



**Present:** Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II. **Absent:** President Christopher R. Modranski  
**Also present to observe:** Carol McIntire, Carroll County Messenger, Jim Rapp, and Tony Labashousky.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Absent


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, August 28, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Mike Bryan, Superintendent Allan Furbee, Supervisor Ryan Roberts, Supervisor Chris Hawk, Highway Worker IV	Engineers	2023 Superintendents & Mechanics Conference & Trade Show	Newark, OH	10/11-12/2023	\$1,500.00

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20700	Contracts – Services – Childrens Services 50 Fund	20700-51324-53300	\$150,000.00
21201	Contract Services	21201-11001-53300	\$120.00
20025	Title Administration Fund	20025-12161-59200	\$11,780.00
10000	Transfer Out – Transfer Out	10000-81280-59200	\$138,400.00
30005	Principal – Commissioners	30005-11001-57010	\$106,000.00
30005	Interest – Commissioners	30005-11001-57020	\$32,400.00

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

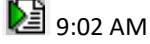
**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Small Tools and Equipment	20420-31355-54440	Other Expenses – Engineer – Road	20420-31355-56090	\$50,000.00

20420	Contract Projects – Engineer – Road	20420-31355-53305	Other Expenses – Engineer – Road	20420-31355-56090	\$25,000.00
10000	Attorney Fees – Comms	10000-11001-52000	Travel – Comms	10000-11001-52050	\$600.00
10000	Small Tools and Minor Equipment – Recorder	10000-11250-54440	Transfer Out – Recorder	10000-11250-59200	\$11,780.00

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.



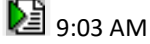
**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	10000-11250-59200	20025-12161-49800	\$11,780.00
30005	10000-81280-59200	30005-11001-49800	\$138,400.00

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

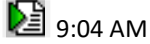
Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

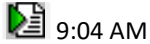
**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** CORSA, \$3,001.00; Asphalt Materials Inc., \$48,189.23; and GL Auto Glass, \$650.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

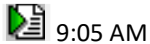


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
FRONTIER**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications to place buried and aerial cable and two new poles in Perry Township, Cologne Rd. (CR 72);
2. Frontier Communications / Travis Art for boring under and alongside road in Perry Township, Cologne Rd., (CR 72);

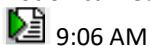
**Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.



**IN THE MATTER OF  
BIDS – BOND RELEASE  
AT&T CELL TOWER US-OH-5352 MCLEAN CELL TOWER**


**Motion:** to release the bond of Vertical Bridge 500, LLC, Inc. as recommended by Brian J. Wise, County Engineer, due to the completion of the AT&T Cell Tower US-OH-5352 McLean Cell Tower, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.




**IN THE MATTER OF  
AGREEMENT/CONTRACT  
FAIRFIELD COMPUTER SERVICES, LLC**

**Motion:** to approve a contract with Fairfield Computer Services, LLC of Oakwood, Ohio, in the amount of \$110.00 per month plus \$2.15 per dog license sold online for the term of two years from date of signing; the agreement shall automatically renew for three successive one year periods unless terminated, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
RESOLUTION NO. 2023-29  
AUTHORIZE ORDC TO APPLY FOR LEAD SAFE OHIO GRANT**

**Motion:** to authorize the Ohio Regional Development Corporation to apply for the PY2023 Lead Safe Ohio allocation grant program on behalf of Carroll County and administer said program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**RESOLUTION 2023-29  
AUTHORIZING ORDC TO APPLY FOR THE PY 2023 LEAD SAFE OHIO ALLOCATION GRANT PROGRAM ON BEHALF OF CARROLL COUNTY AND ADMINISTER SAID PROGRAM**

**WHEREAS**, Carroll County, hereinafter the "Grantee", desires to take part in the PY 2023 Lead Safe Ohio Allocation Program offered by the State of Ohio, Department of Development, Office of Community Development (OCD) in the amount of \$505,000 for the purpose of addressing lead poisoning prevention and mitigation; and

**WHEREAS**, the State of Ohio, Department of Development, Office of Community Development, has offered 3 options for applying for the program, with Option No. 3 being that the County may appoint an agency to apply on the jurisdiction's behalf; and

**WHEREAS**, Ohio Regional Development Corporation, hereinafter the "Agency", is an Ohio non-profit Corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio, and has agreed to apply for the program on behalf of Carroll County and to administer the program within Carroll County, whereby ORDC will be the "Responsible Party" and will execute a grant agreement directly with the State of Ohio, Department of Development, Office of Community Enhancement; and

**WHEREAS**, this agreement is in effect until the PY2023 Lead Safe Ohio Allocation Program funds are expended and the funded activities are complete and closed out.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners, Carroll County, Ohio:

**Section 1:** The Carroll County Commissioners hereby designate Ohio Regional Development Corporation as the "Appointed Agency" to apply for the PY2023 Lead Safe Ohio Allocation Program on behalf of Carroll County and to assume the role of "Responsible Party" for the \$505,000 in funds allocated to Carroll County.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Leggett, yes ; Mr. Wirkner, yes ; Mr. Modranski absent .

Motion carried on unanimous vote. Resolution adopted this 31<sup>st</sup> day of August 2023.


BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OH

ATTEST:

/s/ Ronald M. Nuzzolillo Jr  
Ronald M. Nuzzolillo, Jr, Assistant Clerk I

Absent  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Commissioner

**IN THE MATTER OF  
BID OPENING  
WATER POLLUTION CONTROL LOAN FUND PROJECT #2023-03**


 9:10 AM

Commissioner Wirkner advised the bids for WPCLF Project #2023-03, connection of four homes to the Amsterdam Sewer System, and abandonment of the homes' septic systems, were received on August 31, 2023 at 9:00 am. Melissa N. Schaar, Clerk advised that three bids were received, and the information is as follows:


COMPANY	LOCATION	BID
Streamline Excavating & Supply LLC	Malvern, Ohio	\$19,224.50
Advanced Excavating and Septic Services, LLC	E. Liverpool, Ohio	\$17,820.00
JT's Excavating and Aggregate LLC	Wintersville, Ohio	\$21,640.00

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**Motion:** to table the bids for further review until Thursday, September 7, 2023, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
 Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:13 AM

April D. Mayle, Assistant Clerk II reminded residents that the courthouse and all non-emergency county offices will be closed on Monday, September 4<sup>th</sup> in observance of Labor Day.


**IN THE MATTER OF  
CLERK'S REPORT**

 9:13 AM

April D. Mayle, Assistant Clerk II advised residents that Governor Mike DeWine has ordered the flags of the United States and the State of Ohio to be flown half-staff upon all public buildings and grounds throughout the State of Ohio from sunrise until sunset on August 31, 2023 in honor of the lives lost to overdose and in order to recognize and raise awareness for Ohio Overdose Awareness Day.

**IN THE MATTER OF  
9-1-1**


**ROAD NAME CHANGE – STONY LAKE**

 9:14 AM


Commissioner Wirkner advised that the Stony Lake Club Board of Directors presented a petition to change the name of Eastside Drive SW to Stony Lake Drive SW. The reason for this request was efficiency, and for the safety and well-being of residents, as there are several roads called Eastside Drive in the county. Commissioner Wirkner advised that the Technical Services Advisory committee passed their recommendation to accept the change to the 9-1-1 Planning committee. The 9-1-1 Planning committee then accepted the road name change, and it is the committee's recommendation that the Board adopt the name change. Tom Konst, Regional Planning Director advised that the name change had to go through 9-1-1 because it is a private drive. The Board can grant name changes for public roads, but not private roads. Mr. Konst reiterated that the change is for the safety and well-being of the residents. There have been instances of ambulances going to the wrong road in the past. Fortunately, no one died due to the issue. Jim Rapp, a Stony Lake Club board member asked if the road needs to have SW in it. Mr. Konst advised that the Post Office requires directionals on addresses. Mr. Rapp thanked the Board for their assistance. Mr. Konst advised that the change will go in effect in 30 days. Mr. Konst will notify 9-1-1, homeowners on Eastside Drive, the Post Office and the Perry Township trustees. The 9-1-1 dispatch coordinator will notify the ambulance services. Mr. Konst advised he does not anticipate any questions about the change, but it is policy to give 30 days to notice of the change.

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**Motion:** to accept the recommendation of the 9-1-1 Planning committee and change the name of Eastside Drive SW in the Stony Lake subdivision to Stony Lake Drive SW, **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
 Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
TEMPORARY RECESS**

 9:19 AM

Commissioner Wirkner anticipates the Board coming back at 11:30 a.m. Commissioner Wirkner advised that he has a 9-1-1 meeting with the Sheriff that should be done by 11:30 a.m. If his meeting is not done at 11:30 a.m., the Board meeting will be slightly delayed. Commissioner Wirkner advised that Commissioner Modranski will be back at 11:30 a.m., but Commissioner Leggett will be absent


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**Motion:** to temporarily recess until 11:30 a.m., **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
 Motion carried on unanimous vote.

 9:20 AM

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Board members reconvened at  11:32 AM.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 11:33 AM


Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Contract Projects – Engineer – Road	20420-31355-53305	Local Match Grant Fund	20420-31355-56040	\$2,582.01


**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 11:33 AM

**IN THE MATTER OF  
EXECUTIVE SESSION**


**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider the discipline of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 11:33 AM

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The Board reconvened with no action taken at  11:53 AM.


**IN THE MATTER OF  
EXECUTIVE SESSION**

**Motion:** to come out of executive session, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 11:53 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 11:53 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Commissioner