



**Present:** Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II. **Absent:** President Christopher R. Modranski. **Also present to observe:** Roy Snider, Resident; Michael Husick, Resident; Georgette Huff, Free Press Standard; Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 8:57 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:58 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Absent

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 8:58 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, November 13, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 8:58 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Cheri Whipkey, Director Deloris Kean, Deputy Director	Board of Elections	Academy of Continuing Legal Education	Richfield, OH	12/6/23	\$360.00
Tonia Duncan-Lydic, SSW	JFS	Preventing, Recognizing, and Managing Urgent Medical	Akron, OH	12/13/23	-0-
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	11/17/23	\$20.00
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Commissioners	Stark County Safety Council	Canton, OH	Retroactive to 11/9/23	\$40.00

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 8:59 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Transfer Out	10000-81280-59200	\$4,215.00
20724	CEBCO Wellness	20724-11024-53343	\$4,215.00
20830	Bullet Proof Vest Grant	20830-21200-54440	\$1,339.87
20710	Transportation Repairs	20710-51400-53432	\$7,000.00
20022	Contract Services	20022-12135-53300	\$3,000.00

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
20420	Salaries-Employees	20420-31360-50020	Local Match Grant	20420-31355-56040	\$2,396.11
20994	Contract Services	20994-61056-53300	Admin Services	20994-61056-56001	\$23,346.48
20400	Salaries-Employees	20400-51320-50020	Purchase of Services	20400-51321-53404	\$20,000.00
10000	Clerks/Judges	10000-11180-50021	Travel	10000-11180-52050	\$1,500.00
10000	Tools & Equipment	10000-12140-54440	Other Expenses	10000-12141-56090	\$2,359.50
20724	Admin Wellness	20724-11024-56001	Programming	20724-11024-56001	\$3,817.49

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
20721	10000-81280-59200	20724-11124-49800	\$4,215.00


**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
ESTABLISH NEW FUND**

**Motion:** to establish a new fund titled 20874 – Healthy Aging Grant – Carroll County Senior Citizen’s Friendship Center; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Cintas Corporation, \$215.48; Berg & Birong, \$1,198.00; Village of Carrollton, \$2,645.47; Huntington National Bank, \$169.66; Springvale Health Centers Inc, \$200.26; & Nichols to Dimes Inc, \$185.50.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
COURTHOUSE CLOSED**

 9:04 AM


Commissioner Wirkner advised the courthouse and non-emergency county offices will be closed on Thursday, November 23, 2023 and Friday, November 24, 2023 in observance of Thanksgiving.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
JOHNNY BYLER**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Johnny Byler for a driveway at 3080 Arbor Rd (CR 14), Augusta Township;

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
RIGHT OF ENTRY**

**Motion:** to approve the following right of entry permit as recommended by Brian Wise, County Engineer:

1. To enter the property of Charles Richards located at the bridge crossing at Reed Street and Big Sandy Creek in Brown Township, for channel cleaning;

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
CARROLL COUNTY BRIDGE NO. PER-T374-2488 REPLACEMENT PROJECT  
CHANGE ORDER #1**

**Motion:** to approve Change Order #1 for McConnell Contracting, Inc. for the Carroll County Bridge No. PER-T374-2488 Replacement Project. The original contract amount for this project was \$265,246.41, and the adjusted contract amount has been decreased by \$2,125.00 due to lower quantities used than estimated. The new contract price is \$263,121.41, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
APPOINTMENT  
TRANSIT APPEALS COMMITTEE**

**Motion:** to appoint Denny Roudebush to the Transit Appeals Committee for a term of two years retroactive to January 1, 2023 to December 31, 2024, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
APPOINTMENT  
TRANSPORTATION ADVISORY COMMITTEE**

**Motion:** to appoint Shannan Boone as an alternate to Mathual Campbell to the Transportation Advisory Committee (TAC) to complete a two-year term ending August 30, 2024, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
APPOINTMENT  
TAX INCENTIVE REVIEW COUNCIL (TIRC)**

**Motion:** to appoint Christopher Shepherd, Rhonda Cogan, and Jennifer Burns to the Tax Incentive Review Council (TIRC) for a term of three years retroactive to February 18, 2023 through February 17, 2026, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
CC ENVIRONMENTAL SERVICES – LICENSE BOND**

**Motion:** to send the Carroll County Environmental Services Licensing Bond to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
PROSECUTOR OPINION  
COMMERCIAL CARD ACCOUNT AGREEMENT**

**Motion:** to send the Huntington Commercial Card Account Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER  
9-1-1 PLANNING COMMITTEE  
HEMP ROAD AND HOLIDAY ROAD**

 9:11 AM

Commissioner Wirkner advised that there has been discussion in the past on Holiday and Hemp Roads. The issue originally arose from the Regional Planning Committee. It then went to the Commissioners’ Office who agreed to send the issue to the 9-1-1 Technical Services committee. The 9-1-1 Technical Committee approved, for the purpose of efficiency and for the safety and well-being of the residents, the 0.27-mile section of Hemp Road running to the intersection of Holiday Road be renamed Holiday Road; Holiday Road will now run from Bark Road to the driveway of the residents; the section of the roadway running north from the Holiday Road intersection to the gas well pad will remain as Hemp Road; all residents currently using Hemp Road as their address shall change to Holiday Road. This recommendation then went to the 9-1-1 Planning Committee. The 9-1-1 Planning Committee learned that the US Post Office does recognize Holiday Road and advised that residents will not have to move their mailboxes and will not need to change their address number either. Commissioner Wirkner advised that multiple county agencies met and all agreed that this change is necessary. Commissioner Leggett asked if residents will need to change address. Commissioner Wirkner advised that their numbers will stay the same, but the street name will need to change. Commissioner Wirkner advised that residents can change address on their licenses when it’s time to renew them. Michael Husick, resident stated he will need to check with the post office to make sure that mail addressed to Hemp Road and Holiday Road will be recognized and delivered. Commissioner Wirkner stated that the post office advised that they recognize Holiday Road, and residents’ mailboxes will not need to be moved.

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**Motion:** to rename the 0.27-mile section of Hemp Road that runs from Bark Road to the intersection of Holiday Road to Holiday Road, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:17 AM

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Commissioner Wirkner advised that if anyone has any questions, they can contact Tom Konst, Regional Planning Director.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:18 AM


Melissa N. Schaar, Clerk advised that Governor DeWine ordered flags to half-staff on Tuesday, November 14, 2023 in honor of the lives lost in the Tuscarawas Valley Local School District bus crash. Flags will remain at half-staff until sunset on November 18, 2023. Our flags were also ordered to half-staff on Wednesday, November 15, 2023 in honor of the life and service of former US Congressman, State Senator and State Representative Ronald Mottl. The flags were also ordered to half-staff in honor of the life and service of former State Representative Charles 'Chuck' Calvert. Those orders expired at sunset on November 15, 2023.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:19 AM


Melissa N. Schaar, Clerk advised that Carroll County Job and Family Services will be closing at 1:00pm today for agency training. Applications, verifications, and other paperwork can still be dropped off in the drop box located in the front administrative office entrance. The office will reopen on Friday, November 17, 2023 at 7:45am. Ms. Schaar advised if a client has an emergency, they should call the Carroll County Sheriff’s Office at 330-627-2141.

**IN THE MATTER OF  
MEDIA**

 9:19 AM


Georgette Huff, Free Press Standard asked for the names to be appointed to the Tax Incentive Review Council. Commissioner Wirkner answered Christopher Shepherd, Rhonda Cogan, and Jennifer Burns.

**IN THE MATTER OF  
MEDIA**

 9:20 AM


Thomas Clapper, Carroll County Messenger asked what was the length of Hemp Road that is to be renamed Holiday Road. Commissioner Wirkner answered 0.27 miles.

**IN THE MATTER OF  
MEDIA**

 9:20 AM


Georgette Huff, Free Press Standard asked why Hemp Road is being changed now after all this time. Commissioner Wirkner advised that is a change that should have been addressed a long time ago. Commissioner Wirkner advised that this is a quality control issue with 9-1-1. This change is making sure emergency services go to the correct address.

**IN THE MATTER OF  
COUNTY ANNEX BUILDING**

 9:21 AM

Commissioner Leggett advised that he will have paperwork from the architect working on the County Annex Building for the Board to review on Monday.

**IN THE MATTER OF  
RTIP**


 9:22 AM

Commissioner Wirkner advised that he has a Regional Transportation Improvement Project (RTIP) meeting tomorrow, Friday, November 17, 2023.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:22 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

Absent  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Commissioner