



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 2, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tom Konst, Director	Regional Planning	OMEGA TAC Meeting	New Philadelphia, OH	11/16/23	\$35.00
Sean R. H. Smith, Judge	Probate/Juvenile Court	OAJCJ Membership	N/A	N/A	\$555.00


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Carroll County Agricultural Society, \$250.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM


Cason Leggett, Dog Warden, filed his report for the week of October 29, 2023 to November 4, 2023 showing 5 dogs impounded, 4 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications for placement of 98’ of fiber optic cable in Center Twp. at 460 Antigua Rd SW (CR 11),
2. Spectrum Mid-America LLC to build new aerial .625 coax cable on existing poles in Harrison Twp. crossing Avalon Rd (CR 20),


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
2023 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2023-02**


Motion: to accept the bid of RTC Contracting Inc. of New Philadelphia, OH in the amount of \$25,896.00 for the 2023 WPCLF/HSTS project #2023-02, to replace two home sewage treatment systems and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
HEALTHY AGING GRANT
REQUEST FOR FUNDS**

Motion: to approve the request for funds in the amount of \$166,270.00 from the Department of Aging for the Healthy Aging Grant and authorize Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
PROCLAMATION
OPERATION GREEN LIGHT FOR VETERANS**


 9:06 AM

Commissioner Modranski advised that The National Association of Counties (NACO) requested that Carroll County adopt a proclamation titled “Operation Green Light” to support veterans. Commissioner Modranski read the proclamation. Commissioner Modranski advised that the courthouse bell tower will be lit green from November 6th through November 12th.

Motion: to adopt proclamation Operation Green Light to support and honor veterans in Carroll County from November 6, 2023 to November 12, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
CARROLL COUNTY ENVIRONMENTAL SERVICES
SANITARY SEWER RATES**

 9:09 AM

Ralph Castellucci, Director of Environmental Services appeared before the Board to request an increase in user fees for the Carroll County Environmental Services. Mr. Castellucci advised that there has not been an increase in seven years. Mr. Castellucci advised that the state average for wastewater utilities has increased over 24 percent since 2017. Mr. Castellucci advised that there are major improvements to the pump stations that he would like to get completed over the next year. Mr. Castellucci advised that Carroll County Environmental Services maintain over 184 pump stations, 5.6 miles of underground electric distribution, 10.7 miles of gravity mains, and 584 purposes like manifold services. Mr. Castellucci advised that he would like to split the increase into two years. Mr. Castellucci advised that there would be a \$3.00 increase per resident monthly, effective March 1, 2024, and then a \$2.00 increase monthly effective March 1, 2025. Commissioner Wirkner asked Mr. Castellucci what the time period was that the state average increased by 24 percent. Mr. Castellucci said over a seven-year period. Commissioner Wirkner asked how Carroll County’s rates compared to the state average. Mr. Castellucci advised that historically Carroll County wastewater bills have been half or less than half the state average. Mr. Castellucci advised that this year there is a new way to calculate the cost, but Carroll County is still below the state average. Commissioner Wirkner asked what the percentage of increase would be to a bill. Mr. Castellucci advised that for 2024 it would be a 10 percent increase. Commissioner Leggett asked if Carroll County’s rates were still below surrounding county’s rates and Mr. Castellucci said yes. Commissioner Modranski asked Mr. Castellucci if the increase would allow him to maintain his current facilities or will there be money for expansion. Mr. Castellucci advised that the sewer plant was expanded 24


CONTINUED ON NEXT PAGE

CONTINUED FROM PREVIOUS PAGE


years ago and is adequate in size. Mr. Castellucci advised that the increase would allow for maintenance and updating of the existing equipment. Commissioner Wirkner asked Mr. Castellucci how much of the bond from the last expansion is satisfied. Mr. Castellucci advised that in 2000 they signed 40-year loans through the United States Department of Agriculture (USDA) and refinanced those four to five years ago through the Ohio Water Development Authority (OWDA) refinancing project. He believes there is eight years left on one bond and 17 to 18 years left on the other. Commissioner Wirkner asked Mr. Castellucci how much of the income supports debt service. Mr. Castellucci said he would guess that approximately 15 percent. Commissioner Wirkner asked Mr. Castellucci how long he thinks the price increase will cover the increase in costs. Mr. Castellucci advised that it depends on the increase in operation costs, which are unknown but historically they haven't had to raise the cost for seven years. Mr. Castellucci advised that he cannot guarantee seven more years, but he does not anticipate any more increases for a few years. Commissioner Modranski asked Mr. Castellucci how an increase to \$33.00, and then to \$35.00 a month, compares to the state average of monthly charges for residents. Mr. Castellucci advised that the way the state calculated it, the cost is \$60 some dollars a month. Commissioner Modranski asked if that was just for sewer and Mr. Castellucci said yes, just for wastewater. Mr. Castellucci advised that they just changed the rate of calculation, but Carroll County is still lower. Commissioner Wirkner advised that he thinks with the rate of inflation, Environmental Services is just trading water. Mr. Castellucci agreed that they are just maintaining.

Motion: to increase the residential user fees for the Carroll County Environmental Services to \$33.00, effective March 1, 2024, and to \$35.00 effective March 1, 2025, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:17 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers to share pictures of their Veterans to the Commissioners Facebook page. Ms. Schaar advised there is a post specifically for the Veteran photos that has been pinned to the top of the page.

**IN THE MATTER OF
CLERK'S REPORT**

 9:17 AM

Melissa N. Schaar, Clerk appeared before the Board to advise viewers that Ohio Means Jobs has plenty of job listings on their Facebook page right now. Jobs posted in the last three days include welder/fabricator, office professional, quality manager, deputy clerk, a full-time road worker position, mechanical CAD designer/drafter and records clerk. Ms. Schaar encouraged viewers to follow the Ohiomeansjobs Carroll County Facebook page to keep up on area job postings.


**IN THE MATTER OF
CLERK'S REPORT**

 9:17 AM

Melissa N. Schaar, Clerk appeared before the Board to provide the following election updates:


1. Early voting ended at 5:00 p.m. yesterday. The last opportunity for residents to vote is tomorrow, November 7, 2023 at their local precinct from 6:30 a.m. to 7:30 p.m.
2. Residents can drop off their absentee ballots at the courthouse drop box or over the counter in the Board of Elections office until 7:30 p.m. on Election Day.
3. Today is the last day for absentee ballots to be mailed – the Board of Elections office suggested asking the Post Office to handstamp your ballot to ensure the correct postmark is on the ballot. All mailed absentee ballots must be received at the Board of Elections office on Monday, November 13, 2023.
4. Reminder of the following changes to polling locations:
Harrison A and B are now voting in Rose Township at St. Mary of Morges Catholic Church Social Hall located at 8012 Bachelor Rd. in Magnolia. East Township is now voting at the Fox Township Fire Department located at 7119 Salineville Rd. NE, Mechanicstown. Orange Township residents are still voting in Orange Township; however, the new location is the new Orange Township Garage located at 7130 Cumberland Rd. SE, Bowerston. Ms. Schaar advised that all of this information has been shared to the Commissioners Facebook page. Commissioner Modranski asked Ms. Schaar if the Board of Elections will be posting live results on their Facebook page. Ms. Schaar advised that it is her understanding that they will, but she will confirm that. Commissioner Modranski asked Ms. Schaar if she could post a link on the Commissioners' Facebook page later. Ms. Schaar advised that she will.

**IN THE MATTER OF
UNEMPLOYMENT RATE**

 9:19 AM


Commissioner Wirkner asked Kate Offenberger, Job and Family Services Director if the unemployment rate for Carroll County is under four percent. Ms. Offenberger said she believes it is. Commissioner Modranski advised that it is 3.6 percent. Commissioner Wirkner advised that he will let that speak for itself. Commissioner Modranski advised that according to the math, there are 500 people considered part of the workforce that are unemployed. Commissioner Modranski offered to share the data.

**IN THE MATTER OF
PROCLAMATION
ADOPTION AND RECRUITMENT MONTH**


 9:22 AM

Kate Offenberger, Job and Family Service (JFS) Director and Jenn Burns, JFS Assistant Director appeared before the Board to request an adoption proclamation recognizing November as adoption month. Ms. Offenberger advised that there are three children in Carroll County awaiting adoptive placements. Commissioner Modranski read the proclamation. Ms. Offenberger advised that of the three children awaiting adoptive placements, two of them are currently in placements that will be adopting them. Ms. Offenberger advised that they are actively looking for a home for the third child. Commissioner Modranski asked Ms. Offenberger what someone should do if they are interested in adopting the child. Ms. Offenberger advised that they should call the JFS office and talk to the staff about becoming licensed to take that child. The two that are being adopted are five and 16. Ms. Offenberger said it is truly possible for a teenager to be adopted. Ms. Offenberger advised that they had a 17-year-old boy get adopted last year.

Motion: to adopt a proclamation recognizing November as Adoption Recognition and Recruitment month throughout Carroll County, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF
JOB & FAMILY SERVICE
OFFICE CLOSURE**

 9:23 AM


Kate Offenberger, Job and Family Service (JFS) Director advised that she would like to close the office on Thursday, November 16th from 1:00 pm to 4:30 pm for staff training. Ms. Offenberger said that information should be listed in the newspaper.


Motion: to allow Kate Offenberger, JFS Director to close her office on Thursday, November 16th from 1:00 pm to 4:30 pm for staff training, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:25 AM

The Board reconvened with no action taken at  9:54 AM


**IN THE MATTER OF
JOB & FAMILY SERVICES
POLICY UPDATES**

 9:54 AM

Commissioner Modranski advised that the Board met with Kate Offenberger, Job and Family Services (JFS) Director and Jennifer Burns, JFS Assistant Director to discuss some policy updates that they are going to present at their staff meeting on November 16th.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:55 AM

PREPARED BY:
/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY
/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner