



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, August 21, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Patricia Oyer, Recorder	Recorder's Office	Ohio Recorders' Association Continuing Education	Columbus, OH	9/13-14/23	\$329.00
Christopher R. Modranski, Commissioner	Commissioners	HARCATUS	New Philadelphia, OH	08/30/23	\$35.00
Ronald M. Nuzzolillo Jr., Asst. Clerk Melissa N. Schaar, Clerk April D. Mayle, Assistant Clerk II	Commissioners	CCC-EAPA Training	Columbus, OH	Retroactive to 8/18/23	\$120.00
Melissa N. Schaar, Clerk	Commissioners	CCAO BWC Meeting	Columbus, OH	Retroactive to 8/23/23	\$120.00
April D. Mayle, Assistant Clerk II	Commissioners	CEBCO Wellness Contacts Meeting	Columbus, OH	Retroactive to 8/25/23	\$120.00
Donald E. Leggett II, Commissioner	Commissioners	MCJAS Trustees Office	Canton, OH	8/29/23	\$40.00
Jennifer Burns, Program Administrator Patty Brill, Employment Specialist	JFS	WDA 16 Partner Meeting	Cadiz, OH	08/31/23	\$50.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Liability Insurance	10000-11260-51104	\$3,001.00
10000	Recorder- Equipment	10000-11250-54440	\$21,554.00
10000	Equipment-Commissioners	10000-11001-54440	(\$2,199.33)

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

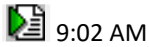
**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20400	Employee Salaries	20400-51320-50020	Public Assistance	20400-51320-56205	\$20,996.00
20040	Medicare	20400-51320-51090	Public Assistance	20400-51320-56205	\$3,000.00
20040	Health Insurance	20400-51320-51100	Public Assistance	20400-51320-56205	\$9,000.00
20040	Salaries-Employees	20400-51321-50020	Public Assistance	20400-51320-56205	\$25,000.00
20040	Health Insurance	20400-51321-51100	Public Assistance	20400-51320-56205	\$7,000.00
20040	Contractual Services	20400-51321-53402	Public Assistance	20400-51320-56205	\$10,000.00
20040	Supplies & Materials	20400-51321-54400	Public Assistance	20400-51320-56205	\$1,000.00
20040	Equipment	20400-51321-54440	Public Assistance	20400-51320-56205	\$1,000.00
20040	Buildings and Grounds	20400-51321-55043	Public Assistance	20400-51320-56205	\$400.00
20040	Other Expenses	20400-51321-56090	Public Assistance	20400-51320-56205	\$500.00
20040	Reimburse to CS50	20400-51321-58000	Public Assistance	20400-51320-56205	\$7,104.00
20420	Small Tools and Equipment	20420-31355-54440	Materials- Engineer-Road	20420-31355-54400	\$150,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

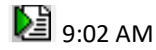
Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

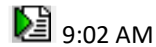
**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Paxxo (USA) Inc, \$480.00; Absolute Construction Services Inc, \$30,800.00; Absolute Construction Services Inc, \$22,424.00; Alliance Area Domestic Violence Shelter, \$567.58; DeCarlo Construction & JD Creations, \$1,200.00; Ohio Regional Development Corporation, \$4,933.00; Ohio Guidestone, \$1,702.74; Treasurer of State-Fund 83F, \$600.00; Ohio State Highway Patrol, \$600.00; Serversim, \$359.00; & USPS Hasler, \$1,000.00.

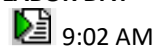
**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

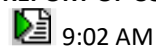


**IN THE MATTER OF  
COURTHOUSE CLOSED  
LABOR DAY**



Commissioner Modranski advised the Courthouse and non-emergency offices will be closed on Monday, September 4, 2023, in observance of Labor Day.

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**




Cason Leggett, Dog Warden, filed his report for the week of August 20, 2023 to August 26, 2023 showing 5 dogs impounded, 2 adopted out, 1 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
RUMA AGREEMENT – TAPPAN LAKE PHASE 1 PIPELINE  
CARDINAL GAS SERVICES, LLC**

**Motion:** to approve a road use maintenance agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 3.0 miles of CR 22 (Azalea Road SW) for the purpose of ingress to and egress from the Tappan Lake Phase 1 Pipeline, for traffic necessary for the purpose of construction and completion operations at the Tappan Lake Phase 1 Pipeline in Orange Township, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. MCTV to bore 2-inch conduit and set vault to run fiber in Brown Township, at 9040 Arrow Rd NW (CR 15),
2. MCTV to bore 2-inch conduit and set vault to run fiber in Brown Township, at 9313 Arrow Rd NW (CR 15),
3. Carroll Electric Co-op to set up temporary traffic control to replace electric pole in Perry Township, Aster Rd (CR 17),
4. Carroll Electric Co-op to set up temporary traffic control to replace electric pole in Lee Township, Bay Rd (CR 27),
5. Carroll Electric Co-op to set up temporary traffic control to replace electric pole in Lee Township, Bay Rd (CR 27),
6. Carroll Electric Co-op to set up temporary traffic control to replace electric pole in Washington Township, Chase Rd (CR 66).

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
VARIOUS**

**Motion:** to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:

1. Mervin Troyer for hauling over Aurora Road in Augusta Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer,
2. Stutzman Lumber for hauling over Chalon Road in Perry Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
BIDS – BOND RELEASE  
CARROLL COUNTY 2023 PAVEMENT MARKING PROJECT T-1-2023**

**Motion:** to release the bid bonds of Oglesby Construction, Inc. as recommended by Brian J. Wise, County Engineer, due to a contract having been signed with the Aero-Mark Company, LLC for the Carroll County 2023 Pavement Marking Project T-1-2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Donald E. Leggett II.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
AIRPORT AUTHORITY BOARD**

**Motion:** to authorize Commissioner Wirkner to execute the grant agreement and related documents for the FY 2023 Airport Improvement Program, Project Number 3-39-0015-018-2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
New Beginnings Residential Treatment Center	7/1/23 – 6/30/24	Max Amount Payable \$125,000.00	Placement for Foster Children	Service	New	8/22/23

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
PROSECUTOR OPINION**

 9:07 AM

Commissioner Wirkner asked if this is the line at the Health Department. Commissioner Modranski advised that it is.

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**Motion:** to send the Purchase Agreement with AEP to purchase the service line at 301 Moody Avenue SW to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**


**Motion:** to send the Online Dog Licensing System Renewal Agreement with Fairfield Computer Services, LLC to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT – M. GRIFFITH DESIGN & SERVICE, LLC  
2023 WATER POLLUTION CONTROL LOAN FUND**

**Motion:** to approve a contract and issue a notice to proceed to M. Griffith Design & Service, LLC of East Canton, OH, in the amount of \$380.00 to design one NPDES system for the 2023 Water Pollution Control Loan Fund project at a residence located on Revere Rd. SE, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
M. GRIFFITH DESIGN & SERVICES, LLC CONTRACT**

**Motion:** to send the 2023 Water Pollution Control Loan Fund contract with M. Griffith Design & Services, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:09 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Senior Citizen’s Friendship Center is currently accepting applications for a Kitchen/Utility Sub and for a Meals on Wheels Sub Driver. An application can be picked up at the Friendship Center by calling 330.627.7017 from the drive-thru window. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:10 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that area groups have until September 19, 2023, to register for the Scarecrows on the Square event. The event will be held Saturday, September 23, 2023. Construction time is 10:00 a.m. to 12:00 p.m. and the judging will begin at 12:00 p.m. Ms. Schaar advised that the Registration Form has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
LOCAL EMERGENCY PLANNING COMMISSION**

 9:10 AM

Commissioner Wirkner advised that the Local Emergency Planning Commissioner (LEPC) received \$2,200.00 more this year in grant funds than they did last year.

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
DEPUTY DIRECTOR POSITION**


 9:11 AM

Commissioner Wirkner advised that August 30<sup>th</sup> is the cut off time to submit applications for the Emergency Management Agency (EMA) Deputy Director position. Commissioner Wirkner advised that several applications have been received and he is reviewing those with Tom Cottis, EMA Director.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:11 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner