



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 10, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Commissioners	Stark Safety Council	Canton, OH	Retroactive to 8/10/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	CCAO Board of Directors Meeting	Newark, OH	8/18/23	\$140.00
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	8/18/23	\$20.00
Sonja Trbovich, Director Vicky Peoples, IT/Admin Supervisor	Transit	Ohio Needs Transit Conference & Expo	Columbus, OH	9/18/23-9/20/23	\$1,400.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
20938	Salaries	20938-12170-50020	\$37,332.00
20938	Program Expenses	20938-12170-54400	\$44,868.00
10000	Tools & Equipment	10000-11001-54440	\$5,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Ohio Alcohol Monitoring System, \$1,238.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of August 6, 2023 to August 12, 2023 showing 3 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 6 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
CDBG – AMSTERDAM SEWER PROJECT
AMENDMENT**

Motion: to authorize the Board President to sign the Amended Scope of Work and Budget for the Amsterdam Sewer Project; the amendment extends the work completion date to August 31, 2023 and the grant completion date to October 31, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT – ADVANCED EXCAVATING & SEPTIC SERVICES, LLC
2023 WATER POLLUTION LOAN CONTROL FUND #2023-01**

Motion: to approve a contract and issue a notice to proceed to Advanced Excavating & Septic Services, LLC of East Liverpool, OH, in the amount of \$285.00 to perform test hole/pit excavation for the 2023 Water Pollution Control Loan Fund project at a residence located on Waynesburg Rd. NW, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PROSECUTOR OPINION
ADVANCED EXCAVATING & SEPTIC SERVICES, LLC CONTRACT**

Motion: to send the 2023 Water Pollution Control Loan Fund contract with Advanced Excavating & Septic Services, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT – BUZARD SOIL CONSULTING, LLC
2023 WATER POLLUTION LOAN CONTROL FUND - #2023-01**

Motion: to approve a contract and issue a notice to proceed to Buzard Soil Consulting, LLC of Massillon, OH, in the amount of \$750.00 to perform soil analysis for the 2023 Water Pollution Control Loan Fund project at a residence located on Waynesburg Rd. NW, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PROSECUTOR OPINION
BUZARD SOIL CONSULTING, LLC CONTRACT**


Motion: to send the 2023 Water Pollution Control Loan Fund contract with Buzard Soil Consulting, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PROSECUTOR OPINION
COUNTY ANNEX BUILDING**

Motion: to send the Driveway Easement Agreement by and between the Sister of Our Lady of Charity of the Good Shepherd-Carrollton, Inc., the Board of Commissioners of Carroll County, Ohio and Our Lady of Mercy Catholic Church to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:05 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that there are multiple job openings in the county. The County Engineer is hiring a Highway Worker IV / Mechanic. The Carroll County Board of Developmental Disabilities is hiring a full-time substitute teacher. Carroll County Transit is hiring full-time drivers. The Friendship Center is hiring a full-time Data Entry Clerk.

**IN THE MATTER OF
CLERK’S REPORT**

 9:05 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Friendship Center’s Café is back open again. The café will be open from 11:30 a.m. to 12:30 p.m. The Friendship Center does advise that their phones will be off from 11:30 a.m. to 12:30 p.m. in order to serve their senior lunches. If anyone would like to call to order ahead, they will need to do so between 11:00 a.m. and 11:30 a.m.


**IN THE MATTER OF
EXECUTIVE SESSION**


 9:05 AM

Commissioner Modranski advised that Sonja Trbovich, Transit Director has come to discuss employee wages.


Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the compensation of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM

The Board reconvened with no action taken at  9:21 AM


**IN THE MATTER OF
TRANSIT
EMPLOYEE WAGES**

 9:21 AM

Commissioner Modranski advised that Sonja Trbovich, Transit Director came to session today to discuss wages for a few drivers and one dispatcher. Commissioner Modranski advised that today’s discussion stemmed from the discussion held previously regarding raising the starting wage for drivers to \$12.00 per hour, and to consider an increase for current employers who are under the \$12.00 per hour threshold.

Motion: to increase the wages of Bob Holla and Dale Fox, Transit drivers, from \$11.33 per hour to \$12.33 per hour, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:21 AM

Commissioner Modranski advised that there are two drivers who primarily drive the buses. Due to the complications of operating the bus, as well as the frequency of wheelchairs using the bus, Ms. Trbovich has requested a \$1.00 per hour increase for both of the bus drivers.

Motion: to increase the wages of Wendy Pitts from \$12.33 per hour to \$13.33 per hour; and increase the wages of Robyn Sutton from \$14.65 per hour to \$15.65 per hour, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:21 AM


Commissioner Modranski advised that dispatcher Sandy Kohler has taken on more duties in her position, and Ms. Trbovich is requesting a merit-based increase of 50 cents per hour.

Motion: to increase the wages of Sandy Kohler, Transit dispatcher from \$14.19 per hour to \$14.69 per hour, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF
EXECUTIVE SESSION**


 9:22 AM

Commissioner Modranski advised that Tom Cottis, Emergency Management Agency (EMA) Director is in attendance to discuss personnel.


Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the compensation of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:21 AM

The Board reconvened with no action taken at  9:59 AM


**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
PERSONNEL**

 9:59 AM

Commissioner Modranski advised that Tom Cottis, Emergency Management Agency (EMA) Director has received a resignation letter from Devin Herrington, EMA Deputy Director / Local Emergency Planning Committee (LEPC) Coordinator / Flood Plain Coordinator. Mr. Herrington’s last day will be Friday, August 18, 2023.

Motion: to accept the letter of resignation from Devin Herrington, EMA Deputy Director, thank Mr. Herrington for his service and wish him well on his future endeavors, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:59 AM


Commissioner Modranski advised that the Board will need to advertise the Deputy Director position in the newspaper, with resumes due on August 30, 2023 by 3:00 p.m. to the office of the Board of Commissioners.

Motion: to advertise the Emergency Management Agency Deputy Director position in the paper, with resumes due to the Commissioners’ office by 3:00 p.m. on Wednesday, August 30, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:59 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
WEATHER UDPATE**

 10:00 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to provide an update on the weather that came through the county on Friday, August 11, 2023 and Saturday, August 12, 2023. Mr. Cottis advised that the southern portion of the county was hit the hardest, particularly Orange Township and into Monroe and Perry Townships. Fred McMullen of the National Weather Service will be on site later this morning to view the damage. Mr. Cottis advised that he will report back to the Board with Mr. McMullen’s findings. Mr. Cottis advised that the tornado warning expired and then became a watch. The damages occurred after the tornado warning expired. Mr. Cottis advised that residents with storm damage should report their damage on the Commissioner’s or EMA’s Facebook page. Mr. Cottis advised there are a lot of trees down.

**IN THE MATTER OF
COMMISSIONER WIRKNER**


 10:01 AM

Commissioner Wirkner advised that he has a lot going on, but no new specifics.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 10:01 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner