



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, January 4, 2024, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Larry Dedent, Commissioner Thomas McMillan, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service	Ohio State Association of Veteran Service Commissioners	n/a	n/a	\$375.00
Larry Dedent, Commissioner Thomas McMillan, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service	OSACVSC Spring Conference	Dublin, OH	3/22/24-3/24/24	\$1,000.00
Larry Dedent, Commissioner Thomas McMillan, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service	OSACVSC Summer Conference	Dublin, OH	7/26/24-7/28/24	\$1,000.00
Larry Dedent, Commissioner Thomas McMillan, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service	OSACVSC Fall Conference	Dublin, OH	11/22/24-11/24/24	\$1,000.00
Cynthia Black, Veteran Service Officer	Veterans Service	Ohio Association of County Veteran Service Officers	n/a	n/a	\$50.00
Cynthia Black, Veteran Service Officer	Veterans Service	NACVSO Annual Conference	Denver, CO	5/12/2024-5/17/2024	\$400.00
Cynthia Black, Veteran Service Officer	Veterans Service	OSACVSO Winter Quarterly	Dublin, OH	3/14/2024-3/15/2024	\$500.00
Cynthia Black, Veteran Service Officer	Veterans Service	OSACVSO Spring Quarterly	Dublin, OH	7/21/23	\$1,000.00
Cynthia Black, Veteran Service Officer	Veterans Service	OSACVSO Summer Quarterly	Dublin, OH	7/18/24-7/19/24	\$500.00
Cynthia Black, Veteran Service Officer	Veteran Service	OSACVSO Fall School	Dublin, OH	9/10/24-9/13/24	\$1,000.00
Cynthia Black, Veteran Service Officer	Veterans Service	National Association of County Veteran Service Officers	n/a	n/a	\$50.00
Brian J. Wise, Engineer	County Engineer	CEAO, Hannah Report, ARTBA and NACE	n/a	n/a	\$1,930.80
Wendy Boggess, Chief Probation Officer Jessie Kirkpatrick, Probation Officer Nicholas Yingling, Probation Officer Jill Tucker	Probate/Juvenile  JFS	Ohio Intercourt Conference  OCTF Quarterly Meeting	Columbus, OH  Cambridge, OH	3/14-3/15/24  1/16/2024	\$1,730.00  \$60.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
REVERSE YEAR END ADVANCES**

**Motion:** to authorize the following reverse year end advances:


FROM	TO	AMOUNT
County General (10000)	School RO (20773)	\$61,254.66
County General (10000)	911 Emergency Fund (20775)	\$1,567.69
County General (10000)	CHIP (HOME) (20915)	\$2,710.00
County General (10000)	CDBG Community (20918)	\$2,423.11
County General (10000)	Mobile Upgrade Grant (20928)	\$29,259.65
County General (10000)	VOCA (20978)	\$46,059.29
<b>TOTAL</b>		<b>\$143,274.40</b>

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:04 AM

Cason Leggett, Dog Warden, filed his report for the week of December 31, 2023 to January 6, 2024 showing 3 dogs impounded, 2 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** American Electric Power, \$614.04; Capital One Bank, \$269.33; Carroll Electric Cooperative, \$2,193.75; Castelucci, Ralph, \$107.51; Clinton Aluminum & Stainless Steel, \$1,225.50; Hoffman Analytical Services, Inc., \$247.00; Ohio Utilities Protection Services, \$218.06; Treasurer, State of Ohio, \$1050.00; Wex Bank, \$136.43; Zoro Tools, Inc., \$236.99; CCAO/CEAO, \$7,813.00; Columbia Gas of Ohio, \$2, 194.77; Generator Systems, \$983.00; National Association of Counties, \$577.00; Navia Benefit Solutions, Inc., \$257.25; Ohio Mid-Eastern Governments Association, \$4008.00; Govos, Inc., \$1,998.15; Govos, Inc., \$2,048.20; Black, Cynthia A., \$329.88.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
APPOINTMENT — OMEGA MEMBERSHIP BOARD – MARK WELLS**

Commissioner Modranski advised that he spoke to Mark Wells, Village Administrator, and he stated that he enjoys serving on this board.

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**Motion:** to appoint Mark Wells as the alternate member representative to the OMEGA Membership Board for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
CARING HANDS**

**Motion:** to allow Caring Hands to hold their Valentine’s Day Bake Sale in the Courthouse on Wednesday, February 14, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
COURTHOUSE CLOSED – MARTIN LUTHER KING JR DAY**

 9:07 AM

Commissioner Wirkner advised the Courthouse and all non-emergency county offices will be closed, and there will be no meeting on Monday, January 15, 2024, due to the observance of Martin Luther King Jr. Day.

**IN THE MATTER OF  
RESOLUTION NO. 2024-05  
COUNTY COMMISSIONERS’ ASSOCIATION OF OHIO**

**Motion:** to adopt resolution 2024-05 designating Robert E. Wirkner as the official representative and Christopher R. Modranski as the alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2024, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:07 AM

**RESOLUTION 2024-05**  
**RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2024**

**WHEREAS**, Article IV, Section 6 and 7, of the Code of Regulations of the County Commissioners’ Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

**WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

**NOW THEREFORE BE IT RESOLVED** that **Commissioner Robert E. Wirkner** is designated as the Official Voting Representative of Carroll County.

**BE IT FURTHER RESOLVED** that **Commissioner Christopher R. Modranski** is designated as the Alternate Voting Representative of Carroll County.

**RESOLVED FURTHER** that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;

Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 8<sup>th</sup> day of January, 2024.

ATTEST:


/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER – 9-1-1 TECHNICAL ADVISORY COMMITTEE**

**Motion:** to reappoint Robert E. Wirkner to the 911 Technical Advisory Committee for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER – 9-1-1 PLANNING COMMITTEE**

Commissioner Wirkner advised that the legislature has mandated that 9-1-1 has a program review committee. Commissioner Wirkner advised that the 9-1-1 planning committee is going to be replaced with the 9-1-1 program review committee, and when this takes place, he will let the Board know. Commissioner Wirkner advised that this change is a result of the state updating the financing for 9-1-1.

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**Motion:** to reappoint Robert E. Wirkner to the 911 Planning Committee for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER, DONALD E. LEGGETT II & CHRISTOPHER R. MODRANSKI  
COMMUNITY DEVELOPMENT CLIENT COMPLAINT REVIEW COMMITTEE**

**Motion:** to designate the Board of Commissioners being Donald E. Leggett II, Christopher R. Modranski, and Robert E. Wirkner to the Community Development Client Complaint Review Committee for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
APPOINTMENT – DONALD E. LEGGETT II – CORRECTIONS PLANNING BOARD**

**Motion:** to appoint Donald E. Leggett II to the Corrections Planning Board for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
APPOINTMENT – DONALD E. LEGGETT II; CHRISTOPHER R. MODRANSKI, ALTERNATE  
EMPLOYEE BENEFITS COMMITTEE**

**Motion:** to appoint Donald E. Leggett II to the Employee Benefits Committee with Christopher R. Modranski as an alternate for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER, STEVEN BARNETT, LYNN FAIRCLOUGH, JEFF YEAGER  
FISCAL REPORT REVIEW COMMITTEE (AUDIT COMMITTEE)**

**Motion:** to appoint Board President Robert E. Wirkner, Prosecutor Steven Barnett, Auditor Lynn Fairclough, and Treasurer Jeff Yeager to the Fiscal Report Review Committee for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
APPOINTMENT - COMMISSIONERS  
ISSUE I FUNDING**


**Motion:** to designate the Board of Commissioners being Donald E. Leggett II, Christopher R. Modranski, and Robert E. Wirkner for the year 2024 to submit applications for financial assistance for improvement through Infrastructure (Issue I) funding and authorizing them to execute contracts for same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
ISSUE I INTEGRATING COMMITTEE**

**Motion:** to appoint Board President Robert E. Wirkner to the OPWC District 14 Issue I (previously known as Issue II) Integrating Committee for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
CCH ENVIRONMENTAL GROUP (SOLID WASTE) POLICY BOARD**

**Motion:** to appoint Board President Robert E. Wirkner to the CCH Environmental Group (Solid Waste) Policy Board for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF  
APPOINTMENT – CARROLL COUNTY VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND BOARD**

**Motion:** to appoint Calvin A. Graham, Carroll County Sheriff, and Tim Timberlake, Carrollton Police Chief, to the Carroll County Volunteer Peace Officers' Dependents Fund Board for a term of one year retroactive to January 1, 2024 to December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER MODRANSKI  
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs) COMMITTEE**

**Motion:** to appoint Commissioner Christopher R. Modranski to the Comprehensive Economic Development Strategy (CEDs) Committee for a term of one year beginning January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
ROUTE 9 TOWER MANAGER**

**Motion:** to appoint Commissioner Robert E. Wirkner as the Route 9 Tower Manager for the term of one year retroactive to January 1, 2024 to December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
BOARD OF GOVERNORS - RTIP**

**Motion:** to appoint Commissioner Robert E. Wirkner as the official representative and Donald E. Leggett II as the alternate representative for the Board of Governors of the Regional Transportation Improvement Project (RTIP) for the term of one year retroactive to January 1, 2024 to December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF  
APPOINTMENT – DONALD E. LEGGETT II  
LAW LIBRARY RESOURCE BOARD**

**Motion:** to appoint Commissioner Donald E. Leggett II to the Law Library Resource Board for a five-year term retroactive to January 1, 2024 through December 31, 2028, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
CARROLL COUNTY FOUNDATION**

**Motion:** to reappoint Robert E. Wirkner to the Board of Governors of the Carroll County Foundation for a term of three years retroactive to January 1, 2022 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
ARCHITECT AGREEMENT – MOODY AVENUE PROJECT**

**Motion:** to send the Standard Form of Agreement Between Owner and Architect for the Moody Ave. Project to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
2024 CARROLL COUNTY HOLIDAY SCHEDULE**

**Motion:** to approve the 2024 Carroll County Holiday Schedule, which is as follows:


**2024 Carroll County Holiday Schedule\***

<u>Holiday</u>	<u>Actual Holiday</u>	<u>County Holiday</u>
New Year's Day (2024)	Monday, January 1	Monday, January 1
Martin Luther King Day	Monday, January 15	Monday, January 15
President's Day	Monday, February 19	Monday, February 19
Memorial Day	Monday, May 27	Monday, May 27
Juneteenth	Wednesday, June 19	Wednesday, June 19
Independence Day	Thursday, July 4	Thursday, July 4
Labor Day	Monday, September 2	Monday, September 2
Columbus Day/ Indigenous Peoples Day	Monday, October 14	Monday, October 14
Veteran's Day	Monday, November 11	Monday, November 11
Thanksgiving Day	Thursday, November 28	Thursday, November 28
Day after Thanksgiving	Friday, November 29	Friday, November 29
Christmas Day	Wednesday, December 25	Wednesday, December 25


*\*Office closings are at the discretion of the department head or elected official. However, if it is not a paid holiday as listed above, employees will need to use vacation time or compensatory time to take additional days or time off.*

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:21 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County General Health District has several items of interest on their Facebook page right now. First, January is National Radon Action Month. Radon is the number one leading cause of lung cancer in non-smokers. In Carroll County, lung and bronchus cancer was the leading cause of new cancer cases and cancer related deaths from 2016 to 2022. Second, just a reminder that the American Red Cross is still offering residents a free smoke alarm with free installation. Residents should call 330.453.0146 to set up an appointment. Lastly, the Carroll County Health Department is offering free COVID test kits. Ms. Schaar advised that she called the Health Department to confirm that tests are still available. Tests are currently out but a new shipment is expected later this week. It is recommended that residents call the Health Department at 330.627.4866 ext. 1530 to confirm availability. Ms. Schaar advised that all of this information has been shared to the Commissioners' Facebook page.

**IN THE MATTER OF  
SHERIFF  
YEARLY REPORT**

 9:22 AM


Sheriff Calvin Graham filed his annual report for 2023. A copy of the report is on file in the Commissioners’ office.

**IN THE MATTER OF  
MEDIA**

 9:23 AM


Georgette Huff, Free Press Standard asked what reverse year end advances were. Melissa Schaar, Clerk advised that the reverse year end advances are funds that must be moved into the general fund to do the year-end closure. The funds are then put back in the fund where they belong. Commissioner Wirkner gave Ms. Huff an example. For example, a car is ordered in 2023, and funds are set aside, but the car is not manufactured until 2024, so that fund has to carry over to 2024.

**IN THE MATTER OF  
DONALD E. LEGGETT II**

 9:23 AM

Commissioner Leggett left the meeting.

**IN THE MATTER OF  
AIRPORT AUTHORITY BOARD  
MEETING**


 9:24 AM

Commissioner Wirkner advised that he has an Airport Authority Board meeting tonight.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:24 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner