



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 8:59 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, September 21, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Commissioner	Commissioners	HARCATUS	New Philadelphia, OH	9/27/23	\$35.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21201	Contract Services	21201-11001-53300	\$200.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
21107	Capital Purchases (TR)	21107-51505- 54440	Local Match (TR)	21107-51505- 56020	\$70,000.00


**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Wohlwend, William R., \$192.85; Montrose Group, LLC, \$25,000.00; American Electric Power, \$210.78; American Electric Power, \$583.48; Smith, Sean R. H., \$666.92.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:01 AM

Cason Leggett, Dog Warden, filed his report for the week of September 10, 2023, to September 16, 2023, showing 5 dogs impounded, 6 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large. He also filed his report for the week of September 17, 2023, to September 23, 2023, showing 7 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 2 citations for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Carroll County General Health District	10/1/23-9/30/24	\$25.00 per hour plus expenses	Adult Protective Services and Health Screenings for Foster Youth	Service	Renewal	9/21/2023

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
TEMPORARY ROAD CLOSING**

**Motion:** to approve closing Avon Rd (CR 21) to traffic ¼ mile west of its intersection with Apollo Rd (CR 12) in Fox Township starting Monday, September 25, 2023. The road should be re-opened to traffic approximately three days from the closing date. The road closing is necessary to repair the existing culvert over Strawcamp Run, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
WATER POLLUTION CONTROL LOAN FUND  
2024 APPLICATION**

**Motion:** to apply for the 2024 Water Pollution Control Loan Fund and to authorize Board President Christopher R. Modranski sign the Nomination Form and application documents, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
MAINTENANCE**

**Motion:** to accept the quote from Generator Systems, LLC for \$3,707.10 for preventative maintenance for the Generac Generator, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
TRANSIT – NEW HIRES**

**Motion:** to hire Jim Palm, Amsterdam, part-time driver and Gerald Augustein, Malvern, part-time driver, both at a rate of \$12.00 per hour/\$13.00 per hour when driving a bus, contingent on the passing of pre-employment tests, as recommended by Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT - TRANSIT  
CARROLLTON EXEMPTED VILLAGE SCHOOLS**

**Motion:** to approve a contract between Carrollton Exempted Village Schools and Carroll County Transit for service in effect retroactive to August 17, 2023 through June 30, 2024 at a rate of \$3.30 per mile, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
EMPLOYEE BENEFITS  
COUNTY EMPLOYEE BENEFITS CONSORTIUM OF OHIO**

**Motion:** to accept the County Employee Benefits Consortium of Ohio (CEBCO) Renewal Rate Acceptance for Plan Year 2024 for Carroll County; the renewal rates are for the current plan, PPO Standard Plan 1 with Rx; the dual option plan, HSA/HDHP E3; and dental, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:06 AM


Melissa N. Schaar, Clerk, appeared before the Board to advise that the Sheriff's office is currently accepting applications for a full-time dispatcher. Applications can be picked up at the lobby window of the Sheriff's office or they can be downloaded from the Sheriff's website. The Senior Citizen's Friendship Center is currently accepting applications for a part-time kitchen worker. Applications can be picked up at the Friendship Center. Ms. Schaar advised that all the information has been shared to the Commissioners Facebook page.

**IN THE MATTER OF  
SHERIFF'S OFFICE  
JAIL UPDATE**

 9:07 AM


Sheriff Calvin Graham appeared before the Board to advise that some of the inmates are painting the inside of the jail. Sheriff Graham advised that at some point the kitchen in the jail will need to be remodeled. Commissioner Leggett asked if the remodel includes cabinets and countertops. Sheriff Graham advised yes and plumbing. Commissioner Leggett asked if the countertop needs to be stainless and Sheriff Graham advised that it does. Commissioner Modranski asked Commissioner Leggett if he is going to work on that and he said yes.

**IN THE MATTER OF  
SHERIFF'S OFFICE  
INMATES**

 9:07 AM

Commissioner Leggett asked Sheriff Graham if there are any inmates that can help the Superintendent of Buildings and Grounds to do some mowing and trimming at the courthouse annex building. Sheriff Graham advised that he would check to see if there are any inmates who are required to complete community service, which would make them eligible to help.

**IN THE MATTER OF  
LANDFILL**


 9:08 AM

Commissioner Leggett advised that he has received several complaints about people hunting on the landfill property. Commissioner Leggett would like the Ohio Division of Natural Resources (ODNR) to obtain surveillance on the property.


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**Motion:** to reach out to ODNR, supply them with a key to the landfill property, and have them obtain surveillance video, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
9-1-1 SERVICES**


 9:08 AM

Commissioner Wirkner advised that there are two other numbers besides 9-1-1 that residents can use. Commissioner Wirkner advised that 2-1-1 is good for locating any resources that exists in the county, and 8-1-1 can be used before installing any utilities or infrastructure.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:09 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner