



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 25,2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Donald E. Leggett II	Commissioners	MCJAS Trustees Meeting	Canton, OH	1/30/24	\$40.00
Sherri Lewis, Supervisor Lynn McClelland, Fraud Investigator	JFS	OCOWF Annual Training Conference	Newark, OH	3/21/24-3/22/24	\$500.00
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA Executive Membership-Nationwide Meeting	Columbus, OH	3/15/24	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Electricity – Moody Avenue	10000-11026-53311	\$10,000.00
21221	CDBG – CGAR HVAC Grant – Transfer Out	21221-11001-59200	\$72,316.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


21221	21221-11001-59200	10000-00100-49800	\$72,316.00
-------	-------------------	-------------------	-------------

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled 20931 – PY23 CDBG Community Development Grant; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of January 21, 2024 to January 27, 2024 showing 7 dogs impounded, 0 adopted out, 3 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Carroll County Commissioners, \$400.00; Last Call Transport Services, LLC, \$405.19; Staples Business Advantage, \$769.88.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
SPECTRUM MID-AMERICA, LLC**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Spectrum Mid-America, LLC for aerial new build on existing poles in Washington Township, Section 34 of Brenner Rd NE (CR 38);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski

Seconded by Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
RESOLUTION 2024-08
AUTHORIZING CARROLL COUNTY TO JOIN THE CUE COG**

 9:06 AM

Brian Wise, Carroll County Engineer appeared before the Board to ask for a resolution to join the Regional Council of Governments that is centered in Summit County. Mr. Wise explained that the Regional Council of Governments is a salt cooperative, and Carroll County was invited by Stark County to join. The Regional Council of Governments would need to amend their bylaws to allow Carroll County to join this cooperative. Mr. Wise advised that he already talked to the Prosecutor, and the Resolution is contingent on whether the Council is able to amend their bylaws and allow Carroll County into the group. Mr. Wise advised that if he cannot join the group, he will need to either put out a bid to purchase salt or get the salt from the Ohio Department of Transportation (ODOT). Mr. Wise explained that ODOT has more constraints regarding salt purchases than this cooperative does. Mr. Wise would like to join this group not just for salt, but they also bid out fuel, vehicles, and other items. Mr. Wise advised that there is a \$250.00 year administration fee which the Engineer’s office will pay. Mr. Wise advised that the county must take at least 80% of the salt if purchased and must attend two meetings per year. Mr. Wise advised that he would attend those meetings. Mr. Wise advised that they will vote to amend the bylaws at their meeting on February 14th. Mr. Wise advised that it is his understanding that if they allow Carroll County into the cooperative, any Carroll County entity can join this group and take advantage of the salt, fuel, and vehicle bids. Commissioner Wirkner asked Mr. Wise how much money he would save per ton if he was in the Council of Governments cooperative. Mr. Wise advised that their prices are \$11 cheaper per ton. Commissioner Wirkner asked Mr. Wise if once he was appointed to the Board, could any Carroll County entity join the cooperative. Mr. Wise advised that is his understanding based on


CONTINUED ON THE NEXT PAGE

CONTINUED FROM THE PREVIOUS PAGE

what he read and what Stark County has told him. Each entity would pay \$250.00 to join the cooperative. Commissioner Modranski asked when the salt would be delivered. Mr. Wise advised that he will get the salt when he needs it. Mr. Wise advised that the cooperative will be bidding out the salt in April. Commissioner Modranski asked Mr. Wise if any of the townships got salt from him. Mr. Wise advised that Union Township has gotten small quantities. Commissioner Wirkner read the Resolution.

Motion: to approve Resolution 2024-08 authorizing Carroll County to join the Community University Education Purchasing Council of Governments, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:19 AM

RESOLUTION 2024-08
AUTHORIZING CARROLL COUNTY TO JOIN THE
COMMUNITY UNIVERSITY EDUCATION PURCHASING COUNCIL OF GOVERNMENTS

WHEREAS, the Carroll County Engineer has presented this board with a request for membership in the Community University Education Purchasing Council of Governments (CUE COG) which is a Regional Council of Governments established pursuant to Chapter 167 of the Ohio Revised Code; and

WHEREAS, the CUE COG bylaws require amendment to authorize political subdivision members from Carroll County; and

WHEREAS, membership of Carroll County in the CUE COG will allow for joint purchasing of road salt, fuel, and vehicles or other goods as determined by the CUE COG board.

NOW, THEREFORE, BE IT RESOLVED that this Board of Commissioners of Carroll County, Ohio has determined that Carroll County shall join CUE COG as a Member and hereby designates the Carroll County Engineer or his designee as the Member Representative to serve on the Governing Board of CUE COG, subject to and on condition that the CUE COG bylaws are amended, adopted, and approved to add Carroll County as a political subdivision member. If Carroll County is not accepted as a member, this resolution shall not be effective and shall be held for naught.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes ; Mr. Wirkner, yes ; Mr. Modranski, yes .

Motion carried on unanimous vote. Resolution adopted this 29th day of January, 2024.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

ATTEST:

/s/Robert E. Wirkner
Robert E. Wirkner, President

/s/April D. Mayle
April D. Mayle, Assistant Clerk II


/s/Donald E. Leggett II
Donald E. Leggett II, Vice President

/s/Christopher R. Modranski
Christopher R. Modranski, Commissioner

IN THE MATTER OF
ENGINEER
UNIVERSITY EDUCATION COG

Motion: to approve a letter to the Community University Education Council of Governments (CUE-COG) requesting to join the newly formed CUE-COG as a member, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF
RESOLUTION 2024-07**

AUTHORIZING THE CARROLL COUNTY LEPC TO APPLY FOR THE 2024 RIGHT-TO-KNOW GRANT

Motion: to approve Resolution No. 2024-07 authorizing the Carroll County Local Emergency Planning Committee to apply for the 2024 Right-to Know Grant, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Donald E. Leggett II.

Motion carried on unanimous vote.

 9:23 AM

**RESOLUTION 2024-07
AUTHORIZING THE CARROLL COUNTY LEPC
TO APPLY FOR THE 2024 RIGHT-TO-KNOW GRANT**

WHEREAS, according to Code Chapter 3750-50-10(E) of the Ohio Revised Code each county must pass a resolution to apply for the Right-to-Know Grant. The Carroll County Local Emergency Planning Committee (LEPC) will complete the grant application packet and submit it to the Ohio EPA Right-to-Know Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Carroll County, Ohio hereby authorizes the Carroll County LEPC to apply for the 2024 Right-to-Know Grant.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski, yes.

Motion carried on unanimous vote. Resolution adopted this 29th day of January, 2024.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

ATTEST:


/s/Robert E. Wirkner
Robert E. Wirkner, President

/s/April D. Mayle
April D. Mayle, Assistant Clerk II

/s/Donald E. Leggett II
Donald E. Leggett II, Vice President


/s/Christopher R. Modranski
Christopher R. Modranski, Commissioner

**IN THE MATTER OF
CLERK’S REPORT**

 9:24 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that Wednesday is the last day to purchase dog tags at the regular price of \$16.00 per dog. Licenses are available all year round at the Dog Pound, the Auditor’s office, Gordon’s Graphics in Malvern, Drug Mart in Carrollton, and Drug Mart in Minerva. Licenses are available through January 31st at Atwood Deli in Dellroy, Baxter’s General Store in Sherrodsville, and Kilgore General Store in Kilgore. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:25 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the first pick-up date for the 10-day meal packs is Friday, February 2, 2024 from 10:00 a.m. to 2:00 p.m. Meal packs may be picked up at the lower level of the Carroll County Health Department on Moody Avenue. No appointment is needed. Ms. Schaar advised that the Healthy Aging Grant 10-day shelf stable meal packs are for Carroll County seniors aged 60 and older. The grant provides one meal pack per senior over the age of 60 in the household. If a resident is picking up a meal pack for someone in their household, they will need a written permission slip and the senior’s ID, or a copy of their ID. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:25 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that first half mobile home taxes and property taxes are due February 16, 2024. Taxes must be postmarked February 16, 2024, if mailed. Taxes can be paid in person at the Treasurer’s office or payments may be placed in the drop box outside of the Treasurer’s entrance located on the square. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
MEDIA**

 9:27 AM


Georgette Huff, Free Press Standard asked for the location of the right of way permit for Brenner Road. Commissioner Wirkner advised that the clerk will provide her with a map.

**IN THE MATTER OF
BUILDINGS AND GROUNDS**


 9:27 AM

Commissioner Leggett advised that he put a quote out for a hydraulic broom to attach to the front of the John Deere tractor for snow removal on the sidewalks. Commissioner Leggett advised that there is still \$1,300 on the Bureau of Worker’s Compensation (BWC) Grant, and he would like to see if the broom is eligible to use grant funds. Commissioner Leggett advised that the broom costs \$5,700.

Motion: for Commissioner Leggett to apply for the remainder of the BWC grant funds to help pay for a hydraulic broom, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF
AIRPORT AUTHORITY BOARD
APPOINTMENTS**

 9:28 AM


Commissioner Wirkner advised that a Prosecutor opinion was sought regarding the Airport Authority Board appointments, and the Board has sole discretion on whether appointments should be offered to Carroll County residents first. Georgette Huff, Free Press Standard asked how the Airport Board members stayed on the Board well after their appointment expired. Commissioner Wirkner advised that it fell through the cracks. Commissioner Wirkner advised that at the last Airport Board meeting, he asked the Airport Board if they wanted the Board of Commissioners office to keep track of appointments, and they agreed. Ms. Huff asked how many people are on that Board. Commissioner Wirkner advised that it is a seven-person board. Commissioner Wirkner advised that advertising will take place for two weeks, and if no interest is expressed, the Airport Authority Board will be notified that they can entertain names from out of county residents.

Motion: to advertise letters of interest for any Carroll County resident who wishes to serve on the Airport Authority Board, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:33 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:33 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner