



**Present:** Commissioner Christopher R. Modranski, Commissioner Donald E. Leggett II, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:05 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:06 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
COMMISSIONERS’ OFFICE  
REORGANIZING FOR 2024**


**Motion:** to appoint Commissioner Robert E. Wirkner as President of the Board, **Action:** Vote was recorded as follows:  
YEA: Commissioner Christopher R. Modranski, Commissioner Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None;  
ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:06 AM

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Commissioner Wirkner thanked Commissioner Modranski for his service as President.


**IN THE MATTER OF  
COMMISSIONERS’ OFFICE  
REORGANIZING FOR 2024**

**Motion:** to appoint Commissioner Donald E. Leggett II as Vice President of the Board, **Action:** Vote was recorded as follows:  
YEA: President Robert E. Wirkner, Commissioner Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None;  
ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
COMMISSIONERS’ OFFICE  
2024 MEETING DATES**

**Motion:** to approve the Carroll County Board of Commissioners’ 2024 meeting dates for Mondays and Thursdays at 9:00 a.m. unless otherwise noted, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF  
COMMISSIONERS’ OFFICE – RESPONSIBILITIES**

**Motion:** to approve the Commissioners list of responsibilities for 2024; a copy of the list is on file in the Commissioners’ Office, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:09 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, December 28, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA – East Central – Coshocton Co	Coshocton, OH	2/6/23	-0-
Gary Willen, Judge	Muni	AMCJO 2024 Annual Conference	Dublin, OH	1/23/24- 1/26/24	\$1,300.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

9:10 AM

**IN THE MATTER OF APPROPRIATION(S) – NUNC PRO TUNC**

9:11 AM

Commissioner Wirkner advised that nunc pro tunc means “now for then”. Geraldine Huff, Free Press Standard reporter asked what is being done now for then. Commissioner Wirkner advised that the appropriations are being done today for December 28 ,2023. \*\*\*\*\*

**Motion:** to approve the following appropriation(s) nunc pro tunc to December 28, 2023:

FUND	NAME	CODE	AMOUNT
20721	Salaries – BOE – SLFRF	20721-11180-50020	\$0.01
20030	Health Insurance – Victim Assistance	20030-51310-51100	\$133.24

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

9:11 AM

**IN THE MATTER OF APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20892	Admin Salary	20892-15157-50020	\$10,049.00
20892	Admin PERS	20892-15157-51070	\$1,407.00
20892	Admin MM	20892-15157-51090	\$146.00
20892	GPS Electronic Monitor	20892-15157-54451	\$569.00
20892	Truancy Intervention	20892-15157-54452	\$0.00
20892	Pay Back Hours	20892-15157-56032	\$676.00
20892	Probation Salary	20892-13157-50020	\$11,817.00
20892	Probation PERS	20892-13157-51070	\$1,654.00
20892	Probation MM	20892-13157-51090	\$172.00
20892	Probation Travel	20892-13157-52050	\$1,513.00
20892	Probation Prosocial	20892-13157-53349	\$154.00
20892	Diversion Salary	20892-14157-50020	\$11,817.00
20892	Diversion PERS	20892-14157-51070	\$1,654.00
20892	Diversion MM	20892-14157-51090	\$171.00
20892	Diversion Prosocial	20892-14157-53399	\$225.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

9:12 AM

**IN THE MATTER OF MONTHLY REPORT – DECEMBER 2023 SHERIFF’S OFFICE**

9:12 AM

Commissioner Wirkner advised the Sheriff filed his report for the month of December 2023 showing 1,189 meals served and 121 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF MONTHLY REPORT – DECEMBER 2023 CHILD SUPPORT ENFORCEMENT AGENCY**


9:12 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed their report for December 2023 for the Carroll County Child Support Enforcement Agency. There was a total of 1,057 open, active cases. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF  
RESOLUTION 2024-01  
ODOT COOPERATIVE PURCHASE PROGRAM**

**Motion:** to approve Resolution 2024-01 authorizing participation in the ODOT Cooperative Purchase Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM

**RESOLUTION 2024-01  
AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM**

**WHEREAS**, Section 5513.01(B) provides the opportunity for a county, township, municipal corporation, conservancy district, township park district, park district, port authority and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County:

**SECTION 1.** That the Board of Commissioners of Carroll County hereby requests authority in the name of Carroll County to participate in the Ohio Department of Transportation’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

**SECTION 2.** That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

**SECTION 3.** That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Carroll County participates, for items it receives pursuant to the contract.

**SECTION 4.** That Carroll County agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Carroll County releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which Carroll County may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of January, 2024.


ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
RESOLUTION 2024-02 – FORCE ACCOUNT**

**Motion:** to approve Resolution 2024-02 authorizing the Engineer to use existing county employee forces and proceed by Force Account for road work, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:14 AM

**RESOLUTION 2024-02  
FORCE ACCOUNT**

**WHEREAS**, the Board of Commissioners of Carroll County has decided that the health, welfare and safety of the people of Carroll County can be best and most efficiently served by “Force Account” in matters pertaining to construction, reconstruction, improvement, maintenance, or repair of Carroll County roads, bridges and culverts; and,

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Carroll County does hereby authorize the Carroll County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Carroll County to use the existing county employee forces and proceed by “Force Account” as the County Engineer may determine during calendar year 2024.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of January, 2024.


ATTEST:

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
RESOLUTION 2024-03 –COOPERATIVE AGREEMENT**

**Motion:** to approve Resolution 2024-03, a Cooperative Agreement for the Engineer’s Office in order to proceed with 2024 projects,  
**Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:15 AM

**RESOLUTION 2024-03  
A COOPERATIVE AGREEMENT RESOLUTION - CARROLL COUNTY ENGINEER**

**WHEREAS**, it has been determined by the Board of Commissioners of Carroll County that the health, welfare and safety of the general public can best and most efficiently be served by cooperation and agreements between political subdivisions;  
**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County that the Carroll County Engineer is hereby authorized to enter into cooperative agreements with any political subdivision with respect to the repair and maintenance of roads, culverts and bridges throughout calendar year 2024; and  
**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.


Motion carried on unanimous vote. Resolution adopted this 4th day of January, 2024.

ATTEST:

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner


**IN THE MATTER OF  
MEETING**

 9:17 AM

Commissioner Wirkner advised that the meeting started late due to an earlier meeting that was held at 7:30 a.m.

**IN THE MATTER OF  
RESOLUTION 2024-04 –BRIDGE LOAD POSTING**

**Motion:** to approve resolution 2024-04, authorizing the County Engineer to ascertain the safe carrying capacity of the bridges on roads and highways under his jurisdiction and to post appropriate warning notice, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:17 AM

**RESOLUTION 2024-04**  
**BRIDGE LOAD POSTING RESOLUTION - CARROLL COUNTY ENGINEER**

**WHEREAS**, it has been determined by the Board of Commissioners of Carroll County that the health, welfare, and safety of the general public can best and most efficiently be served by the posting of load limits on bridges where the safe carrying capacity is determined by the Carroll County Engineer to be less than the load limits prescribed by law;

**THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County, that pursuant to section 5591.42 of the Ohio revised Code, the Carroll County Engineer is hereby authorized to ascertain the safe carrying capacity of the bridges on roads or highways under his jurisdiction; and

**RESOLVED FURTHER** that, where the safe carrying capacity of any such bridge is ascertained and found to be less than the load limit prescribed by sections 5577.01 to 5577.12 of the Ohio Revised Code, the Carroll County Engineer is hereby authorized to post appropriate warning notice in compliance with section 5591.42 and 5577.071 of the Ohio Revised Code. Notice of the reduced capacity shall be provided to the Board of Commissioners of Carroll County.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of January, 2024.

ATTEST:


/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF**  
**RUMA AGREEMENT – EAST SPARTA – JUNE ROAD TRANSMISSION LINE REBUILD**  
**OHIO POWER COMPANY**

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Ohio Power Company to commence use of 1.37 miles of CR 68 (Citrus Road) for the purpose of ingress to and egress from the East Sparta – June Road Transmission power line right of way, for traffic necessary for the purpose of construction completion, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:18 AM

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Commissioner Wirkner advised that he checked the document and there are no township roads involved in the agreement.

**IN THE MATTER OF**  
**RUMA AGREEMENT – FOLSAM CR HAR**  
**EAP OHIO, LLC**


 9:19 AM

Commissioner Wirkner advised that he checked the document and there are township roads on the RUMA and he has made sure the township trustees have signed off. Commissioner Modranski asked if there were no county roads involved. Commissioner Wirkner advised that is correct.

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**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EAP Ohio, LLC to commence use of 0.66 miles of TR 147A (Folsam Road) for the purpose of ingress to and egress from Folsam CR HAR for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at Folsam CR HAR, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:20 AM

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Commissioner Wirkner advised that the two townships involved on the RUMA are Harrison Township and Center Township.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
CARROLL ELECTRIC**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:  
1. Carroll Electric to set up temporary traffic control to replace poles in Brown Township, Avalon Rd (CR 20);

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER R. MODRANSKI; ROBERT E. WIRKNER, ALTERNATE  
OMEGA EXECUTIVE BOARD**

**Motion:** to appoint Christopher R. Modranski to the OMEGA Executive Board with Robert E. Wirkner as alternate for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF  
APPOINTMENT - ROBERT E. WIRKNER, DONALD E. LEGGETT II, CHRISTOPHER R. MODRANSKI  
OMEGA MEMBERSHIP BOARD**

**Motion:** to appoint the Board of Commissioners being Donald E. Leggett II, Christopher R. Modranski, and Robert E. Wirkner to the OMEGA Membership Board for a term of one year retroactive to January 1, 2024 through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
APPOINTMENT  
TAX INCENTIVE REVIEW COUNCIL (TIRC)**


 9:23 AM

Melissa Schaar, Clerk advised that she spoke to Mr. Ohler about the position and he agreed to be appointed.

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**Motion:** to appoint Jeffrey L. Ohler to the Tax Incentive Review Council (TIRC) for the remainder of a 3-year term that expires February 17, 2026, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
APPOINTMENT  
LAW LIBRARY RESOURCE BOARD**

**Motion:** to appoint Mike Schmuck to the Law Library Resource Board for a five-year term retroactive to January 1, 2024 through December 31, 2028, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
DELLROY COMMUNITY CENTER GENERATOR INSTALLATION  
CHANGE ORDER #3 – RICHARDSON ELECTRIC, LLC**

**Motion:** to approve change order #3 for Richardson Electric, LLC for the Dellroy Community Center Generator Installation project to extend the contract by 76 days due to a delay in receiving state approvals followed by adverse weather conditions, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:25 AM




**IN THE MATTER OF  
PROSECUTOR OPINION  
SWCD APIARY AGREEMENT**

**Motion:** to send the 2024 Apiary Agreement with the Carroll County Soil and Water Conservation District to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:26 AM

**IN THE MATTER OF  
GRANT AGREEMENT  
2024 CEBCO WELLNESS GRANT**

**Motion:** to approve the 2024 CEBCO Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO) for wellness in the total amount of \$12,610.00 effective January 1, 2024 and ending December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
LETTER OF SUPPORT  
SMART WAY COMMUNICATIONS – ORBEG**

 9:28 AM


Commissioner Modranski advised that the letter is for another vendor applying for the state’s Ohio Residential Broadband Expansion Grant. Commissioner Wirkner asked if the grant is to expand broadband services. Commissioner Modranski advised that is correct.  
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**Motion:** to authorize a letter of support for Smart Way Communications for their Ohio Residential Broadband Expansion Grant (ORBEG) Round 2 Program grant application, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
1<sup>ST</sup> AMENDMENT – CCAOSC PARTICIPATION AGREEMENT**

**Motion:** to approve the First Amendment to the Participation Agreement regarding the electricity purchasing program of the County Commissioners Association of Ohio Service Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF  
DOG WARDEN  
MONTHLY UPDATE**

 9:30 AM


Cason Leggett, Dog Warden appeared before the Board to present his weekly, monthly and yearly reports. Warden Leggett advised that for the week of December 24, 2024 through December 30, 2023 there was one dog impounded, one dog adopted out, no dogs were redeemed, no dogs were euthanized, there were no citations for no license and no citations for running at large. For the month of December, there were ten dogs impounded, 11 dogs adopted to new families, two dogs reclaimed by owners, one dog euthanized for aggression, one citation for no license, and three citations for running at large. For the year of 2023, there were eight dogs carried over from 2022, and 258 dogs came into the pound. Of those 258, 182 were stray dogs, 62 dogs were surrendered and 14 dogs were special conditions dogs such humane society cases or law enforcement issues where a dog was present. Owners reclaimed 77 dogs and six dogs were euthanized; four for aggression and two for illness. 12 dogs were carried over into 2024. Warden Leggett advised that the pound had some very young puppies in 2023 who also had parvo. Three of the pups were surrendered to the Carrollton Animal Hospital due to their age and illness. Unfortunately, two pups at the pound passed away and one pup at the Carrollton Animal Hospital passed away. Warden Leggett advised that he broke down the intake information so that the public had a better idea of how the dogs come to be at the pound. Warden Leggett advised that it is taking more time to get dogs adopted out. This is a problem everywhere, not just in Carroll County. Warden Leggett advised that he would like to thank the following people: JJ’s Ruff Roads rescue, Jaime Vahila-Fox at Rush 2 Rescue, Save-A-Mom Pregnant Dog Rescue, and Huebner Subaru and their Subaru Loves Pets event. Warden Leggett advised 14 dogs were adopted from the Subaru Loves Dogs event. Warden Leggett advised he would also like to thank the Alter Care Clinic who have helped with spay/neuters services with a grant the Dog Pound received. Also, the Carrollton Animal Hospital has been very helpful with spay/neuters and vet bills. Commissioner Wirkner asked if euthanizations are handled in house. Warden Leggett advised they are not handled by Pound staff, however Doc Walters used to come to the facility and perform the euthanization. Carrollton Animal Hospital does euthanizations at their own facility. Warden Leggett advised that he has applied to Board of Pharmacy for the drugs for euthanization and applied for a license to do chemical capture.

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT  
MONTHLY UPDATE**

 9:38 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for December 2023. Ms. Faulk advised that residents went on many bus trips in the month of December including light tours in and out of Carroll County. Several county residents also invited the CGAR residents to their homes and provided fudge and goodie bags. Ms. Faulk thanked the activity department and maintenance department for doing the evening activities with the residents. The activities happened outside of their normal schedule and Ms. Faulk appreciated their flexibility and dedication. Ms. Faulk advised that many 4-H clubs, scout troops, high school students, the Garden Club and church organizations visited CGAR during the holiday season. Santa and Jingle the Elf came to visit, and many individuals gave cookies, candies and gifts to the residents. Carolers came and sang with the residents and the Carrollton FFA donated fresh fruit. Ms. Faulk extended her appreciation to the many people who donate through the year and would like to remain anonymous. Ms. Faulk encouraged viewers to follow the CGAR Facebook page for frequent photo updates. The County website carrollcountyohio.us has the monthly newsletter and schedule for CGAR posted. Ms. Faulk advised that there is a monthly email list that residents can sign up for by calling the facility at 330.627.4665. Ms. Faulk advised that CGAR is currently accepting new residents. Ms. Faulk advised that CGAR is an assisted living facility for the end-of-life process, and they work with Traditions Hospice, Community Hospice, and Crossroads Hospice. Ms. Faulk advised that CGAR currently has more out of county residents than they have had in a long time. Ms. Faulk feels this is due to surrounding counties losing their county home. Ms. Faulk is currently looking to a hire part time to full time nurse. December ended with 32 residents: eight male and 24 female, and two new admissions.


**IN THE MATTER OF  
NEW YEAR**

 9:42 AM

Commissioner Wirkner advised that he would like to challenge the Board, all elected officials and county government employees to take every opportunity to improve the quality of life for our citizens and make our operations convenient and efficient as possible for the people we serve in Carroll County.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:42 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner