



**Present:** President Christopher R. Modranski and Commissioner Donald E. Leggett II. **Absent:** Vice President Robert E. Wirkner  
**Also present to observe:** Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 8:58 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Absent; Commissioner Modranski: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 8:59 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, August 7, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 8:59 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
21201	Contract Services	21201-11001-53300	\$60.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Stalter, Paul M., \$3,945.00.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
MONTHLY REPORT – JULY  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:00 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the July 2023 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,109 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF  
APPOINTMENT - ADVERTISEMENT  
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**Motion:** to advertise for individuals interested in serving on the Carroll County Board of Developmental Disabilities Board of Directors, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
BID NOTICE  
2023 WPCLF/HSTS**

**Motion:** to accept bids up to and opened at 9:00 a.m. on August 31, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project 2023-03, connection of four homes to the Amsterdam Wastewater Treatment System and abandonment of four septic systems, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
RESOLUTION 2023-28  
FILING APPLICATION WITH OHIO DEPARTMENT OF TRANSPORTATION**

**Motion:** to adopt Resolution 2023-28 authorizing the filing of an application with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director for grants through the US DOT Federal Transit Administration (FTA), **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:02 AM

**RESOLUTION 2023-28  
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION BY SONJA G. TRBOVICH, TRANSIT DIRECTOR**

Resolution No: **2023-28**

A resolution authorizing the filing of (an) application(s) with the Ohio Department of Transportation by  
**Sonja G. Trbovich, Transit Director**

for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5311, Formula Grants for Rural Areas, Ohio’s Rural Transportation Program; 5339, Grants for Buses and Bus Facilities, Ohio’s Bus and Bus Facilities Transportation Program for CY2025, OTP2, Ohio Transit Partnership Program for the SFY2023; Ohio Workforce Mobility Partnership Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the Formula for Rural Program; WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5311 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

NOW, THEREFORE, BE IT RESOLVED BY **The Board of Commissioners of Carroll County, Ohio**

1. That **Sonja G. Trbovich, Transit Director** is authorized on behalf of **Carroll County Transit**
  - a. to execute and file
    - i. Proposals to aid in the financing of capital and operating assistance projects
    - ii. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects
    - iii. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964
    - iv. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project
2. That **Sonja G. Trbovich, Transit Director** is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.

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3. The undersigned duly qualified and acting **Clerk**  
of the **The Board of Commissioners of Carroll County, Ohio**

certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the  
**Board of Commissioners of Carroll County, Ohio** Held on **8/10/2023**

/s/ Melissa N. Schaar 8/10/2023  
Signature of Recording Officer, Title Date

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
Absent  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett, II  
Robert E. Wirkner, Commissioner


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. MCTV for 2" conduit bore in Loudon Township, Bear Rd. SE (CR 28);
- 2. MCTV for 2" conduit bore in Union Township, Autumn Rd. SW (CR 19);
- 3. Carroll Electric Cooperative to set anchor for line build in East Township, Aurora Rd. NE (CR 18);
- 4. Carroll Electric Cooperative to set anchor for line build in Fox Township, Arbor Rd. NE (CR 14);
- 5. AEP/TRC Companies, to replace 4 existing poles and rearrange 6 existing facilities in Brown Township, Arrow Rd. NW (CR 15);

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
TIMOTHY RIDGE HARDWOODS**

**Motion:** to approve a special hauling permit to Timothy Ridge Hardwoods for hauling over Bellflower Rd. (CR 30) in Harrison and Brown Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Memorandum of Understanding between the Board of Commissioners and the Carroll County Board of Health for use of the storage building to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**


**Motion:** to send the Driveway and Parking Easement Agreement between the Board of Commissioners and the Sisters of Our Lady of Charity of the Good Shepherd – Carrollton, Inc. to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send a request to the Prosecutor seeking guidance on an operations policy, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
ENGINEER  
COUNTY MAPS**

 9:05 AM

Commissioner Modranski advised that new county maps have arrived. The maps are paid for by the Commissioners and a selling price needs to be set. Commissioner Modranski advised that the last map order worked out to \$3.00 per map and the maps were sold for \$2.00 each. The new maps cost \$3.16 each. Commissioner Leggett advised that he feels the selling price should remain the same at \$2.00 each. Commissioner Modranski advised that he agreed.


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**Motion:** to sell the new county maps for \$2.00 each, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
CLERK’S REPORT**

April D. Mayle, Assistant Clerk II reminded viewers that Carroll County Caring Hands is sponsoring Lunch on the Square tomorrow, August 11, from 11:00 am to 1:30 pm. They will offer coneys, sloppy joes, hot dogs, snacks, chips, dessert, and drinks for the cost of a donation.

 9:05 AM


**IN THE MATTER OF  
CLERK’S REPORT**

April D. Mayle, Assistant Clerk II advised that State Representative Monica Robb Blasdel will be hosting Coffee with Constituents at the Carroll County Coffee Company on August 22<sup>nd</sup> between 10:00 am and 12:00 pm. Ms. Blasdel is encouraging residents to come and meet her and share their concerns.

 9:06 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:06 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
Absent  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner