


Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.


Also present to observe: Thomas Clapper, Carroll County Messenger; Georgette Huff, Free Press Standard; and Edward Hale, resident.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, December 21, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20009	Salaries – Employees – Dretac – Prosecutor	20009-11121-50020	\$7,750.00
20009	PERS – Dretac – Prosecutor	20009-11121-51070	\$1,150.00
20009	Health Insurance – Dretac – Prosecutor	20009-11121-51100	\$5,450.00
10000	Transfer Out – General Fund	10000-81280-59200	\$0.01

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM	TO	AMOUNT
FUND	NAME	NAME	AMOUNT
10000	Health Insurance – Prosecutor	Salaries – Employees – Prosecutor	\$20,572.00
10000	Contractual Services – EMA	Health Insurance – EMA	\$364.00
10000	Salaries – Employees – Coroner	Medicare – Coroner	\$14.30
20470	Salaries – Employees	Salaries – Dept.	\$225.40
10000	Other Expenses – Juvenile	Health Insurance – Juvenile	\$297.47
10000	Small Tools & Minor Equipment	Health Insurance	\$328.00
10000	Advertising	Health Insurance	\$67.24

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

10000	10000-81280-59200	20721-11180-50020	\$0.01
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Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
YEAR END ADVANCES**

Motion: to authorize the following year end advances:


FROM	TO	AMOUNT
County General (10000)	School RO (20773)	\$61,254.66
County General (10000)	911 Emergency Fund (20775)	\$1,567.69
County General (10000)	CHIP (HOME) (20915)	\$2,710.00
County General (10000)	CDBG Community (20918)	\$2,423.11
County General (10000)	Mobile Upgrade Grant (20928)	\$29,259.65
County General (10000)	VOCA (20978)	\$46,059.29

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of December 17, 2023 to December 23, 2023 showing 3 dogs impounded, 2 adopted out, 0 redeemed, 0 euthanized due to aggression, 0 citation(s) for no license, and 2 citation(s) for running at large.


**IN THE MATTER OF
LETTER OF SUPPORT
FRONTIER COMMUNICATIONS - ORBEG**

 9:03 AM

Commissioner Modranski advised he spoke to representatives from Frontier yesterday. Commissioner Modranski advised that the grant application is for Carroll and Tuscarawas counties. Frontier plans to serve 4,400 unserved or underserved residential locations in both counties. Commissioner Modranski advised that the number of residences affected in each county is almost equal.


Motion: to authorize a letter of support for Frontier Communications for their Ohio Residential Broadband Expansion Grant (ORBEG) Round 2 Program grant application, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPOINTMENT
OMEGA NRAC DISTRICT 14**

Motion: to accept the letter of nomination for Jason Reynolds, Wildlife/Forestry Technician, as recommended by Amanda Tubaugh, Director of Carroll County Soil and Water Conservation District as a representative to the Ohio Mid-Eastern Governments Association (OMEGA) Natural Resource Assistance Council for District 14 for a three year term, beginning January 1, 2024, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
CARROLL COUNTY GENERAL HEALTH DISTRICT**

Motion: to approve a contract with Carroll County General Health District of Carrollton, Ohio, in the amount not to exceed \$8,000.00 for tuberculosis testing and surveillance as required within Section 339.72 of the Ohio Revised Code for the term of January 1, 2024 to December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PROSECUTOR OPINION
2023 CEBCO WELLNESS GRANT AGREEMENT**

Motion: to send the 2024 CEBCO Wellness Grant Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
RESOLUTION 2023-43
2024 MILEAGE RATES**

Motion: to adopt Resolution No. 2023-43 to increase the amount of mileage expenses to be reimbursed to County employees for use of their personal vehicle from \$.655 per mile to \$.67 per mile in accordance with the IRS Standard Mileage Rates effective January 1, 2024, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:05 AM

**RESOLUTION 2023-43
2024 MILEAGE RATES**

WHEREAS, the Internal Revenue Service (IRS) updates the standard mileage rates used to calculate the deductible costs of operating an automobile for business purposes; and

WHEREAS, the Board of Commissioners of Carroll County desires to increase the amount of the mileage expense to be reimbursed to Carroll County employees for use of their personal vehicles effective January 1, 2024; and

WHEREAS, mileage allowance and reimbursement will only be paid in accordance with applicable personnel policies and procedures.

NOW THEREFORE BE IT RESOLVED that the mileage reimbursement to Carroll County employees will increase from \$.655 to \$.67 per mile effective January 1, 2024 per the IRS Standard Mileage Rates.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:


Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 28th day of December, 2023.

ATTEST:
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO
/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner

**IN THE MATTER OF
RESOLUTION 2023-44
MOU TO ADDRESS CHILD ABUSE AND NEGLECT – JFS**

 9:06 AM

Kate Offenberger, Job and Family Services (JFS) Director appeared before the Board to present the Memorandum of Understanding (MOU) to Address Child Abuse and Neglect. Ms. Offenberger advised that the MOU is required by the state. The Prosecutor and the Juvenile judge have reviewed the MOU. Ms. Offenberger advised that all of the county law enforcement agencies have signed the MOU, as well as the Humane Society, the Prosecutor, and the Juvenile judge. Ms. Offenberger has also signed the agreement and the Board needs to approve the MOU to comply with the rules. Commissioner Wirkner advised that the document is 21 pages long and there is one thing that he would like to share. The MOU details who are mandated reporters and what their duties are. Commissioner Wirkner advised that the average citizen believes they have to have proof and that is not true. They have to have reasonable concern. Ms. Offenberger advised that abuse must be suspected. Ms. Offenberger advised that JFS has an MOU with the Prosecutor and the Sheriff for an investigator, which has helped immensely. Ms. Offenberger advised that the Sheriff has road deputies but they have other duties they must attend to on the road, so they are not always available.

Motion: to adopt Resolution No. 2023-44 to approve the Memorandum of Understanding to Address Child Abuse and Neglect as presented by Kate Offenberger, JFS Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

RESOLUTION 2023-44
TO APPROVE THE MEMORANDUM OF UNDERSTANDING TO ADDRESS CHILD ABUSE AND NEGLECT

WHEREAS, sections 2151.4220, 2151.4221, 2151.4222, 2151.4223, 2151.4225, 2151.4226, 2151.4228, 2151.4229, 2151.4230, 2151.4231, 2151.4232, 2151.4233, and 2151.4234 of the Ohio Revised Code and section 5101:2-33-26 of the Ohio Administrative Code require a Memorandum of Understanding (MOU) to address child abuse and neglect; and

WHEREAS, the MOU is an agreement among Carroll County Job and Family Services and community partners that delineates roles and responsibilities for referring, reporting, investigating, and prosecuting child abuse and neglect cases; and

WHEREAS, the Board of Commissioners of Carroll County, Ohio has been given the opportunity to review the MOU as presented by Kate Offenberger, Job and Family Services Director; and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio with at least two-thirds of its members thereto concurring as follows:

SECTION 1. Pursuant to 2151.4225 of the Ohio Revised Code, the Memorandum of Understanding to Address Child Abuse and Neglect meets the requirements of sections 2151.4220, 2151.4221, 2151.4222, 2151.4223, 2151.4225, 2151.4226, 2151.4228, 2151.4229, 2151.4230, 2151.4231, 2151.4232, 2151.4233, and 2151.4234 of the Ohio Revised Code and section 5101:2-33-26 of the Ohio Administrative Code.

SECTION 2. The Board of Commissioners of Carroll County, Ohio approves the Memorandum of Understanding to Address Child Abuse and Neglect as presented.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:


Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 28th day of December, 2023.

ATTEST:
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk


BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO
/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner

**IN THE MATTER OF
VISITORS**

 9:11 AM


Edward Hale, resident advised that he was present to observe.

**IN THE MATTER OF
CLERK’S REPORT**

 9:11 AM

April D. Mayle, Assistant Clerk II appeared before the Board to remind viewers that the courthouse will be closing at noon this Friday, December 29th and will be closed all day on Monday, January 1st in observance of the New Year Holiday.


**IN THE MATTER OF
BUILDING & GROUNDS**

 9:11 AM

Commissioner Leggett advised that there is an additional expense for the concrete pad that was recently poured on the north side of the courthouse. Commissioner Leggett advised that a railing needs to be installed. A quote was given by Myers Tin Shop in the amount of \$1,540.00. This is for an aluminum railing and stainless steel bolts. Commissioner Wirkner asked if the project is coming along as he envisioned. Commissioner Leggett advised that it is, and the pad will be there for a long time.

Motion: to approve the quote in the amount of \$1,540.00 for an aluminum railing with stainless steel bolts for the concrete pad located on the north side of the courthouse, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.


**IN THE MATTER OF
HOLIDAY**

 9:12 AM

Commissioner Wirkner advised that drunk driving deaths spike by 117% during this holiday season. Commissioner Wirkner wished everyone a safe and enjoyable holiday season this weekend, and asked that residents use caution. Georgette Huff, Free Press Standard reporter asked Commissioner Wirkner to repeat the number. Commissioner Wirkner advised it is 117%.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:13 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner