020	\$4,278.30
20721	Salaries-Officials-Auditor-CO	20721-11101-50010	\$2,862.88
20721	Salaries-Employees-Auditor-CO	20721-11101-50020	\$5,624.26
20721	Salaries-Officials-Treasurer-CO	20721-11100-50010	\$2,225.12
20721	Salaries-Employees-Treasurer-CO	20721-11110-50020	\$4,074.90
20721	Salaries-Officials-Prosecutor-CO	20721-11120-50010	\$5,218.15
20721	Salaries-Employees-Prosecutor-CO	20721-11120-50020	\$12,908.93
20721	Salaries-Officials-Board of Elections-CO	20721-11180-50010	\$1,006.92
20721	Salaries-Employees-Board of Elections-CO	20721-11180-50020	\$6,708.80
20721	Salaries-Officials-Recorder-CO	20721-11250-50010	\$2,126.19
20721	Salaries-Employees-Recorder-CO	20721-11250-50020	\$5,889.80
20721	Salaries-Officials-Common Pleas Court-CO	20721-12130-50010	\$184.78
20721	Salaries-Employees-Common Pleas Court-CO	20721-12130-50020	\$4,282.00
20721	Salaries-Employees-Adult Probation-CO	20721-12131-50020	\$6,035.94
20721	Salaries-Employees-Jury Commission-CO	20721-12132-50020	\$425.84
20721	Salaries-Employees-Juvenile Court-CO	20721-12140-50020	\$3,336.60
20721	Salaries-Employees-Juvenile Court Probation	20721-12141-50020	\$4,458.60
20721	Salaries-Officials-Probate Court-CO	20721-12155-50010	\$184.78
20721	Salaries-Employees-Probate Court-CO	20721-12155-50020	\$1,487.85
20721	Salaries-Officials-Clerk of Courts-CO	20721-12160-50010	\$2,225.12
20721	Salaries-Employees-Clerk of Courts CO	20721-12160-50020	\$5,233.90
20721	Salaries-Officials-Municipal Court-CO	20721-12170-50010	\$2,432.69
20721	Salaries-Employees-Municipal Court-CO	20721-12170-50020	\$7,573.77
20721	Salaries-Employees-Municipal Court-CO	20721-12174-50020	\$3,566.08
20721	Salaries-Officials-Coroner-CO	20721-21165-50010	\$1,384.42
20721	Salaries-Employees-Coroner-CO	20721-21165-50020	\$192.30
20721	Salaries-Officials-Sheriff-CO	20721-21200-50010	\$2,983.38
20721	Salaries-Employees-Sheriff-CO	20721-21200-50020	\$88,587.73
20721	Salaries-Employees-EMA-CO	20721-21550-50020	\$2,648.00
20721	Salaries-Employees-EMA-CO	20721-21551-50020	\$1,695.20
20721	Salaries-Employees-Engineer Map-CO	20721-31370-50020	\$2,236.95
20721	Salaries-Officials-Veterans Service-CO	20721-51255-50010	\$580.00
20721	Salaries-Employees-Veterans Service-CO	20721-51255-50020	\$4,396.03

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20017	Repairs/Maintenance	20017-12172-53430	Equipment	20017-12172-54450	\$8,000.00
20017	Supplies	20017-12172-54400	Equipment	20017-12172-54450	\$8,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Staples Business Advantage, \$167.96; Ohio Utilities Protection Services, \$168.86; Gaddis Inc., \$234.00; Country Carpet & Flooring, \$3,185.00; Huggins, Tina, \$352.00; Discount Drug Mart, Inc., \$140.10; Borden Dairy Company, \$194.44; Johnson Controls Security Solutions, \$2,443.80; TDT Septic & Excavating, LLC, \$26,487.00; TDT Septic & Excavating, LLC, \$1,200.00; Brace’s LLC, \$1,630.00; Civil & Environmental Consultations, \$15,996.44; McFadden Insurance Agency, \$983.00; Treasurer, State of Ohio, \$410.25; Frontier, \$4,223.22; Brace’s LLC, \$1,305.50; Columbia Gas of Ohio, \$120.63; Columbia Gas of Ohio, \$120.63; Columbia Gas of Ohio, \$5,178.02; J & J Refuse Service – Carrollton, \$230.99; Wells Fargo Financial Leasing, \$151.27; Willo Products Company, LLC, \$2,680.00; Henry Heating & Cooling, Inc., \$453.00; Generator Systems, \$983.00; The Carroll County Messenger, \$190.00; Harris, \$550.00; CCAO/CEAO, \$7,679.00; Ohio Mid-Eastern Government’s Association, \$4,008.00; CCAO/CEAO, \$250.00; Supreme Court of Ohio Judicial, \$150.00; Donamarc Inc., \$343.49; Govos, Inc., \$2,582.35; & Horizon, \$800.63.


**DJFS:** Weaver, Lindsay, \$163.50; R & L Auto Care Center, Inc., \$492.94; Willow Branches of Healing, LLC, \$17,980.00; Mayle Homes, Inc., \$4,600.00; Ohio Mentor, Inc., \$16,400.73; Stark County Treasurer, \$13,211.58; Redemption, Inc., \$27,776.00; Journey Home Foster Care, \$3,469.11; Allison, Casey, \$775.00; Bailey, Jamie Mitchell, \$775.00; Kensington Greene, \$280.00; Superfleet Mastercard, \$500.48; & Pitney Bowes, Inc., \$135.00.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM


Cason Leggett, Dog Warden, filed his report for the week of January 8, 2023 to January 14, 2023 showing 3 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of January 15, 2023 to January 21, 2023 showing 5 dogs impounded, 3 adopted out, 0 redeemed, 0 euthanized, 2 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF  
OFFICIAL BOND  
CALVIN GRAHAM – SHERIFF**

 9:03 AM


April D. Mayle, Assistant Clerk II advised that the original motion was made for a four-year period but the bond is only for one year, so the motion will need to be rescinded.

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**Motion:** to rescind the motion that was made by Vice President Robert E. Wirkner and seconded by Commissioner Donald E. Leggett II on January 19, 2023 to approve the official bond for Calvin Graham to the Office of Carroll County Sheriff for four years beginning

December 31, 2022, and ending on December 31, 2026; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
OFFICIAL BOND – CALVIN GRAHAM – SHERIFF**

**Motion:** to approve the official bond for Calvin Graham to the Office of Carroll County Sheriff for one year beginning December 31, 2022 and ending on December 31, 2023; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier North for 40’ road bore to provide service in Washington Township to 3265 Buttercup Rd NE (CR 48);
2. The Chillicothe Telephone Company for placement of aerial and underground fiber optics in East Township, Section 6, Bane Rd (CR 25);


**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
PAYMENT REQUEST FORM  
2021 WATER POLLUTION CONTROL LOAN FUND**

**Motion:** to approve the Payment Request form for the 2021 Water Pollution Control Loan Fund and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – M. GRIFFITH DESIGN & SERVICE, LLC  
2022 WATER POLLUTION CONTROL LOAN FUND**

**Motion:** to approve a contract and issue a notice to proceed to M. Griffith Design & Service, LLC of East Canton, OH, in the amount of \$380.00 to design one NPDES system for the 2022 Water Pollution Control Loan Fund project at a residence located on Germano Rd. SE, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
M. GRIFFITH DESIGN & SERVICES, LLC CONTRACT**

**Motion:** to send the 2022 Water Pollution Control Loan Fund contract with M. Griffith Design & Services, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – ABC SOIL, LLC  
WATER POLLUTION CONTROL LOAN FUND**

**Motion:** to approve a contract and issue a notice to proceed to ABC Soil, LLC of Massillon, OH, in the amount of \$550.00 to perform soil evaluations for the 2021 Water Pollution Control Loan Fund project at a residence located on Scio Rd, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**ABC SOIL, LLC CONTRACT**

**Motion:** to send the Water Pollution Control Loan Fund contract with ABC Soil, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – TDT SEPTIC EXCAVATING, LLC  
WATER POLLUTION CONTROL LOAN FUND**

**Motion:** to approve a contract and issue a notice to proceed to ABC Soil, LLC of Massillon, OH, in the amount of \$550.00 to perform soil evaluations for the 2021 Water Pollution Control Loan Fund project at a residence located on Pronto Rd, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
ABC SOIL, LLC CONTRACT**

**Motion:** to send the Water Pollution Control Loan Fund contract with ABC Soil, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
PROSECUTOR OPINION  
GARDINER WATER TREATMENT**

**Motion:** to send the service agreement with Gardiner to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
AMSTERDAM SEWER PROJECT**


 9:09 AM

Courtney Grossman, Director of Environmental Health, appeared before the Board to discuss the resolution that is needed from the commissioners regarding the Amsterdam sewer project. Ms. Grossman advised that during a previous discussion, it was decided by the commissioners to give Carroll County residents who are required to tie into the Amsterdam sewer project, a year from the time the sewer becomes available to complete the tie in process. Ms. Grossman advised that Jefferson County commissioners only gave their residents 90 days to tie in. Ms. Grossman advised that the Village of Carrollton already has a sewer connection policy in place that gives residents a year after project completion to tie in, and she would like to use that policy for the residents in Amsterdam as well. Ms. Grossman advised that residents would have a year from the time they receive a letter from the Health Department advising them that they must tie in. Ms. Grossman advised that a lot of people already qualified for funding and tied into the sewer. Ms. Grossman advised that if residents did not qualify for funding through the Rural Community Assistance Partnership (RCAP), then they may qualify for funding through the Water Pollution Control Loan Fund (WPCLF). Ms. Grossman advised that if residents do not tie in within a year, then they will receive additional time before this issue goes to the Prosecutor. Commissioner Modranski asked what was the timeframe to connect under the previous proposal. Ms. Grossman answered 90 days. Commissioner Modranski stated that residents who have to connect and don't qualify for RCAP or WPCLF assistance still have one year to come up with the funds to connect to the sewer. Commissioner Wirkner asked, out of the 126 homes that have to connect, how many have connected, to date. Ms. Grossman advised that she does not have that answer but does know that the Health Department has received 20 abandonment permits. Ms. Grossman added that, due to a lack of communication with the Jefferson County Sewer Department, she does not know when a resident connects to the sewer system. Commissioner Leggett asked if someone qualifies for the WPCLF assistance, does that exempt them from the one-year requirement. Ms. Grossman answered that the resident would have to follow the WPCLF grant guidelines. Ms. Grossman advised that the Health Department has been flexible when working with WPCLF grant recipients. Commissioner Modranski advised that the Health Department works with the Commissioners' office on the WPCLF grant process. Ms. Grossman stated that she and Ronald Nuzzolillo Jr, Director of Special Projects work together on the WPCLF program. Commissioner Modranski added that if someone has qualified for the WPCLF grant, the Health Department knows about it. Ms. Grossman agreed and stated that Mr. Nuzzolillo would check with the Health Department when he gets an applicant who qualifies for the grant, and the Health Department will advise what system the homeowner would need or if they need to connect to a sewer system.

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**Motion:** to adopt Resolution #2023-07 which states that Carroll County residents who are accessible to the Jefferson County Sewer System shall connect into the sewer system within 12 months after the sewer system is made available, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:16 AM

**RESOLUTION #2023-07  
AMSTERDAM SEWER CONNECTION**

**WHEREAS**, The Board of Health of the Carroll County General Health District has declared the area in the Village of Amsterdam a public health nuisance due to failing septic systems per Resolution 22-106; and

**WHEREAS**; the Jefferson County Water and Sewer District has expanded the sewer into the Village of Amsterdam (the “Amsterdam Sewer Project”); and

**WHEREAS**, pursuant to Ohio Revised Code 6117.51 the Carroll County Commissioners have the authority to require residents who are accessible to the sewer expansion to connect into the sewer system, and

**WHEREAS**, the residents of Carroll County in the Village of Amsterdam will be served by the sewer expansion and the project will reduce the hazard created by the failing septic systems, and

**NOW THEREFORE BE IT RESOLVED** that the Carroll County residents who are accessible to the Jefferson County sewer system shall connect into the sewer system per the Carroll County General Health District’s *Policy for Connection to Sanitary Sewer* within twelve (12) months once the sanitary sewer is made available.

**RESOLVED FURTHER** that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, Yes; Mr. Leggett, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 23<sup>rd</sup> day of January, 2023.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:

Christopher R. Modranski  
Christopher R. Modranski, President

April D. Mayle  
April D. Mayle, Assistant Clerk II


Robert E. Wirkner  
Robert E. Wirkner, Vice President

Donald E. Leggett II  
Donald E. Leggett II, Commissioner

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Melissa N. Schaar, Clerk advised that she recently submitted the payment for 22 sewer hook-ups through the Community Development Block Grant (CDBG) program, and there is about \$13,000 left to assist homeowners through the grant. Kate Offenberger, Job and Family Services Director asked what is the average cost to connect to a sewer system. Ms. Grossman advised that she does not know what the average cost is. Ms. Grossman asked about the CDBG funding. Commissioner Modranski advised that the RCAP projects are being funded by the CDBG program. Ms. Grossman advised that RCAP would have the information about the cost to connect, since they are the ones who bid out the project. Ms. Offenberger advised that up to \$1,500 of the Prevention Retention Contingency (PRC) funds could go towards a Temporary Assistance for Needy Families (TANF) qualified household. Commissioner Wirkner advised that the majority of the projects were either low or low to moderate income households. Commissioner Modranski advised that not all WPCLF applicants receive 100% funding. Some applicants only qualify for 85% or 50% funding, and the TANF funds may help cover the portion not covered by WPCLF funding. Ms. Grossman asked about the PRC funding. Ms. Offenberger advised that PRC funding is available to households that are at or below 200% of the Federal Poverty Level and has minor in the residence. Ms. Schaar advised that, after reviewing the recent RCAP payment, the lowest cost for a connection was \$2,183 and the highest was \$7,220. The average cost among the 22 connections was \$3,824.91. Ms. Grossman advised that houses within 400 feet of the sewer system are required to tie in and some may need a grinder pump or a lift station, and that will cause the price to vary.

**IN THE MATTER OF  
JFS EMPLOYEE PROMOTION RECOMMENDATION**


 9:23 AM

Kate Offenberger, JFS Director appeared before the Board to recommend that Kimberly Swank be promoted to Eligibility Referral Specialist II, effective January 23, 2023, at a rate of \$20.38 per hour. Ms. Offenberger advised that Debra Delap will be retiring from that position on March 31, 2023, and she would like Ms. Swank to fill that position.


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**Motion:** to promote Kimberly Swank to Eligibility Referral Specialist II effective January 23, 2023 at a rate of \$20.38 as recommended by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:24 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:24 AM


Melissa N. Schaar, Clerk appeared before the Board to advise President Biden has issued a proclamation honoring the victims of the tragedy in Monterey Park, California. President Biden has ordered the flags to half-staff at the White House and upon all public buildings and grounds, at all military posts and naval stations, and on all naval vessels of the Federal Government in the District of Columbia and throughout the United States and its Territories and possessions until sunset, January 26, 2023. Ms. Schaar advised that an email has been sent to Leadership notifying all departments of the order.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:24 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that Tonya Myers, Director at the Friendship Center contacted the office this morning to advise the Friendship Center is closed today. Ms. Myers asked us to remind viewers that when Carrollton Schools are closed due to weather or road conditions, the Friendship Center is also closed. Ms. Myers advised that her office covers all of Carroll County, so decisions have to be made based on all roads.

**IN THE MATTER OF  
RTIP**

 9:25 AM

Commissioner Wirkner advised that he attended an RTIP meeting last week, and there is some encouraging progress taking place on parts of the project.

**IN THE MATTER OF  
CCAO DISTRICT MEETINGS**


 9:25 AM

Commissioner Wirkner advised that the Northeast District is hosting a meeting in Stark County at the Football Hall of Fame and has invited the Southeast District to attend. Commissioner Wirkner advised that Carroll County will be hosting a Southeast District meeting and will be inviting the Northeast District to attend their meeting as well. Planning is being done, and Commissioner Wirkner will share information with the Board after those plans are finalized.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:26 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner