



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 24, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
 Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Wendy Bogges, Chief Probation Officer Jessie Kirkpatrick, Probation Officer	Probate/Juvenile	Ohio Police Juvenile Officers' Association (OPJOA)	Findlay, OH	8/2/23	\$375.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21201	Contract Services	21201-11001-53300	\$25,000.00
21201	Contract Services	21201-11001-53300	\$2,460.00
	Transfer Out – Ohio BWC Safety Grant –		
20450	Commissioner	20450-11600-59200	\$13,134.90
20888	Repairs & Maintenance	20888-51506-53430	\$469.90

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20000	Permanent Improvement	20000-21300-55055	Other Expenses	20000-21300-56090	\$2,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**


Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
10000	20450-11600-59200	10000-00100-49800	\$13,134.90
20707	20707-51505-59200	20888-51506-49800	\$469.90

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

 9:02 AM

Commissioner Wirkner noted that there are a lot public assistance funds going out at this time.

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Gamble, Earl, \$375.00; Husted, Melanie, \$144.50; Ohio Police Juvenile Officers, \$298.00; and Loudon Motors Ford, LLC, \$476.06.

DJFS: Alonovus Corp, \$189.00; Columbia Gas of Ohio, \$950.00; Key Bank, \$171.23; Key Bank, \$2,906.29; and Key Bank, \$1,397.84.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
LIQUOR PERMIT**

 9:02 AM

Commissioner Leggett advised he thought the Marina already had a liquor license. Commissioner Modranski advised that the liquor license has been transferred from MC Ventures LLC to Atwood Dock Grill LLC.

Motion: to approve a liquor permit for Atwood Dock Grill LLC DBA Atwood Dock Marina & Grill located at 1601 Magnolia Rd. SW, Unit B, Monroe Township, Dellroy, Ohio 44620, with no request for a hearing, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
INR OHIO, LLC**


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. INR Ohio, LLC for resurfacing in Harrison and Washington Townships, Gallo Rd. (TR 152), HOP #1;

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
RUMA AGREEMENT – CFS-1 COMPRESSOR #3
BLUE RACER MIDSTREAM, LLC**

 9:04 AM

Commissioner Wirkner asked if the township trustees have signed off on the road use maintenance agreement (RUMA). Commissioner Modranski advised that the RUMA is only for county roads.

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Blue Racer Midstream, LLC to commence use of 0.93 miles of CR 71 (Cobbler Road), and 0.04 miles of CR 62 (Channel Rd) for the purpose of ingress to and egress from the CGS-1 Compressor #3, for traffic necessary for the purpose of construction completion and operations at the plant,
Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
 JFS – VARIOUS CONTRACTS**


Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Atwood Deli	7/20/23 – 7/19/24	Varies, dependent on program authorizations	Purchase of motor vehicle fuel for authorized specific program recipients	Contractor	Renewal	6/30/23
Baxter’s General Store	7/20/23 – 7/19/24			Contractor	Renewal	6/30/23
Carrollton Ace Hardware	7/20/23 – 7/19/24			Contractor	Renewal	6/30/23
Framco Services	7/20/23 – 7/19/24			Contractor	Renewal	7/2/23
Rocky’s Inc.	7/20/23 – 7/19/24			Contractor	Renewal	7/7/23

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
 PY2021 COMMUNITY DEVELOPMENT BLOCK GRANT
 CHANGE ORDER #1**

 9:06 AM

Commissioner Wirkner advised he is seeing all manner of necessity to extend various contracts and asked if this project is delayed due to the state permit. Commissioner Modranski advised that is correct, the state was backed up on permits. There is no delay on the county’s end. Commissioner Wirkner advised that does not create a problem for the county to extend the contract, it’s just a pipeline problem. Commissioner Modranski advised it is creating a delay on our end because it is keeping the Carroll Golden Age Retreat (CGAR) from getting their fire alarm replacement, which could be critical.


Motion: to approve change order #1 for the PY2021 Community Development Block grant extending the project completion date by 30 days due to a delay in receiving the state permit. The original contract amount for this project was \$200,168.04 and the adjusted contract amount factoring in the extension is \$200,168.04, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
 PY2021 COMMUNITY DEVELOPMENT BLOCK GRANT
 REQUEST FOR EXTENSION**

Motion: to approve the letter to the Office of Community Development requesting a 181-day extension for the PY2021 Community Development Block grant due to supplier and permitting issues, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
 PROSECUTOR OPINION**

 9:08 AM


Commissioner Wirkner asked what the request is. Commissioner Modranski advised that the request is from Perry Township and has to do with royalty information. Commissioner Wirkner advised he wants to see how the Prosecutor responds, as he has an interest in the matter.

Motion: to send a letter to the Prosecutor to seek his guidance on a resident’s request, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
ANNEXATION PLAT - VILLAGE OF MINERVA**

 9:09 AM


Commissioner Modranski advised this is the plat for the Minerva Local I Annexation petition that was approved by the Board on April 6, 2023.

Motion: to approve the Plat of Annexation for the Village of Minerva for 11.627 acres located in the Northwest Quarter of Section 12, Brown Township; said property is owned by Minerva Local School District, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY UPDATE**

 9:09 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for July 2023. Ms. Faulk advised that Johnson Controls, Inc. delivered the equipment for the fire panel update which is all that is needed to use the new HVAC system. Ms. Faulk advised that CGAR served iced tea at the Large Animal Sale on Friday night of the Carroll County Fair as a token of their appreciation for the meat donated to CGAR. The yearly meat donations account for 60% to 75%, sometimes more, of their yearly meat consumption. Ms. Faulk advised that she and the Activities Director will be going around town gathering door prizes for their upcoming open house. Business names are announced along with the prize winner’s names. Ms. Faulk advised the 15th Annual Open House & Cruise In will be held Saturday, August 26, 2023 from 10:00 a.m. to 2:00 p.m. There will be a chili cook off, a dog show for staff and residents only, a car show, music, photo booths, caricature drawings, and food. Ms. Faulk advised that the staff and residents will be celebrating Cheryl Jones’ retirement at noon today at CGAR. After the party, Ms. Faulk will be attending the job fair at the Good Shepherd Hall in Malvern. Ms. Faulk advised she is in need of one full-time nurse, and two full-time nurse aides. Currently, there are 34 residents consisting of five males and 29 females. Commissioner Modranski advised that this is an open house. The event is open to the public, to showcase the County Home. Commissioner Modranski advised that the open house is very much enjoyed by the residents, as well. Ms. Faulk agreed and advised that the residents look forward to the event every year. The facility will be open for tours during the open house, but the majority of the activities will be held in the garage. Commissioner Leggett asked if the residents like going out to listen to Spikeman. Ms. Faulk said they do. The gravel makes it hard for residents with wheelchairs and walkers to go out to see the car show.

**IN THE MATTER OF
PROCLAMATION - CHERYL JONES**


 9:14 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent and Cheryl Jones, CGAR employee appeared before the Board for Ms. Jones’ retirement proclamation. Commissioner Modranski read the proclamation. Ms. Faulk advised that Ms. Jones is a dedicated, dependable employee. They have worked together for 20 years. During COVID times, Ms. Jones was a diligent employee with a “get it taken care of, no questions asked” attitude. Ms. Faulk advised that Ms. Jones does not call off sick and shared a story of Ms. Jones working with an ice pack on her face. Commissioner Modranski advised that Ms. Jones is also dedicated to children. Commissioner Modranski advised that she is a 4-H advisor for Snoopy’s Friends. Ms. Jones advised that she has been an advisor for 43 years, and she plans to continue. Ms. Jones expressed her appreciation for the retirement proclamation.

Motion: to adopt a Proclamation recognizing Cheryl Jones for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


**IN THE MATTER OF
PROCLAMATION - HARVEY MOUNTZ**

 9:19 AM


Brian Wise, County Engineer and Harvey Mountz, Pipe Supervisor appeared before the Board for Mr. Mountz’s retirement proclamation. Commissioner Modranski read the proclamation. Commissioner Wirkner asked Mr. Mountz what his most popular nickname is. Mr. Mountz advised that he has several, including Skippy, Harvard, and Sasquatch. Mr. Wise advised he has been blessed to work with Mr. Mountz for 11 years. Mr. Wise advised that he was always confident that things were in good hands when Mr. Mountz was in charge. Commissioner Modranski asked Mr. Mountz which was the worst storm that he remembers. Mr. Mountz advised while he was on the road, it was the storm in 1992. There haven’t been big storms since he became supervisor. Mr. Mountz advised that he has enjoyed the last 11 years with Mr. Wise.

Motion: to adopt a Proclamation recognizing Harvey Mountz for his dedication and commitment to Carroll County and congratulating him on the occasion of his retirement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
TRANSIT
POLICY UPDATES**


 9:24 AM

Sonja Trbovich, Transit director appeared before the Board to present changes to the Title VI program policy. Ms. Trbovich advised that the main update is changes to the complaint form. The policy also includes information about public outreach and how Transit makes things accessible to everyone in the county. The policy includes the language assistance plan. The only change for language assistance is that it now includes an identification card that the rider can mark their language and hand to driver. The driver then calls into the office, and the office staff calls the language assistance service. Commissioner Modranski asked if Transit has a language assistance program. Ms. Trbovich advised yes; they only pay when they use the service. Ms. Trbovich advised the policy will be added to website. There is link just for the form and a link for the policy statement on the website.

Motion: to approve the changes to the Title VI program policy as presented by Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:26 AM

**IN THE MATTER OF
TRANSIT
POLICY UPDATES**


 9:26 AM

Sonja Trbovich, Transit director appeared before the Board to present changes to the Americans with Disabilities Act (ADA) plan. Ms. Trbovich advised that the Ohio Department of Transportation (ODOT) has the no-show policy and suspension appeals in with the ADA plan. There have been changes these items due to recurrent, habitual no shows. Ms. Trbovich advised that it costs money to go out. Currently, the no show policy states that the first offense in 30 days is a verbal warning, second offense is a letter, and third offense is a one-day suspension. ODOT’s new recommendation is that passengers with no shows equal to or greater than 25% of their scheduled rides in a 30-day period will receive a written warning. In order to be considered for a written warning, the passenger must be booked for three trips or more in a calendar month. The first violation in a rolling 12-month period is a verbal warning, the second violation is a warning letter, the third violation is a seven-day suspension, fourth violation is a 14-day suspension, the fifth violation is a 21-day suspension, sixth and subsequent violations in a rolling 12 month period is a 30 day suspension. Commissioner Modranski asked what is considered no show. Ms. Trbovich advised anything less than a two-hour notice for cancellation. Commissioner Wirkner asked what the appeals process is, and can riders continue to ride during the appeal period. Ms. Trbovich advised that yes, they can still ride during appeals. Appeals are submitted in writing to Ms. Trbovich. There is a Transit Appeals Committee that Ms. Trbovich can present major issues to. The committee would then make a recommendation that would then come to Board of Commissioners. Ms. Trbovich advised that riders have seven days to appeal. Commissioner Wirkner asked Ms. Trbovich plans to handle the rolling 12-month period and how to determine the look back. Ms. Trbovich advised that she plans to start now and move forward without a look back. Commissioner Modranski advised that he agrees. It is a new policy, so just start now. Commissioner Leggett asked how many cancellations there are. Ms. Trbovich that riders cancel all the time. Ms. Trbovich advised that she implemented a fee of half the fare for late cancellation and no shows. It has helped some, but other riders just don’t care. Commissioner Modranski asked if there are excused cancellations, due to events out of their control. Ms. Trbovich said yes.

Motion: to approve the changes to the Americans with Disabilities Act plan as presented by Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:35 AM

**IN THE MATTER OF
TRANSIT
HIRING**


 9:35 AM

Sonja Trbovich, Transit director appeared before the Board to discuss hiring issues. Ms. Trbovich advised that after two weeks of training, a full-time employee and a part time employee have quit. One said that the job was going to be too much, and the other had several reasons for leaving. Ms. Trbovich is asking for permission to hire three full-time employees. Commissioner Modranski advised that he feels there is better success with full-time employees. Ms. Trbovich advised that it costs approximately \$300.00 to hire a new employee. Ms. Trbovich advised she would like to start employees at \$12.00 per hour. Ms. Trbovich advised that she interviewed someone who worked at a local parts store delivering parts and that starts at \$13.00 per hour. The parts store doesn’t have near the responsibility as a Transit driver. Commissioner Modranski advised he is in favor of \$12.00 per hour, and bringing everyone who makes less than that brought up to the \$12.00 per hour. Commissioner Wirkner asked if Ms. Trbovich’s budget can handle the increase. Ms. Trbovich advised that she is checking on that.

Motion: to authorize Sonja Trbovich, Transit Director to hire three full-time employees, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:37 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:38 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that next week will be the last week to vote early for the August 8, 2023 special election. For the remainder of this week, the Board of Elections will be open from 8:00 a.m. to 5:00 p.m. On Monday, July 31st, they will be open from 7:30 a.m. to 7:30 p.m. On Tuesday, August 1st, they will be open from 7:30 a.m. to 8:30 p.m. From Wednesday, August 2nd to Friday, August 4th, they will be open from 7:30 a.m. to 7:30 p.m. On Saturday, August 5th, they will be open from 8:00 a.m. to 4:00 p.m. On Sunday, August 6th, they will be open from 1:00 p.m. to 5:00 p.m. If residents would like to vote by mail, they must submit their Absentee Ballot Application Form by 8:30 p.m. on August 1, 2023. Anyone with questions can call the Board of Elections office at 330-627-2610. For those who are looking for more information about Issue 1 can visit the Secretary of State’s website, VoteOhio.gov. Available information includes the official ballot language, explanation, arguments for and against, and the full text of the statewide issue.

**IN THE MATTER OF
HEALTH DEPARTMENT
2ND ST HOUSE**

 9:40 AM

Commissioner Leggett advised that the house on 2nd Street NE, owned by the Health Department, has been sold for \$68,000.00. Commissioner Leggett reminded the Board that this money will come back to the general fund. Commissioner Wirkner asked if the Board is underwater on this deal. Commissioner Leggett advised he is not sure; he will be checking the numbers.


**IN THE MATTER OF
MEETINGS**

 9:41 AM

Commissioner Wirkner advised that the state 9-1-1 coordinator has retired and he has a meeting with the new coordinator today.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:41 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner