



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 26, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Supplies	10000-11180-54400	Contract Services	10000-11180-53300	\$10,000.00
10000	Health	10000-11180-51100	Contract Services	10000-11180-53300	\$10,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Carroll County Health Department, \$325.00; Last Call Transport Services, \$339.65; and Regional EMS, Inc., \$623.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM


Cason Leggett, Dog Warden, filed his report for the week of October 22, 2023, to October 28, 2023 showing 10 dogs impounded, 4 adopted out, 5 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Carroll County General Health District	10/1/23-9/30/24	Amendment to include a Community Health Worker at a rate of \$23.05 per hour plus fringe benefits	Adult Protective Services & Health Screenings for Foster Youth	Service	Amendment	10/18/23
Personal & Family Counseling Services	10/1/23-9/30/24	\$95,038.00	Kinship Navigator Program	Service	Renewal	10/24/23
Big Brothers & Big Sisters of Northeast Ohio	10/1/23-9/30/24	\$61,332.69	Community-Based Mentoring	Service	Renewal	10/25/23

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Aster Oilfield Services 30-day notice letter to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
COURTHOUSE CLOSURE**

 9:04 AM


Commissioner Modranski advised the Courthouse will be closed at noon on Tuesday, November 7, 2023, in observance of Election Day.

**IN THE MATTER OF
RESOLUTION NO. 2023-38
AIRPORT AUTHORITY BOARD GRANT APPLICATION**

 9:05 AM

Commissioner Wirkner advised this grant will allow the airport to receive part of their match money for the other grant.

Motion: to approve Resolution No. 2023-38 authorizing the Carroll County Airport Authority Board to submit an application and execute a grant contract for FY2024 Ohio Airport Improvement Grant Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM

RESOLUTION NO. 2023-38
A RESOLUTION AUTHORIZING THE CARROLL COUNTY AIRPORT AUTHORITY BOARD TO MAKE APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE SFY2024.

WHEREAS, the Carroll County-Tolson Airport is in need of improvements and those improvements will be accomplished through the Rehabilitate Runway 7/25 (4,300' x 75') Construction, Phase 2 of 2; Reconstruct Runway Lighting 7/25 (Medium Intensity Runway Lights – 4,300' x 75') Construction, Phase 2 of 2; Reconstruct Airport Beacon Construction, Phase 2 of 2; Replace Airport Lighting Vault Construction, Phase 2 of 2 projects; and

WHEREAS, the Ohio Department of Transportation, Office of Aviation is administrating funds to provide financial assistance to publicly owned airports in the State through the Ohio Airport Improvement Program; and

WHEREAS, the Board desires to authorize the Carroll County Airport Authority to submit an application for funding and execute the grant contract and any related documents for the FY 2024 Ohio Airport Improvement Program Grant;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio, that an application be submitted to the Ohio Department of Transportation in the amount of \$ 136,282.37 for the Rehabilitate Runway 7/25 (4,300' x 75') Construction, Phase 2 of 2; Reconstruct Runway Lighting 7/25 (Medium Intensity Runway Lights – 4,300' x 75') Construction, Phase 2 of 2; Reconstruct Airport Beacon Construction, Phase 2 of 2; Replace Airport Lighting Vault Construction, Phase 2 of 2 Projects and once a Grant offer is received from the Ohio Department of Transportation, this Board authorizes the President of the Carroll County Airport Authority to execute the Grant contract and all related documents and to manage the grant as necessary inclusive of submission of applications for payment associated with the Grant as required by the Ohio Department of Transportation.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Wirkner, yes; Mr. Leggett, yes

Motion carried on unanimous vote. Resolution adopted this 30th day of October, 2023.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO


**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

ATTEST:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II


**IN THE MATTER OF
PROCLAMATION
TARA BURKE**

 9:06 AM


Matt Campbell, Superintendent of Carroll County Board of Developmental Disabilities (CCBDD) and Tara Burke, Job Coach appeared before the Board to recognize Ms. Burke on her retirement from the Board of Developmental Disabilities. Mr. Campbell commended Ms. Burke on working with CCBDD for 32 years. Mr. Campbell advised that they have worked together for years, and she has done phenomenal work in different positions. Mr. Campbell advised that Ms. Burke has done a lot for the community and for the individuals that she works with. Mr. Campbell said that he is thankful for staff like Tara that makes their program great. Commissioner Modranski read the proclamation. Commissioner Wirkner congratulated Ms. Burke. Commissioner Leggett thanked Ms. Burke for her service. Melissa Schaar, Clerk took pictures.

Motion: to adopt a Proclamation recognizing Tara Burke for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY UPDATE**

 9:12 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for October 2023. Ms. Faulk reminded viewers not to visit CGAR if they are experiencing any cold or flu symptoms. Ms. Faulk advised that there are currently two residents and three staff members who tested positive for COVID. Ms. Faulk advised that the patients are isolated, and staff are taking precautions to prevent the spread. Ms. Faulk advised that some of the area churches and local organizations have been reaching out to CGAR asking for gift ideas for the residents for Christmas. Ms. Faulk advised that those calls should be directed toward Kasey or herself. Ms. Faulk advised that they are trying to give different ideas to different organizations so that residents do not receive duplicate items. Ms. Faulk advised residents to check out the CGAR Facebook page as the activity staff does a great job of keeping up with daily pictures of residents. Ms. Faulk advised that she and some of her nursing staff will be attending the County Home Association Conference November 8th, 9th, and 10th. Ms. Faulk advised there were three new admissions and one respite stay in October. There are 25 females and seven males for a total of 32 residents. Ms. Faulk reminded viewers that CGAR does respite stays that last from a few days to a few weeks for residents who need care while family members are away or cannot care for them.

**IN THE MATTER OF
SUICIDE FATALITY REVIEW COMMITTEE**


 9:15 AM

Kelly Morris, Health Commissioner and Natalie Bollon, ADHAMS Board Director appeared before the Board to discuss a Suicide Fatality Review Committee. Ms. Morris advised that there have been increases in suicide across the state. Ms. Morris advised that this is an optional review committee that the commissioners appoint the county Health Commissioner to be the chair of, and the

CONTINUED FROM PREVIOUS PAGE

committee will review the fatalities that are related to suicide. Ms. Morris advised that the purpose of the committee is to look for root causes of the suicides and start some prevention programming. Ms. Bollon advised that the committee’s preventative measures are based on the data that is collected. Ms. Bollon advised that individuals who come into the county and commit suicide are not counted in the numbers for Carroll County. Ms. Bollon advised that there has been a little bit of decline in suicides over the past five years. Ms. Bollon advised that the age range with the second highest rate of suicide is 25 to 34 years of age, and the highest rate is among those individuals who are 65 years and older. Ms. Bollon advised that men outpace women in suicides by three to one, typically because they are using more deadly measures, while women are using medication. Ms. Bollon advised that they would appreciate the commissioners’ support. Commissioner Modranski asked Ms. Bollon if the data that she presented was from the state or the county. Ms. Bollon advised that the decrease in suicides pertains to Carroll County, but the gender and age rate is statewide. Ms. Morris advised that there have been three suicides this year in Carroll County. Ms. Morris advised that the coroner responds to all suicides, but he is not required to be on the Suicide Fatality Review Committee. Ms. Morris advised that she already had a conversation with Dr. Haas. Dr. Haas indicated to Ms. Morris that he would be on the committee and he feels that it is needed. Commissioner Modranski asked how many people would be on the committee. Ms. Morris advised that the Ohio Revised Code states that the Health Commissioner would appoint four additional members to the Child Fatality Review Committee. Ms. Morris advised that she would like to appoint the same six members that are on the Child Fatality Review Board. The Suicide Review committee could meet yearly immediately after the Child Fatality Review Board meeting. Ms. Morris advised that if they see an increase in suicides, they will meet more frequently. Commissioner Modranski asked if services would be tailored based on the data. Ms. Morris advised that there would be a database and reporting of suicides. Ms. Bollon advised that prevention is a big part of this, and the goal is to stop suicide and destigmatize mental health services. Ms. Morris asked Ms. Bollon to talk about the “Check Your Engine” program that is geared towards helping farmers and the increased suicide rate among the agricultural community. Ms. Bollon advised that the agricultural community across the state of Ohio has one of the highest suicide rates among any profession. Ms. Bollon advised that the ADHAMS Board partnered with the Regional Farm Bureau and brainstormed ways to speak with farmers about mental health in a way that won’t scare them off. Ms. Bollon advised that they came up with the “Check Your Engine” Program to relate to farmers. Ms. Bollon advised that and the goal is to do outreach to farmers and their families to reduce that suicide rate.

Motion: to approve Resolution No. 2023-36 to supporting the formation of a Suicide Fatality Review Committee for Carroll County, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:22 AM

RESOLUTION 2023-36
A RESOLUTION SUPPORTING THE FORMATION OF A SUICIDE FATALITY REVIEW COMMITTEE FOR CARROLL COUNTY

WHEREAS, the Ohio Revised Code Section 307.641 allows for the establishment of a Suicide Fatality Review Committee to review deaths by suicide occurring in the County; and
WHEREAS, in accordance with the Ohio Revised Code Section 307.641 (A), a board of county commissioners may appoint the health commissioner to establish the Suicide Fatality Review Committee; and
WHEREAS, the health commissioner shall select four members to serve on the committee in accordance with Ohio Revised Code Section 307.642 (A)(1); and
Whereas, in accordance with Ohio Revised Code Section 307.644, the Commissioners shall designate either the Health Commissioner or a representative of the health commissioner to convene meetings and be the chairperson of a suicide fatality review.
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio with at least two-thirds of its members thereto concurring as follows:
SECTION 1. The Board of Commissioners of Carroll County, Ohio hereby appoints the Health Commissioner of the Carroll County Health Department to establish the Suicide Fatality Review Committee in accordance with Ohio Revised Code Section 307.641 (A).
SECTION 2. The Health Commissioner of the Carroll County Health Department shall select four members to serve on the committee in accordance with Ohio Revised Code Section 307.642 (A)(I) as follows:
a) The chief of police of a police department in the county or region or the county sheriff or a designee of the chief or sheriff;
b) A public health official or the official's designee;
c) The executive director of a board of alcohol, drug addiction, and mental health services or the executive director's designee;
d) A physician authorized under Chapter 4731 of the Revised Code to practice medicine and surgery or osteopathic medicine and surgery.
SECTION 3. The Board of Commissioners of Carroll County, Ohio hereby designates the Health Commissioner of the Carroll County Health Department, or designee, to convene meetings and be the chairperson of the Suicide Fatality Review Committee in accordance with Ohio Revised Code Section 307.644.
SECTION 4. The Suicide Fatality Review Committee is given the charge to decrease the incidence of preventable suicide deaths by doing all of the following:
a. Promoting cooperation, collaboration, and communication between all groups, professions, agencies, or entities engaged in suicide prevention, education, or mental health treatment efforts;
a) Maintaining a comprehensive database of all suicide deaths that occur in the county or region served by the review committee in order to develop an understanding of the causes and incidence of those deaths;
b) Recommending and developing plans for implementing local service and program changes and changes to the groups, professions, agencies, or entities that serve local residents that might prevent suicide deaths;
c) Advising the department of health of aggregate data, trends, and patterns concerning suicide deaths.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski yes.


Motion carried on unanimous vote. Resolution adopted this 30th day of October, 2023.

ATTEST:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II


**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**
/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
CLERK’S REPORT**

 9:22 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that by order of the President of the United States, the flags are at half-staff in remembrance of the victims of the shooting in Lewiston, Maine. The flags shall remain at half-staff until sunset tonight.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:22 AM


Commissioner Leggett advised that he met with Job and Family Services at the Courthouse Annex building on Friday to see what they would need and want for office space. Commissioner Leggett advised that he meets with the architect today and he will report back to the Board on Thursday.

**IN THE MATTER OF
NEXT GEN 9-1-1**

 9:23 AM

Commissioner Wirkner advised that he is going to participate as a lead commissioner for 9-1-1 in the state’s audit for the state’s Next Gen 9-1-1 pilot program.

**IN THE MATTER OF
REGIONAL PLANNING
HEMP ROAD & HOLIDAY ROAD**


 9:23 AM

Commissioner Wirkner advised that the 9-1-1 Technical Service Advisory Committee and the Regional Planning Committee is going to meet to discuss the Holiday Road issue and one to two trustees are going to join that meeting.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:24 AM

PREPARED BY:
/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY
/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner