



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:03 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 11, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
 Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Roger Thomas, Chair Todd Aston, Board Member Valerie Gardner, Board Member	BOE	OAEO Winter Conference	Columbus, OH	1/10-12/24	\$1,840.00
Tom Postlethwait, Board Member Sarah Dyck, Clerk Lisa Borton, Clerk	BOE	OAEO Winter Conference	Columbus, OH	1/10-12/24	\$1,840.00
Cheri Whipkey, Director Deloris Kean, Deputy Director	BOE	OAEO Winter Conference	Columbus, OH	1/10-12/24	\$2,400.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
 Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21203	Administration	21203-11001-56001	\$544.00
21203	Contract Services	21203-11001-53300	\$2,017.80
	Transcribing Services –		
10000	Court of Appeals	10000-12006-52004	\$189.00
10000	PERS – Court of Appeals	10000-12006-51070	\$27.00
10000	Medicare – Court of Appeals	10000-12006-51090	\$3.00
21201	Administration	21201-11001-56001	\$68.38
	Transfer Out – Comms –		
	Appalachian Community		
20944	Grant Program	20944-11606-59200	\$25,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
 Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Clerks/Judges Admin –	10000-11180-50021	Equipment	10000-11180-54440	\$2,083.00
20918	Commissioners Admin –	20918-11600-56001	Salaries – Admin	20918-11600-50020	\$431.22
20918	Commissioners Admin –	20918-11600-56001	PERS - Admin	20918-11600-51070	\$76.30
20918	Commissioners Small Tools and	20918-11600-56001	Medicare – Admin	20918-11600-51090	\$7.48
20420	Equipment D&K – Health	20420-31355-54440	Travel – Engineer D&K – Salaries	20420-31350-52050	\$600.00
20000	Insurance D&K – Health	20000-21300-51100	Auditor Employee D&K – Supplies &	20000-21300-50020	\$1,200.00
20000	Insurance	20000-21300-51100	Materials	20000-21300-54401	\$1,300.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
20944	20944-11606-59200	10000-00100-49800	\$25,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Cintas Corporation, \$148.33; Absolute Construction Services, Inc., \$28,300.00; Montrose Group LLC, \$25,000.00; Treasurer State of Ohio, \$500.00; Treasurer State of Ohio, \$14,028.30; ServerSim, \$415.67; and Matthew Bender & Company, Inc., \$5,237.63.

DJFS: None.


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled 20727 – ARC POWER Broadband Grant; no approval is necessary from the State Auditor,

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Robert E. Wirkner; NEY: None; ABSENT: Commissioner Donald E. Leggett II; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
COURTHOUSE - 2023 HOLIDAY HOURS**


 9:06 AM

Commissioner Modranski advised that the courthouse will be closing at noon on Friday, December 22, 2023. The courthouse and all non-emergency offices will be closed on Monday, December 25, 2023 in observance of Christmas. The courthouse will be closing at

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noon on Friday, December 29, 2023. The courthouse and all non-emergency offices will be closed on Monday, January 1, 2024 in observance of New Year’s Day. Commissioner Modranski advised there are a few courthouse offices that will be closed all day on the 22nd and/or the 29th. Commissioner Modranski advised that the closing schedule is posted at the security station and on the Commissioners’ Facebook page.


**IN THE MATTER OF
AGREEMENT/CONTRACT - TRANSIT
MINERVA OPCO, LLC**

 9:08 AM

Commissioner Wirkner asked if the contract is a new or contract or a renewal. Commissioner Modranski advised that the contract is a renewal.

Motion: to approve a contract between Carroll County Transit and Minerva Opco, LLC dba Arbors at Minerva for service in effect January 1, 2024 through June 30, 2025 at a rate of \$2.50 per mile, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
PALMER ENERGY – LETTER OF AUTHORIZATION**

Motion: to authorize the Board President to sign the Letter of Authorization allowing Palmer Energy to be the exclusive agent and consultant to secure electric and gas pricing information on the County’s behalf, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S) - VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. AEP / TRC Companies to replace 13 existing poles, rearrange one facility and install one midspan pole in Orange Township, on Antigua Rd SW (CR 11), Caddy Rd SW (CR 52), Azalea Rd SW (CR 22), and Deer Rd SW (TR 116);
2. Spectrum Mid America LLC to complete aerial new build on existing poles in Harrison Township, Section 12, Arrow Rd. NW (CR 15),

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
PROSECUTOR OPINION - BUILDING DEMOLITION GRANT**

Motion: to send a letter to the Prosecutor requesting his guidance on contract issues related to the Building Demolition and Site Revitalization grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
PROSECUTOR OPINION - SLFRF LEAD SAFE OHIO GRANT AGREEMENT**

Motion: to send the State and Local Fiscal Recovery Funds Lead Safe Ohio Program Grant Agreement, to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
OHIO TREASURER OF STATE**

 9:10 AM


Cody Pettit, liaison for Robert Sprague, Ohio Treasurer of State stated that he just stopped by to visit and gave a brief update on the different programs offered by the Ohio Treasury Department. Mr. Pettit advised that the New Ohio Homebuyer Plus Savings Program will launch in 2024. The program will make specialized, tax-advantaged savings accounts available to Ohioans to assist them on their homebuying journey. Mr. Pettit advised that the Ag Link program is a great program for farmers. Commissioner Modranski asked Mr. Pettit to email information about these programs to the clerks. Commissioner Wirkner asked Mr. Pettit if he had information to share about the Homestead Reduction Act. Mr. Pettit advised he has not heard about this within the Treasurer’s office. Commissioner Modranski thanked Mr. Pettit for coming to visit.

**IN THE MATTER OF
DOG POUND MONTHLY REPORT – NOVEMBER 2023**

 9:13 AM


Cason Leggett, Dog Warden appeared before the Board to present the monthly dog pound report for November 2023. Warden Leggett advised that 20 dogs were impounded, 19 were adopted to new families, five were reclaimed by their owners, one dog unfortunately had to be euthanized for health reasons. One citation was issued for no license, and three citations were issued for running at large. Commissioner Modranski asked Warden Leggett to discuss dog tags. Warden Leggett advised that dog license sales began December 1, 2023 and run through January 31, 2024. Licenses can be purchased at the Kilgore General Store, the Dog Pound, the Auditor’s office, Drug Mart in Carrollton, Drug Mart in Minerva, Baxter’s in Sherrodsville, and Tinlin’s in Dellroy. Warden Leggett advised that there have been a lot of microchipped dogs from other counties dumped in Carroll County lately. Warden Leggett spoke to the Humane Society and he advised that people that are caught dumping dogs will be charged to the fullest extent of the law.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY - OBSERVE MEETING**

 9:15 AM


Commissioner Modranski asked if Tom Cottis, Emergency Management Agency Director had anything to share. Mr. Cottis advised that he was just observing the meeting.

**IN THE MATTER OF
CLERK’S REPORT**

 9:15 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise that residents can call the American Red Cross to receive a free smoke alarm with free installation. Ms. Mayle advised that residents can call 330-453-0146 to set up an appointment.

**IN THE MATTER OF
CLERK’S REPORT**

 9:16 AM

April D. Mayle, Assistant Clerk II appeared before the Board to advise that in honor of the life and service of U.S. Air Force Senior Airman Brian Kody Johnson, Governor Mike DeWine ordered the flags of the United States and the State of Ohio to be flown half-staff upon all public buildings and grounds throughout Licking County, the Ohio Statehouse, the Vern Riffe Center, and the Rhodes State Office Tower from sunrise to sunset on the day of his funeral, Saturday, December 16, 2023. All other public buildings and grounds throughout the state may fly the flags of the United States and the state of Ohio at half-staff at their discretion for the same time period.


**IN THE MATTER OF
AIRPORT ZONING BOARD**

 9:16 AM

Commissioner Wirkner asked Tom Cottis, Emergency Management Agency (EMA) Director how the Airport Zoning Board appointments are coming along. Commissioner Wirkner advised it was his understanding that there is a list of names available for consideration. Mr. Cottis advised that after the ad came out in the paper, there has been a curveball. One gentleman had agreed to the appointment but has since rescinded. Mr. Cottis advised that they will have to continue to search for appointees. Mr. Cottis advised that the ramifications of the ad in the paper not just reached the commissioners but EMA, too. Mr. Cottis feels that the process has been set back by a month or so. Commissioner Wirkner asked why the gentleman withdrew his name. Mr. Cottis advised that the gentleman is a well-known name in the county and he did not want his name associated with bad publicity. Mr. Cottis advised he hopes to have an appointee by the end of year. Once an appointee is secured, then the recommendation will have to come in session for approval and then a public hearing will need to be held.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:19 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner