



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, September 25, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21201	Contract Services	21201-11001-53300	\$405.00
21201	Contract Services	21201-11001-53300	\$1,125.00
21201	Contract Services	21201-11001-53300	\$1,860.00
20710	Contract Repairs	20710-51400-53430	\$15,000.00
20938	Salaries	20938-12170-50020	\$4,110.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM NAME	FROM CODE	TO NAME	TO CODE	AMOUNT
10000	Rent	10000-11025-53331	Repairs & Maintenance	10000-11026-53430	\$4,000.00
10000	Rent	10000-11025-53331	Supplies & Materials	10000-11026-54400	\$2,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
ESTABLISH NEW FUND**


Motion: to establish a new fund titled 20125 ODH Adolescent Health Resiliency Grant – Health Department; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Serversim, \$899.00; Micro Distributing II LTD, \$207.50; US Postal Service, \$5,770.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
2022 ANNUAL REPORT
TITLE VI – TRANSIT**

 9:02 AM

Melissa Schaar, Title VI Coordinator, advised that she has filed her annual report for the period of September 1, 2022, to August 31, 2023, showing no investigations, lawsuits or complaints against Transit on the basis of race, color or national origin.


**IN THE MATTER OF
CONTRACTS/AGREEMENTS
SILCO FIRE & SECURITY**

Motion: to accept the quote from Silco Fire & Security in the amount of \$832.50 for yearly fire inspection and testing at the courthouse annex building, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
BID NOTICE
2023 WPCLF/HSTS**

Motion: to accept bids up to and opened at 9:00 a.m. on October 19, 2023 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project 2023-04, installation of two septic systems and abandonment of current systems, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY**

 9:03 AM


Commissioner Wirkner advised there have been several flood plain violations recently that he is working through.

**IN THE MATTER OF
CLERK'S REPORT**

 9:04 AM

April D. Mayle, Assistant Clerk II advised residents that this Saturday, September 30, 2023, is the Retire the Tire event at the Carroll County Fairgrounds from 9:00 AM to 12:00 PM. Carroll County residents can bring up to 10 car or light truck tires without rims and must show proof of residency. This information was shared on the Commissioners' Facebook page.

**IN THE MATTER OF
WPCLF APPLICATION – STONY LAKE
RESOLUTION 2023-30**

 9:04 AM

Erin Wright, Senior Community Development Specialist for Ohio Mid-Eastern Governments Association (OMEGA) appeared before the Board to discuss the Stony Lake Wastewater Improvement project. Ms. Wright advised that the committee discussed applying


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for a Water Pollution Control Loan Fund (WPCLF) planning loan that would then lead to a design loan. This would also open the County up to more grant opportunities, including the House Bill (HB) 33 grant. Governor DeWine is allocating \$124 million for water and waste water projects. Ms. Wright advised that the grants will be structured similar to HB 168. Entities can apply for the design portion or apply for the construction portion. Ms. Wright advised that the committee decided to present a resolution to the commissioners to move forward with planning and design. In January, the committee will begin holding public meetings so that the county will be more competitive with other agencies as well. Ronald M. Nuzzolillo, Jr., Director of Special Projects advised that the committee needs to gauge the Board’s interest in including more than just Stony Lake in the project. Mr. Nuzzolillo advised that, in the past, there had been discussions about including VoAsh Lake and Perrysville. Commissioner Wirkner asked if there were negative comments about including VoAsh Lake. Commissioner Modranski advised there have been negative and positive comments about all three locations. Ms. Wright advised that in a planning loan, there must be a public participation period included for the Environmental Protection Agency (EPA). The public meetings will allow the committee to gather public feedback so they know how to proceed with the project. Commissioner Wirkner advised that it makes the most sense to capture as many in the footprint of the project as possible. Commissioner Leggett advised that he agrees.

Motion: to adopt resolution 2023-30 authorizing the Board President to apply for, accept, and enter into a Water Pollution Control Loan Fund (WPCLF) agreement on behalf of the Board of Commissioners of Carroll County, Ohio for planning of the Stony Lake wastewater improvements and designating a dedicated repayment source for the loan, YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM

RESOLUTION 2023-30
A RESOLUTION AUTHORIZING THE BOARD PRESIDENT TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO FOR PLANNING OF THE STONY LAKE WASTEWATER IMPROVEMENTS AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN:

WHEREAS, the Board of Commissioners of Carroll County, Ohio seeks to upgrade its existing wastewater facilities; and

WHEREAS, the Board intends to apply for Water Pollution Control Loan Fund (WPCLF) for the planning of the wastewater facilities; and

WHEREAS, the Ohio Water Pollution Control Loan Fund (WPCLF) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio:

SECTION 1. That the President of the Board of Commissioners of Carroll County, Ohio is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund (WPCLF) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning of the wastewater facilities on behalf of the Board of Commissioners of Carroll County, Ohio.

SECTION 2. That the dedicated source of repayment will be the sewer fund.

SECTION 3. In addition, this resolution authorizes the Board President to advertise, award, and enter into an agreement with the lowest and best bidder for the construction of the Wastewater Improvement Project.

SECTION 4. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski, yes.

Motion carried on unanimous vote. Resolution adopted this 28th day of September, 2023.


ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**
/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II

Donald E. Leggett, Commissioner


**IN THE MATTER OF
JOB AND FAMILY SERVICES
PREVENTION, RETENTION & CONTINGENCY PLAN**

 9:09 AM


Kate Offenberger, Job and Family Services (JFS) Director appeared before the Board to discuss the Prevention, Retention and Contingency (PRC) Plan. Ms. Offenberger advised the PRC plan needs to be approved. The plan has to go through a public comment period. Ms. Offenberger advised that the plan was taken to the September Family and Children First council meeting for the council to review and suggest changes. Ms. Offenberger advised that the section for expungement was raised from \$500 to \$750. The section for agreed upon change of custody has been \$500 for a long time and was raised to \$750. Some clarifications and appliances such as washers and dryers were added to the plan as well. Ms. Offenberger advised that driver’s education was added a couple years ago. The plan pays \$400 for a child in a low-income family to take drivers education. Ms. Offenberger advised that families can go anywhere, but the Education Service Center (ESC) in New Philadelphia is a local partner and have improved their services. Commissioner Wirkner asked how many residents take advantage of the expungement services. Ms. Offenberger advised that she has not had anyone take advantage of the service. Some counties have Legal Aid or other groups that do clinics about expungement. Ms. Offenberger advised that the change of custody is used frequently.

Motion: to accept the Prevention, Retention and Contingency (PRC) Plan as presented by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
JOB AND FAMILY SERVICES
HIRING RECOMMENDATION**

 9:13 AM

Kate Offenberger, Job and Family Services (JFS) Director appeared before the Board to recommend hiring Jennifer Burns as the JFS Assistant Director effective October 2, 2023 at a rate of \$32.89 per hour. Commissioner Wirkner asked Ms. Offenberger if she has confidence in Ms. Burns eventually becoming the JFS Director. Ms. Offenberger advised that she has complete confidence in Ms. Burns’ abilities. Ms. Offenberger advised that she hired Ms. Burns right out of college, and she has done various jobs within JFS over the years. Ms. Burns is currently the Program Administrator for JFS and is the Executive Director of the Family and Children First Council. Commissioner Modranski advised that Ms. Offenberger advertised internally and externally for the position. Ms. Offenberger advised that is correct, and she only received four applications. Commissioner Modranski reviewed the applications with Ms. Offenberger. Commissioner Modranski advised that Ms. Burns was the most qualified and best choice for the job.


Motion: to hire Jennifer Burns as the JFS Assistant Director effective October 2, 2023 at a rate of \$32.89 per hour, as recommended by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:13 AM


Board members reconvened at  9:22 AM


**IN THE MATTER OF
EXECUTIVE SESSION**

 9:23 AM

Commissioner Modranski advised that Ralph Castelucci, Environmental Services Director; Roy Ford, Laboratory Tech and Operator at Environmental Services; and Paul Miller from Daystar are present today.

Motion: to enter into Executive Session per ORC 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:24 AM

The Board reconvened with no action taken at  9:49 AM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:50 AM

PREPARED BY:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski

Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski

Christopher R. Modranski, President

/s/ Robert E. Wirkner

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II

Donald E. Leggett, Commissioner