


**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.


**Also present to observe:** Thomas Clapper, Carroll County Messenger; Roy Snider, Resident; Michael Husick, Resident; Denise Blackwood, Resident; Tim Hawkins, Resident; and Ed Eick, Superintendent of Buildings and Grounds.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, October 2, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	JFS	ECODDA – Wayne County Meeting	Shreve, OH	Retroactive to 10/3/23	-0-
Noel Bertini-Baker, SSW II	JFS	Examining Unconventional & Mischaracterized Trauma Expressions in Black Males	Cambridge, OH	Retroactive to 10/3/23	-0-
Kate Offenberger, Director Brandie Jo Tinlin, SS Supervisor Leah Batson, SS Supervisor	JFS	ECODDA – Fall Conference	Wooster, OH	10/26/23	-0-
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Comms	Stark County Safety Council	Canton, OH	10/12/23	\$40.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Tools & Equipment	20420-31355-54440	Materials	20420-31355-54400	\$20,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Grainger, \$215.04; North Central Laboratories, \$626.31; Harris, \$591.25; Hill International Truck LLC, \$983.98; S.D. Nold Inc, \$1,113.09; Southeastern Equipment Co, \$1,828.19; & Matthew Bender & Company Inc, \$2,383.36.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
MONTHLY REPORT – SEPTEMBER 2023  
SHERIFF'S OFFICE**

 9:01 AM

Commissioner Modranski advised the Sheriff filed his report for the month of September 2023 showing 1,416 meals served and 158 washes completed. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
TEMPORARY ROAD CLOSING**

 9:01 AM


Commissioner Modranski advised that Plymouth Road (TR 374) will be closed to traffic 800 feet south of its intersection with Aster Road (CR 17) in Perry Township beginning October 16, 2023 for the purpose of replacing the existing culverts/bridge over McGuire Creek. The road should be reopened to traffic in about 60 days from the closing date. Residents are advised to re-route using Aster Road (CR 17) and Scio Road (SR 332).

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Carroll Electric to set up temporary traffic control to replace poles in Union Township, Canyon Rd (CR 54);
2. INR Ohio, LLC for open cut utility crossing in Brown Township, Lander Rd (TR 207) for the Casper TWL project, HOP #3;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
CARROLL COUNTY LOGGING**

**Motion:** to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:

1. Carroll County Logging for hauling over Clover Rd. (CR 70) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
DOMESTIC VIOLENCE - ALLOCATED FUNDS**

**Motion:** to allocate the Marriage License Fees, Divorce, Dissolution and Annulment fees collected for Domestic Violence for calendar year 2024 as follows: 50% to Alliance Area Domestic Violence Shelter and 50% to OhioGuidestone (Harbor House), per the recommendation of Deb Baker, Victims Assistance Director, **Action:** Vote was recorded as follows: YEA: President Christopher R.


Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
CHIP - SATISFACTION OF MORTGAGE**

**Motion:** to approve a Satisfaction and Release of Mortgage for Donavon E. Martin and Katherine L. Martin's Community Housing Impact and Preservation (CHIP) rehab in the amount of \$36,965.00 due to receiving the payoff amount, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
RESOLUTION NO. 2023-33  
DECLARING AN EMERGENCY AND AUTHORIZE ENGINEER TO PURCHASE BRIDGE MATERIALS**


 9:05 AM

Commissioner Modranski advised that the Board received a letter from County Engineer Brian J. Wise regarding the Bedrock Road (CR 29) Bridge Project. Commissioner Modranski read the letter to the Board.

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**Motion:** to adopt Resolution #2023-33 declaring an emergency and authorizing the County Engineer to purchase the required materials to replace Bridge – HAR-C29-2593, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM

**RESOLUTION #2023-33  
DECLARING AN EMERGENCY AND AUTHORIZING THE COUNTY ENGINEER TO PURCHASE THE REQUIRED MATERIALS TO REPLACE  
BRIDGE – HAR-C29-2593**

**WHEREAS**, the County Engineer began the deck replacement for Bridge – HAR-C29-2593 on September 25, 2023; and

**WHEREAS**, to replace the deck for Bridge – HAR-C29-2593, it was required to close Bedrock Road (CR 29) which creates an extended detour for emergency vehicles and the general public; and

**WHEREAS**, in the process of removing the deck, it was discovered holes have developed in the beams with damage too extensive for repair, and requires the beams to be replaced; and

**WHEREAS**, the Engineer has already secured a purchase order for the decking material in the amount of \$25,820, and has received a quote for the replacement beams in the amount of \$72,090 making the total cost for the project \$97,910, which is above the current limit of \$75,000 requiring competitive bidding; and

**WHEREAS**, proceeding with competitive bidding will extend the project by at least four weeks, which will extend the closure of Bedrock Road (CR 29) and extended the detour for emergency vehicles; and

**WHEREAS**, the total project costs may be more than \$75,000.00 but shall be less than \$150,000.00; and

**WHEREAS**, based on the foregoing, this Board has determined that a real and present emergency exists as set forth in ORC 307.86 (A)(1), and the purchase the required material to replace Bridge HAR-C29-2593 is exempt from competitive bidding requirements.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of Carroll County, Ohio that a real and present emergency exists and authorizes the County Engineer to solicit three quotes to purchase the required material to replace Bridge HAR-C29-2593 for a total project cost of no more than \$150,000.00.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, Yes; Mr. Wirkner, Yes; Mr. Modranski Yes.

Motion carried on unanimous vote. Resolution adopted this 5<sup>th</sup> day of October, 2023.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO

/s/ Christopher R. Modranski  
Christopher R. Modranski, President


ATTEST:

/s/ Ronald M. Nuzzolillo Jr  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President


/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner

**IN THE MATTER OF  
DOG WARDEN  
MONTHLY REPORT**

 9:08 AM


Cason Leggett, Dog Warden appeared before the Board to provide the monthly report for September 2023. Warden Leggett advised that 23 dogs were taken in, 14 dogs were adopted to new families, eight dogs were reclaimed by their owners, one dog was euthanized due to aggression, seven citations for no license were issued, and one at-large citation was issued.

**IN THE MATTER OF  
DOG WARDEN  
USE OF FORCE POLICY**


 9:08 AM

Cason Leggett, Dog Warden appeared before the Board to approve the Use of Force Policy for the Dog Warden’s Office. Warden Leggett advised that the Dog Warden’s Office has been working on a policy with the goal of keeping animals and residents safe. Warden Leggett advised that he and Deputy Warden Merle Long have been carrying less lethal projectiles. These projectiles contain either pepper spray, a solid kinetic, and a pepper spray and tear gas mix. Warden Leggett advised that he had an incident with a dog chasing cattle which caused \$4,000 in damage with the cattle. Warden Leggett stated that if he had access to these projectiles, he would have been able to stop the attack. Warden Leggett stated that he emailed the Use of Force Policy to the Board that would be added to the Dog Warden’s Office Operations Policy. The policy addresses when force can be used and what happens after force has been used, such as administering medical help. Warden Leggett advised that he spoke with Sheriff Calvin Graham, and the Sheriff agreed to investigate any incident when use of force is used. Warden Leggett advised that the policy also includes a Use of Force Report that is to be filled out whenever force is used. Warden Leggett advised that he worked with an attorney from Counties of Ohio Risk Sharing Authority (CORSA) to draft the policy. Warden Leggett asked the Board to approve the Use of Force Policy for the Dog Warden’s Office. Commissioner Modranski asked if this was drafted by an attorney from CORSA. Warden Leggett answered yes. Commissioner Wirkner asked if this is the same version of the policy that was emailed to the Board. Warden Leggett answered yes.  
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**Motion:** to adopt the Use of Force Policy for the Dog Warden’s Office, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF  
DOG WARDEN – ADOPTION AWARENESS**

 9:13 AM


Cason Leggett, Dog Warden advised that October is Subaru Loves Pets month. Warden Leggett advised that Subaru’s Make a Dogs Day will be October 22, 2023. During the month of October, Subaru of America and Huebner Subaru teamed up and will donate \$100 for every dog adopted from the shelter. Subaru of America has donated over \$51 million in the past five years to shelters. Subaru of America has teamed up with shelters across America to help with adoptions. Warden Leggett advised that shelters across the county have been struggling with adoptions. Warden Leggett advised that he currently has 20 dogs in 19 kennels. Warden Leggett pleaded for residents that if they have a dog in a shelter anywhere, please come get them. Warden Leggett asks residents to “Adopt not Shop” when looking for a new dog.

**IN THE MATTER OF  
DOG WARDEN – DONATION POLICY**

 9:15 AM

Commissioner Modranski advised that the Board received a response from the Prosecutor about adding a donation line to the dog license registration. Commissioner Modranski stated that the Prosecutor determined that the Ohio Revised Code does not allow a donation on registration form. Commissioner Modranski added that the Prosecutor did say that any donations must come to the Commissioners’ office, and the Board can then distribute those funds to the Dog and Kennel Fund.

**IN THE MATTER OF  
REGIONAL PLANNING  
RENAMING TR 168 (HEMP RD) TO TR 169 (HOLIDAY RD)**

 9:16 AM

Tom Konst, Regional Planning Director, appeared before the Board to approve a resolution to change the name of TR 168 (Hemp Rd) to Township Road 169 (Holiday Rd). Mr. Konst advised that the two roads are adjacent. Mr. Konst advised that this arose from issues with emergency services having difficulty locating Holiday Road. Mr. Konst advised that the Hemp Road sign is frequently stolen. Mr. Konst advised that the sign is stolen, on average, four times a year. Rose Township advised that they have already replaced the road sign three times this year. Mr. Konst advised that there have been issues with mail being delivered to residents on Holiday Road. Mr. Konst advised that Hemp Road originally extended past Holiday Road, but that has since been vacated. Commissioner Wirkner asked for clarification on what part of the road is affected. Mr. Konst showed a map that reflects the affected road. Mr. Konst advised that Rose Twp trustees approved the name change. Mr. Konst advised that he sent post cards to residents and has not received any complaints. Mr. Konst advised that the residences that have Hemp Road address actually have access off of Holiday Road, not Hemp Road. Mr. Konst advised that this is what has caused the issue with emergency services in the past. Mr. Konst advised that he spoke with the US Post Office about issues with mail getting delivered to Holiday Road. Mr. Konst


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advised that Holiday Road was not in the US Postal Service system. Mr. Konst advised that it has since been added. The Postmasters in Dellroy and Sherrodsville advised that they will not require residents to change their mail box locations. Mr. Konst advised that this change is necessary for the safety of the residents. Commissioner Wirkner asked how long will it take for 9-1-1 to be notified of the change. Mr. Konst advised that it will take 30 days for this to go into effect. However, 9-1-1 dispatch will be notified immediately. Commissioner Modranski asked what will happen with TR 168. Mr. Konst advised that TR 168 will cease to exist. Commissioner Modranski asked if any of the visitors were here for the discussion on renaming TR 168. Roy Snider, Resident advised that Hemp Road runs through his property. Mr. Snider added that he does not have a building off of the road. Mr. Snider advised that Hemp Road has been taken over by an oil and gas well on Mike Geiser’s property. Mr. Snider questioned if Hemp Road is renamed there will be two Holiday Roads, one that goes to the oil well and the existing Holiday Road. Mr. Snider asked if there will be two directions of Holiday Road. Mr. Snider stated that he does not have an issue with renaming the road. Mr. Snider added his daughter and son-in-law own property that has both roads run through their property, and they do not have an issue with renaming of the road. Mr. Snider advised that he does not plan to build on the property. Mr. Snider suggested leaving the portion of Hemp Road that goes to the oil well and rename the portion that goes to Bark Road. Michael Husick, a resident who lives on the end of Hemp Road advised that he is concerned about having two Holiday Roads which may be confusing to emergency services. Mr. Husick stated he doesn’t feel there is a need to change the name. Mr. Husick stated that there will be issues with having to change addresses on various documents such as his driver’s license, property deed, or business invoices. Denise Blackwood, resident lives on Hemp Road. Ms. Blackwood stated she recalls getting letters in the 90s about changing the road name from Hemp Road to Holiday Road. However, that never happened. Ms. Blackwood agreed that changing address will be a burden on homeowners. Mrs. Blackwood stated that that her husband had multiple medical emergencies and the emergency services made it in time. Tim Hawkens, resident suggested renaming the Geiser well pad road to Holiday Road and leaving the rest of the road as Hemp Road. Mr. Husick advised that now that the road to the well pad has been paved, most traffic goes to the well pad, not to the residences. Mr. Snider stated that he found a map of Holiday Road that is staked. However, he cannot find the stakes where Hemp Road lies and is not definable. Mr. Snider stated when the well pad was developed, that is when portion of Hemp Road was vacated. Commissioner Modranski asked if there were nine property owners who are affected. Mr. Konst answered yes. Commissioner Modranski suggested tabling the resolution until the Board has an opportunity to view the road. Commissioner Wirkner suggested changing the name to Holiday with directions on each section. Commissioner Leggett asked if these roads are dead ends. The property owners answered yes. Mr. Konst stated that changing the address on licenses and deeds can be cumbersome, but is not necessary. It can be done when renewing license or if their bank requires the change. Mr. Konst suggested to change most of Hemp Road to Holiday Road and keep the section of the road that goes to the well pad as Hemp Road. Commissioner Wirkner stated he would like to see the site and involve the 9-1-1 Coordinator.

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**Motion:** to table Resolution 2023-31 renaming Township Road 168 until Thursday, October 12, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:41 AM

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Commissioner Wirkner stated that there are three issues that needs addressed: the safety of residents, the theft of the Hemp Road sign and the confusion with the paving of the oil well road. Mr. Konst stated that Holiday Road does look like a private dirt driveway, and there are no signs that indicate Holiday Road is there. Mr. Konst added that when there isn’t a sign at the intersection of Hemp Road and Bark Road, it just looks like a paved private driveway. Mr. Konst advised that no matter what decision is made, the safety of the residents is what’s important. Mr. Konst offered to go with the board members when they visit Hemp and Holiday roads.


**IN THE MATTER OF  
COUNTY ANNEX BUILDING**

 9:45 AM

Commissioner Leggett provided the Board with an update on selecting an architect for the Annex Building Remodel Project. Commissioner Leggett advised that five firms attended a walk-through of the building on Moody Avenue. Of those, three firms submitted proposals for the project. A three-person panel reviewed the proposals and scored each one. Commissioner Leggett advised that, without seeing each other’s score, all three scored the firms the same. Commissioner Leggett advised that he interviewed the top two scoring firms, BSHM and Hasenstab. Commissioner Leggett advised that Hasenstab invited him and Ed Eick, Superintendent of Buildings and Grounds to view a school that is being renovated. This school is similar to the annex building in terms of square footage and age. Commissioner Leggett advised that he and Mr. Eick then went to a site that is being renovated by the BSHM, the higher ranked firm, who is correcting issues from a previous architect. Commissioner Leggett recommended selecting Hasenstab as the architect for the Annex Building renovation project. Commissioner Leggett stated that they have more experience with working on old schools and will be a good fit for the county’s needs. Commissioner Leggett provided photos of the work being done by Hasenstab. Commissioner Wirkner asked that even though they scored second, did they seem more responsive to the county’s need. Commissioner Leggett answered yes, they had more experience renovating old schools. Mr. Eick agreed and stated it was quite helpful being able to tour their current work. This helped to visualize the plan for the county annex building. Mr. Eick advised it was helpful to see their work in progress with a fixed budget. Commissioner Wirkner asked if the property they toured is similar to the county’s project. Mr. Eick answered it was. Mr. Eick advised that Hasenstab had meetings with the owners and took the budget into consideration when making decisions.

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**Motion:** to select Hasenstab as the engineering firm for the County Annex building project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:52 AM



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Commissioner Modranski thanked Commissioner Leggett and Mr. Eick for visiting these sites to get valuable information for the county’s project.

**IN THE MATTER OF  
LANDFILL**

 9:53 AM


Commissioner Leggett advised that he spoke with the Ohio Department of Natural Resources (ODNR). The warden will pick up the key to the landfill to periodically check the landfill for hunting. The warden asked if he has permission to issue tickets to anyone hunting on the landfill. Commissioner Leggett advised that he said yes. Commissioner Leggett stated that he wants to warn anyone who may have been out to hunt on the county property. Ed Eick suggested that the shooting range needs to be included as well. Mr. Eick advised that there has been Issues in the past. Commissioner Wirkner asked if there are signs posted. Mr. Eick answered that they were but have fallen down and need to be put back up. Commissioner Wirkner advised that the signs need posted.

**IN THE MATTER OF  
FLOOD PLAINS**

 9:55 AM


Commissioner Wirkner advised that there have been issues with development in flood plains without a permit. Commissioner Wirkner stated that EMA is not trying to stop development but the insurance of the residents would go up if the county did not take these measures with the designated flood plains. Commissioner Wirkner stated that if anyone wishes to develop or work in a flood plain, or does not know if they are in a flood plain to contact EMA to office to learn their status and to obtain permits, if needed.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:56 AM

Melissa N. Schaar, Clerk advised that the flags will remain at half-staff until sunset today. The flags were ordered to half-staff by President Joe Biden in honor of the life and service of Senator Dianne Feinstein who passed away on September 29, 2023. Ms. Schaar advised that Leadership has been made aware of this information as well.


**IN THE MATTER OF  
CLERK’S REPORT**

 9:56 AM

Melissa N. Schaar reminded viewers that Ohio’s Burn Ban is in effect for the months of October and November. Ms. Schaar advised that outdoor open burning in unincorporated areas is prohibited during the hours of 6:00 a.m. and 6:00 p.m. during the months of March, April, May, October and November. This ban includes the burning of yard waste, trash, and debris, even in a proper burn barrel. Ms. Schaar advised that a fact sheet has been shared to the Commissioners Facebook page.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:57 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Commissioner