



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: None.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 8:58 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 8:59 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 12, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 8:59 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tonia Duncan-Lydic, Social Services Worker	JFS	Preventing, Recognizing, and Managing Urgent Medical Needs Training	Akron, OH	12/13/23	\$150.00
Kate Offenberger, Director	JFS	OJFSDA Meeting	Columbus, OH	10/16/23	-0-
Kate Offenberger, Director	JFS	East Central PCSAO Meeting	Coshocton, OH	10/20/23	-0-
Patricia Oyer, Recorder	Recorder	Ohio Recorder’s Winter Conference	Columbus, OH	11/12-15/23	\$550.00
Christopher R. Modranski, Commissioner Melissa N. Schaar, Clerk April D. Mayle, Assistant Clerk II	Commissioners	Leader’s Edge Training	Millersburg, OH	10/18/23	\$65.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 8:59 AM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21201	Contract Services	21201-11001-53300	\$585.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20400	Employee Salaries-Public Assistance Fund	20400-51320-50020	Buildings and Other Structures-Public Assistance Fund	20400-51320-55043	\$1,500.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

9:00 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

9:00 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Matthew Bender & Company, Inc., \$3,134.81; and Huntington National Bank, \$132.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

9:00 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

9:01 AM

Cason Leggett, Dog Warden, filed his report for the week of October 1, 2023 to October 7, 2023 showing 9 dogs impounded, 1 adopted out, 2 redeemed, 0 euthanized, 3 citation(s) for no license, and 0 citation(s) for running at large. Warden Leggett also filed his report for the week of October 8, 2023 to October 14, 2023 showing 3 dogs impounded, 4 adopted out, 1 redeemed, 0 euthanized, 1 citation for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
RESOLUTION #2023-35
OPWC AUTHORIZATION**

Motion: to approve Resolution #2023-35 authorizing Brian J. Wise, County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and / or Local Transportation Improvement Programs and to execute contracts as required, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

9:02 AM

RESOLUTION #2023-35
AUTHORIZING BRIAN J. WISE, ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Carroll County is planning to make capital improvements to:

- Blade Road, CR 32 Resurfacing**
- Brenner Road, CR 38 Resurfacing**
- Arbor Road, CR 14, Bridge Replacement, AUG-C14-0310**
- Imperial Road, TR 180, Bridge Replacement, ROS-T180-2364**
- Cutler Road, TR 111, Bridge Deck Replacement, ORA-T111-1651**

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Carroll County:

Section 1: Brian J. Wise, Engineer, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Christopher Modranski, Carroll County Commissioner, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 16th day of October, 2023.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

Christopher R. Modranski
Christopher R. Modranski, President


Robert E. Wirkner
Robert E. Wirkner, Vice President

Donald E. Leggett II
Donald E. Leggett II, Commissioner

ATTEST:

April D. Mayle
April D. Mayle, Assistant Clerk II


**IN THE MATTER OF
PROSECUTOR OPINION**

 9:03 AM


Commissioner Wirkner advised that he and Assistant Clerk Ronald Nuzzolillo Jr. will be traveling to Columbus next week to the County Commissioners Association of Ohio Service Corporation (CCAOSC) Annual Energy Committee meeting and they will share an update next week.

Motion: to send the First Amendment to the Participation Agreement regarding the electricity purchasing program of the CCAO Service Corporation to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
PATTERSONVILLE TELEPHONE COMPANY**

 9:04 AM

Commissioner Wirkner advised that an effort is being made to change all the tower leases to reflect the same terms and conditions.

Motion: to approve a contract with Pattersonville Telephone Company of Carrollton, Ohio, in the amount of \$600.00 due and payable monthly for the duration of this agreement. Rent to be paid in full each and every month commencing January 1, 2024 for rent on the Route 9 tower for the term of 5 years beginning on October 20, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Trax Youth Services, LLP	10/1/23-9/30/24	\$40,000.00	Mentoring Services	Service	Renewal	10/5/2023
Carroll County Transit	10/1/23-9/30/24	\$2.50 per mile	Transportation	Service	Renewal	10/11/2023

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
TIMOTHY RIDGE HARDWOODS**

Motion: to approve a special hauling permit to Timothy Ridge Hardwoods for hauling over Citrus Road NW in Brown Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
RUMA AGREEMENT AMENDMENT #2 – CARROLLTON-GABLE TRANSMISSION LINE REBUILD
AEP OHIO TRANSMISSION COMPANY, INC.**


Commissioner Wirkner asked if the township trustees signed off on this amendment regarding adding Panda Road (TR 328). The document was reviewed by the commissioners and found to be missing the township trustees’ signatures on the amendment. A call was placed to the Engineer’s office, and it was determined that those signatures were not collected. Commissioner Modranski advised that the commissioners would not pass the motion, instead they would give the Engineer’s office time to get the documents signed.

Motion: to approve a second amendment to the Roadway Use and Maintenance Agreement (RUMA) approved October 21, 2021 in Journal 48, Page 733; the amendment increases the use of Panama Road (CR 328) by 1.79 miles, and the use of Pageant Road (TR 327) by 1.15 miles to the original agreement, and adds 0.19 miles of Panda Rd SE (TR 328) that was not listed in the original agreement, **Action:** Vote was recorded as follows: YEA: None; NEY: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion failed on unanimous vote.

 9:13 AM

**IN THE MATTER OF
CCAO ELECTRIC PURCHASING PROGRAM**

 9:13 AM


Bob Snavelly, Energy Consultant with Palmer Energy appeared before the Board via Zoom to discuss the electric purchasing program through the County Commissioners Association of Ohio (CCAO). Mr. Snavelly advised that Palmer Energy has an agreement between the county and the CCAO Energy Program. Mr. Snavelly advised that Exhibit B discusses the electric meters for the county facilities. The first amendment to Exhibit B would group all the meters that are in the same utility category on the same contract signed by the CCAO Energy Committee. Mr. Snavelly advised that this would create greater purchasing power that would allow the smaller counties to benefit from the load profile and the group purchasing. Mr. Snavelly advised that it would also allow the hedging of electricity that cannot be done on individual county contracts. Mr. Snavelly advised that through this amendment to Exhibit B, they can purchase electricity when it’s advantageous, which is based on the market. Mr. Snavelly advised that the CCAO has been working on it since the inception of the program, but they were waiting to get as many counties on the program as possible. Mr. Snavelly advised that there are over 70 counties in the program. Mr. Snavelly advised that there are some counties that will never be on the program because they have municipal utilities or co-ops that prevent them from participating in the program. Mr. Snavelly advised that different counties have different terms and different contract end dates, so this would allow them to join as their contract ends. Mr. Snavelly advised that once the contracts are approved, they can take them to suppliers to obtain bids, with the understanding that the counties will join when their current agreements end. Mr. Snavelly advised that he heard Commissioner Wirkner mention that he was attending the energy summit next week, and this will be discussed there too. Commissioner Wirkner asked Mr. Snavelly if he was aware that the commissioners have purchased a courthouse annex building that will have both gas and electric service. Mr. Snavelly advised that he has been working with Clerk Melissa Schaar on enrolling both accounts in the program. Mr. Snavelly advised that natural gas should be enrolled anytime now. Mr. Snavelly advised that he wanted to make sure that there were no penalties getting charged to the county for early termination with IGS. Mr. Snavelly advised that Ms. Schaar checked the purchase agreement and the fee for early termination is the responsibility of the previous owner of the building. Mr. Snavelly advised that he will send an

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addendum to the current agreement to allow the new meter into the program. Commissioner Modranski advised that he wants to make sure that viewers are aware that this contract is for county buildings only and does not include residents, even those that live in the village and are enrolled in aggregate programs. Mr. Snavelly advised no; this is for county facilities only. Mr. Snavelly advised that CCAO has increased their fee for participation from 1 mil to 1.3 mills on supply contracts for facilities for all counties participating. Mr. Snavelly advised that part of that fee will go towards the Prosecutor’s Association. Mr. Snavelly advised that for contracts going forward for electric, CCAO is using the Prosecutor’s Association, as well as CCAO Legal, to approve those contracts.

**IN THE MATTER OF
CLERK’S REPORT**

 9:20 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Commissioners’ Office will be closed Wednesday, October 18, 2023 due to the clerks attending a training seminar.

**IN THE MATTER OF
CLERK’S REPORT**

 9:20 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that Cason Leggett, Dog Warden, is unable to attend today’s session but would like to publicly thank the Carrollton High School Class of 2003 for their donation to the Dog Pound.

**IN THE MATTER OF
JAIL KITCHEN UPGRADE**


 9:20 AM

Commissioner Leggett advised that the jail kitchen needs some updates. Commissioner Leggett advised that the kitchen has been getting dinged for some issues. Commissioner Leggett advised that he met with Ed Eick, the Superintendent of Buildings and Grounds, to discuss updates. Commissioner Leggett advised that all the equipment needed would cost around \$18,000.00 and they would order it and just have it delivered to the courthouse. Commissioner Leggett advised that it would cost another \$10,000.00 to \$12,000.00 to have everything installed and have a drain fixed that is broken. Commissioner Modranski asked if the motion would be made to spend up to \$30,000.00 and Commissioner Leggett said yes. Commissioner Wirkner asked if the updates are needed because of an anomaly found during the state jail inspection. Commissioner Leggett advised that as far as he knows, the Health Department is requiring things be up to code, such as stainless-steel countertops.

Motion: to spend up to \$30,000.00 to update the jail kitchen, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
BUILDINGS AND GROUNDS**


 9:22 AM

Commissioner Leggett advised that the retaining wall on the south side of the courthouse is sloping out into the alley. Commissioner Leggett obtained estimates to pour a new wall and a new pad. Commissioner Leggett advised that one of the estimates that he got was for \$30,000.00 for labor and \$14,000.00 for contractor to do the hiring to get it done. Commissioner Leggett advised that he met with someone from Richmond Concrete, and they can do the whole project for \$28,984.00. Commissioner Wirkner asked if this is a repair project and Commissioner Leggett advised that it is. Commissioner Wirkner advised that he noticed that pieces of the wall have been falling off into the alley. Commissioner Leggett advised that he checked with the village and found out where the wall could be and still allow room for the snowplow.

Motion: to hire Richmond Concrete to repair the retaining wall on the south side of the courthouse in the amount of \$28,984.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF
EMA
OHIO RAIL FIRE**

 9:24 AM

Commissioner Wirkner advised that he was contacted on Friday morning by the Emergency Management Agency (EMA) regarding a fire at the prior Ohio Rail yards in Minerva. Commissioner Wirkner advised that in response to that fire, there were state and local response. The fire was due to 800 railroad ties catching fire that were stored on the rail yard. Commissioner Wirkner advised that they are currently investigating how the railroad ties caught on fire. Commissioner Wirkner advised that between the state and local authorities, there was air quality monitoring and water monitoring that took place. Commissioner Wirkner advised that a plan was put in place to make sure that the water used to eradicate the flames did not run off into local streams. Commissioner Wirkner advised that cleanup was taking place, and it is believed that they will be able to clear the scene in its entirety sometime today.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:25 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner