



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 31, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	JFS	East Central JFS Directors meeting	Cambridge, OH	9/5/23	-0-
Kate Offenberger, Director	JFS	OJFSDA General Session	Columbus, OH	9/15/23	-0-

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20470	PERS	20470-51330-51070	Other Expenses	20470-51330-56090	\$12,000.00
20470	PERS	20470-51330-51070	Utilities	20470-51330-53310	\$6,100.00
20470	PERS	20470-51330-51070	Non-food Supplies	20470-51330-54407	\$4,000.0
20470	PERS	20470-51330-51070	Salaries – Dept Head	20470-51330-50030	\$3,975.00
20470	Salaries – Employees	20470-51330-50020	Supplies - Groceries	20470-51330-54406	\$31,000.00


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II,

Seconded by Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Streamline Excavating LLC, \$21,750.00; Fairfield Computer Services, LLC, \$100.00; and Adelman’s Truck Parts, 41,495.00.


DJFS: Agland Co-op, Inc, 41,110.82; Booth, Wendy, \$400.00; Burgess, Barbara, \$800.00; DeLong, Natalie, \$200.00; Dendak, Ashley, \$400.00; DePalmo, Briar, \$200.00; Diedwards, Brandi, \$400.00; Fisher, Angela, \$200.00; Garner, Kay, \$720.00; Hanlin, Dawn, \$200.00; Harmon, Tamara, \$200.00; Hayhurst, Rose M., \$600.00; Henry, Aquinda, \$400.00; Herrington, Sonja, \$800.00; Jones, Destinee, \$800.00; Kalbfell, Brittany, \$200.00; Keane, Brooke, \$400.00; Lovejoy, Angel, \$400.00; Mesic, Jeremy, \$200.00; Mingus, Kila M., \$600.00; Morgan, Laura D., \$400.00; Nitz, Ashley, \$400.00; Parrish, Sarah, \$600.00; Reed, Tiffany, L, \$200.00; Scott, Jennifer, \$400.00; Shirley, Keisha, 4600.00; Sikon, Christina, M., \$200.00; Starcher, Cynthia, \$200.00; Stover, Megan, \$200.00; Thomas, Tabitha, \$200.00; Weals, Kali, \$400.00; Wood, Amanda, 4400.00; Worrell, Brooke, \$400.00; and Zashin & Rich Co, LPA, \$390.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT - TRANSIT
CARROLL COUNTY COUNCIL ON AGING**


 9:01 AM

Commissioner Wirkner asked if this is a renewal contract. Commissioner Modranski advised that is correct.

Motion: to approve a contract between Carroll County Transit and Carroll County Council on Aging for service in effect retroactive to January 1, 2023 through December 31, 2023 at a rate of \$100.00 per day; this motion is retroactive to Monday, July 31, 2023,

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
THE CASON GROUP, INC.**

Motion: to approve the acknowledgement of contract with The Cason Group, Inc. for the management of the Employee Benefits Open Enrollment Portal, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
CARROLL COUNTY GENERAL HEALTH DISTRICT – STORAGE BUILDING
APPLICATION/CERTIFICATE FOR PAYMENT**

 9:03 AM


Commissioner Wirkner asked if this is the final payment for the project. Commissioner Modranski advised that is correct.

Motion: to approve the Application for Payment #3 to CCI Commercial Construction for \$55,543.00 for the Carroll County General Health District Storage Building project and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
DOG WARDEN
MONTHLY REPORT**

 9:03 AM


Cason Leggett, Dog Warden appeared before the Board to provide the monthly report for July 2023. Warden Leggett advised that 26 dogs were taken in, six dogs were adopted to new families, nine dogs were reclaimed by their owners, no dogs were euthanized, seven citations for no license were issued, and seven at-large citations were issued. Warden Leggett advised that he was scheduled

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to attend the Pawsitive Ohio’s Doggone Dog Adoption & Wellness Fair. The event was rained out and has been rescheduled for August 12, 2023 from 10:00 a.m. to 2:00 p.m. Warden Leggett advised that this will be an educational opportunity for people that will include 15 to 18 rescues, three or four dog wardens, food trucks, and dogs available for adoption. Warden Leggett advised that last week was very busy with the amount of dogs coming in to the pound. Warden Leggett advised that he received a call from the Commissioners’ office asking if the number on the weekly report was correct. The pound was already almost to full capacity, but thanks to his staff who stepped up and made things happen, and way the animals came in and out of the pound, they were able to make it work. Commissioner Wirkner asked if it was a record number of dogs. Warden Leggett advised it is the record since he has been at the dog pound. Warden Leggett advised that a portion of the incoming dogs was a litter of six puppies that were likely dumped. Unfortunately, one puppy passed away with no warning signs, but the remaining puppies are doing very well. They appear to be a border collie mix and are available for adoption. Commissioner Modranski asked if the 20 dogs are from different locations. Warden Leggett advised that six of them were the puppies, and four came in from a sheriff’s case. All other dogs were from various areas. Warden Leggett advised that the owner of the four dogs from the Sheriff’s case came and picked up their dogs as soon as they could, and 20 minutes later more dogs came in. Commissioner Leggett asked if the Assistant Dog Warden has been doing license checks on Saturday. Warden Leggett advised that he has, and it has been working well. Most of the citations for no license have been on Saturdays. Last Saturday, the assistant warden was called away two times for at-large calls.


**IN THE MATTER OF
APPOINTMENTS
LOCAL EMERGENCY PLANNING COMMITTEE**

 9:09 AM


Devin Herrington, Emergency Management Agency Assistant Director appeared before the Board to request approval of applications for the Local Emergency Planning Committee (LEPC). Mr. Herrington advised that there are 21 members currently on the LEPC, and the term is August 9, 2023 through August 8, 2025. Commissioner Modranski asked what the LEPC is. Mr. Herrington advised that the committee meets quarterly to review things happening in the county and make response plans for potential emergencies. At this time, the primary issues that the committee reviews are chemical spills. Commissioner Wirkner advised that during the last LEPC meeting, it was decided that local school administration would be invited to the next meeting. Mr. Herrington advised he has not called them yet. Commissioner Wirkner advised that he has heard positive feedback about inviting school administration, and the LEPC needs to be proactive not reactive. Commissioner Modranski asked how often the LEPC meets. Mr. Herrington advised the committee meets quarterly.

Motion: to reappoint/accept applications for the following Local Emergency Planning Committee (LEPC) members for the two year term of August 9, 2023 through August 8, 2025; Staci Brady, Tom Cottis, Lynn Fairclough, Dennis Fenton, Barry Heiks, Chris Kiehl, Devin Herrington, Timothy C Reichel, William Stoneman, Missy Burchfield, Calvin Graham, Shane Thomas, Tim Timberlake, Ken Joseph, Kevin Ayers, Kurt Kollar, Carol McIntire, Kim Lewis, Scott Fairhurst, Scott Williams, and Robert Wirkner, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:13 AM


April D. Mayle, Assistant Clerk II advised that the Health Department is hosting another Retire the Tire Event on Saturday, September 30th from 9:00 am to 12:00 pm behind the grandstands at the Carroll County Fairgrounds. They will accept car and light truck tires only, no rims. Ms. Mayle advised that up to 10 tires per residential address will be accepted and residents must show proof of residency. More information can be found on the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:13 AM


April D. Mayle, Assistant Clerk II advised that today is Commissioner Leggett’s birthday and everyone at the Commissioner’s office would like to wish him a very happy 62nd birthday. Ms. Mayle advised viewers that if they see him today, please wish him a happy birthday.

**IN THE MATTER OF
CCGHD STORAGE BUILDING**

 9:14 AM


Commissioner Leggett advised that the storage building is complete. It passed the final inspection and is ready to use.

**IN THE MATTER OF
BUILDING MAINTENANCE
4th FLOOR COOLING**

 9:14 AM

Commissioner Leggett advised that the crane arrived this morning and the new chiller has been placed on the roof. The 4th floor should have air conditioning by sometime on Monday.

**IN THE MATTER OF
COURTHOUSE
HISTORIC BUTLER PAINTING**


 9:14 AM


Commissioner Wirkner advised that he has spoken to Curtis Butler, grandson of artist Joe Butler. Mr. Butler is currently mixing colors for an exact match to the current colors on the painting. Commissioner Wirkner advised that Mr. Butler will be applying a protective coating on the surface of the painting once it's complete.

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the compensation of public employees, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:15 AM

The Board reconvened with no action taken at  9:26 AM .

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:26 AM

PREPARED BY:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski

Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski

Christopher R. Modranski, President

/s/ Robert E. Wirkner

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II

Donald E. Leggett, Commissioner