



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, September 18, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	MCJAS Commissioner Meeting	Canton, OH	9/26/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	MCJAS Commissioner Meeting	Canton, OH	9/26/23	\$40.00
Donald E. Leggett, Commissioner	Commissioners	MCJAS Trustee & Commissioner Meeting	Canton, OH	9/26/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	Appalachia Forward Meeting	St. Clairsville, OH	9/27/23	\$60.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Transfer Out	10000-81280-59200	\$25,000.00
20944	ACG – Community Planners	20944-11606-55035	\$25,000.00
20022	Supplies & Materials	20022-12135-54400	\$1,000.00
10000	Transfer Out	10000-81280-59200	\$5,000.00
20745	Publications-Law Library	20745-12245-53324	\$5,000.00
40041	Contract Services	40041-31366-53300	\$25,407.48

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Attorney Fees	10000-11001-52000	Equip-Computer	10000-11001-54421	\$900.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

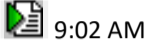
**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
20994	10000-81280-59200	20944-11606-49800	\$25,000.00
20745	10000-81280-59200	20745-12245-49800	\$5,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

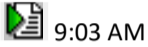
Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

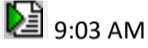
**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Borden Office Equipment, \$434.80; Deluxe Body, \$1,936.18; Cabol Inc. DBA Huebner Chevrolet, \$500.00; Roof, Timothy S., \$2,950.00; Lehman Design LLC, \$550.00; & Thomson West, \$910.61.

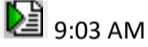
**DJFS:** Mayle Homes Inc, \$12,400.00.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.



**IN THE MATTER OF  
BOARD OF ELECTIONS  
ABSENTEE VOTING HOURS**



Commissioner Modranski advised that the Carroll County Board of Elections will be open additional hours leading up to the November 7, 2023 election to accommodate absentee voters. The hours will be as follows:

Tuesday	October 10, 2023	LAST DAY FOR VOTER REGISTRATION			8:00 a.m.	to	9:00 p.m.
Wednesday	October 11, 2023	through	Friday	October 27, 2023	8:00 a.m.	to	5:00 p.m.
Monday	October 30, 2023				7:30 a.m.	to	7:30 p.m.
Tuesday	October 31, 2023				7:30 a.m.	to	8:30 p.m.
Wednesday	November 1, 2023	through	Friday	November 3, 2023	7:30 a.m.	to	7:30 p.m.
Saturday	November 4, 2023				8:00 a.m.	to	4:00 p.m.
Sunday	November 5, 2023				1:00 p.m.	to	5:00 p.m.
Monday	November 6, 2023	NORMAL OFFICE HOURS – NO EARLY VOTING			8:00 a.m.	to	4:00 p.m.
Tuesday	November 7, 2023	<b>ELECTION DAY</b>			Polls are open 6:30 a.m.		to 7:30 p.m.


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. EOG Resources, Inc. for a driveway on Lee Rd NW (TR 220) in Brown Township, for the Larke CR BRN Well project, PAR #1;
2. INR Ohio, LLC for bored utility crossing in Brown Township, Citrus Road (CR 68) for the Casper TWL project, HOP #1;
3. INR Ohio, LLC for bored utility crossing in Brown Township, Avalon Road (CR 20) for the Casper TWL project, HOP #2;
4. INR Ohio, LLC for a driveway on Citrus Road (CR 68) in Brown Township, for the Casper TWL project, PAR #1;
5. INR Ohio, LLC for a driveway on Citrus Road (CR 68) in Brown Township, for the Casper TWL project, TAR #1;
6. INR Ohio, LLC for a driveway on Citrus Road (CR 68) in Brown Township, for the Casper TWL project, TAR #2;
7. INR Ohio, LLC for a driveway on Avalon Road (CR 20) in Brown Township, for the Casper TWL project, TAR #3;
8. INR Ohio, LLC for a driveway on Avalon Road (CR 20) in Brown Township, for the Casper TWL project, TAR #4;
9. INR Ohio, LLC for a driveway on Lander Road (TR 207) in Brown Township, for the Casper TWL project, TAR #5;
10. INR Ohio, LLC for a driveway on Lander Road (TR 207) in Brown Township, for the Casper TWL project, TAR #6;
11. INR Ohio, LLC for a driveway on Citrus Road (CR 68) in Brown Township, for the Casper TWL project, TAR #7;
12. INR Ohio, LLC for a driveway on June Road (TR 200) in Brown Township, for the Casper TWL project, TAR #8;
13. INR Ohio, LLC for a driveway on Avalon Road (CR 20) in Brown Township, for the Casper TWL project, TAR #9;


- 14. INR Ohio, LLC for a driveway on Avalon Road (CR 20) in Brown Township, for the Casper TWL project, TAR #10;
- 15. INR Ohio, LLC for a driveway on Avalon Road (CR 20) in Brown Township, for the Casper TWL project, TAR #11;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM & BROWNFIELD REMEDIATION PROGRAM  
LETTER OF INTENT**

**Motion:** to approve the Letter of Intent for Lead Entity for the Building Demolition and Site Revitalization Program and the Brownfield Remediation Program, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
APPALACHIAN COMMUNITY GRANT**

**Motion:** to authorize Board President Christopher R. Modranski to sign the Appalachian Community Grant Payment Request Form, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
CORSА – PROPERTY VALUATION SELECTION**

 9:06 AM


Commissioner Modranski advised that the replacement cost for the courthouse is \$21,113,400, and the reproduction cost is \$32,105,300. The cost difference in the insurance is \$5,496. Commissioner Wirkner advised that courthouse is a historic building. The replacement costs do not give back what was lost. It would only replace the square footage of the courthouse. The reproduction cost would restore the courthouse back to its current state. Commissioner Wirkner stated that the cost for reproduction coverage is money well spent to restore the courthouse. Commissioner Leggett stated he agreed.

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**Motion:** to continue with reproduction costs for the CORSA insurance, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:08 AM

April D. Mayle, Assistant Clerk II advised residents that the Scarecrows on the Square event will be taking place this Saturday, September 23<sup>rd</sup> starting at 10:00 am. Ms. Mayle advised that the Carrollton Fraternal Order of the Eagles Ladies Auxiliary will be hosting a bake sale from 10:00 to noon and Hillbilly Hotdogz & Such will be selling lunch. Judging of the Scarecrows will begin at noon with special guests Commissioner Chris Modranski and Commissioner Don Leggett II.


**IN THE MATTER OF  
EMPLOYEE BENEFITS**

 9:09 AM


Commissioner Leggett stated that he is seeking the Board’s opinion on offering a dual plan for county employees’ insurance. Commissioner Leggett advised that this is only providing an option of two choices. The current plan is one of those choices. Commissioner Wirkner advised that it is good to offer two choices. Commissioner Wirkner stated that by looking at both plans, he advises that employees look into the plans. Even though employees may pay less in monthly payments, they may have to pay more if there is a claim.

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**Motion:** to offer a dual plan for insurance, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF  
HISTORIC BUTLER PAINTING**

 9:10 AM


Commissioner Wirkner advised that the unveiling of the Butler painting will be on Wednesday, September 27, 2023 at 10:00 a.m. Commissioner Wirkner stated he wanted to make sure everyone had advanced notice of the unveiling.

**IN THE MATTER OF  
ROBERT E. WIRKNER – RADIO INTERVIEW**

 9:11 AM

Commissioner Wirkner advised that he participated in an interview with a public radio station. Commissioner Wirkner stated that they had an interesting discussion about oil and gas development in the county. Commissioner Wirkner stated that among the Commissioners, he allowed himself to be “tagged” for the interview.

**IN THE MATTER OF  
JFS HIRING RECOMMENDATIONS**


 9:12 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to request permission to hire Kathlena Gravlin as a Social Services Worker 2 at a rate of \$20.05 effective September 25, 2023. Ms. Offenberger advised that she has another interview scheduled for next week. Ms. Offenberger advised that they are still in need of three more social workers. Commissioner Modranski asked if there has been a lot of interest. Ms. Offenberger answered there has not.

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**Motion:** to hire Kathlena Gravlin as a Social Services Worker 2 at a rate of \$20.05 effective September 25, 2023, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:13 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Commissioner