



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, January 8, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Commissioners	Stark County Safety Council	Canton, OH	1/11/24	\$40.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20874	Healthy Aging Grant – Supplies	20874-81970-54400	\$40,000.00
20874	Healthy Aging Grant – Admin	20874-81970-56001	\$8,000.00
20874	Healthy Aging Grant – Contractual Services	20874-81970-53300	\$20,000.00
20938	Salaries	20938-12170-50020	\$19,104.00
20938	Program Expenses	20938-12170-54400	\$12,000.00
21300	Ohio Pet Fund Grant	21300-21300-53300	\$1,607.30
20765	Travel – Economic Development	20765-61545-52050	\$500.00
10000	Professional and Technical Services	10000-11001-53340	\$39,750.00
10000	Court of Appeals - Contract Services	10000-12006-53390	\$1,168.00
20000	Vet Services	20000-21300-56091	\$2,500.00
20874	Healthy Aging Grant – Other	20874-81970-53090	\$34,000.00
20918	Salaries	20918-11600-50020	\$442.86
20918	PERS	20918-11600-51040	\$120.95
20918	Medicare	20918-11600-51090	\$12.30
20918	Dellroy Improvement	20918-11600-55025	\$45,000.00
20918	Administration	20918-11600-56001	\$7,500.00
21203	Contract Services	21203-11001-53300	\$33,290.00
21203	Administration	21203-11001-56001	\$310.00
20873	CPT Training Services	20873-21200-53300	\$8,534.80

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: American Electric Power, \$7,612.40; Columbia Gas of Ohio, \$648.46; Columbia Gas of Ohio, \$52.26; Frontier, \$158.45; Carroll Hills Industries, \$125.20; Swift Information Technology, \$279.00; Postmaster, \$118.00; Treasurer, State of Ohio, \$200.00; NSO, \$114.00; Huggins, Tina, \$450.00; Carroll Co. Chamber of Commerce, \$135.00; The Carroll County Messenger, \$200.00; Professional Medical Inc, \$1356.63; Medi-wise LTC Pharmacy, \$1,279.58; Us Foodservice Inc, \$1,859.66; Borden Dairy Company, \$271.27; Schindler Elevator Corporation, \$681.27; Televoi, \$816.20; American Electric Power, \$1,623.29; American Electric Power, \$660.50; American Electric Power, \$193.33; Carroll Electric Cooperative, \$235.20; Huntington National Bank, \$213.87; Huntington National Bank, \$828.38; J & J Refuse Service-Carrollton, \$100.39; Carrollton Animal Hospital Inc, \$145.30; Verizon Wireless, \$203.56; Nichols to Dime Inc, \$209.00; Columbia Gas of Ohio, \$136.51; ServerSIM, \$174.00; American Electric Power, \$103.96; Griffeth & Son Trucking Inc, \$750.00; J & J Refuse Service-Carrollton, \$118.94; Hill International Truck LLC, \$128.85; Cintas Corporation, \$1,150.38; Charter Communications, \$215.96; Co Engineers Assoc of Ohio, \$1,930.80; Henschen & Associates Inc, \$1,350.00; Henschen & Associates Inc, \$1,000.00; Monica E Benavides, \$300.00; Intercourt Conference, \$825.00; Huntington National Bank, \$144.49; Nichols to Dimes Inc, \$167.07; The Light House, \$140.00; Verizon Wireless, \$142.70; Carroll Hills Industries, \$140.00; Frontier, \$776.74; Oak Meadows Veterinary Services, \$744.00; AT&T \$137.30; Horizon, \$800.63; The Ohio State University, \$100.00; Frontier, \$379.00; Treasurer of State, \$165.00; Huntington National Bank, \$539.00; US Bank Equipment Finance, \$479.22; Nickles Bakery, \$304.73; Pitney Bowes Inc, \$205.38; Ron Ruegg Automotive Inc, \$2,923.34; Clark, Richard, \$1,600.00; Charter Communications, \$500.00; Treasurer of State, \$613.50; Charter Communications, \$227.70; & Frontier, \$129.48.

DJFS: Sheets-Eick Electric LLC, \$450.00; OhioGuidestone, \$6,750.58; Language Line Services, \$111.25; Key Bank, \$739.78; Columbia Gas of Ohio, \$181.01; The Vestige Group LLC, \$890.78; Speakwrite LLC, \$654.20; & ServerSIM, \$180.00.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled 21204 – Water Pollution Control Loan Fund FY24; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
BOARD OF ELECTIONS
2024 ELECTIONS**


 9:06 AM

Commissioner Wirkner advised that Cheri Whipkey, Board of Elections Director has asked the Board to share the following information: Due to Bill Johnson’s resignation there will be a Special Primary on March 19, 2024 to run with the regular Primary to nominate candidates to run for the unexpired term. There will be a Special General on June 11, 2024 to elect the candidate to fill the unexpired term. The candidates have until January 19, 2024 to file at the Mahoning County Board of Elections office. Ms. Whipkey advised that the Carroll County Board of Elections office will be closed on Thursday, January 11, 2024 and Friday, January 12, 2024 due to training. Residents with questions may call the Secretary of State’s office or call the Carroll County office next week.

**IN THE MATTER OF
ENGINEER
2023 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Motion: to approve the 2023 County Highway System Mileage Certification for Carroll County in which we are responsible for maintaining 307.088 miles of public road per Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. AEP/TRC Companies to replace 6 existing poles in Sections 5 & 6 of Orange Township, at 7563, 7277, 7321, 8210 & 8209 Azalea Rd. SW (CR 22);
2. Spectrum RDOF to install new aerial fiber in Union Township on Alamo Rd. SE (CR 8);
3. Spectrum RDOF to install new aerial fiber in Union Township on Ascot Rd. SE (CR 16);
4. Spectrum RDOF to install new aerial fiber in Union Township on Canyon Rd. SE (CR 54);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
APPOINTMENT – ELIZABETH MAYLE
LAW LIBRARY RESOURCE BOARD**

Motion: to appoint Elizabeth Mayle to the Law Library Resource Board for the remainder of a five-year term through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
APPOINTMENT – DALE (SONNY) FITZSIMMONS
AIRPORT AUTHORITY BOARD**

 9:11 AM

Commissioner Modranski advised that it is his understanding that the Airport Board was made aware that several terms had expired awhile ago at their meeting on Monday. Commissioner Modranski asked if there were any other candidates interested in the appointments. If not, is there time to see if there are any others interested. Commissioner Modranski asked if the appointments are going to be made retroactively so that that the meetings are not illegal, and any actions that were taken weren't done improperly. Commissioner Wirkner advised that it was an intense meeting. There are seven board members, and two of the members hold current appointments, including the Board President. Commissioner Wirkner advised there is one vacant seat previously held by Tom White. This seat is available to anyone interested. Interested parties should contact Larry Hawkins or the Commissioners office. Today's appointments are worded to fill the remainder of the term. Commissioner Wirkner advised that the past President, John Cross, would notify the Board of Commissioners that an appointment needed to be filled. Under the new president, the notifications were not made. Commissioner Wirkner advised that the Airport Authority Board has asked that the Commissioners office be in charge of contacting the Airport Authority Board thirty days before an appointment expires. Commissioner Modranski asked if the current president has requested these appointments. Commissioner Wirkner advised that is correct. Commissioner Modranski asked if there are requirements to be on the Airport Authority Board such as have an aviation background, or to be a Carroll County resident. Commissioner Wirkner advised that the vetting authority for the appointments is the Board of Commissioners. This has come up in the past. The Board of Commissioners was given names that they had issues with. The Airport Authority Board was of the opinion that the Board of Commissioners had to make the appointments that were given to them. After some review, it was determined that the Board of Commissioners has the authority to make the appointments and the discretion to vet the appointees. Commissioner Modranski advised that he is of the opinion that county residents should make the decisions for the county airport. Commissioner Leggett agreed. There are four appointees today who live in Waynesburg (Bachelor Road), Canton, Malvern and Carrollton. Commissioner Wirkner advised that Carroll County residency has not been a past requirement. Commissioner Modranski advised he understands that, but he would like to see county residents on the Board. Commissioner Wirkner advised that Sonny Fitzsimmons resides at 9258 Bachelor Rd. NW, Waynesburg, Ohio, so he is a Carroll County resident. Commissioner Wirkner advised that he feels that Commissioner Modranski's concerns regarding the retroactive dates are an issue for the Airport Authority Board's legal counsel. Commissioner Modranski confirmed that the Board is voting to appoint the appointees for the remainder of the terms. Commissioner Wirkner advised that is correct.

Motion: to appoint Dale (Sonny) Fitzsimmons to the Carroll County Airport Authority Board for the remainder of a five-year term that expires June 30, 2026, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:11 AM

Commissioner Wirkner advised that the Board needs to discuss if they are going to continue with past precedence for the appointments. Commissioner Modranski advised he would like to see Carroll County residents appointed to the Airport Authority board. Commissioner Modranski advised that feels the Commissioners need to take time to see if anyone is interested. If not, then out of county residents can be appointed. Commissioner Wirkner advised that David Fitzgerald lives in Canton. Commissioner Wirkner reiterated that Commissioner Modranski would like to make certain that there are no county residents who are interested, and if there is no interest, then the Board can consider out of county residents. Commissioner Modranski advised that is correct. A certain time frame should be given, then if there is no interest, then fill the seats with out of county residents. Commissioner Wirkner advised that it has been past precedent of this Board not to consider county residency, so he would like to pose the

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question to the Prosecutor to determine if county residency is a reasonable requirement for appointment to the Airport Authority Board. Commissioner Wirkner advised that he wants to make sure that the Clerk understands precisely what the motion is. The motion is to put before the Prosecuting Attorney whether it is a reasonable, valid, and legal request to consider county residency a requirement for appointment to the Airport Authority Board. Commissioner Leggett asked if a notice should be run in the paper for two weeks. Commissioner Wirkner advised that there are too many elements getting mixed together now.

Motion: to request a Prosecutor’s opinion regarding reasonable requirements for appointment to the Airport Authority Board, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:26


Commissioner Wirkner advised that Mr. Fitzgerald lives in Canton. Commissioner Wirkner advised that the Board will take no action until they hear from the Prosecutor. Commissioner Leggett advised that there needs to be a time period to run an advertisement. Commissioner Wirkner advised that this would be after the Board hears back from the Prosecutor. Commissioner Modranski advised that the motion would contain the provision that the Prosecutor agrees county residency is a reasonable requirement. The ad would run for two weeks. Commissioner Leggett agreed.

Motion: to run a two-week advertisement in the paper asking for letters of interest from county residents if the Prosecutor agrees that county residency is a reasonable requirement for appointment to the Airport Authority Board, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:28 AM


Commissioner Wirkner asked if there is a quorum for the seven-person board at this time. Melissa Schaar, Clerk advised there are currently three appointed members right now, so that it not a majority. Commissioner Wirkner advised that the next appointment is Al Jeske and he resides at Lake Mohawk.

**IN THE MATTER OF
APPOINTMENT – AL JESKE
AIRPORT AUTHORITY BOARD**


 9:31 AM

Commissioner Wirkner advised that Al Jeske resides at 46 E. Mohawk Dr, Malvern, Ohio.

Motion: to appoint Al Jeske to the Carroll County Airport Authority Board for the remainder of a five-year term that expires June 30, 2028, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:31 AM


**IN THE MATTER OF
APPOINTMENT – HARRY STANSBURY
AIRPORT AUTHORITY BOARD**

 9:32 AM

Commissioner Wirkner advised that Harry Stansbury resides at 1008 Oriole Dr. SW, Carrollton, OH 44615.

Motion: to appoint Harry Stansbury to the Carroll County Airport Authority Board for the remainder of a five-year term that expires June 30, 2028, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:32 AM

 9:33 AM


Ms. Schaar advised that five seats are now filled. Commissioner Wirkner advised that the Airport Authority Board can do business. Georgette Huff asked if Mr. Fitzgerald keeps a plane at the airport, and Commissioner Wirkner advised that he does. Ms. Huff stated then why would the Board consider that only county residents can be on the Airport Authority Board. Commissioner Wirkner advised that Commissioner Modranski is saying that he would like to make sure that Carroll County residents have the opportunity to be on the Airport Authority Board. Ms. Huff advised that the Airport Authority Board has existed for many years, and there has not been a slew of people coming forward to be on the board. Ms. Huff advised that Mr. Fitzgerald is not that far away and has a plane there, so why shouldn’t he have a say in how it runs. Commissioner Modranski advised that it is a public meeting, so Mr. Fitzgerald can have a say. Commissioner Modranski advised that he represents the people of Carroll County and feels that the people of Carroll County should have the first choice if they want to serve on a Carroll County board. Ms. Huff advised that she

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disagrees. Ms. Huff noted that the appointment terms are different. Commissioner Wirkner advised that the terms don't all expire at one time, and this all came out in the Airport Authority Board meeting. Commissioner Wirkner advised that in the past, precedent was that the President of the Airport Authority Board would bring the nominees to this Board. Commissioner Wirkner advised that it was up to the Airport Authority Board to recruit and nominate people for this Board to appoint. Commissioner Wirkner advised it will be a function of the Airport Authority Board's legal counsel to review past business that has been done. Commissioner Wirkner advised that another item that came up was the meeting dates. The Airport Authority Board had been meeting every other month and have now decided meet once per month. Commissioner Wirkner advised that another thing that happened during the meeting. The President called the meeting to order and was going to go into business after the pledge. Commissioner Wirkner had to step up with a point of order and tell the President he did not have a legal quorum to conduct business. Commissioner Wirkner advised that he had an obligation at that time to notify their board that they were operating without a legal quorum. Commissioner Wirkner stated that he advised the Airport Authority Board to forward the names of individuals for the Board of Commissioners to consider for appointment. Commissioner Wirkner advised that all he guaranteed the Airport Authority Board was that the Board of Commissioners would consider their recommendations. Commissioner Wirkner advised that the Board of Commissioners has no obligation to rubber stamp the individuals that are recommended. The Board of Commissioners has the ability to vet the appointment recommendations and determine whether they are going to grant appointment or not. Ms. Huff stated that the Airport Board gave the Board of Commissioners the authority to do this. Commissioner Wirkner advised they did not give the Board of Commissioners the authority. Ms. Huff asked if the authority was given to the Board of Commissioners when the Airport Board asked the Board of Commissioners to take over. Commissioner Wirkner stated that the Board of Commissioners is the appointing authority when it comes to appointments. The people on the Airport Authority Board get their authority to operate from the Board of Commissioners.


**IN THE MATTER OF
CGAR ALARM SYSTEM REPLACEMENT PROJECT
CHANGE ORDER NO. 3 – JOHNSON CONTROLS**

 9:41 AM


Commissioner Modranski advised that the change order is for additional equipment for monitoring the alarms.

Motion: to approve a change order for Johnson Controls for the Carroll Golden Age Retreat Alarm System Replacement Project. The original contract amount for this project was \$200,168.04 and the adjusted contract amount factoring the additions and non-performance items is \$221,212.36, due to the addition of notification equipment in areas of the building that is required by code,

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:40 AM

**IN THE MATTER OF
INVESTMENT REPORT**


 9:43 AM

Jeff Yeager, Treasurer, appeared before the Board to present the 2023 fourth quarter report for the Carroll County Investment Advisory Board. Commissioner Wirkner advised that there has been a complete turnaround on the numbers. Commissioner Modranski asked if Mr. Yeager expects rates to stay steady. Mr. Yeager advised that the CD rates are good will produce good interest for 2024. Mr. Yeager presented the report as follows:

Carroll County Quarterly Investment Report - Month Ending: December 31, 2023


Funds on Deposit:					
<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	2.84%	Daily	\$838,836.13
DD Improvement Fund	Bus. Savings	PNC Bank	2.84%	Daily	\$414,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	2.84%	Daily	\$837,171.57
Permanent Improvement Fund	Bus. Savings	PNC Bank	2.84%	Daily	\$478,857.41
Home Loan Fund	Bus. Savings	PNC Bank	2.84%	Daily	\$11,811.90
BTM	Certificate of Deposit	Consumer's Bank	4.88%	6/4/2024	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	3.11%	3/7/2024	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	5.12%	4/18/2024	\$2,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	4.85%	5/2/2024	\$4,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	5.30%	10/26/2024	5,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	4.64%	12/22/2024	1,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	4.50%	Daily	\$5,500,000.00
General Fund	Money Mkt Checking	PNC Bank	3.25%	Daily	\$5,000,000.00
General Fund	Money Max Savings	Huntington Bank	3.70%	Daily	\$1,000,000.00
General Fund	Money Market Public	Huntington Bank	4.38%	Daily	\$10,000,000.00
Total Funds on Deposit:					\$37,581,644.38
<u>Interest Earned Per Fund</u>		<u>4th Quarter</u>	<u>Year-to-date</u>		
General Fund		\$250,671.36	\$1,041,602.19		
Bureau of Support Admin. Fund		\$5,665.16	\$20,563.06		
BTM General Fund		\$13,043.44	\$36,274.41		
Home Loan Fund		\$64.24	\$378.20		
Total Interest Earned		\$269,444.20	\$1,098,817.86		

**IN THE MATTER OF
APIARY INSPECTIONS**

 9:45 AM

Amanda Tubaugh, Director of Carroll County Soil and Water Conservation District (SWCD) appeared before the Board to give an update regarding the apiary inspections done for 2023. Ms. Tubaugh advised that she inspected 15 apiaries and a total of 90 hives. Some of the inspections were repeats due to pest inspections and then going back to provide education. Ms. Tubaugh advised that the Ohio State Beekeepers Association provided test kits to test for American Foulbrood (AFB) and European Foulbrood (EFB). Ms. Tubaugh advised that she did have one hive that was questionable so she went ahead and tested. Fortunately, it was not Foulbrood just malnutrition. Ms. Tubaugh advised that the apiary inspections have been a good experience, and she appreciates the Board allowing the SWCD to handle the inspections. Commissioner Wirkner advised that it seems to be a good fit. Commissioner Modranski and Commissioner Leggett agreed. Commissioner Modranski asked if Ms. Tubaugh has been stung. Ms. Tubaugh advised that she has been stung a few times. Some hives are not as calm as others.


**IN THE MATTER OF
AGREEMENT/CONTRACT
APIARY AGREEMENT**

 9:48 AM


Commissioner Wirkner asked Amanda Tubaugh, District Administrator at Carroll Soil and Water Conservation District (SWCD) if her Board is in agreement with handing the apiary inspections. Ms. Tubaugh advised they are in agreement.

Motion: to approve the Agreement for Apiary Services between the Board of Commissioners of Carroll County, Ohio and the Carroll County Soil and Water Conservation District (SWCD), for the purpose of assigning the Apiary Inspection services to the Carroll County SWCD for 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:48 AM


**IN THE MATTER OF
APIARY INSPECTOR
APPOINTMENT**

 9:48 AM


Melissa Schaar, Clerk advised that the Ohio Department of Agriculture wants the Board to appoint Amanda Tubaugh as the Apiary Inspector for 2024 even though we have the apiary agreement in place.

Motion: to appoint Amanda Tubaugh, District Administrator at Carroll Soil and Water Conservation District (SWCD) as the Apiary Inspector for the 2024 season, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:49 AM

**IN THE MATTER OF
BID OPENING
WATER POLLUTION CONTROL LOAN FUND PROJECT #2023-01**


 9:50 AM

Commissioner Wirkner advised that four bids for WPCLF Project #2023-01, installation of one septic system, and abandonment of the current septic system, were received on January 11, 2024 at 9:00 am. The information is as follows:


COMPANY	LOCATION	BID
Higgins Excavating LTD	Navarre, OH	\$29,321.11
Streamline Excavating, LLC	Malvern, OH	\$27,491.13
TDT Septic & Excavating, LLC	Dennison, OH	\$24,735.00
Jon Stewart Excavating	Cadiz, OH	\$19,420.00

Motion: to table the bids for further review until Thursday, January 18, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:55 AM

**IN THE MATTER OF
BID OPENING
2024 WATER POLLUTION CONTROL LOAN FUND**


 9:55 AM

Commissioner Wirkner advised the time has arrived to open proposals for the designers, test hole excavators, and soil evaluators for the 2023 Water Pollution Control Loan Fund/Household Sewer Treatment System projects, and the following was received:

COMPANY	PROJECT	LOCATION	QUOTE
Streamline Excavating, LLC	Test Hole Excavator	Malvern, OH	\$400.00 per site
TDT Septic & Excavating, LLC	Test Hole Excavator	Dennison, OH	\$375.00 per site


Jon Stewart Excavating LLC	Test Hole Excavator	Cadiz, OH	\$800.00 per site
Advanced Excavating & Septic	Test Hole Excavator	E. Liverpool, OH	\$336.00 per site
A Horizon Engineering & Soil Science	Soil Evaluator	Dillonvale, OH	\$525.00 per site
Accurate Onsite LLC	Designer	Wooster, OH	Mound/Drip/Spray: \$640.00 NPDES: \$375.00 Leach Field: \$540.00
A Horizon Engineering & Soil Science	Designer	Dillonvale, OH	Mound/Drip/Spray: \$800.00 NPDES: \$500.00 Leach Field: \$700.00
M. Griffith Designs & Service	Designer	East Canton, OH	Mound/Drip/Spray: \$650.00 NPDES: \$380.00 Leach Field: \$550.00
Onsite Design Solutions	Designer	East Liverpool, OH	Mound/Drip/Spray: \$896.00 NPDES: \$394.00 Leach Field: \$622.00

Motion: to table the bids for further review until Thursday, January 18, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:58 AM


Commissioner Modranski asked if the test hole quotes are per property or per test hole. Mr. Nuzzolillo advised that it is per site. The contractor will dig three test holes at each project site.

**IN THE MATTER OF
CLERK’S REPORT**

 9:59 AM


April D. Mayle, Assistant Clerk II reminded residents that the courthouse and all non-emergency county offices will be closed on Monday, January 15th in observance of Martin Luther King Jr. Day.

**IN THE MATTER OF
CLERK’S REPORT**

 9:59 AM

April D. Mayle, Assistant Clerk II advised that Carroll Soil and Water Conservation District is currently taking orders for trees and fish. Online ordering is available on their website at carrollswcd.org along with printable order forms and pick-up information. This information is also available on their Facebook page and will be shared to the Commissioners Facebook page. The deadline for ordering fish is March 28th and the deadline for ordering trees is March 29th.


**IN THE MATTER OF
GRANTS - BWC SAFETY GRANT**

 9:59 AM

Commissioner Leggett advised that the county has been awarded a Bureau of Workers Compensation (BWC) safety grant for a walk behind floor scrubber for Moody Avenue Annex building. Commissioner Leggett advised that the cost of the machine is \$3,817.52. Commissioner Leggett advised that the county is responsible for 25% and the grant pays the rest. Commissioner Wirkner advised that every time the county leverages grant dollars to make a purchase that would have come out of the General Fund, that’s good business.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:00 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner