



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, January 11, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

| NAME, TITLE                            | DEPT.         | EVENT                                  | LOCATION             | DATE                     | AMOUNT (not to exceed) |
|--|---------------|--|----------------------|--------------------------|------------------------|
| Sonja Trbovich, Director               | Transit       | OMEGA-RCC & Steering Committee Meeting | New Philadelphia, OH | Retroactive to 1/17/2024 | \$50.00                |
| Robert E. Wirkner, Commissioner        | Commissioners | RTIP Meeting                           | Canton, OH           | 1/19/24                  | \$35.00                |
| Christopher R. Modranski, Commissioner | Commissioners | HARCATUS Meeting                       | New Philadelphia, OH | 1/24/24                  | \$40.00                |
| Brian J. Wise, Engineer                | Engineer      | PLSO 2024 Annual Conference            | Columbus, OH         | 2/21/24-2/24/24          | \$1,200.00             |

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

| FUND  | NAME                       | CODE              | AMOUNT       |
|-------|----------------------------|-------------------|--------------|
| 40041 | Issue II Contract Services | 40041-31366-53300 | \$23,238.09  |
| 10000 | Levies & Assessments       | 10000-11265-56090 | \$5,789.50   |
| 10000 | Transfer Out               | 10000-81280-59200 | \$338,444.07 |
| 21219 | Contract Services          | 21219-11001-53300 | \$338,444.07 |
| 20994 | Transfer Out–BDSR FY22-24  | 20994-61056-59200 | \$197,046.48 |

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**


**Motion:** to approve the following transfer of fund(s):

|       |                   |                   |              |
|-------|-------------------|-------------------|--------------|
| 21219 | 10000-81280-59200 | 21219-11001-49800 | \$338,444.07 |
| 10000 | 20994-61056-59200 | 10000-00100-49800 | \$197,046.48 |

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**


 9:06 AM

Commissioner Wirkner advised that the total of the bills is higher than usual totaling \$951,672.50. Commissioner Wirkner advised that reason for the higher amount of bills today is due to paying a number of grants. Commissioner Wirkner advised that some of these grants are required, and some of them are optional. The total amount of the grants is \$560,153.00. There is also a reimbursement grant from the state, Healthy Aging Grant, that totals \$37,420.00. Commissioner Wirkner stated that not all of these grants are guaranteed. Georgette Huff asked who are these grants to. Commissioner Wirkner answered Agricultural Society, Airport Authority, Economic Development, Law Library, OSU Extension, Regional Planning, Soil and Water Conservation, Transit and victims assistance. Commissioner Wirkner reiterated that not all of these grants are guaranteed and should not be taken for granted.

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**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Family Office Equipment, \$2,040.00; John G Cleminshaw Inc, \$44,754.00; Mahoning County Treasurer, \$38,168.00; Cintas Corporation, \$168.98; Carrollton Markets LLC, \$126.03; Stark Medical Management Group, \$1,000.00; State Termite & Pest Solutions, \$169.00; Huntington National Bank, \$157.00; Huntington National Bank, \$536.97; Huntington National Bank, \$441.99; Huntington National Bank, \$336.00; M Griffith Designs & Service LLC, \$550.00; Milner’s Septic Service, \$2,000.00; Richmond Concrete CSC Inc, \$28,984.00; Carroll County Messenger, \$150.00; Carroll County Messenger, \$160.00; Wells Fargo Financial Leasing Inc, \$157.60; American Electric Power, \$1,315.02; PNC Bank, \$153.26; Santander Bank, \$72,961.56 & Village of Carrollton, \$170.32.


**DJFS:** American Electric Power, \$311.72; American Electric Power, \$444.67; Big Brothers Big Sisters of East Central, \$21,110.95; Carroll County Transit, \$5,284.33; Carroll County Transit, \$977.50; Carroll County Treasurer, \$1,710.32; Framco Services, \$1,664.27; Kronos, \$152.62; New Beginnings Residential Treatment Center LLC, \$7,786.88; OhioGuidestone, \$2,255.46; OJFSDA, \$7,172.15; Pitney Bowes, \$135.00; PSCAO, \$4,884.92; Superfleet Mastercard, \$199.45; Trax Youth Services, \$900.00; Village of Carrollton, \$107.43; & Visual Edge IT Inc, \$639.13.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:09 AM

Cason Leggett, Dog Warden, filed his report for the week of January 7, 2024 to January 13, 2024 showing 5 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
WORK ORDER  
VILLAGE OF LEESVILLE**

**Motion:** to approve a blanket work order for the Village of Leesville for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
RIGHT OF ENTRY**

**Motion:** to approve the following right of entry permit as recommended by Brian Wise, County Engineer:

- 1. To enter the property of Bolanz Farms Ltd. located at 225 Bellflower Road NE in Augusta Township to clean three drainage channels from Bellflower Road to Pumpkin Run stream;

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:  
1. Yoder Drilling for road pavement and Geotech borings for Encino haul route in Brown Township, Avalon Rd NW (CR 20);  
2. Pearce Services on behalf of Frontier Communications for plowing along road in Section 1 of Brown Township on Citrus Rd NW (CR 68);  
3. Spectrum Mid America LLC to overlash fiber on existing poles in Harrison Township on Arrow Rd NW (CR 15);  
4. Mark Webber to install a driveway located at 9020 Avalon Rd NW (CR20) in Brown Township.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF  
APPOINTMENT – DR. CARL WINTERS  
CARROLL COUNTY LIBRARY BOARD**

**Motion:** to re-appoint Dr. Carl Winters to the Carroll County Library Board for a term of seven years retroactive from January 1, 2024 through December 31, 2030, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
DEPARTMENT OF JOB & FAMILY SERVICES  
ADJUSTMENTS – CHILDREN SERVICES FUND**

 9:15 AM

Kate Offenberger, Job and Family Services Director advised that ORC requires Commissioners to commit county general funds towards the care of foster care children. Ms. Offenberger advised that this amount has been the same for the past several years. Half of the funds are released in January and the other half in July. Ms. Offenberger advised that she is looking into these funds have been used through the years as the foster care costs have been significantly higher than what is allocated.

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**Motion:** to approve the adjustment of \$106,000.00 of the \$212,000.00 appropriated to the 10000-51003-53300 account be placed in the Children Services Fund 20700-51324-49800 to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 166, as recommended by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF  
EXECUTIVE SESSION**


**Motion:** to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the employment of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:17 AM

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The Board reconvened with no action taken at  9:41 AM  
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**Motion:** to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

 9:41 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
BUILDING DEMOLITION AND SITE REVITALIZATION GRANT CONSULTING SERVICES AGREEMENT**


**Motion:** to send the Building Demolition and Site Revitalization Grant Consulting Services Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:42 AM


**IN THE MATTER OF  
PROSECUTOR OPINION  
PY23 CHIP-CDBG GRANT AGREEMENT**

**Motion:** to send the PY23 Community Housing Impact and Preservation (CHIP) Community Development Block Grant (CDBG) Grant Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:42 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
PY23 CHIP-HOME GRANT AGREEMENT**

**Motion:** to send the PY23 Community Housing Impact and Preservation (CHIP) HOME Investments Partnership Program (HOME) Grant Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:43 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT - TRANSIT  
CARROLL COUNTY COUNCIL ON AGING**


 9:43 AM

Commissioner Modranski asked if the agreement has been approved by the Carroll County Council on Aging. Commissioner Wirkner advised that the agreement has been signed by Tonya Myers, Director of Carroll County Council on Aging.

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**Motion:** to approve a contract between Carroll County Transit and Carroll County Council on Aging for service in effect retroactive to January 1, 2024 through June 30, 2025 at a rate of \$2.50 per mile for trips outside of the Village of Carrollton, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT - TRANSIT  
CARROLL COUNTY COUNCIL ON AGING**

**Motion:** to approve a contract between Carroll County Transit and Carroll County Council on Aging for service in effect retroactive to January 1, 2024 through June 30, 2025 at a rate of \$100.00 per day for trips inside the Village of Carrollton, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT - TRANSIT  
CARROLLTON EXEMPTED VILLAGE SCHOOL DISTRICT**

**Motion:** to approve an amendment to the contract between Carroll County Transit and the Carrollton Exempted Village School District for service in effect retroactive from January 1, 2024 through June 30, 2024 reducing the rated from \$3.30 per mile to \$2.50 per mile, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:46 AM


**IN THE MATTER OF  
2023 WATER POLLUTION CONTROL LOAN FUND  
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2023-01**

**Motion:** to accept the bid of Jon Stewart Excavating of Cadiz, OH in the amount of \$19,420.00 for the 2023 WPCLF/HSTS project #2023-01, to replace one home sewage treatment system and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:47 AM

**IN THE MATTER OF  
2024 WATER POLLUTION CONTROL LOAN FUND  
BID ACCEPTANCE & NOTICE OF AWARD – TEST HOLE EXCAVATOR**


 9:48 AM

Commissioner Wirkner asked what is the process on these projects. Ronald M. Nuzzolillo Jr, Director of Special Projects advised that it is the recommendation to accept all of the submitted bids. When a project comes up, the lowest bidder will be contacted. If that contractor is unavailable, the project will be awarded to the next lowest bidder and so on.

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**Motion:** to accept the bid of Advanced Excavating & Septic Services, LLC, Jon Stewart Excavating, LLC, Streamline Excavating, LLC and TDT Septic Excavating, LLC for test hole excavating under the 2024 Water Pollution Control Loan Fund (WPCLF) Project and to issue a Notice of Award regarding same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:49 AM

**IN THE MATTER OF  
2024 WATER POLLUTION CONTROL LOAN FUND  
BID ACCEPTANCE & NOTICE OF AWARD – SYSTEM DESIGNER**

**Motion:** to accept the bid of Accurate Onsite, LLC, A Horizon, LLC, M. Griffiths Designs & Service, LLC and Onsite Design Solutions for septic designs under the 2024 Water Pollution Control Loan Fund (WPCLF) Project and to issue a Notice of Award regarding same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:50 AM

**IN THE MATTER OF  
2024 WATER POLLUTION CONTROL LOAN FUND  
BID ACCEPTANCE & NOTICE OF AWARD – SOIL EVALUATOR**

**Motion:** to accept the bid of A Horizon, LLC and Hammontree & Associates, LTD for soil evaluations under the 2024 Water Pollution Control Loan Fund (WPCLF) Project and to issue a Notice of Award regarding same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:50 AM

**IN THE MATTER OF  
APPROPRIATING FUNDS TO DOG AND KENNEL FUND  
RESOLUTION 2024-06**

**Motion:** to adopt resolution 2024-06 appropriating additional funds to the Dog & Kennel Fund per Section 955.20 of the Ohio Revised Code, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:51 AM

**RESOLUTION 2024-06  
RESOLUTION APPROPRIATING SUFFICIENT FUNDS  
TO DOG AND KENNEL FUND – ORC §955.20**

**WHEREAS**, sufficient funds are not available within the fifty percent limitation specified by section 955.20 of the Ohio Revised Code to properly administer section 955.01 to 955.27, inclusive, of the Ohio Revised Code for the year 2023; and

**WHEREAS**, an amount of \$1,000.00 has been set aside by appropriation for payment of animal claims, which amount equals or exceeds the total amount of animal claims paid during the preceding year or allowed; and

**WHEREAS**, the Board of Carroll County Commissioners shall appropriate sufficient funds out of the Dog and Kennel fund, not more than fifteen per cent of the gross amount of receipts available for appropriation equal to \$30,399.45, of which shall be expended by the auditor for registration tags, blanks, records, and clerk hire and

**WHEREAS** there remains a balance of \$172,263.55 un-appropriated of the total amount certified as being available for the year 2022.

**BE IT HEREBY RESOLVED** that this Board appropriates the balance of \$171,263.55 for the use and purposes of the Carroll County Dog Warden in administering sections 955.01 to 955.27, inclusive, of the Ohio Revised Code.

**CONTINUED ON NEXT PAGE**

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**RESOLVED FURTHER** that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, Yes; Mr. Modranski, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 18<sup>th</sup> day of January, 2024.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I


/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

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|  |              |
|--|--------------|
| Amount Certified (from Estimated Receipts-Fund 20000, D & K) | \$202,663.00 |
| 15%  | \$30,399.45  |
| Sub-total  | \$172,263.55 |
| Animal Claim Allowance                                       | -\$1,000.00  |
| Balance  | \$171,263.55 |

**IN THE MATTER OF  
CLERK’S REPORT**

 9:52 AM


Melissa N. Schaar, Clerk reminded viewers that the last day to purchase dog tags at the regular price is January 31, 2024. A one-year dog license is \$16.00. Licenses may be purchased at the Dog Pound, the Auditor’s office, Atwood Deli, Gordon’s Graphics, Discount Drug Mart (Carrollton and Minerva locations), Baxter’s General Store and Kilgore General Store. Ms. Schaar advised that dog licenses may also be purchased online by going to [doglicenses.us/OH/Carroll](http://doglicenses.us/OH/Carroll). This information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:53 AM


Melissa N. Schaar, Clerk reminded viewers that mobile home and real estate taxes are due February 16, 2024. Payments must be postmarked February 16<sup>th</sup> or residents may pay their taxes at the Treasurer’s office. After hours payments may be placed in the drop box located near the Treasurer’s outside entrance. Ms. Schaar advised that this information has been shared on the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:53 AM


Melissa N. Schaar, Clerk reminded viewers that residents who have American flags that need to be retired are welcome to bring them to the courthouse. Ms. Schaar advised that there is a flag collection box located at the courthouse entrance just past the security station. Once the box is full, a representative from the American Legion or VFW comes to collect the flags, and they properly dispose of the flags during their annual flag burning ceremony. Ms. Schaar noted that at least five bags of flags have been collected in this box over the last two years. This information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
DOG LICENSES**

 9:54 AM


Commissioner Wirkner advised that residents should notice the last date to purchase licenses before paying any additional fees. Commissioner Wirkner stated that during the COVID pandemic the Warden’s office did not actively check for licenses, but since the pandemic has ended, they have resumed checking for licenses.

**IN THE MATTER OF  
CCAO MEETING**

 9:55 AM

Commissioner Modranski advised that he was supposed to go to Columbus for a County Commissioners Association of Ohio (CCAO) meeting tomorrow, but that meeting is now virtual.

**IN THE MATTER OF  
RTIP**


 9:55 AM

Commissioner Wirkner advised that the Regional Transportation Improvement Project (RTIP) meeting is still scheduled for tomorrow.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:55 AM

**PREPARED BY:**

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II  
Donald E. Leggett, Vice President

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner