



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 17, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	JFS	East Central PCSAO	Coshocton, OH	7/21/23	-0-
Kate Offenberger, Director	JFS	East Central JFS Directors	Newark, OH	8/1/23	0-
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	7/21/23	\$20.00
Donald E. Leggett, Commissioner	Commissioners	MCJAS Trustee Meeting	Canton, OH	7/25/23	\$40.00
Christopher R. Modranski, Commissioner	Commissioners	HARCATUS Board Meeting	New Philadelphia, OH	7/26/23	\$50.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21201	Contract Services	21201-11001-53300	\$120.00
20708	Transfer Out – BOE Special Fund	20708-11180-59200	\$302.09
10000	Supplies – Board of Elections	10000-11180-54400	\$302.09
21239	Remittance to State -TCAP Grant	21239-12130-56040	\$13,420.60
20802	Transfer Out – Tech Grant Fund	20802-12170-59200	\$1,897.50
20802	Transfer Out – Tech Grant Fund	20802-12170-59200	\$10,001.00
21308	Equipment – Board of Elections	21308-11180-54440	\$3,415.77

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**


Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20708	20708-11180-59200	10000-11180-49800	\$302.09
20802	20802-12170-59200	20017-12172-49800	\$1,897.50
20802	20802-12170-59200	10000-01000-49800	\$10,001.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

 9:03 AM

Commissioner Wirkner stated that he noticed there are a lot of disbursements in the bills today. Commissioner Modranski advised that they are for the Job and Family Services clothing program.

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Western Reserve Pure Water, \$118.94; Absolute Construction Services Inc, \$14,398.00; Carroll County Health Department, \$650.00; Huntington National Bank, \$100.00; Ohio Regional Development Corporation, \$3,168.00; ServerSIM, \$999.00; Treasurer, State of Ohio, \$200.00; & ServerSIM, \$459.00.

DJFS: Anderson, Lorri F, \$1,600.00; Bailey, Tiffany, \$400.00; Barnes Advertising Corp, \$550.00; Benhabib-Colon, Tasheana, \$600.00; Brill, Falon M, \$200.00; Brown, Elizabeth, \$600.00; Buchman, Hollee, \$600.00; Carico, Savannah, \$400.00; Carroll County CSEA, \$50,000.00; Clark, Rashelle, \$200.00; Conn-Lucas, Callie J, \$800.00; Cox, Anna, \$600.00; Cox, Eleanora I, \$200.00; Cubberly, Heather M, \$400.00; Cutlip, Ashley, \$200.00; Durbin, Sabrina, \$200.00; Family & Children First Council, \$25,000.00; Felix, Deidre, \$400.00; Fithen, Madeline, \$600.00; Frazier, Melissa L, \$400.00; Hall, Dakota, \$800.00; Hanlin, Stephanie, \$400.00; Jeffries, Nikia, \$400.00; Jenkins, Janice K, \$200.00; Keith, Elizabeth, \$400.00; Kelly, Michelle, \$200.00; Kindelberger, Megan, \$400.00; Lenarz, April, \$1,000.00; Lenarz, Freedom, \$400.00; Lockhart, Jessica, \$200.00; Lohman, Donna, \$200.00; Mackie, Connie, \$400.00; McIntyre, Amanda \$600.00; McNutt, Randi, \$400.00; Morgan, Samantha C, \$400.00; Morris, Aydrienne, \$200.00; Mount, Sherry, \$200.00; Palmer, Britton, \$600.00; Partain, Nicole, \$600.00; Ray, Candi M, \$400.00; Romine, Jeff R, \$200.00; Scott, Christine, R, \$200.00; Shannon, Joshua T, \$200.00; Shannon, Lauren, \$400.00; Spicer, Amy, \$600.00; Stack, Catherine, \$1,000.00; Stephenson, Bobbie, \$800.00; Stotzer, Kathy Lynn, \$130.00; Sweasey, Brook, \$400.00; Kathleen, Tinlin, \$800.00; Watson, Jodi, \$800.00; Wells, Monica, \$200.00; White, \$200.00; & Wilson, Betty, \$600.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. Ivan Shetler for a driveway at 10250 Blossom Rd (CR 33), Fox Township;
- 2. Carroll Electric, for temporary traffic control to replace poles in Perry Township, Aster Rd. (CR 17) & Alamo Rd (CR 8);

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
CARROLL COUNTY BRIDGE NO. PER-T374-2488 REPLACEMENT PROJECT
NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT**

 9:05 AM

Commissioner Wirkner asked what is the date of completion. Commissioner Modranski advised that the correct date of completion is January 17, 2024.

Motion: to issue a Notice of Commencement, Notice to Proceed and Contract to McConnell Contracting, Inc. with work beginning on or before July 21, 2023 and the completion date being January 17, 2024 in the amount of \$264,246.41 for the Carroll County Bridge No. PER-T374-2488 Replacement Project; a pre-construction conference was conducted by the Engineer’s office explaining the requirements regarding payment of prevailing wages and posting of rates and posters were given to the contractor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
CARROLL COUNTY 2022 RESURFACING PROJECT H-1-2022**

Motion: to release the performance bond of Northstar Asphalt, Inc. in the amount of \$905,828.00 for the Carroll County 2022 Resurfacing Project H-1-2022 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Big Brothers Big Sisters of East Central Ohio	10/1/22-9/30/23	Increase Budget by \$19,314.16	Community Based Mentoring and School Based Mentoring	Service	Amendment	7/18/23

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
PROSECUTOR OPINION
THRASHER GROUP CONTRACT**

Motion: to send the contract with The Thrasher Group, to the Prosecutor for his approval for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
EMA
WEATHER UPDATE**

 9:07 AM


Tom Cottis, EMA Director appeared before the Board to provide an update on a potential upcoming weather event. Mr. Cottis advised that a storm front is coming towards the county today. Mr. Cottis advised that if there is an event happening in the county, EMA will let the National Weather Service (NWS) know. The NWS has been tracking this storm front since Monday. Mr. Cottis advised that weather normally moves from the west to the east. When weather moves from the northwest to the southeast, it tends to produce strong storms. That is what is happening with this storm. Carroll County can expect to see heavy rain and wind with this storm. Mr. Cottis advised that the NWS estimates the rain potential could be between a half of an inch to an inch and a half. Mr. Cottis advised that the time window for this storm is currently between 5:00 p.m. to 11:00 p.m. Mr. Cottis stated that it is looking like it will be around 6:00 p.m. to 6:30 p.m. Mr. Cottis advised that he wanted to let the fair board know especially if there are vendors with tents that are not securely anchored. Commissioner Modranski asked if Mr. Cottis will be in contact with the fair board president. Commissioner Wirkner asked what is the maximum amount of rain that could come with this storm. Mr. Cottis answered the max amount could be between an inch and a half to three inches of rain, depending on when and where the storm stalls. Commissioner Wirkner asked if rain is the biggest threat with this storm. Mr. Cottis answered that wind is the biggest threat with potential gusts between 50 to 60 mph. Mr. Cottis advised that this storm also has the potential to produce hail. Mr. Cottis stated that, as the storm gets closer, he will have a better idea of the time frame of this storm. Mr. Cottis advised that he will be receiving reports every two hours. Mr. Cottis advised that one positive thing from this storm is that it will drop the temperature after it passes. Friday and Saturday will be considerably cooler compared to temperatures from last year.

**IN THE MATTER OF
EMA
HAZMAT UPDATE**

 9:14 AM


Tom Cottis, EMA Director advised that yesterday, there were two different blowouts on EOG pipelines. The first blowout was on the pipeline that is along SR 9. Mr. Cottis advised that a vac truck is on the site, and EOG has been working with the EPA to keep the site contained. Mr. Cottis advised that the second blowout was at the Williamson well site. Mr. Cottis advised that the biggest issue with this blowout is preventing contaminates from getting to the wetlands that are nearby.

**IN THE MATTER OF
CLERK’S REPORT**

 9:15 AM


April D. Mayle, Assistant Clerk II advised that the Carroll County Auditor Lynn Fairclough is very pleased to announce that the Auditor of State Keith Faber has announced that Carroll County received the Auditor of State Award for its clean audit reports for the 2022 fiscal year. The Auditor’s office presents the Auditor of State Award to local governments and school districts upon the completion of a financial audit. Entities that receive the award meet certain criteria of a clean audit report. The entity must file financial reports with the Auditor of State’s office by the statutory due date, without extension, via the Hinkle System and in accordance with the Generally Accepted Accounting Principles (GAAP). The audit report does not contain any findings for recovery, material citations, material weakness, significant deficiencies, Uniform Guidance findings or questioned costs. The entity’s management letter contains no comment related to ethics referrals, questioned costs less than the threshold per the Uniform Guidance, lack of timely annual financial report submission, bank reconciliation issues, failure to obtain a timely single audit in accordance with uniform guidance, findings for recovery less than \$500, public meetings or public records issues, and the entity has no other financial or other concerns. The Carroll County Auditor’s Office staff, the County Commissioners and other offices worked together to ensure accurate, timely compliance with all state laws and procedures. It requires hard work, diligence and commitment following the guidelines and requirements to keep clean, accurate records.

**IN THE MATTER OF
COURTHOUSE
BUTLER PAINTING**

 9:17 AM

Commissioner Wirkner advised that on Friday, July 21, 2023 at 7:30 a.m., he will meet with the courier to pick up the Butler painting.


**IN THE MATTER OF
RTIP**

 9:18 AM

Commissioner Wirkner advised that he has a Regional Transportation Improvement Project (RTIP) meeting on Friday, July 21, 2023.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:18 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner