



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 31, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	Northeast Ohio Auditor’s Meeting	Canton, OH	9/8/2023	\$40.00
Brian J. Wise, Engineer	Engineer	HEC-RAS Modeling Basics	Webinar	10/17/23	\$319.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20025	Transfer Out - Title Administration Fund	20025-12161-59200	-\$11,780.00
20025	Tools & Equipment - Title Administration Fund	20025-12161-54440	\$11,780.00
30005	Principal – Commissioners	30005-11001-57010	-\$106,000.00
30005	Interest – Commissioners	30005-11001-57020	-\$32,400.00
20777	Contract Services – Wireless 911 Fund	20777-2120053300	\$55,620.22

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Prof & Tech Fee	10000-12185-53340	Contract Services	10000-12185-53300	\$800.00
10000	Witness Fees	10000-12185-53600	Contract Services	10000-12185-53300	\$800.00
10000	PERS	10000-12185-51070	Contract Services	10000-12185-53300	\$400.00


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Absolute Construction Services Inc, \$35,585.00; & Ohio Peace Officers Training Academy, \$250.00.

DJFS: Murray, Pamela, \$1,100.00; and Private National Mortgage Acceptance Company LLC, \$1,115.87.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
MONTHLY REPORT – AUGUST 2023
SHERIFF’S OFFICE**

 9:02 AM


Commissioner Modranski advised the Sheriff filed his report for the month of August 2023 showing 1,518 meals served and 174 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
2023 ANNUAL REPORT – CARROLL COUNTY PROSECUTOR’S OFFICE**

 9:02 AM

Commissioner Modranski advised Prosecutor Steven D. Barnett filed his 2023 Annual Report for the Carroll County Prosecutor’s Office. A copy of the report is on file in the Commissioners’ Office.


**IN THE MATTER OF
RUMA AGREEMENT – SHADOW WELL SITE
EOG RESOURCES, INC**

 9:04 AM

Commissioner Wirkner asked if the township trustees have signed the RUMA. Commissioner Modranski advised that the Brown Township trustees have signed the RUMA.

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EOG Resources to commence use of 0.5 miles of TR 220 (Lee Road) for the purpose of ingress to and egress from the Shadow Well Site for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Shadow Well Site, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Frontier Communications for boring and plowing along road in Harrison Township, Avalon Rd SW (CR 20);


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
APPOINTMENT
EASTERN OHIO DEVELOPMENT ALLIANCE (EODA)**

Motion: to reappoint Commissioner Christopher R. Modranski to the Eastern Ohio Development Alliance for the term of January 1, 2024 through December 31, 2025, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
PROCLAMATION**

 9:05 AM


Commissioner Modranski read the proclamation.

Motion: to proclaim the week of September 5-9, 2023 as National Payroll Appreciation Week, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
BOARD OF ELECTIONS MOU**

Motion: to approve the Memorandum of Understanding between the Ohio Secretary of State, the Carroll County Board of Elections, and the Board of Commissioners, Carroll County, Ohio to secure funding for electronic pollbooks, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
GRANTS - COMMUNITY CORRECTIONS GRANT**

 9:07 AM

Commissioner Modranski advised that the original amount of the grant was \$82,200.00. The amount of the grant after the addendum will be \$86,310.00.


Motion: to approve the addendum to the Ohio Department of Rehabilitation and Correction Community Corrections Grant agreement increasing the grant amount by 5%, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PY21 CDBG
AMENDMENT**

Motion: to authorize the Board President to sign the Amended Scope of Work and Budget for the PY21 Community Development Block Grant (CDBG) program; the amendment extends the work completion date to February 29, 2024 and the grant completion date to April 30, 2024, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PY2021 COMMUNITY DEVELOPMENT BLOCK GRANT – ALARM REPLACEMENT PROJECT
CHANGE ORDER #2**

Motion: to approve change order #2 for the PY2021 Community Development Block Grant Alarm Replacement Project extending the project completion date by 150 days due to a delay in receiving the state permit and material delays. The original contract amount for this project was \$200,168.04 and the adjusted contract amount factoring in the extension is \$200,168.04, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PY2021 COMMUNITY DEVELOPMENT BLOCK GRANT – GENERATOR INSTALLATION PROJECT
CHANGE ORDER #2**


Motion: to approve change order #2 for the PY2021 Community Development Block Grant Generator Installation extending the project completion date by 120 days due to a delay in receiving the generator. The original contract amount for this project was \$44,746.00 and the adjusted contract amount factoring in the extension is \$44,746.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT – J GREEN EXCAVATING, LLC
BUILDING DEMOLITION SITE REVITALIZATION – PROJECT D**

Motion: to approve a contract with J Green Excavating, LLC of Mechanicstown, Ohio, in the amount of \$172,750.00 to perform and complete all work required for the demolition of the project, namely, the Carroll County Demolition and Site Revitalization Program Package D and to issue a Notice to Proceed for said project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
2023 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2023-03**

Motion: to accept the bid of Advanced Excavating & Septic Services of East Liverpool, OH in the amount of \$17,820.00 for the 2023 WPCLF/HSTS project #2023-03, to connect four households to the Amsterdam Sewer System and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr, Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
WATER POLLUTION CONTROL LOAN FUND
2024 APPLICATION**

Motion: to apply for the 2024 Water Pollution Control Loan Fund Household Sewer Treatment System funding in the amount of \$150,000 and to authorize Board President Christopher R. Modranski sign the Nomination Form and application documents, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
BUILDINGS AND GROUNDS
PICK UP TRUCK QUOTES**


 9:12 AM

Commissioner Modranski advised that the purchase of the Moody Ave property necessitated the need for a mower. This mower would also be used at the Route 9 tower. To be able to move the mower to the Route 9 tower, it will need a trailer. The current pickup truck would need to be upgraded to haul the mower and trailer. Commissioner Modranski advised that it was determined to be more cost effective to purchase new truck instead of upgrading the current truck. Commissioner Modranski advised that he obtained quotes from Daystar, Guess Motors and Huebner Chevrolet. Huebner Chevrolet provided the lowest quote for a 2024 Chevrolet Silverado 1500 Crew Cab 4x4 with a towing package and snow plow package. Ed Eick, Superintendent of Buildings and Grounds took the current truck to Huebner’s to determine its trade in value. Huebner offered \$19,000.00 for trading in the current truck. The quote from Daystar was \$62,845.00. The quote from Guess Motors was \$48,764.00.

Motion: to accept the quote from Huebner Chevrolet of Carrollton, Ohio in the amount of \$45,753.60 for the purchase of a 2024 Chevrolet Silverado 1500 Crew Cab 4x4, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:15 AM

Cason Leggett, Dog Warden, appeared before the Board to file his report for the week of August 27, 2023 to September 2, 2023 showing 1 dog(s) impounded, 2 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
DOG WARDEN
MONTHLY REPORT**

 9:15 AM

Cason Leggett, Dog Warden appeared before the Board to provide the monthly report for August 2023. Warden Leggett advised that 15 dogs were taken in, 12 dogs were adopted to new families, three dogs were reclaimed by their owners, one dogs was euthanized


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due to aggression, 12 citations for no license were issued, and four at-large citations were issued. Commissioner Leggett asked how many dogs are at the pound. Warden Leggett answered there are around 15 dogs currently. Commissioner Modranski asked if there are any dogs ready to adopt. Warden Leggett answered that all are ready to be adopted, except one dog. There is one dog that has cherry eye and Warden Leggett is looking for a rescue for this dog. Warden Leggett advised that it was discussed in the past to not raise license fees for next year. However, with costs going up, he is looking for ways to manage funds so there isn't a need to raise the license fees. Warden Leggett advised that one way to increase funds without raising license fees is to include a donation line on the registration form. Warden Leggett advised that other counties have added a donation line to their registrations. This would not be mandatory, but only provide an option to donate if they wish. Warden Leggett advised that larger counties generated \$30,000.00 to \$40,000.00 from donations. Smaller counties get between \$2,000.00 to \$3,000.00. Warden Leggett advised that counties that are a comparable size to Carroll County generated around \$6,000.00 in donations. Warden Leggett advised that this would be one way to raise revenue without raising license fees. Commissioner Modranski asked what would the donations be used for. Warden Leggett answered donations would go to operational costs. Warden Leggett advised one possibility could be veterinary care which can be expensive. Warden Leggett advised that many residents don't know that the dog pound does not operate off of taxes. Revenue sources are through fines and fees. Commissioner Wirkner stated that the county is not in the business to make money off of dogs, but the pound does need to be able to operate without a loss. Commissioner Wirkner advised that the prosecutor should weigh in on whether a donation line is an appropriate measure for the county to take.


Motion: to authorize Cason Leggett, Dog Warden to seek the prosecutor's opinion on the legality of collecting donations though the registration process, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:23 AM


Warden Leggett advised that he is still checking on outstanding registrations. Commissioner Modranski asked if Assistant Warden Merle Long is going out on Saturdays. Warden Leggett answered he is.

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY UPDATE**

 9:25 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for August 2023. Ms. Faulk thanked donors for the large amount of donations of meat from the fair auction. Ms. Faulk advised they received six beef, 10 hogs, 57 chickens, three goats, three turkeys, and two lambs. Ms. Faulk thanked the area businesses who donated the meat, and a few even donated the processing costs. Ms. Faulk advised that on-site work on fire alarm system began on September 5, 2023. Ms. Faulk advised that the open house was a success. She thanked Spikeman and those who brought out cars for the open house. Ms. Faulk advised that CGAR is accepting new residents and respite stay. Respite stay can be for any length of time and for any reason such as vacations or caregiver relief. Ms. Faulk advised that she is looking for a full-time midnight nurse and full-time midnight nurse aid. Ms. Faulk advised that currently, there are 36 residents consisting of five males and 31 females with five new additions. Commissioner Leggett asked if there is enough freezer space for all of that meat. Ms. Faulk answered barely. Commissioner Wirkner asked how long will the donations last throughout the year. Ms. Faulk answered that it depends. This year, they accepted goat and lamb which will be made into trail bologna to be used for snacks for the residents. Ms. Faulk advised that this year's donation should last all year. Commissioner Wirkner stated that should help offset the food budget. Ms. Faulk agreed. Commissioner Modranski stated that it is great that our seniors are fed by food raised by the county's youth.


**IN THE MATTER OF
EMA – NEW VEHICLE**

 9:29 AM


Tom Cottis, EMA Director advised that he has been looking for a vehicle to replace the Ford Edge that has developed rust issues and is needing frequent repairs. Mr. Cottis advised that he has been saving in his budget to purchase a new vehicle. Mr. Cottis advised that he has been looking at a midsize truck with an offroad package. Commissioner Wirkner advised that the offroad package is necessary because the vehicles have been towed out in the past. Mr. Cottis advised that he got quotes from Huebner Chevrolet for a Chevrolet Colorado and quote from Guess Motors for Ford Ranger. Mr. Cottis advised that the quote from Huebner came in at about \$2,300 higher than the quote from Guess Motors. The quote for the Ford Ranger from Guess Motors is \$41,300 through government pricing. The quote for the Chevrolet Colorado from Huebner Chevrolet is \$43,635. Commissioner Wirkner asked if that cost is good until delivery. Mr. Cottis answered it is. Commissioner Leggett asked what is the time for delivery. Mr. Cottis answered that it could be around 16 weeks or a little more. Because of that, the funds set aside for the purchase may need to roll over until next year. Commissioner Wirkner advised that if the funds do go back to county general at the end of the year, the Board can appropriate those funds back to the equipment line.

Motion: to authorize Tom Cottis to place an order with Guess Motors for a Ford Ranger, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:33 AM

**IN THE MATTER OF
EMA – WEATHER RADIOS GRANT**

 9:34 AM

Tom Cottis, EMA director advised that Devin Herrington, former Deputy Director obtained a grant from Ohio University. This small grant is to help with education. The grant of \$429.00 will cover purchasing weather radios for all schools in the county including Amish schools. Mr. Cottis advised the next step to become a storm ready county is to obtain a few sirens.


**IN THE MATTER OF
COUNTY ANNEX BUILDING**

 9:35 AM


Commissioner Leggett advised that the Board needs to look into securing the new annex building on Moody Avenue. Commissioner Leggett recommending changing the exterior locks of the annex building and placing signs at the doors informing current tenants to reach the Board of Commissioners within two weeks to establish new lease agreements. Commissioner Leggett stated that not having lease agreements is a liability to the county. Commissioner Leggett advised that there are a couple of doors that have broken latches. These doors may need a chain and padlock with possibly adding a no exit sign. Commissioner Leggett advised that the Board may need to send something to the prosecutor if a tenant doesn't comply with setting up a lease agreement. Commissioner Modranski added that there have been multiple entities that had access and the Board does not know who all has keys to building. Commissioner Wirkner stated the annex building needs secured immediately, as of today, because it is now public information that there are doors that are open. Commissioner Leggett advised that all doors on the annex building are locked. There is one exterior door that doesn't lock, but there is a second set of doors inside that do lock. Commissioner Leggett stated that if the locks are changed immediately, someone will need to be over there to let people in. Commissioner Modranski suggested that anyone who needs access to the building should come to the Commissioners' office so the Board can gather contact information and set up a lease agreement. Commissioner Modranski advised that Melissa Schaar, Clerk has been working on a lease agreement to send to the Prosecutor for review. Commissioner Modranski advised that Chris Jones at McFadden Insurance has been contacted for guidance on the liability insurance requirements for tenants.

Motion: to immediately secure the annex building by changing the exterior locks on annex building, post signs alerting current tenants to come to Commissioners' office to establish a lease agreement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:40 AM

**IN THE MATTER OF
MEETING**

 9:40 AM


Commissioner Wirkner advised that the Board will need to recess to conduct the last interview for the Emergency Management Agency (EMA) Deputy Director position. Commissioner Wirkner advised that he and Tom Cottis, EMA Director plan to present a hiring recommendation after the temporary recess.

**IN THE MATTER OF
COURTHOUSE
HISTORIC BUTLER PAINTING**

 9:40 AM


Commissioner Wirkner advised that on September 27, 2023 at 10:00 a.m. the unveiling of the Butler painting will be held on the second floor.

**IN THE MATTER OF
MEETINGS**

 9:41 AM

Commissioner Wirkner advised that he has a meeting with a representative from the oil and gas industry this afternoon.

**IN THE MATTER OF
MEETINGS**


 9:41 AM

Modranski advised that he has a meeting in Cambridge at noon today and he may not be present for the remainder of the meeting.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:41 AM

Board members reconvened at  10:26 AM

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**


 10:26 AM


Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 10:26 AM

The Board reconvened with no action taken at  10:50 AM.


**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
HIRING - DEPUTY DIRECTOR**

 10:50 AM

Commissioner Wirkner advised that he and Tom Cottis, Emergency Management Agency (EMA) Director have interviewed candidates for the EMA Deputy Director position. Commissioner Wirkner advised that their recommendation is to hire Dustin Lucas at the rate of \$25.50 per hour with an additional 50 cent per hour raise once Mr. Lucas completes his required training. The effective date will be Monday, September 11, 2023.

Motion: to hire Dustin Lucas as the Emergency Management Agency Deputy Director at the rate of \$25.50 per hour with a 50 cent per hour increase after completion of training, effective Monday, September 11, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 10:52 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 10:52 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner