



Present: President Christopher R. Modranski and Commissioner Donald E. Leggett II. **Absent:** Vice President Robert E. Wirkner
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Absent; Commissioner Modranski: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, September 11, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
William Wohlwend, Clerk of Courts	Clerk of Courts	Monthly OCCA meeting	Lewis Center, OH	09/20/23	\$220.00
Christopher R. Modranski, Commissioner	Commissioners	OMEGA ACG Work Session	Cambridge, OH	Retroactive to 09/07/23	\$80.00
Christopher R. Modranski, Commissioner	Commissioners	Utica Shale Academy Ribbon Cutting	Salineville, OH	Retroactive to 9/12/23	\$25.00
April D Mayle, Assistant Clerk II	Commissioners	Stark County Safety Council	Canton, OH	09/14/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	COG Meeting	Cadiz, Oh	09/15/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	OMEGA Meeting	Millersburg, OH	09/19/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	CCAO Board of Directors Meeting	Columbus, OH	09/22/23	\$190.00
Jennifer Burns, Program Administrator	JFS	COG Meetings	Cadiz, OH	09/15/23	\$50.00
Jill Tucker, Service Coordinator	JFS	OFCFCA Conference	Perrysville, OH	10/26-27/23	\$385.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Equipment – Computer/Imaging – Commissioners	10000-11001-54421	\$26,800.00
10000	Electricity – Building & Grounds	10000-11025-53311	\$8,200.00
10000	Transfer Out	10000-81280-59200	\$220,000.00
20994	Contract Services – Bldg Demo & Site Revita Program FY22-24 Commissioners	20994-61056-53300	\$220,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
20994	10000-81280-59200	20994-61056-49800	\$220,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Whisler Plumbing & Heating, \$1,465.50; Huntington National Bank, \$104.60.


DJFS: Down There LLC, \$1,050.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
MONTHLY REPORT – AUGUST
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:01 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the August 2023 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,082 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF
TEMPORARY ROAD CLOSING**

Motion: to approve closing approximately 500 feet of Autumn Road (CR 19) east of its intersection with State Route 332 from 7:00 a.m. to 5:00 p.m. on October 13, 14, and 15, 2023 for the purpose of conducting the annual Algonquin Mill Fall Festival; also to close this same road on Thursday, October 12, 2023 from 7:00 a.m. to 7:00 p.m. to safely set up facilities for this event, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
CONTRACT/AGREEMENT
AMERICAN ELECTRIC POWER**

 9:03 AM

Commissioner Leggett advised that a power line runs underneath the new storage building at the Health Department. The cost to move the line was approximately \$20,000.00. AEP offered to sell the line to the Board for \$1.00. The line will now be the Board’s responsibility.

Motion: to approve a Bill of Sale between the Board of Carroll County Commissioners and American Electric Power Ohio in the amount of \$1.00 for the purchase of the underground service lateral, 350 AL, from company pole 66C4/345 to the meter located at 301 Moody Ave. SW, Carrollton, Ohio, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Lease Agreement for Moody Avenue tenants to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
EMA
LEPC**

 9:04 AM

Tom Cottis, Emergency Management Agency (EMA) Director advised that the EMA Deputy Director is the information coordinator for the Local Emergency Planning Committee (LEPC). Mr. Cottis advised that Dustin Lucas, EMA Deputy Director needs to be appointed for a two-year term. Mr. Cottis advised that the Board approved the LEPC appointments in August. Mr. Cottis advised he needs approval and a signature from the Board to add Mr. Lucas. Commissioner Modranski asked if the appointment is effective today. Mr. Cottis advised that it is retroactive to August.


Motion: to appoint Dustin Lucas, EMA Deputy Director to the Local Emergency Planning Committee for a two-year term, retroactive to August 9, 2023 thru August 8, 2025, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM


Commissioner Modranski welcomed Dustin to the team.

**IN THE MATTER OF
CLERK'S REPORT**

 9:06 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise residents that the Carroll County Fair Board is partnering with the Carroll County Collectors Club to host the 1st Annual Fall at the Fair event. The event will be held October 20th- 22nd at the fairgrounds. Ms. Mayle advised that the event will offer camping with water and electric hookup for \$50.00. Activities that will be offered are corn hole and pickleball tournaments, chili cook off, antique tractor show, car show, tractor pulls, and flea market. Please call Jessica at 330-204-6069 to register for camping or tournaments. More information is available on the Commissioners' Facebook page.

**IN THE MATTER OF
CLERK'S REPORT**

 9:06 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise residents that children from birth to age five can receive a free monthly book delivery through Dolly Parton's Imagination Library of Ohio. Reading to your child has been proven to increase their vocabulary and literacy and foster a love for learning that will help prepare them for kindergarten. You can register at OhiolmaginationLibrary.org. Information will be shared on the Commissioners' Facebook page.

**IN THE MATTER OF
COUNTY ANNEX BUILDING
DOORS**

 9:07 AM

Commissioner Leggett advised that the locks on the exterior doors at the Moody Avenue building have been changed, and a notice to contact the commissioners' office has been posted on all doors. Commissioner Leggett apologized for any inconvenience this may have caused.


**IN THE MATTER OF
TEMPORARY RECESS**

 9:08 AM

Commissioner Modranski advised that Alison Redmond from the County Risk Sharing Authority (CORSA) and Chris Jones from McFadden Insurance will be appearing at 9:45 a.m. to discuss the recent reappraisal.


Motion: to temporarily recess until 9:45 a.m., **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM

Board members reconvened at  9:44 AM.

**IN THE MATTER OF
CORSA
BUILDING APPRAISAL**


 9:45 AM

Alison Redmond, County Risk Sharing Authority (CORSA) Membership Services Manager and Chris Jones, McFadden Insurance agent appeared before the Board to provide an update on the 2023 building appraisal for the county. Mr. Jones advised that the last appraisal was completed in 2019. The county will be receiving a hard copy and a digital copy of the appraisal. Ms. Redmond passed out a Summary of Appraisal. Ms. Redmond advised that CORSAs provides the appraisal as a member benefit. The cost of the appraisal is \$9,410.00 and is a value-added service. Mr. Redmond advised that the appraisal evaluates all buildings over \$100,000.00. Anything under \$100,000.00 is calculated as trending. If the Board feels there is a building that should have been appraised, they should let Mr. Jones know. Ms. Redmond advised that HCA Asset Management did Carroll County’s appraisal and did a wonderful job. Mr. Jones advised that HCA Asset Management did the appraisal on the Moody Avenue building even though the county did not own the building yet. Ms. Redmond noted that appraisals can be done even if it’s not an appraisal year. CORSAs would have an appraiser come do a new building when they are in the area. Ms. Redmond noted that the Total Insured Value before the appraisal was \$78,595,640.00 and the new Total Insured Value after the appraisal is \$95,418,847.00. The increase is 21.40%. Mr. Jones advised that half of the increase is due to the purchase of the Moody Avenue building, and the rest of the increase is an increase that has been seen across the board. The premium increase is \$9,561. Ms. Redmond advised that it is too soon to know the exact renewal number but the county should plan on a 10% increase for 2024 for budgetary purposes. Ms. Redmond advised that should be a safe number to use. Ms. Redmond advised that the Board needs to complete the Property Valuation Selection form and return that to CORSAs. This form is where the Board indicates if they want the courthouse covered at replacement cost or reproduction cost. The replacement cost of \$21,113,400.00 is to replace the building at today’s standards. The reproduction cost of \$32,105,300.00 is to replace the building as nearly as possible to its original condition. Ms. Redmond advised that choosing replacement will save \$5,496. Commissioner Modranski asked what steps should be taken if the county sells property. Ms. Redmond advised that the county should inform Mr. Jones and he will make the necessary adjustments.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:58 AM

PREPARED BY:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski

Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski

Christopher R. Modranski, President

Absent

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II

Donald E. Leggett, Commissioner